

Unapproved Minutes
Gettysburg, South Dakota
May 6, 2013

Pursuant to the due call and notice thereof, the City Council met in regular session on May 6, 2013 at 7:00 PM. Those present Mayor Bill Wuttke, Council members Ron Larson, Fran VanBockel, Josh Bausch ,Pat Everson ,Dawn Nagel and absent Peggy Lehman. Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, Bill Wainman, Chief of Police, Bryan Hause, Mike Jager, Michael Jager, DJ.Fischer,
Laurie & Steve Robbennolt, Rich Penrod, Kevin Logan, Gayle Kludt, Paula & Tom Bailey, Julie Schaunaman, and Jessica Simon.

Moved by Bausch, Larson seconded, motion carried to approve the minutes from April.

Moved by Nagel, VanBockel seconded, motioned carried to pay voucher bills and the following bills to be paid later in May: Cam Wal-welcome sign-\$10.75, Butler Cat—supplies--\$562.00, Gas N. Goodies-ambulance fuel-\$188.41, SD dept of Revenue—malt bev licenses--\$762.50, Lambs Chev----filters-\$ 146.65, Kiefer-pool supplies---\$151.27, Kiefer—s pool supplies—\$530.25, and Bill Wainman-gas & Meals--\$110.25 for a total of \$2162.08.

VOUCHERS PAYABLE

Payroll Expense by Department:		
Total Payroll Expense by Department		
Mayor & Council	April Payroll	4,840.00
Finance Office	April Payroll	3,867.10
Police	April Payroll	5,790.50
Streets	April Payroll	3,376.06
Snow Removal	April Payroll	2,184.43
Garbage	April Payroll	209.28
Airport	April Payroll	197.28
Swimming Pool	April Payroll	87.20
Parks	April Payroll	279.04
Water	April Payroll	2,420.30
Sewer	April Payroll	1,380.76
Ambulance	April Payroll	136.80
West Nile	April Payroll	00.00
Auditorium	April Payroll	00.00
Total Payroll Expense by Department		24,768.75
NET PAYROLL		17,882.82
AFLAC	EMPLOYEE DED	396.67
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ANDERSON, RUSSELL	POLICE BUILDING	210.47
AVERA GETTYSBURG HOSPITAL	PROFF FEE RN	100.00
AVERA QUEEN OF PEACE	EMPLOYEE TESTING	114.90

BANK OF THE WEST	WITHHOLDING TAXES	2,521.55
BANK OF THE WEST	WITHHOLDING TAXES	3,161.39
BLIESE MACHINE SHOP	SUPPLIES	142.00
BREIT LAW OFFICE	EMPLOYEE DEDUCTION	405.02
BROWN, COREY	WATER DEPOSIT REFUND	100.00
CAM WAL ELECTRIC	WELCOME SIGN	10.75
CITY OF GETTYSBURG	DEPOSIT MOORE, SIEDSCHLAG	200.00
CIVIL WAR ASSOC	DONATION	500.00
COLONIAL RESEARCH	SUPPLIES	457.40
COMPANION LIFE	LIFE INS	38.44
CONNIE SOPER	WSI	225.00
DAKOTA BACKUP	COMPUTER BACKUP	67.04
DAKOTACARE	INSURANCE	5,651.90
DAKOTA RANCH & SUPPLY	SUPPLIES	1,757.56
DEANS REPAIR	POLICE OIL CHANGE	43.95
ECONOMIC DEVELOPMENT	QUARTERLY STIPEND	7,000.00
ELIASON, WILLIAM	5 MO AIRPORT MGR	218.75
EMERGENCY MEDICAL PRODUCTS	AMBULANCE SUPPLIES	477.40
FIRST NATIONAL BANK	SEWER LOAN	8,930.13
GETTYSBURG DEVELOPMENT CO	TRIPLE B TAX	2,070.94
GAS N GOODIES	POLICE -CAR WASHES	14.00
HARVS REPAIR	F OFFIC REMODELING	773.60
HEARTLAND WASTE	GARBAGE	5,056.09
INTERNATIONAL CODE COUNCIL	BOOK	44.00
JENSEN ROCK SAND	SUPPLIES	1,383.80
JOHN DEERE FINANCIAL	SUPPLIES	2.26
JOSH BAUSCHS	SNOW REMOVAL	30.00
JUSTIN PENROD	WATER DEP REFUND	100.00
KALI HANSEN	LIFEGUARD TRAINING	200.00
KORMENDS USED VEHICLE	IHC TRUCK SUPPLIES	71.66
LANE MADSEN	WATER DEP REFUND	100.00
LEHMAN, PEGGY	CANDY-POOL	1,344.24
MARCO INC	COPIER& MAINT	147.11
MICHAEL TODD	SUPPLIES	312.92
MID DAKOTA WATER	WATER	12,649.45
MIDWAY PARTS	PARTS	527.32
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITIES	LIGHTS	4,543.97
NEW CREATIONS-	SUPPLIES	182.25
NORTH CENTRAL FARMERS ELEV	FUEL	4,452.80
NORTHWEST PIPE FITTINGS	SUPPLIES-HOSE	583.32
NORTHWEST PIPE FITTINGS	WATER HEATER,CURB BOX	583.35
OAHE YOUTH CENTER	SUMMER REC	5,500.00
POTTER COUNTY NEWS	PUBLICATIONS	152.10
POTTER COUNTY NEWS	ANNUAL REPORT	275.98
PRAXAIR	SUPPLIES AMBULANCE	253.54

