

Unapproved Minutes
Gettysburg, South Dakota
July 1, 2013

Pursuant to the due call and notice thereof, the City Council met in regular session on July 1, 2013 at 7:00 PM. Those present Mayor Bill Wuttke, Council members Ron Larson, Pat Everson, Dawn Nagel, Peggy Lehman, Fran VanBockel and Bryan Hause.

Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, Bill Wainman, Chief of Police, Lyle Wickersham, Vaughn Larson, Don Archer, Mike Jager, Donna Davis and Amy Hartung.

The Oath of Office was given to Bryan Hause new Council Member for Ward 3.

Moved by Everson, Larson seconded, motion carried to approve the minutes from June with the following correction: Mr Hagedorn would also like to modify the steep ditch on the West side of the School. It should have stated: Mr. Hagedorn would like to modify the East side of the Playground ditch and the South ditch by the playground where the new school will be.

Moved by VanBockel, seconded by Larson, motioned carried to pay voucher bills and the following

late bills to be paid later in July: B.W. Ins....Notary..\$30.00, Dakota Farm & Ranch...supplies....\$872.00, Goldsmith & Heck.....engineering fees..\$464.00, Northwest Pipe...supplies...\$705.72, Potter County News...supplies \$277.75, True Value...supplies \$1,208.51 Vilas....supplies...\$ 303.95 for a total of \$3,861.93.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	June Payroll	.00
Finance Office	June Payroll	3,964.34
Police	June Payroll	5,885.00
Streets	June Payroll	3,125.25
Snow Removal	June Payroll	00.00
Garbage	June Payroll	2,261.36
Airport	June Payroll	193.99
Swimming Pool	June Payroll	7,084.30
Parks	June Payroll	4,680.74
Water	June Payroll	1,719.23
Sewer	June Payroll	512.90
Ambulance	June Payroll	4,004.40
West Nile	June Payroll	00.00
Auditorium	June Payroll	00.00
Total Payroll Expense by Department		33,431.51
NET PAYROLL		25,384.48

ANDERSON, RUSSELL	BAND SHELL SUPPLIES	573.63
AVERA QUEEN OF PEACE	EMPLOYEE TESTING	114.90
BANK OF THE WEST	WITHHOLDING TAXES	4,250.90
BANK OF THE WEST	WITHHOLDING TAXES	3,323.46
BEST WESTERN RAMKOTA	CONFERENCE	273.97
BUSINESS FORMS & ACCOUNTING	AP CHECKS	222.37
BUTLER MACHINERY CO	MAINT SUPPLIES	63.75
BUTLER MACHINERY CO	SUPPLIES	382.50
CENEX FLEET FUELING	AMBULANCE FUEL	144.15
CAM WAL ELECTRIC	WELCOME SIGN	10.75
CITY OF GETTYSBURG	BOSSERT,HAUGE,JOHNSON	192.65
COMMUNICATIONS CENTER	SUPPLIES	3,598.00
COMMUNICATIONS CENTER	POLICE SUPPLIES	2,990.20
COMPANION LIFE	LIFE INS	38.44
CREATIVE PRODUCT SOURCE	POLICE SUPPLIES	114.59
DAKOTA BACKUP	COMPUTER BACKUP	68.19
DAKOTACARE	INSURANCE	5,651.90
DEANS REPAIR	REPAIRS POLICE CAR	253.22
GETTYSBURG DEVELOPMENT CO	TRIPLE B TAX	2,737.44
ECONOMIC DEVELOPMENT	STIPEND	7,000.00
EVERSON, PAT	SOFTBALL SUPPLIES	113.14
FIRST NATIONAL BANK	SEWER LOAN	8,930.13
GAS N GOODIES	FUEL AMBULANCE	87.36
HEARTLAND WASTE	GARBAGE	5,106.56
HOLZWARTH SALES	SUPPLIES	1,833.23
JENSEN ROCK & SAND	COLD MIX	1,386.00
JESSICA BOSSERT	WATER DEP REFUND	31.55
JOHN DEERE FINANCIAL	SUPPLIES	284.68
KENT NAUMAN	TRAINING (SARENA)	200.00
KOHLMAN,BIERSBACH & ANDERSON	AUDIT	9,792.00
LAMBS CHEVROLET	REPAIR AMBULANCE	772.74
LYLE STONER	REFUND	29.18
MID DAKOTA WATER	WATER	13,614.70
MIDWAY PARTS	PARTS	264.65
MIDWEST PLAYSCAPES, INC	PLAYGROUND EQUIP	30,048.00
MIKES REPAIR	SUPPLIES	116.95
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITIES	SOFTBALL FIELD	2.97
MONTANA DAKOTA UTILITIES	LIGHTS	3,344.76
NAGEL, JUDY	MILEAGE	67.80
NEW CREATIONS-	SUPPLIES	210.89
NORTHWEST PIPE FITTINGS	SUPPLIES-	3,473.30
NORTHWEST PIPE FITTINGS	SUPPLIES	6,791.18
OFFICE OF THE FIRE MARSHAL	BOILERS	50.00
PRAXAIR	SUPPLIES	217.76

