

unapproved Minutes
 Gettysburg, South Dakota
 August 5, 2013

Pursuant to the due call and notice thereof, the City Council met in regular session on August 5, 2013 at 7:00 PM. Those present Mayor Bill Wuttke, Council members Ron Larson, Pat Everson , Fran VanBockel , Bryan Hause and absent Dawn Nagel. Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, Bill Wainman, Chief of Police, Gayle Kludt, GWBDC, Michael Larson, City Attorney, Donna Davis, Mike Jager, Bob Willey, Sonnie Boke, Steve Boke and the following GWBDC board members: Beth Joachim, Shirley Drew, Imelda Simon, Brooke Brown, Cindy Frost, Nathanael Williams and Ryan Persoon.

Moved by, Everson, Hause seconded, motion carried to approve the minutes from July1,2013.

Moved by VanBockel , seconded by Larson, motioned carried to pay voucher bills and the following

late bills to be paid later in August: AFLAC—2months due.\$793.34, Bausch Electric.\$766.31, Beth Hamburger-supplies--\$133.95, Cam Wal....Welcome sign.\$10.75, CD Tree Removal..\$420.00, Jensen Rock & Sand—supplies...\$7,282.00, MN wireless...\$71.00 ,Northwest Pipe...\$ 10,127.78, Praxair..supplies\$465.04, Potter County Auditor—teletype..\$1125.00 Potter C News—publications..\$ 226.02, Red River Grain...supplies..\$400.09 Vilas –Supplies \$222.59 for a total of \$23,043.87

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	July Payroll	4,530.84
Finance Office	July Payroll	4,044.14
Police	July Payroll	5,885.00
Streets	July Payroll	4,264.79
Snow Removal	July Payroll	00.00
Garbage	July Payroll	1,287.68
Airport	July Payroll	295.37
Swimming Pool	July Payroll	9,844.48
Parks	July Payroll	1,072.89
Water	July Payroll	4,732.26
Sewer	July Payroll	955.95
Ambulance	July Payroll	125.40
West Nile	July Payroll	00.00
Auditorium	July Payroll	00.00
Total Payroll Expense by Department		37,038.80
NET PAYROLL		28,622.92
AMERICAN FENCE COMPANY	AIRPORT CARDS	525.48
AMERICAN RED CROSS	SWIMMING FEES	300.00

BANK OF THE WEST	WITHHOLDING TAXES	4,897.98
BANK OF THE WEST	WITHHOLDING TAXES	3,595.29
B & L COMPUTER REPAIR	F OFFICE COMPUTER	700.00
B W INSURANCE	NOTARY BOND	50.00
BREIT LAW OFFICE	EMPLOYEE DEDUCTION	361.38
CAM WAL ELECTRIC	WELCOME SIGN	10.75
CLIA LABORATORY PROGRAM	AMBULANCE	150.00
COMMUNICATIONS CENTER	SUPPLIES	759.00
COMPANION LIFE	LIFE INS	38.44
DAKOTACARE	INSURANCE	5,651.90
DAKOTA FARM & RANCH	SUPPLIES	872.00
DAKOTA FARM & RANCH	SUPPLIES	287.57
DAKOTA FIRE EQUIP	FIRE EXTINGUISHERS	240.50
DEANS REPAIR	REPAIRS POLICE CAR	55.96
ELIASON, SHARLEEN	MILEAGE	22.60
GAS N GOODIES	POLICE SUPPLIES	6.00
GOLDSMITH & HECK	PROFF FEE	464.00
GETTYSBURG DEVELOPMENT CO	TRIPLE B TAX	2,972.74
HEARTLAND WASTE	GARBAGE	5,209.72
HOLZWARTH SALES & SERV	BAND SHELL	504.41
JODI MEYER	CANDY FOR POOL	273.65
JOHN DEERE FINANCIAL	SUPPLIES	339.95
KAREN TENNANT	WATER DEP REFUND	100.00
MARCO	COPIER MAINT	133.52
MID DAKOTA WATER	WATER	14,239.30
MIDWAY PARTS	PARTS	148.14
MIKES REPAIR	SUPPLIES	662.88
MN WIRELESS	WIRELESS	71.00
MONTANA DAKOTA UTILITIES	LIGHTS	4,173.27
NEW CREATIONS-	SUPPLIES	632.73
NORTH CENTRAL FARMERS ELEV	FUEL	3,168.44
NORTHWEST PIPE FITTINGS	SUPPLIES-	705.72
NORTHWEST PIPE FITTINGS	SUPPLIES	1016.30
POTTER COUNTY NEWS	PUBLICATIONS	277.75
RED RIVER GRAIN	CHEMICALS	55.51
ROBBENNOLT, ANNE	SIGNS	230.00
SCHATZ ELECTRIC	POOL REPAIRS	1,423.01
SCHATZ ELECTRIC	POOL REPAIRS	171.37
SCHLACHTERS LUMBER	SUPPLIES	161.47
SD DEPT OF REVENUE	SALES TAX	715.48
SD DEPT OF REVENUE	WATER CKS	26.00
SECRETARY OF STATE	NOTARY	30.00
SD RETIREMENT	RETIREMENT	2,800.58
SD ASS'N OF RURAL WATER	DUES	450.00
SERVALL UNIFORM	RUGS	66.15
SODAK SPORT & BAIT	POLICE SUPPLIES	31.99

