

Approved Minutes  
 Gettysburg, South Dakota  
 December 3 2012

Pursuant to the due call and notice thereof, the City Council met in regular session on December 3 2012 at 7:00 PM. at the Firehall .Those present Mayor Bill Wuttke, Council members Josh Bausch ,Pat Everson ,Dawn Nagel ,Peggy Lehman ,Ron Larson and Fran VanBockel. Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, Police Chief Bill Wainman , Gayle Kludt from GWBD and Beth Hamburger.

Moved by Everson seconded by Larson, motion carried to approve the minutes from November 5<sup>th</sup> and 9<sup>th</sup> 2012.

Moved by Lehman seconded by Bausch, motioned carried to pay the vouchers and the following late vouchers: Vilas --\$80.50 and Business Forms—\$ 149.50 for a total of \$230.00.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	November Payroll	.00
Finance Office	November Payroll	3,688.20
Police	November Payroll	5,563.60
Streets	November Payroll	2,853.31
Snow Removal	November Payroll	157.70
Garbage	November Payroll	1,313.81
Airport	November Payroll	33.86
Swimming Pool	November Payroll	45.00
Parks	November Payroll	1,297.34
Water	November Payroll	2,909.98
Sewer	November Payroll	1,683.91
Ambulance	November Payroll	199.26
West Nile	November Payroll	00.00
Auditorium	November Payroll	00.00
Total Payroll Expense by Department		19,745.97
NET PAYROLL		14,251.60
AFLC	EMPLOYEES INS.	396.67
BANK OF THE WEST	WITHHOLDING TAXES	2,153.97
BANK OF THE WEST	WITHHOLDING TAXES	2,221.98
BANYON	PAYROLL SUPPORT	770.00
BOWDEN, CHRIS	WATER DEP REFUND	49.20
CAM WAL ELECTRIC	WELCOME SIGN	10.50
COMPANION LIFE	LIFE INS.	38.43
CENEX FLEET FUELIG	AMUBLANCE FUEL	367.34
CHIEF LAW ENFORCEMENT	POLICE SUPPLIES	92.57

CITY OF GETTYSBURG	WATER OUTREADS	150.80
CITY OF GETTYSBURG	PETTY CASH	42.36
DAKOTACARE	INSURANCE	5,529.86
DAKOTA BACKUP	COMPUTER BACKUP	63.54
DAKOTA FARM & RANCH	SUPPLIES	188.74
DEANS REPAIR	POLICE CAR	249.92
ED WAGER ELECTRIC	AUDITORIUM	8,919.84
ELIASON, WILLIAM	AIRPORT MGR 1 YR	525.00
GETTYSBURG DEVELOPMENT	TRIPLE B TAX	2,286.19
HEARTLAND WASTE MGMT	GARBAGE SERVICE	6,113.53
HOLZWARTH SALES	BAND SHELL SUPPLIES	4,216.00
JOHN DEERE FINANCIAL	SUPPLIES	54.00
LANGERS	SUPPLIES	3.83
LOGAN ELECTRIC	SERVICE	342.35
MID DAKOTA WATER	WATER	12,849.24
MIDWAY PARTS	PARTS	116.85
MIDWEST ALARM	AUDITORIUM	2,275.00
MN WIRELESS	AIRPORT & FIREHALL	69.00
MONTANA DAKOTA	ELECTRICITY	4,141.03
NEW CREATIONS-	SUPPLIES	123.26
NORTH CENTRAL FARMERS EL	FUEL	1,663.50
NORTHWEST PIPE FITTINGS	SUPPLIES	2,171.31
NORTHWEST PIPE FITTINGS	SUPPLIES	161.31
RUNNINGS FARM & FLEET	SUPPLIES	239.98
SAFETY BENEFITS	WORKSHOP ANDERSON	65.00
SCHATZ ELECTRIC	SERVICE	30.89
SCHLACHTER LUMBER INC.	SUPPLIES	39.86
SD ONE CALL	LOCATES	25.53
SD DEPT OF REVENUE	WATER CKS & WATER FEE	158.00
SD DEPT OF REVENUE	GARBAGE& S POOL TAX	395.06
SD RETIREMENT	RETIREMENT	2,554.58
SERVALL	OFFICE RUGS	131.09
TRUE VALUE	SUPPLIES	468.74
US POSTMASTER	WATER BILLS	197.44
VENTURE COMMUNICATIONS	TELEPHONE BILLS	748.82
VERIZON WIRELESS	CELL PHONES	259.03
TOTAL CHECKS		77,922.74

Gayle Kludt gave her report for the Gettysburg Whitlock Bay Development. Gayle stated that she sent out a letter to the Verizon Wireless headquarters requesting that they explore the possibility of a cell phone tower at Whitlock.