POTTER COUNTY NEWS	PUBLICATIONS	359.98
R & K MECHANICAL	SUPPLIES	416.86
ROEDA SIGNS	POLICE SUPPLIES	515.57
SCHATZ ELECTRIC	AIRPORT REPAIRS	1,277.46
SCHLACHTERS LUMBER	SUPPLIES	49.02
SCHLACHTER LUMBER	SUPPLIES	123.75
SD DEPT OF REVENUE	SALES TAX	496.60
SD DEPT OF REVENUE	WATER CKS	26.00
SD ONE CALL	WATER LOCATES	34.41
SERVALL	OFFICE RUGS	17.16
SD RETIREMENT	RETIREMENT	2,629.81
SETH WARNER	WATER DEP REFUND	100.00
TRUE VALUE	SUPPLIES	581.06
US POSTMASTER	WATER BILLS	173.38
VAN DIEST SUPPLY CO	SUPPLIES	366.00
VENTURE COMMUNICATIONS	PHONES	852.05
VERIZON WIRELESS	CELL PHONES	247.30
VILAS PHARMACY	AMBULANCE SUPPLIES	537.88
WESTERN COMMUNICATIONS	POLICE SUPPLIES	25.00
WEX BANK	AMBULANCE FUEL	181.31
TOTAL CHECKS		153,238.62

Donna Davis, Amy Hartung and Vaughn Larson met with the Council regarding their water service to their businesses. Right now they are connected with the Gettysburg Inn & Suites with a small insufficient size line. This leaves them with very little water pressure and it is not meeting their needs. Russell stated that it should be a six inch line. Moved by VanBockel, seconded by Everson, motion carried (Hause-nay) to install a new water line main (possibly in Sept) from Gettysburg Inn & Suites to the Burg) and then these businesses would have to tap on to the main and pay tapping fees. Fire hydrants will also be placed where needed. They also inquired about new sewer lines. Since this was not on the agenda it will go to the sewer committee to review and then on the agenda for the next council meeting.

Lyle Wickersham has issues with the alley behind his house with water drainage. Lyle stated that when a rain occurs it floods the alley then his backyard. He did put a berm on the edge of the alley but he stated that a neighbor damaged it. The police stated that the alley has low clearance and could cause damage to some vehicles(this was corrected later). The Council stated that if the alley floods again to call the City maintenance dept and let them handle the water issues.

The Gettysburg Economic Development reports and financials were given to the Council.

Council member Dawn Nagel entered the meeting at 7:55pm.

Chief Wainman presented his monthly report to the council. The 2006 Chev Impala will be sold at the County auction on July 12,2013. Anne Robbennolt will do a sign for the West side of the Police Department for approximately \$200.00. Vet Clinic will be held on July 22, 2013 at the Potter County Fairgrounds. There was discussion on the scooters (have motor) that are on City streets. Wainman will address this in his next Cops Corner article.

Ordinance # 2013-6-6 was presented for to the council as a working paper due to more information is needed. This is to adapt the 2012 International Property Maintenance code book. This will be discussed at next month's meeting.

Playground equipment for Little Angels Park was delivered last week.

The bandshell for the City Park was finished in time for the car show. Some suggestions were having a gate on the guardrail would help for the bands to unload their equipment. They also asked if an RV type electrical outlet plug could be installed for all of their equipment for connections. There was discussion regarding the usage of the band shell. Motioned by Nagel, seconded by VanBockel, motion carried to have a calendar schedule in the Finance Office for scheduling during office hours. And a form that they would fill out with the dates needed, start and stop time, no deposit required, but to please clean up after each use. The police will have the key for opening and closing. Finance Office will compile a form and present it to the Park committee for their approval.

The Arts council asked if they could paint the shed by the tennis courts for a project this year. Moved by Everson, VanBockel seconded, motion carried to approve this project.