SOUTH DAKOTA ONE CALL	WATER LOCATES	23.31
SOVELL, EMILY	PROFF FEES	46.32
STRYKER	STAIR CHAIR-EMS	2,708.00
TRUE VALUE	SUPPLIES	1,208.51
TRUE VALUE	SUPPLIES	245.59
US POSTMASTER	WATER BILLS	174.78
VENTURE COMMUNICATIONS	PHONES	807.53
VERIZON WIRELESS	CELL PHONES	379.05
VILAS SUPERSTORE	SUPPLIES	301.52
WEX BANK	AMBULANCE FUEL	428.27
WUTTKE, BILL	POOL CANDY	313.82
TOTAL CHECKS		95,039.55

A new water main was approved at last month's meeting for the water customers from the Gettysburg Inn & Suites to Donna Davis property. They also inquired about a new sewer main and since it was not on the agenda they were advised to come back to this meeting. They have been experiencing problems and it does need to be redone. The city will install the main and then the customers have to pay to tap into the main. Moved by Hause, VanBockel seconded motion carried to also dig in new sewer lines when redoing the water lines. They will be in different trenches but they both will be done sometime in September. Council member Hause also stated that Vaughn Larson will contact Amy Hartung and Donna Davis so they can abandon the old sewer line at the same time.

Michael Larson advised the City Council that Mark Schmidt, CEO of Avera called him regarding a discrepancy in a corrective quit claim deed that was done in 1999 with the City. There was a small strip of land that was missed. It is an area by the boiler area of Avera's and the City water shed and it measures approximately 7ft by 42 ft. Michael Larson advised the council that this should to be corrected. Moved by VanBockel, Larson seconded motion carried to issue a Quit claim Deed for this.

At the last meeting during round table Council Member Lehman gave her letter of resignation effective July 30th to the Council. Moved by Hause, seconded by Everson motion carried to accept her resignation with regrets. We shall have an article placed in the Potter County News that if anyone in Ward 1 is interested to please contact a Council member or contact the Finance Office.

Gayle Kludt, executive director of GWBDC gave her update to the Council. There next meeting is scheduled for August 21, 2013. Gayle asked if there was any questions from the Council regarding the budget request of stipend and Triple B. Funds. Mayor Wuttke asked if they were also seeking funds from the County since they have several board members that reside outside of City limits and Gayle has been helping with grants and loans to those outside of city limits.

Chief Wainman gave the Council his report and he also included the state rules regarding scooters. Chief Wainman has completed the dare program and will be instructing the 5th &

6th grade class this year. He has received supplies to put on a bike safety class. Holly Strand (Endeavor 52) is coming to Gettysburg on August 20th and will be giving a program on child abuse to the general public and on August 21st to school and law enforcement.Holly

Strand is a MFS Forensic Interviewer from the Child Advocacy Center of the Black Hills. Moved by VanBockel, Everson seconded motion carried to pay for meals and lodging for Holly. The Vet Clinic sold 66 pet tags and 85 animals were seen. It was suggested that we should have the Vet Clinic after the fair next year. Code enforcement was discussed.