SCHLACHTERS LUMBER	SUPPLIES	477.54
SD DEPT OF REVENUE	WATER CKS	26.00
SD DEPT OF REVENUE	SALES TAX	395.22
SD GOVERNMENT FINANCE	WORKSHOP-FINANCE OFFICE	150.00
SD HUMAN RESOURSE	REGISTRATION	50.00
SD ONE CALL	WATER LOCATES	5.55
SOPERS	SUPPLIES	33.60
SERVALL	OFFICE RUGS	73.76
SD RETIREMENT	RETIREMENT	2,680.11
THE RADAR SHOP	POLICE	118.00
TRUE VALUE	SUPPLIES	716.61
TRUE VALUE	SUPPLIES	182.79
US POSTMASTER	STAMPS	460.00
US POSTMASTER	WATER BILLS	171.13
VENTURE COMMUNICATIONS	PHONES	826.81
VERIZON WIRELESS	CELL PHONES	247.30
VILAS PHARMACY	SUPPLIES	123.34
VILAS PHARMACY	AMBULANCE SUPPLIES	51.61
VILAS SUPERSTORE	SUPPLIES	60.75
WEX BANK	AMBULANCE FUEL	270.20
WILLIAM WAINMAN	MILEAGE	31.64
TOTAL CHECKS		99,585.47

Ordinance 2013-4-2- supplementing the budget for the new police vehicle, moved by VanBockel, Bausch seconded motion carried to approve the second reading with the following roll call vote: Larson-yea, , VanBockel-yea, Nagel-yea, Bausch-yea with Everson and Lehman absent, motion carried.

At the April meeting the Council voted to go forward with the letter of intent and the application process for the surplus acres of 2.2 from the US government that is located by our rubble site. The letter of intent was sent and the formal application was sent out May 6,2013.

The City was notified that the street repair by the school will not be included in the TPA grant only the sidewalk and bicycle path. Russell Anderson asked the council's direction if they wanted to participate in the grant. The City's share is 18% plus engineering. It was decided that more research is needed.

Council member Everson entered the meeting.

Quarterly totals and cash balances were given to the Council.

Moved by Bausch, Larson seconded motion carried to adjourn the 105th council.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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Mayor Wuttke called the first meeting of the 106th Council to order. Nominations were opened for the President and Vice President of the Council. Moved by Everson, Nagel seconded, motion carried to nominate VanBockel as President of the Council. Moved by VanBockel, Larson seconded, motion carried to nominate Nagel for Vice President of the Council.

Bill Eliason notified Wuttke that he would like to retire as airport manager.

