

Unapproved Minutes
Gettysburg, South Dakota
June 3, 2013

Pursuant to the due call and notice thereof, the City Council met in regular session on June 3, 2013 at 7:00 PM. Those present Mayor Bill Wuttke, Council members Ron Larson, Pat Everson, Dawn Nagel, Peggy Lehman and absent Fran VanBockel. Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, Bill Wainman, Chief of Police, Gayle Kludt, GWBD, Bryan Hause, Tim Hagedorn, Paula & Tom Bailey, Craig Hunnel, Kevin Baumburger, J.D. Long, Kenny Goebel, Dan Thomas, Michael Schlachter, Mike Olson, Aberdeen and Cheryl Sautner,

Moved by Everson, Larson seconded, motion carried to approve the minutes from May with the following correction: Michelle Beringer demolition permit should have stated n ½ Lot 6, 7,8,9 Block 16 Original Town Lot Company Addition.

Moved by Lehman, seconded by Nagel, motioned carried to pay voucher bills and the following late bills to be paid later in June: Butler...parts...\$63.75, CamWal-Welcome sign--\$10.75, Holzwarth Sales & Inc.---supplies bandshell \$1,833.23, Jensen Rock & Sand—cold mix--\$1,386.00, Potter County News—publications--\$ 359.98, Schlachter---supplies--\$49.02 and True Value—supplies--\$581.06, Mikes Repair---supplies \$116.95 and Northwest Pipe for supplies...\$2101.20 and \$1,372.10 for a total of \$ 7,874.04.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	May Payroll	.00
Finance Office	May Payroll	4,044.14
Police	May Payroll	5,885.00
Streets	May Payroll	5,127.22
Snow Removal	May Payroll	00.00
Garbage	May Payroll	985.92
Airport	May Payroll	148.54
Swimming Pool	May Payroll	3,582.12
Parks	May Payroll	831.78
Water	May Payroll	2,675.30
Sewer	May Payroll	1,128.64
Ambulance	May Payroll	125.40
West Nile	May Payroll	127.52
Auditorium	May Payroll	00.00
Total Payroll Expense by Department		24,761.58
NET PAYROLL		17,524.87
123 SECURITY	SUPPLIES	1,033.61
AFLAC	EMPLOYEE DED	396.67
ADOLPH KIEFER	POOL SUPPLIES	530.25

ADOLPH KIEFER	POOL SUPPLIES	322.54
ANGELIA HILES	EMT MILEAGE	286.50
AUNTIE KAKES BAKERY	SUPPLIES POLICE	10.80
BANK OF THE WEST	WITHHOLDING TAXES	2,550.62
BANK OF THE WEST	WITHHOLDING TAXES	3,321.75
BREIT LAW OFFICE	EMPLOYEE DEDUCTION	405.02
BUTLER MACHINERY CO	MAINT SUPPLIES	562.00
BUTLER MACHINERY CO.	MAINT SUPPLIES	191.25
CAM WAL ELECTRIC	WELCOME SIGN	10.75
CHEVEROLET & IMPLEMENT	SUPPLIES	146.65
CAMERON DECKER	LIFEGUARD TRAINING	200.00
CITY OF GETTYSBURG	PETTY CASH	30.74
COLONIAL RESEARCH	SUPPLIES	847.52
COMPANION LIFE	LIFE INS	38.44
CREATIVE PRODUCT SOURCE	POLICE SUPPLIES	115.40
DAKOTA BACKUP	COMPUTER BACKUP	67.79
DAKOTACARE	INSURANCE	5,651.90
DAKOTA RANCH & SUPPLY	SUPPLIES	736.40
ELIASON, SHARLEEN	MILEAGE	66.60
GETTYSBURG DEVELOPMENT CO	TRIPLE B TAX	1,041.88
GAS N GOODIES	EMT GAS	188.41
GOLDSMITH & HECK	ENGINEERING FEES	492.00
HABERER, BRYAN	LIFEGUARD-ALYSSA	200.00
HAMBURGER, BETH	EMT TESTING	215.85
HAWKINS, INC.	POOL SUPPLIES	3,210.19
HEARTLAND WASTE	GARBAGE	5,163.79
JOHN DEERE FINANCIAL	SUPPLIES	288.11
JOYS FLOWERS	SUPPLIES F OFFICE	50.99
KORI HAGUE	WATER DEP REFUND	75.85
LAMB MOTOR INC.	2013 FORD INTERCEPTOR	27,318.00
LARRY MADSEN	PROFF ELM TREE	200.00
RON LARSON	MILEAGE-BANDSHELL	222.00
LOGAN ELECTRIC	REPAIR STREET LIGHTS	2,642.51
MID DAKOTA WATER	WATER	13,378.45
MIDWAY PARTS	PARTS	321.95
MIDWEST ALARM	AUDITORIUM	75.00
MN WIRELESS	WIRELESS	69.00
MURLLRT DYDYRMD	SOFTWARE-WATER METERS	500.00
MONTANA DAKOTA UTILITIES	LIGHTS	4,173.18
NEW CREATIONS-	SUPPLIES	123.26
NORTH CENTRAL FARMERS ELEV	FUEL	3,620.44
NORTHWEST PIPE FITTINGS	SUPPLIES-NEW HOOK UP	13,017.04
NORTHWEST TIRE INC.	SUPPLIES	633.92
NORTHWEST PIPE FITTINGS	SUPPLIES	151.27
PEPSIAMERICA	SUPPLIES POOL	377.76
RYAN LAKE	EMT TRAINING	286.50