The International Property Maint code book of 2012 was given to the Council but there are still several areas that need to be discussed. Moved by VanBockel, Everson seconded motion carried to have a committee go through the book and only adapt the code that pertains to our town. On the committee will be Council members Hause, Larson and Chief Bill Wainman.

Russell Anderson stated that the old police car sold for \$1500.00 at the surplus auction. Jensen Rock and Sand will be here on the 12th to start the street project. DENR was here and inspected the lagoon. The water tower might need a flashing red light on top because of height restrictions and Goldsmith Heck is researching this. The Government turned down our proposal for the surplus property by our landfill and they will be placing it on the internet for sale.

Only one Fuel bid was presented to the Council:

North Central Farmers :Unleaded \$3.505, 10% Ethanol \$3.496gal and ruby Field Master # 2 \$ 3.45 gal delivered. Moved by Larson, Hause seconded, motion carried accept bid

The following Demotion permits were presented to the Council:

Jerry Sautner Home N100 ft Lot 3 Block 2 Burdicks Addition

Justin Cronin Business (Fire destroyed) Lots 1 through 10 Block 1 Western Addition

Ken Brown Home West 75' Lot 3 Block 1 Fairview Addition

Emmanuel Lutheran Church Sunday School Lots 7 thru 12 Block 1 Schlachters Addn

Moved by VanBockel , Hause seconded motion carried to approve permits.

The Moving permit of Jerry Sauter – home to N 100 ft Lot 3 Block 2 Burdicks addition

Moved by Everson, VanBockel seconded motion carried to approve.

The following building permits were presented:

Nathan Byre—tornado shelter—Lots 1,2 Block 14 Schlachters addn

Daryn Ziegler—garage—E 47' lot 19 all of 20 Block 9 Houcks Replat

Jerry Sautner—basement foundation-N100 ft Lot 3 Block 2 Burdicks addn

Emmanuel Lutheran Church—Fellowship hall—Lots 7 thru 12 Block 1 Schlachters addn

Roger Liebig—deck Lot 7 & 8 Block 4 Hurley's addition

Terry Axsom—Addition – Lot 10 Block 12 Western Addition

Kayla Pitlick—fence—Lot 1 S ½ Lot 2 Block 31 Bryson's Addition

Gettysburg School District—fence-- Lots 7-12 Block 72 and 73 Platts Addition

Moved by VanBockel, Larson seconded motion carried to approve above permits.

George Logan applied for a transient merchant license for asphalt paving. All references were checked and he does have a Sales Tax License .Moved by VanBockel, Larson, seconded motion carried to approve this license.

Ordinance 2013- 8-7 was presented for the first reading. This monies was donated by the Harvest Hunger Drive to benefit the ambulance and a Stryker stair chair has been ordered. Moved by VanBockel, Hause seconded, motion carried to approve first reading.

Ambulance write offs were presented to the council due to Medicare \$73.98 and due to Medicaid 204.00 for a total of \$277.98.Moved by VanBockel, Everson seconded motion carried to approve.

An employment application for Nicklaus Wright as a certified EMT was presented to the council for their approval. Moved by VanBockel, seconded by Hause, motion carried to approve this application and the wage is \$15.00 per hour. Council member VanBockel also received all of her certification and will be placed for approval at the next meeting.

Mitigation meeting in Tolstoy on August 13th, Mayor Wuttke and Russell Anderson will be attending.

Cash balances were handed out. Annual Municipal League Conferences will be held in Aberdeen Oct 8 thru October 11,2013 with registration due by September 16th.

Next council meeting falls on Labor Day. Moved by Everson, VanBockel seconded, motion carried to have the next regular meeting on Sept 3, 2013. Also moved by Everson, VanBockel seconded, motion carried to have a special meeting to discuss the budget for 2014 on August 19th at 7:00 PM.

Moved by VanBockel, Everson seconded motion carried to close the swimming pool on August 18th.

Moved by Everson, seconded by VanBockel, motion carried to adjourn into Executive session at 8:45PM for personnel due to SDCL 1-25-2 (1).

Council reconvened at 9:30 PM. Round table discussion Mayor Wuttke wanted Finance Officer to check into water for Loitwood Park.

There being no further business moved by Everson, VanBockel second, motion carried to adjourn at 9:40 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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