Mayor Wuttke then read the list of appointed positions for the following:

Airport Manager: DJ Fischer
Health Officer: Mark Schmidt
Attorney: Michael Larson
Official Depositories: Bank of the West and Great Western
Newspaper: Potter County News

Mayor Wuttke then read the Council Appointments:

COUNCIL COMMITTEE APPOINTMENTS

AIRPORT: Wuttke and Bausch
ANIMAL CONTROL: Nagel and Larson
PARKS and RECREATION: Everson and Nagel
BUILDING PERMITS: Lehman, and Larson
DRUG POLICY: Lehman and VanBockel
ECONOMIC DEVELOPMENT: Wuttke and VanBockel
FINANCE OFFICE AND MAINT BLDG: Wuttke and Larson
FIRE DEPARTMENT and AUDITORIUM: Wuttke and Bausch
HEALTH and SAFETY: Lehman and Nagel
LAW ENFORCEMENT: Wuttke, VanBockel, and Everson
RUBBLE SITE: Larson and VanBockel
STREETS: Everson, and Bausch
WATER AND WASTEWATER: Everson and Nagel

Moved by VanBockel, Larson seconded, motion carried to approve the appointments and committee appointments.

At this appointed time the meeting was opened to the public for any comments regarding

the malt beverage licenses for the period of July 2013-June 2014. All of the licenses were the same except Medicine Rock was for Malt beverages and South Dakota wines. Moved by VanBockel, Everson seconded motion carried to approve licenses.

Laurie and Steve Robbennolt met with the council for permission for Mid Dakota to supply their new housing development (which is out of the city's limits) with water. Mid Dakota's contract with the City states that anyone within a three mile radius needing services that approval is needed. Moved by Everson, VanBockel seconded motion carried to have Mid Dakota supply this new development.

Tom and Paula Bailey showed the Council their plans for a new development called Pheasant Run. There was discussion regarding drainage, water and sewer needs. There is a small pond on the acreage that Bailey plans on filling up with dirt and stated that he has checked with State Highway Dept & Corp regarding this. Council member Nagel suggested that the city needs to have a long term development plan for housing in place that outlines procedures and what the City is responsible for. Council member Bausch stated that he would be in agreement with the City doing the water and sewer lines then charging a tapping fee for each lot to be paid right away when lines are in and Bailey recouping cost when he sells the lot. Bailey would then be responsible for the street. Kevin Logan stated "that when R& D did their Dakota Street addition the city was only responsible to have the water and sewer at the property line then the developer had to pay for the cost of installing water and sewer lines and the City only paid \$7,000.00 worth of gravel and manholes." It was pointed out the City will be paving Dakota Street this year since construction is now completed and we did provide fire hydrants. Moved by Bausch to table Bailey's development for more information-while waiting for a second- Council member Bausch amended his motion to state to have committee members of Nagel, Everson, Bausch and Anderson to research and advise the council at next month's meeting. With the amended motion this was seconded by VanBockel, motion carried.

Michael and Mike Jager asked about water lines to their new building. They thought they had an easement for hooking up to a water line but due to different circumstances are now in need of services. Rich Penrod stated that he would be willing to work with Jager's and give an easement across his property for water lines. Moved by Bausch, VanBockel seconded motion, carried to have the city put in water mains from Penrod's to the corner of Hwy 212 and Nebraska for fire protection .Mike Jager will assume the cost to tap in the water line at the main to his property. After the installation of the water main Russell Anderson will be putting in new fire hydrants in this area.

Gettysburg Whitlock Bay Development updated the Council with their projects. Gayle Kludt stated that a community meeting is being planned for June 12th for the housing study.

Chief Wainman said the Gettysburg Police Department participated in the DEA drug program where residents could put their unused prescription drugs in containers to be sent to the DEA for disposal. They had several citizens use this service. Council member Everson motioned, VanBockel seconded, motion carried to authorize Police Chief

Wainman to purchase portable radar signs and Ordinance 2013-5-4 to supplement budget for this was presented for the first reading. Wainman is still checking into a sign for the Police Department building.

Larry Madsen has volunteered to administer the Dutch Elm disease program for the City. Moved by Everson, Larson seconded motion carried to pay \$200.00 for Madsen's services.

Clean up week was discussed. Moved by Nagel, VanBockel seconded motion carried to have from May 20 thru May 25th as clean up week. A notice will be placed in PCN.

In checking with the Little Angels playground grant the funds should be here by August. The park committee will meet and decide what equipment should be purchased.

Fuel bids were presented to the Council:

Northern Plains bid: super unleaded-\$3.65 and Fieldmaster dyed diesel \$3.44 gal

North Central Farmers :Unleaded \$3.535, and ruby Field Master \$ 3.39

Moved by Nagel, VanBockel seconded, motion carried accept low bid from North Central.

