

Unapproved Minutes
Gettysburg, South Dakota
February 4, 2013

Pursuant to the due call and notice thereof, the City Council met in regular session on February 4, 2013 at 6:30 PM. at the Finance office .Those present Mayor Bill Wuttke, Council members Ron Larson, , Josh Bausch ,Pat Everson ,Dawn Nagel Peggy Lehman and absent Fran VanBockel. Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, Police Chief Bill Wainman ,

Moved by Bausch, Everson seconded, motion carried to approve the minutes from January 7, 2013.

Moved by Lehman seconded by Nagel, motioned carried to pay the vouchers and the following late vouchers that will be paid later: Gas N Goodies—amb fuel-\$98.05 , Lomheim Repair \$ 115.09, Mikes Repair—tires--\$532.68, Cam Wal-welcome sign--\$10.75, Northern Plains LP-tank---\$20.00 and Potter County for ½ teletype--\$1125.00 for a total of \$ 1,901.57.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	January Payroll	5,325.00
Finance Office	January Payroll	3,855.70
Police	January Payroll	5,790.50
Streets	January Payroll	5,038.76
Snow Removal	January Payroll	3,043.49
Garbage	January Payroll	104.64
Airport	January Payroll	.00
Swimming Pool	January Payroll	.00
Parks	January Payroll	319.76
Water	January Payroll	2,232.62
Sewer	January Payroll	606.72
Ambulance	January Payroll	193.80
West Nile	January Payroll	00.00
Auditorium	January Payroll	2075.76
Total Payroll Expense by Department		26,577.35
NET PAYROLL		19,687.99
AFLAC	CANCER INS.	396.67
AFLAC	CANCER INS.(FEB)	396.67
ART HEPPER	WATER DEP REFUND	100.00
AVERA QUEEN OF PEACE	EMPLOYEE TESTING	179.80
BANK OF THE WEST	WITHHOLDING TAXES	2,563.89
BANK OF THE WEST	WITHHOLDING TAXES	3,527.18
BANYON DATA	UTILITY BILLING SUPPORT	1090.00
BUTLER MACHINERY CO	SUPPLIES	973.24

CITY OF GETTYSBURG	WATER OUTREADS	165.00
CENEX FLEET	FUEL-AMBULANCE	108.39
CHAMBER OF COMMERCE	DUES	25.00
COMPANION LIFE	LIFE INS.	38.44
DAKOTA FARM AND RANCH	SUPPLIES	841.61
DAKOTACARE	INSURANCE	5,651.90
DAKOTA BACKUP	COMPUTER BACKUP	65.04
DARIN ZIEGLER	WATER DEP REFUND	100.00
DAVID LARSON	WATER DEP REFUND	100.00
DONNA JERRID	WATER DEP REFUND	100.00
EMERGENCY MEDICAL PRODUC	SUPPLIES	330.41
GAYLE KLUDT	SUPPLIES FOR F OFFICE	14.99
GERALD KNOX	WATER DEP REFUND	100.00
GETTYSBURG DEVELOPMENT	TRIPLE B TAX	2,153.23
HEARTLAND WASTE MGMT	GARBAGE SERVICE	4,945.04
IN STITCHES	PATCHES SEWED	52.00
J & B QUICKSTOP	WATER DEP REFUND	100.00
JAY WORTH	WATER DEP REFUND	100.00
LOGAN ELECTRIC	REPAIR OUTLETS STREET	153.27
LOGAN ELECTRIC	FIRE SIRENS	565.45
MARCO	MAINT COPY MACHINE	107.50
MID DAKOTA WATER	WATER	12,518.85
MIDWAY PARTS	PARTS	95.95
MN WIRELESS	AIRPORT & FIREHALL	69.00
MONTANA DAKOTA	ELECTRICITY	87.03
MONTANA DAKOTA	ELECTRICITY	4,252.36
NEW CREATIONS-	SUPPLIES	395.68
NORTHWEST PIPE FITTINGS	SUPPLIES	406.08
NORTHERN PLAINS	LP	50.00
POTTER CO NEWS	PUBLICATIONS	144.17
PRAXAIR	SUPPLIES	245.86
SCHATZ ELECTRIC	BECON LIGHTS	1,212.45
SCHLACHTER LUMBER INC.	SUPPLIES	2,321.80
SD DEPT OF REVENUE	WATER CKS & WATER FEE	26.00
SD DEPT OF REVENUE	GARBAGE& S POOL TAX	395.90
SD DEPT OF REVENUE	MALT BEV-ROCK	150.00
SDDOT	AIRPORT CONFERENCE	60.00
SDEMTA CONF	EMT WORKSHOP	50.00
SD POLICE CHIEFS ASSOC	WORKSHOP	65.00
SD ONE CALL	WATER CHECKS	5.55
SD PUBLIC ASSURANCE	AUDITORIUM- INS	61.00
SD RETIREMENT	RETIREMENT	2,889.29
SERVALL	OFFICE RUGS	77.58
STAN HOUSTON EQUIP	SUPPLIES	203.47
TRUE VALUE	SUPPLIES	621.30
US POSTMASTER	WATER BILLS	193.92