SCHATZ ELECTRIC	AIRPORT REPAIRS	1,059.98
SCHLACHTERS LUMBER	SUPPLIES	124.96
SCHMIDT, MARK	LIFEGUARD-JERRID	200.00
SD DEPT OF REVENUE	WATER CKS& DRINKING WATER	626.00
SD DEPT OF REVENUE	SALES TAX	385.25
SD DEPT OF REVENUE	½ MALT BEVERAGE LICENSES	762.50
SD ONE CALL	WATER LOCATES	9.99
SERVALL	OFFICE RUGS	91.08
SD RETIREMENT	RETIREMENT	2,780.43
THE LODGE-DEADWOOD	POLICE CONFERENCE	237.00
UPBEAT INC.	LOITWOOD PARK SUPPLIES	1,522.50
US POSTMASTER	WATER BILLS	173.66
US TRAFFIC CONTROLS	POLICE SUPPLIES	9,980.02
USDA-RURAL DEVELOPMENT	FIREHALL LOAN	25,122.00
VANBOCKEL, FRAN	EMT TESTING	286.50
VAN DIEST SUPPLIES	SUPPLIES	792.00
VENTURE COMMUNICATIONS	PHONES	671.58
VERIZON WIRELESS	CELL PHONES	247.30
VILAS SUPERSTORE	POOL SUPPLIES	285.46
WEX BANK	AMBULANCE FUEL	221.62
WILLIAM WAINMAN	MILEAGE	110.25
WILLIAM WUTTKE	DECKING FOR BANDSHELL	2,748.80
TOTAL CHECKS		161,524.30

The Gettysburg Firemen applied for a one day Malt Beverage application for the Car Show at the City park on June 29,2013. Moved by Larson, Nagel seconded motion carried to approve this one day permit.

Mike Olson, Code enforcement Officer for the city of Aberdeen gave the council information regarding the 2012 International Property Maintenance Code book. He explained that by adopting this code manual it covers all legal aspects of code enforcement. Mr Olson stated that you can choose to enforce only those codes which are important and affect the City of Gettysburg . Mr. Olson stated that once you start your code enforcement that it is important to follow through and be concise, consistent, and follow the due process of law. First class mail is all that is required for notice and if you cannot deliver the notice then you attach the notice either to the house or car and this complies with the ordinances. Mr. Olson will work with Chief Wainman if the Council adapts the Code Book. This will be discussed at the next council meeting after the Council has a chance to review the International code book.