The following building permits were presented to the Council:

Masonic Temple—storage building-Lots 1,2 Block 17 Western Addn

Wendy Smith-addition—Lots 13,14 Block 28 Brysons Addn

Kevin Logan-changing roof line-Courtyard Apts-Lots 14-18 Block 25 Brysons Addn

Ed Robbennolt-deck-garage—Lots 1,2 Block 11 Schlachters addn

Kevin Lomheim –storage building Lots 4,and 30' of Lot 5, Schlachter add

Cronin Inc.—airport hangar at Gettysburg City Airport

Paul Houck-Fence—15ft Lot 36, all 35, N 29ft of 34 Block 9 Western Addition

Moved by VanBockel, Bausch seconded motion carried to approve permits.

Demolition permits were presented:

Zuber Refrigeration House- Lots 7,8,9 Block 8 Western Addition

Michelle Beringer- house—N ½ Lot 6, 7,8 &9 Block 8 Western Addition

renew-Kevin Logan 2 houses –Lots 10 & 11 Block 60 Western Town Lot Addn

Moved by Nagel, Larson seconded motion carried to approve permits.

Moving permits:

Ed Robbennolt-home Lot 1& 2 Block 11 Schlachters addition

Stuart Simon—storage shed-Lot 10 and ½ lot 9 R& D Addition

Moved by VanBockel, Everson seconded motion carried to approve.

Papi control box for approximately \$ 5441.000 plus labor is needed to be replaced at the airport. Ordinance # 2013-5-3 was presented to the Council for the first reading. Moved by Bausch, seconded by Everson motion carried to approve.

The ambulance loading fees has not been increased since 2008. Medicare has increased their rate for reimbursement . Tabled till next meeting.

DJ Fischer asked the councils permission for the new Cronin hanger to share the City septic tank located at the pilots lounge. Moved by VanBockel, Bausch seconded motion carried.

Policy book tabled till next month's meeting.

Finance Officer Eliason asked the Council's permission to close the Finance Office for training from June 11th through the afternoon of June 14,2012.

Moved by VanBockel, Everson seconded, motion carried to purchase a spine board with head immobilizer for approximately \$ 294.95 from Kiefer.

Moved by Bausch, Everson seconded to adjourn into executive session at 9:10 due to personnel per SDCL 1-25-2.

Council reconvened at 9:45 PM. Moved by Bausch, VanBockel seconded to hire the following pool personnel for the 2013 year:

Julie Schaunaman	co manager	11.75 per hr
Tricia Dutenhoeffer	co manager	11.00 per hr
Jessica Simon	WSI	9.75 per hr
Jerrid Schmidt	WSI	9.00 per hr
Cassidy Soper	new WSI	9.00 per hr
Kali Hansen	Lifeguard	7.75 per hr
Alyssa Haberer	Lifeguard	7.75 per hr
Cameron Decker	Lifeguard	7.75 per hr
Sarena Nauman	Lifeguard	7.75 per hr
Jordan Schmidt	Lifeguard	7.75 per hr.

The swimming pool will be open for the 2013 season on May 27th weather permitting.

Moved by Everson, Bausch seconded, motion carried to give the Swimming pool personnel \$1.00 per hour bonus at the end of the season based on performance determined by the Co-managers.

Bill Wainman was awarded his Bachelor's Degree in Criminal justice on April 27, 2013. Moved by VanBockel, Nagel seconded motion carried to increase his salary by 3% effective May 1,2013.

In correspondence Larry Madsen asked the Council to consider adding a sign at the intersection of Garfield and Ohio/Oak .The City received a certificate of safe water certificate of achievement award.

In round table discussion Council member Larson stated that he received a complaint regarding a dog. Chief Wainman will check into it. Council member VanBockel would like the key pad for the ambulance door fixed. Council member Bausch gave the council a

letter stating “ I am writing this letter to inform you that this will be my last meeting I am resigning my position effective immediately.” The Mayor thanked Council member Bausch for all his years of service and we shall miss him. The City will need to appoint a new Council member for Ward 3 to fill the vacancy until the next general election in April 2014. If anyone is interested please contact the Mayor, a City Council member or send a letter to the City that you are willing to serve.

Moved by Nagel, seconded by VanBockel motion carried to adjourn at 9:57PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

Published at the approximate cost of \$