

Unapproved Minutes
Gettysburg, South Dakota
April 1, 2013

Pursuant to the due call and notice thereof, the City Council met in regular session on April 1, 2013 at 7:00 PM. at the Finance office .Those present Mayor Bill Wuttke, Council members Ron Larson, Josh Bausch, Dawn Nagel, Peggy Lehman ,Fran VanBockel and Pat Everson. Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, Nick Bratland, City Policeman, Gayle Kludt, GWBDC and Howard Schwenn.

Moved by Bausch , seconded by Lehman motion carried to approve the minutes from March. 4, 2013 with the following corrections: Vouchers payable stated Jan payroll totals should have stated February payroll totals. To correct a motion regarding vouchers payable it was stated: Moved by Lehman seconded by Nagel motioned carried to pay the vouchers and the following late bills. After discussion on M& R signs for 800.00 Motioned by VanBockel Nagel seconded to amend the motion to say all bills except M &R signs (bill was tabled for more discussion), motion carried. *Then we voted on original motion to pay vouchers all ayes motion carried.*

Moved by Lehman seconded by Bausch motioned carried to pay the vouchers and the following late bills: Cassidy Soper---SWI--\$225.00,AFLAC—cancer ins.-\$396.67, Economic Development—quarterly stipend--\$ 7000.00, Potter County News--\$275.98—Sams Club---\$37.10, First National Bank—Sewer loan--\$ 8930.13, True Value--\$182.79 Northwest pipe—supplies...\$583.35, Vilas ---\$123.24 for at total of \$ 17,754.36.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	March Payroll	00.00
Finance Office	March Payroll	3,787.30
Police	March Payroll	5,790.50
Streets	March Payroll	3,734.12
Snow Removal	March Payroll	549.46
Garbage	March Payroll	316.00
Airport	March Payroll	00.00
Swimming Pool	March Payroll	00.00
Parks	March Payroll	00.00
Water	March Payroll	3,755.84
Sewer	March Payroll	1,058.84
Ambulance	March Payroll	2,775.30
West Nile	March Payroll	00.00
Auditorium	March Payroll	00.00
Total Payroll Expense by Department		21,767.36
NET PAYROLL		15,652.21
A& B BUSINESS	POLICE SUPPLIES	3,790.50

ANDERSON, RUSSELL	SIDING- POLICE SHOP	1,688.28
AVERA GETTYSBURG HOSPITAL	RN FEE	325.00
AVERA ST LUKES	CPR CARDS	15.00
BANK OF THE WEST	WITHHOLDING TAXES	2,393.88
BANK OF THE WEST	WITHHOLDING TAXES	2,745.75
CAM WAL ELECTRIC	WELCOME SIGN	10.75
CHRIS GOLDSMITH	WATER DEP	100.00
COMPANION LIFE	LIFE INS.	38.44
COMMUNICATIONS CENTER	POLICE	47.99
CREATIVE PRODUCT SOURCE	POLICE SUPPLIES	194.08
CURTIS AHLEMEIER	WATER DEP REFUND	100.00
DAKOTA FARM AND RANCH	SUPPLIES	547.09
DAKOTACARE	INSURANCE	5,651.90
DAKOTA BACKUP	COMPUTER BACKUP	66.29
DEANS REPAIR	POLICE SUPPLIES	53.95
DJ FISCHER	AIRPORT CONFERENCE	279.88
EPIC LIFE PROMOTIONS	POLICE SUPPLIES	145.24
GALL'S INC	POLICE SUPPLIES	81.66
GALL'S INC	POLICE SUPPLIES	334.78
GAS N GOODIES	SUPPLIES	7.00
GETTYSBURG DEVELOPMENT	TRIPLE B TAX	1,805.19
GOLDSMITH & HECK ENGINEER	AIRPORT PROJECT	3,488.70
HARV'S REPAIR AND REMODEL	FINANCE OFFICE	1,535.23
HEARTLAND WASTE MGMT	GARBAGE SERVICE	5,183.66
JOHN DEERE FINANCIAL	TIRE REPAIR	999.92
KINETIC LEASING	BACKHOE LEASE PAYMENT	15,479.35
MICHAEL LARSON	LEGAL	200.00
MID DAKOTA WATER	WATER	12,658.00
MIDWAY PARTS	PARTS	119.39
MN WIRELESS	AIRPORT & FIREHALL	69.00
MONTANA DAKOTA	ELECTRICITY	3,268.79
MONTANA DAKOTA	ELECTRICITY	1,124.84
NEW CREATIONS-	SUPPLIES	126.13
NICK BRATELAND	WORKSHOP	195.00
NORTHERN PLAINS COOP	TIRES	848.86
NORTHWEST PIPE FITTINGS	SUPPLIES	18.71
NORTHWEST PIPE FITTINGS	SUPPLIES	424.83
OFFICE OF FIRE MARSHAL	FIREHALL	50.00
POTOMAC AVIATION TECH	AWOS SUPPORT	250.00
POTTER CO NEWS	PC NEWSPAPER	38.00
POTTER CO NEWS	PUBLICATION	175.07
R & K MECHANICAL	SUPPLIES	52.77
SCHLACHTER LUMBER INC.	SUPPLIES	51.96
SCHLACHTER LUMBER INC.	SUPPLIES	45.14
SD MUNICIPAL LEAGUE	MEETING	100.00
SD DEPT OF REVENUE	WATER CKS & WATER FEE	26.00