Mr. Tim Hagedorn addressed the council regarding the new school expansion and remodeling project. He is hoping to break ground September 1, 2013 for the first phase of the project. He was wondering about a drop off zone in front of the school which would consist of a 2-3 car lane making it a larger and safer area . This would eliminate the

children crossing the street on King Ave. He would appreciate if this could be accomplished

this year. The city will be applying for a community access grant for 12 blocks of streets by the school for next year and Russell Anderson asked if the drop off zone could be gravel this year and then the following year complete it with paving. Mr. Hagedorn would also like to modify the steep ditch on the West side of the school. He would like the City to put in an underground culvert and then the fill the ditch with dirt. The School would then cement it for more parking with a sidewalk in front. The school will have excess outdoor exercise equipment that they would like to donate to the City. Mr. Hagedorn also stated that he has applied for a Maas Foundation grant to put in acoustic panels and a new sound system in the City Auditorium The new school will not have a stage area and it would be great to utilize the auditorium for this purpose.

Dan Thomas, Kenny Goebel, Kevin Baumberger and Craig Hunnel have concerns regarding the drainage in their back yards. Russell Anderson suggested putting in an underground culvert for the water to go into would help the problem but will not eliminate the problem entirely. He also suggested building up the back alley so the water would flow towards the drain. Moved by Everson, Larson seconded motion carried to install the underground culvert from the corner of Park St to inlet box to the Highway 212 and to concrete part of the block so the water will flow towards the drainage area. Council member Nagel suggested that the City does need to have a development plan in place so we have a clearer picture of all aspects to eliminate future problems regarding drainage issues.

Michael Schlachter asked the Council for permission to use the City Park for fireworks after the car show on June 29th from approximately 10:00pm until 11:00PM. He has purchased liability insurance for this fireworks display and it will be on file at the City office. Moved by Nagel, Lehman seconded, motion carried to approve this request.

Tom and Paula Bailey appeared before the Council last month requesting water services. It was tabled to have the committee members of Russell Anderson, Dawn Nagel, Pat Everson,

Bill Wuttke and Fran VanBockel review the request. It was recommended by the committee

for the City to install a water main line from Bailey's property on Highway 212, to Penrod's property to Boke's property and to install fire hydrants at the same time. Anyone wanting to connect to this main will pay to connect to their property and pay tapping fees and materials per policy by ordinance. Moved by Everson, Lehman seconded, motion carried to approve this. The drainage issues were addressed by the drainage board thru the County.

Gayle Kludt, Executive Director for GWBD gave an update to the Council regarding all of their projects. There will be a Community Housing meeting June 12th at the Sacred Heart Church Parish Hall at 5:30PM. All of the Council members are encouraged to attend. The City will post a special meeting notice with the anticipation that 4 council members will be in attendance.

The Gettysburg Country Club put an artesian well and holding pond on land owned by the County. The county will be giving this property to the County Club. Darrin Simon asked if the City would possibly assume this property and incorporate it into the City lease (City is the owner of the land but has given the Gettysburg County Club a lease of 99 years starting in 1963.). It was noted that if the City does accept this then it will change the City limit boundaries which requires notifications in the paper and notifications to several agencies. Hagen Ins. (the City's insurance liability) was called and they do not want to cover the holdout pond due to liability reasons. A copy of the lease was given to the Council for their review. Moved by Everson, Nagel seconded motion carried to table until the next meeting for more review.

Police report was given to the Council. A new Police sign is needed for their building. Moved by Everson, Nagel seconded, motion carried to purchase the sign at an approximate cost of \$475.00. Chief Wainman stated that he did order 3 police speed devices and they should be arriving soon. Vet Clinic will be scheduled in July. With the purchase of a new vehicle the 2006 Chev Impala and an old shotgun need to be declared surplus. Moved by Lehman, Larson seconded motion carried to approve this as surplus.