US POSTMASTER	PERMIT # 19	200.00
VENTURE COMMUNICATIONS	TELEPHONE BILLS	651.36
VERIZON WIRELESS	CELL PHONES	261.83
TOTAL CHECKS		72,116.54

Chief of Police Bill Wainman presented his activity report to the Council. He presented a picture of the vehicle which he would like to order from Lambs (state bid) for \$ 27,318.00. It will take about \$4,000.00 more to change over the wiring and order a new cage. Moved by Everson, Larson, seconded motion carried to approve. Police Chief's annual meeting will be held in Deadwood. Moved by Nagel, Lehman seconded for Bill to attend. There will no dare program this year. Next year Bill will take the course so he will be able to teach the program. There is a code enforcement workshop May 8th in Chamberlain if a council member would like to attend. Moved by Bausch Larson seconded for approval of the new office furniture for the police department.

Russell shared the skid steer proposal amounts with the Council. Council member Everson suggested to check on a used one or just take the City's skid steer out certain days to the rubble site. Russell also would like to order more trees for the park. Moved by Lehman, Everson seconded motion carried for approval of trees. Motioned by Nagel, seconded by Bausch motion carried per policy book for longevity raise (4 years) of 4 % to Tyler Jost effective on his anniversary date . Tyler Jost will now receive \$13.21 per hr effective Feb 9, 2013. Council member Larson stated that we need to put up street signs to replace those that are missing. Russell will check with the state to see where we can place the signs.

The following fuel bids were presented to the Council:

N Central: unleaded-\$3.325 and Ruby Field Master \$ 3.70

Northern Plains : super unleaded-\$ 3.35,no lead--\$ 3.40, FM# 2--\$ 3.48 and # 1--\$ 3.66

Moved by Lehman, seconded by Bausch motion carried to split the bids.

At this appointed time at 7:00PM the meeting was opened to the public for the Malt Beverage application for the Medicine Rock. Hearing no comments Moved by Bausch, seconded by Larson motion carried to approve the application.

Last month there was discussion on the storage vans. It was mentioned that there is a lot of storage vans that did not apply for a moving permit which was needed. Chief Wainman will check. We placed an article in the PC News back in 2006 and it was suggested to run the informational ad again.

Ambulance policies were discussed. For standby purposes it was suggested that the city only pay for three EMTs. The rule of thumb was that there would only be three be paid but it was never formally put into a policy. We will check and see what policies are needed.

The recap for the ambulance was given for review. Finance Officer Eliason also stated that Medicare recertification was done for the ambulance.

Playground equipment for the Little Angels Park was discussed.

The countertop from Schlachter's for the Finance Office did not fit. Harvey Brehe will build new plywood cupboards to fit the space and then reorder the countertop. Motioned by Lehman , Bausch seconded for this project.

The hay bids for the airport and old battle site will be published in the Potter County News for two weeks with the bids to be opened at the March 4th meeting. Previously it was decided to have the bid for a 5 year period. Moved by Bausch, Larson seconded, motion carried to authorize this to be published in the paper.

Water tower repeater by AT&T will be done sometime in March or April 2013.

Sunset Museum gave the city a copy of their year-end financials which is a requirement since they received a donation towards their roof project.

Finance Officer asked the Council for a motion for an extension for the annual report. Our auditor Emily is out for maternity leave and there might be a delay. Moved by Lehman, Nagel seconded, motion carried.

Correspondence included a Letter from NECOG showing the areas grants. Council member Bausch stated that he called the company that put the airport gates in and they will be here Tuesday to inspect them.

Moved by Lehman, seconded by Everson motion carried to adjourn at 7:35PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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