SD DEPT OF REVENUE	GARBAGE& S POOL TAX	375.75
SD ONE CALL	WATER CHECKS	3.33
SD RETIREMENT	RETIREMENT	2,582.06
SERVALL	OFFICE RUGS	53.51
STEVEN ZUBER	EMT CPR	90.00
US POSTMASTER	WATER BILLS	169.44
VENTURE COMMUNICATIONS	TELEPHONE BILLS	661.35
VILAS STORE	SUPPLIES	15.95
VERIZON WIRELESS	CELL PHONES	117.92
VERIZON WIRELESS	CELL PHONES	4.67
WEX BANK (CLARK FUELING)	AMULANCE FUEL	368.11
TOTAL CHECKS		87,046.30

Bert VanEssen could not be at the meeting tonight. He sent a memo to the council to please help contribute to the Civil War Association to help with projects. He stated “that we are an organization to keep the Civil war heritage of Gettysburg alive”. He listed what the association plans on doing in the future and they would appreciate funds for a Civil war cannon ball with powder bag attached to be displayed at our local museum. Bernie Webb also sent a letter to the council that the local civil war Association needs future support. Moved by Everson, VanBockel seconded, motion carried to donate \$500.00 per year as long as the Civil War Association is active.

Gayle Kludt presented to the Council her financials for the quarter and her monthly report. The housing study draft will be presented to the community in the near future. And she has been working on several other projects. Next meeting will be held May 1st, 2013

Police activity log for the month was given by Policeman Nick Bratland. The police have moved into their building up by the Little Angels Park and there will be a ribbon cutting in the near future. A sign is needed yet. The new police vehicle will be arriving soon. Ordinance # 2013-4-2 was presented to the council to draw the funds from police reserves for the vehicle. Moved by VanBockel, Nagel seconded, motion carried to approve this first reading.

Russell Anderson, Maintenance supervisor was contacted by Jensen Rock & Sand that they would honor the bid from last year for \$118.00 per ton for asphalt for redoing the streets. The date of the bid was April 2, 2012. The price includes, furnishing and installing the hot asphalt mix, tack oil for the paving and mobilization. They will furnish all materials and equipment to complete the work. Moved by VanBockel, Nagel seconded, motion carried to accept the bid. Maps of the town with streets highlighted were given to the council. There is a DOT grant called TAP that uses federal transportation funds for safe routes to school. Requirements are: 18.05% local match and an engineer is required. Moved by VanBockel, Lehman seconded motion carried to have Russell check into this grant. Russell received information on South Dakota abandoned underground tank removal program. If anyone has any fuel tanks that need to be removed please call the Finance Office .