2013-5-4 Ordinance was presented for the second reading. This supplements the police budget for the speed devices ordered. Moved by Lehman, Nagel seconded with the following roll call vote: Larson-aye, Lehman-aye, VanBockel-absent, Nagel-aye Everson, aye, motion carried.

The Park committee had been reviewing park equipment plans for the Little Angels Park. Moved by Lehman, Nagel seconded to purchase the Midwest Playscapes plan for \$ 30,048.00. The City will be receiving a grant for \$20,000.00 towards this equipment.

Russell Anderson stated that clean up week was difficult this year due to all the rain. The street project will be starting around July 15th. The city will be checking into power for the band shell in the City park.

Only one Fuel bid was presented to the Council:

North Central Farmers :Unleaded \$3.765, 10% Ethanol \$3.716 gal and ruby Field Master # 2 \$ 3.38 gal delivered. Moved by Lehman, Larson seconded, motion carried accept bid

The following building permits were presented to the Council:

Gettysburg Public School— addition on school-----Lots 7-12 Block 73 Platts Addition
Randy Mink—rebuild deck, cover, install screens—Lots 11& 12 Block 2 Western Addn.
George Thompson-Colette Thompson—Sidewalk, patio slab-Lot 7 Block 7 Western Addn
Vaughn Larson—new pitched roof---Lot 6 out lock 16 Brewers outlot addition
Kermit Hinckel—ramp to deck—Block 78 Lot 1 Western Town Addition
Moved by Lehman, Everson seconded motion carried to approve permits.

Demolition permits were presented:

Richard Penrod House- Lots 1 & 2 Block 79 Western Town Lot Co Addn

Moved by Lehman, Larson seconded motion carried to approve permit.

Taps Grant was discussed. This grant is for a safe route to school sidewalk project. The grant is sponsored by the Transportation Alternative Program and is a 17% match by the City and in kind work also qualifies towards the match. The proposed sidewalk would be from Commerical Ave , East St to the School and then from the School to the City Parks. The following resolution was presented to the Council

Resolution 2013-2

WHEREAS, the City of Gettysburg proposes to construct a safe routes to school sidewalk project for the City of Gettysburg; and

WHEREAS, the City of Gettysburg now requests financial assistance to complete the proposed project; and

WHEREAS, the project is eligible for the Transportation Alternative Program funds under the Moving Ahead for Progress in the 21st Century (MAP-21) Act.

NOW THEREFORE, BE IT RESOLVED that the proposed project will meet all local planning, zoning and ordinance requirements; and

THEREFORE, BE IT ALSO RESOLVED that the City of Gettysburg supports the project and the submittal of an Transportation Alternative Program application; and

THEREFORE, BE IT ALSO RESOLVED that, if funded, the City of Gettysburg will pay for the required local match for the project.

THEREFORE, BE IT ALSO RESOLVED that the City of Gettysburg agrees to maintain the project, if funded, throughout its useful life and that the City understands that a project maintenance agreement will be required by the South Dakota Department of Transportation and the Federal Highway Administration; and

THEREFORE, BE IT ALSO RESOLVED that the City of Gettysburg authorizes the Mayor to execute the Transportation Alternative Program application.

Signed this 3rd day of June, 2013

Bill Wuttke, Mayor

Attest:

Sharleen Eliason, Finance Officer

SEAL

Moved by Lehman, Larson seconded, motion carried to approve this resolution.

NECOG sent information regarding a Community Access Grant. This grant would help with asphaltting 10-12 blocks of streets surrounding the school area for 2014. This grant is a 40% match. Moved by Lehman, Nagel seconded motion carried to approve the following resolution.

RESOLUTION 2013-3
RESOLUTION OF FINANCIAL COMMITMENT, RESPONSIBILITY
FOR ROAD MAINTENANCE, AND SUPPORT FOR PROJECT

WHEREAS, the City of Gettysburg is applying for a Community Access Grant through the South Dakota Department of Transportation (SDDOT) for the City of Gettysburg, and

WHEREAS, the SDDOT requires a 40 percent local match for the construction costs of a project up to a specified amount; and

WHEREAS, the SDDOT required the local government agency to be responsible for the maintenance of improved road; and

WHEREAS, the City of Gettysburg is in full support of this project and grant application;

THEREFORE, BE IT RESOLVED that the City of Gettysburg will provide the local match needed to supplement the SDDOT grant. This match will be 40 percent of the construction costs as shown in the grant application.