Police Chief Bill Wainman presented his activity log for the month. He is now able to use the teletype system at the Courthouse. The City has one -code enforcement property that is violation. Attempts to contract the owner has been made and the City is ready to go to the next step if the Council so desires. Moved by Everson, Bausch seconded motion carried to

have Police Chief Wainman issue the legal notices and move forward to clean up the property. There is a vacant property on Commercial Avenue that the back door does not close. Moved by Nagel, Everson seconded motion carried to have our Maint department put

plywood on the door and bill the owner. Chief Wainman asked the council's permission to purchase two rifles. There is no state certification required. Moved by VanBockel, Bausch seconded, motion carried to purchase these locally (Lehman-nay) motion carried. The police

relocating to the water shed building was discussed. Moved by VanBockel, seconded by Bausch, motion carried (Everson-nay) to remodel the building for the police .

Beth Hamburger will be teaching the new EMT class. Three local residents will be taking the class. Beth will be tracking the billing-payments and contracts for this. The class will be starting December 11 and will be on Sunday's, Monday and Tuesday nights at the Firehall. Beth Hamburger has applied for a grant of \$1,100.00 through the EMT district Association to help defray costs. Moved by VanBockel, Bausch seconded motion carried to approve paying Beth Hamburger \$10.00 per hour to teach the class. Future classes might be on line.

The Community Access Grant that the City applied for was not granted due to the volume of requests .This grant was to assist the City to pave the streets around the school. Discussion on the possible payment of additional loans for the pay loader was discussed. This was tabled until the December 31<sup>st</sup> meeting. We will check to see how much interest will be saved if paid off early. We were awarded \$20,000.00 for equipment at the Little Angels Park. Moved by Everson, Lehman seconded, motion carried to start the bid process for the equipment.

The following fuel bids were presented to the Council:

**N Central:** no bid received

**Fischer Oil:** # 1 dye \$3.80

**Northern Plains :** super unleaded-\$ 3.34,no lead--\$ 3.39, FM# 2--\$ 3.45 and # 1--\$ 3.70

Moved by Lehman, seconded by Nagel, motion carried to accept low bidder of Northern Plains.

The following demolition permit was presented to the council:

Roy & Mary Combellick house and garage-Lots 3&4 WTLCO addition Block 87

Moved by Lehman, Larson seconded motion carried to approve.

Building permit ordinance will be at the next meeting.

Ordinance 2012-11-21 was presented to the council for the second reading. Moved by Bausch, Nagel seconded with the following roll call vote taken: Larson-yea, Everson-yea, Bausch-yea, VanBockel-yea, Nagel-yea, and Lehman-yea.

Ordinance 2012-9-18 supplementing the ambulance for donations, moved by Lehman, VanBockel-seconded with the following roll call vote taken: Lehman-yea, Nagel-yea, VanBockel-yea, Bausch-yea, Everson-yea and Larson-yea motion carried.

Moved by VanBockel, Bausch seconded motion carried to approve the ambulance write offs of \$453.83. Due to Medicaid \$222.53 and workmens comp \$233.30.

Auditorium is now finished and Dean Marske will be notified. The City did have two phone lines installed for the alarm system. There was discussion on the fire alarm.

Airport CIP was presented to the council. Moved by Bausch, seconded by Nagel motion carried to approve for 2013.

NECOG agreement for 2013. Moved by Everson, VanBockel seconded, motion carried to approve this agreement.

Kohlman, Biersbach & Anderson presented an agreement to do annual report at a cost not to exceed \$1,100.00. Moved by Larson, seconded by Bausch motion carried to approve.

Cash balances were given to the Council.

Year end council meeting will be held at City Office December 31<sup>st</sup> at 12:00 noon.

Moved by Larson seconded by Nagel to adjourn into executive session for Personnel according to SDML 1-25-12 subsection 1 at 8:27 PM. Council reconvened at 9:33PM.

Moved by VanBockel, seconded by Everson motion carried to approve a 3% cost of living and merit increases (effective January 1<sup>st</sup> 2013)for all full time employees and a 3% increase

for Bert VanEssen, Ed Deknikker, John Holzhauser and Tricia Duttonhofer (Park & Airport hrs). Moved by VanBockel, Everson seconded, motion carried to give all full time employees a \$500.00 bonus , a \$250.00 bonus to part time employees VanEssen, DeKnikker, and Holzhauser and to Tricia Duttonhofer a \$50.00 bonus for Airport and Park employment hrs. Moved by VanBockel, Everson seconded, motion carried to give William Wainman, Chief a 2% increase due to the completion of the six month probationary period as of January 1, 2013.

Moved by Everson, Nagel seconded ,motion carried to close at 12:00 noon on December 24<sup>th</sup>.

Moved to adjourn by Everson, Nagel seconded, motion carried at 9:30PM.

ATTEST:

WITNESS:

\_\_\_\_\_  
Sharleen Eliason, Finance Officer

\_\_\_\_\_  
Bill Wuttke, Mayor

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