There was some vandalism at the City auditorium to the key entry system. Moved by VanBockel, Bausch, seconded motion carried to have Bausch order some security systems from 1-2-3 systems at an approximate cost of \$800.00.

The city received notice from GSA (U.S. General Service Administration) that the Gettysburg Radio Tower site by the City rubble site is available to us. We need to draft a letter of intent that we are interested in this property. Moved by Lehman, Larson seconded motion carried to do send this letter of intent.

The one fuel bid was presented to the Council:

N Central: unleaded-\$3.485, 10% ethanol \$3.476, # and # 2 ruby \$3.50
Moved by Lehman, seconded by Nagel motion carried to accept this bid.

Water quality reports will be sent to all consumers in May or June.

IRS federal mileage rate is now 0.565 mile effective Jan 1, 2013.

Gettysburg Fire Department year end financials were presented to the Council and are on file.

Joint Board of Equalization will be April 9, 2013 (8:00 AM) at the Courthouse. Council members Bausch and Larson will represent the Council for the City of Gettysburg.

Kohlman, Bierschbach & Anderson sent a proposal for a 2 year audit not to exceed \$12,800.00. Moved by Everson, VanBockel seconded motion carried to approve this proposal. Cash Balance ending March 31st was given to the council for review.

GIA has indicated that they will be willing to donate \$5,000.00 for a swimming pool slide for the kiddie pool. Mark Schmidt stated that Avera is also giving the City a donation of \$5,000.00. Moved by Lehman, Nagel seconded, motion carried to go forth with this project.

We will research more companies for the appropriate slide.

Council member Lehman will be purchasing the candy for the swimming pool. Moved by Nagel, Everson seconded, motion carried to approve spending up to \$2000.00 for candy and to issue a check upon invoice of the bill. Council member Everson name will be put on the business card membership for Sam's.

Moved by Lehman, Everson seconded to go into executive session at 8:24 PM for personnel according to SDCL 1-25-2.

Council reconvened at 9:15PM. Moved by Lehman, VanBockel seconded motion carried to approve per policy book 4% incentive raises effective on their anniversary date: Russell Anderson Maint supervisor (8yrs) effective date 5-2-13 to \$18.14 hr and OTP \$27.21 and

Finance Officer Eliason(12yrs) effective date 5-1-13 to \$1560.37 per pay period. Moved by Everson, Nagel seconded, motion carried, to hire Julie Schaunaman and Tricia Dutenhoeffer as co-managers at the swimming pool and to give them a .50 cent per hour increase for the new 2013 season. For the pool life guard positions the swimming pool committee and mangers of the pool will conduct interviews. Moved by VanBockel, Bausch seconded, motion carried to give the authority to the pool committee to hire life guards for this season and give them a tentative salary rate. Moved by Nagel, seconded by VanBockel for the following rates at the swimming pool for the 2013 season:

1. Group pass which will be up to 5 people (all names to be placed on sheet pass when obtaining the membership) at a price of \$ 100.00 and any additional person on this pass at \$20.00 each.
2. Individual pass the same at \$35.00 each
3. Daily rates: \$2.00 per day
Senior daily rate: \$1.00 per day
Aerobics daily rate: \$ 1.00 per day
4. Swimming pool lessons: \$15.00 per person per session
Private swimming pool lessons: instructors hourly wage x time involved

Correspondence included a thank you card from Russell Anderson for the plant for his mothers funeral, paint it SDakota program. In Round table discussion Mayor Wuttke stated that some towns are buying advertising logos on the floor at their school gyms and using triple b monies. Council member Bausch asked if we are still planning on doing the crosswalks by the school, but it was decided to wait and see what happens with the school project.

The city does tape the council meetings and if anyone wants to hear the tapes they are welcome to stop in at the City office or obtain copies of the written text if they do not receive the Potter County News.

Moved to adjourn at 9:24PM by Bausch, seconded by VanBockel.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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