THEREFORE, BE IT ALSO RESOLVED that the City of Gettysburg will be responsible for maintenance of the improved road; and

THEREFORE, BE IT ALSO RESOLVED that the City of Gettysburg expresses their full support and cooperation to the road improvement project and the SDDOT CAG application.

Dated this ____ day of June, 2013.

Bill Wuttke, Mayor

ATTEST:

Sharleen Eliason, Finance Officer
(SEAL)

Vilas Stores will be remodeling and they would like approval to have two storage vans for supplies. Moved by Nagel, Larson seconded motion carried to approve vans on private property but not to block alley behind Commercial Ave.

Moved by Everson, Lehman seconded motion carried to approve 2 months water basic and water consumed for New Creations for City water usage at Loitwood Park.

Ordinance 2013-5-3 to supplement the airport for the repair of Pappi Lights was presented for the second reading. Moved by Lehman, Nagel seconded with the following roll call vote: Everson-aye, Nagel-aye, VanBockel-absent, Lehman-aye and Larson-aye.

Ordinance 2013-5-5- to supplement the street project was presented to the council for the first reading. Moved by Everson, Larson seconded motion carried to approve.

Ambulance charges have not been increased since 2008. Deputy Nagel submitted for review what other area ambulances are charging for basic loading fees. Moved by Everson, Nagel seconded to increase basic loading fees to \$350.00 starting July 1, 2013. Council member Lehman asked about Advanced charges if they should be increased. This will be reviewed at the next meeting. CHS donated to the Gettysburg Ambulance Service a check in the amount of \$3,744.00 from their harvest for hunger project. Beth Hamburger would like to purchase a Stryker chair climber to assist the ambulance. Moved by Lehman, Everson, seconded motion carried to approve this purchase and to place this donated amount towards this purchase. Ambulance write offs was presented to the Council for their approval. Moved by Lehman, seconded by Larson to approve the write offs in the amount of \$ 807.91.

Finance Office has been experiencing problems with one of their computers. Moved by Lehman, Larson seconded motion carried to approve purchase of one computer through B& L computers.

Finance Office will be closed for Finance Officer's school at 1:00 PM on the 11th through June 14th at 1:15 please use drop box for payments.

Moved by Lehman, Everson seconded motion carried to go into executive session for swimming pool personnel and review applications for council at 8:58PM due to 1-25-2-1 per SDCL.

Council reconvened at 9:20PM. Moved by Nagel, Everson seconded to increase Jessika Simon from \$9.75 to \$10.25, and Cassidy Soper from \$9.00 per hour to \$9.50 per hour retroactive with their start date of May 23, 2013 these increases were missed at last month's meeting.

Moved by Everson, seconded by Larson to table the decision on the purchase of a pool slide for the baby pool. It was discussed if we wait until August or September perhaps we can find a slide at a reduced price. The maintenance will have to move the fence in order to install this slide so it will be done next year. There were pictures of a lion and frog slide for the Council for review.

Moved by Everson, Larson seconded motion carried to have Bryan Hause fill the vacated seat for Ward 3 on the council until the next general election in April 2014. And to have the Finance Officer send thank you cards to the other interested parties thanking them for their interest.

Correspondence included Spirit of S.Dakota award nomination. It was suggested to place an article in the PCN if anyone is interested in nominating a woman that they feel is deserving of this award. The nomination form is due August 1, 2013.

Round table discussion included the Heartland garbage trucks not using the middle of the streets when collecting the garbage and missing emptying some garbage cans.

Moved by Lehman, Larson seconded motion to adjourn at 9:40PM

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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