Jensen Rock & Sand will be here to do the street project around July 22,2013. Culvert project by Dan Thomas is completed. The City had a rubble site inspection last week and we had no issues. The 2.2 acres by the rubble site was passed through on the first phase by the Department of Health & Human Services but the next level through the GSA had some complications. Due to the fact that we wanted to use this land as a rubble site they would rather that we would purchase it to release them from any liability. Moved by Everson, VanBockel seconded motion carried to offer GSA \$2,000.00 total for the acres and to notify them in writing.

Only one Fuel bid was presented to the Council:

North Central Farmers :Unleaded \$3.355, 10% Ethanol \$3.46gal and ruby Field Master # 2 \$ 3.31 gal delivered. Moved by Lehman, Larson seconded, motion carried accept bid

The following building permits were presented to the Council:

Nathanael Williams—fence-S80 ft of lot 1&2 N14' of East 40' Lot 11, N14' lot 12
WTLCA

Wayne VanderVorst—wheelchair ramp-E 326' of Lot 1 all Lot 3 less the street Smiths Addn

Brook Bieber-fence---Lot 4 R& D Addition

Justin Jensen-fence—Lot 1 E 10' Lot 2 Block 2 Schachters Addition

Kevin Logan---Retail Store---Lot 10& 11 Block 60 Western Town Lot

Moved by Larson, VanBockel seconded, motion carried to approve permits.

Demolition permits were presented:

Daniel Zweber House- Lots 7 thru 11 Block 9 Gettysburg Original
Moved by Larson, Lehman seconded motion carried to approve permit.

Ambulance write offs were presented to the council for the amount of \$ 48.83 due to Medicare. Moved by Lehman, seconded by VanBockel motion carried to approve. At last month's meeting the council approved an increase for the basic ambulance transfer to \$350.00 . Information was given by Deputy Nagel regarding the ALS fees . Moved by Nagel, Hause , seconded motion carried (VanBockel-nay) to increase ALS fees for the ambulance to \$425.00 effective July 1, 2013.

Audit comments were given to the Council for their review. There were only minor suggestions. They did suggest a written agreement with the Avera Hospital for Nursing fees for transfer charges .

The written testing and practical testing for new EMT's used to be at the same time but they changed it this year. They are done separately. Moved by Everson, Hause seconded to reimburse mileage costs to the nearest testing site which is Aberdeen.

Moved by Lehman, VanBockel, seconded motion carried to have the Mayor sign the Community Access Grant.

Moved by VanBockel,Nagel seconded, motion carried to have the Mayor sign the necessary paperwork for the transfer of entitlement funds for the airport in the amount of \$ 32,000.00 this is for the pavement seal coat.

Ordinance 2013-5-5- to supplement the street project was presented to the council for the second reading. Moved by Everson, Larson seconded, motion carried. With the following roll call vote taken: Larson-yea, Lehman-yea, VanBockel-yea, Nagel-yea, Everson-yea and Hause-yea.

Mitigation meeting will be held at the Hoven Fire Hall on July 10th. Finance Officer Eliason stated that the City needs to have the forms filled out for NECOG for the next meeting. Deputy Nagel will also attend meeting.

Gettysburg Community Foundation asked if the City was interested in a program that customers could round up their utility fees and donate those cents to the foundation. The auditor was consulted and it was determined that it would not generate many fees. Died for

lack of a motion.

Council member asked for an executive session next month to discuss policy manual.

A new computer has been ordered for Deputy Nagel as we have been experiencing problems.

Finance Officer Eliason reminded everyone to turn in their budget requests next month.

The antenna that was on the water tower has been removed and Goldsmith did a survey for the FAA.

Finance Officer Eliason asked the Council's approval to pay for ambulance fuel to WEX as the late charge has been increase to \$39.00. Moved by VanBockel, Nagel seconded motion carried to allow Finance Officer to issue a check earlier to avoid late payments. The Council stated that we can issue a check up to \$500.00 to pay this to avoid the late fees.

Correspondence included a thank you card from Sola Jost for the flowers for Tyler Jost's father Denny Jost.

Round table Council member Lehman submitted her resignation effective July 30, 2013 as she is moving out of town. Since this was not on the agenda it will be discussed at the next meeting. But the Council, Mayor and all employees will miss her and the City wanted to express their gratitude for all her time and especially for the fun in the park that she so graciously organized.

Moved by Lehman, Nagel seconded motion to adjourn at 9:31PM

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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