

Unapproved Minutes  
 Gettysburg, South Dakota  
 September 3, 2013

Pursuant to the due call and notice thereof, the City Council met in regular session on September 3, 2013 at 7:00 PM. Those present Mayor Bill Wuttke, Council members Ron Larson, Pat Everson , Fran VanBockel , Bryan Hause and Dawn Nagel. Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, Bill Wainman, Chief of Police, Gayle Kludt, GWBDC,, Mike Jager, Imelda Simon, Josh Bausch, Mick Bliese, Edith and Howard Schwenn.

Moved by Nagel, Larson seconded, motion carried to approve the minutes from August 5 and August 19<sup>th</sup> with the following corrections: In the August 19<sup>th</sup> minutes it was stated that Father Jerry Kopel contacted the Mayor regarding a stop sign by the Catholic Church it was Jim Brown that contacted the Mayor regarding this. In round table discussion it was discussed that the trees needed to be trimmed by the stop sign at Karen Doerr's it should have stated the stop sign by the County Shop.

Moved by Everson , seconded by Nagel, motioned carried to pay voucher bills and the following late bills to be paid later in September: Cam Wal- welcome sign..\$10.75, Holly Strand mileage Child Advocacy Center--\$259.74, Potter County News—publication cost--\$239.12, SD Public Assurance Alliance-Ins on new fire trucks \$ 287.00 and SD Solid Waste-landfill certification workshop ..\$200.00 for a total of \$966.61

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	August Payroll	00.00
Finance Office	August Payroll	3,918.74
Police	August Payroll	5,885.00
Streets	August Payroll	6,839.54
Snow Removal	August Payroll	00.00
Garbage	August Payroll	1,172.33
Airport	August Payroll	143.29
Swimming Pool	August Payroll	4,810.34
Parks	August Payroll	626.59
Water	August Payroll	1,966.40
Sewer	August Payroll	1,529.99
Ambulance	August Payroll	205.20
West Nile	August Payroll	00.00
Auditorium	August Payroll	00.00
Total Payroll Expense by Department		27,097.42
NET PAYROLL		20,070.79
AFLAC	CANCER INS.	793.34
BANK OF THE WEST	WITHHOLDING TAXES	2,814.06
BANK OF THE WEST	WITHHOLDING TAXES	3,597.98

BANYON DATA SYSTEMS	WINFUND SUPPORT	795.00
BAUSCH ELECTRIC	LABOR FEES	766.31
CHILD ADVOCACY CENTER	HOLLIE STRAND MEALS	26.00
CD TREE SERVICE	ELM TREE REMOVAL	420.00
CAM WAL ELECTRIC	WELCOME SIGN	10.75
COMPANION LIFE	LIFE INS	38.44
DONNA JERRID	WATER DEP (2)	200.00
DAKOTA BACKUP	COMPUTER BACKUP	62.04
DAKOTACARE	INSURANCE	5,651.90
DAKOTA FARM & RANCH	SUPPLIES	447.57
ECONOMIC DEVELOPMENT	WATER DEP REFUND	100.00
GALLS	POLICE SUPPLIES	66.19
GETTYSBURG INN & SUITES	WATER DEP & HOLLY STRAND	165.09
GETTYSBURG DEVELOPMENT CO	TRIPLE B TAX	1,927.67
GOLDSMITH & HECK	PROFF FEE	500.00
HEARTLAND WASTE	GARBAGE	5,110.54
HAMBURGER, BETH	EMT TESTING	111.49
HAMBURGER, BETH	SUPPLIES-AMBULANCE	133.95
JENSEN ROCK AND SAND	SUPPLIES	7,282.00
JUSTIN CRONIN	WATER DEP REFUND	100.00
KEN IVERSON	WATER DEP REFUND	100.00
MICHAEL TODD & CO	SIGNS	53.35
MICHAEL LARSON	LEGAL FEES	415.00
MID DAKOTA WATER	WATER	14,003.05
MIDWAY PARTS	PARTS	88.50
MIDWEST ALARM	AUDITORIUM	75.00
MIKE AHLEMEIER	WATER DEP	100.00
MN WIRELESS	WIRELESS	71.00
MONTANA DAKOTA UTILITIES	LIGHTS	3,728.94
NANCY TENNANT	WATER DEP REFUND	75.00
NEW CREATIONS-	SUPPLIES	152.09
NORTH CENTRAL FARMERS ELEV	FUEL	3,478.19
NORTHWEST PIPE FITTINGS	SUPPLIES-	8,006.33
NORTHWEST PIPE FITTINGS	SUPPLIES	10,383.00
POTTER COUNTY NEWS	PUBLICATIONS	226.02
POTTER COUNTY AUDITOR	TELETYPE ½	1,125.00
POTTER COUNTY CONSERVATION	TREES & PLANTING	282.15
PRAXAIR	AMBULANCE SUPPLIES	465.04
PUBLIC SAFETY CENTER	POLICE SUPPLIES	91.05
RACHEL HAMBURGER	WATER DEP REFUND	100.00
RED RIVER GRAIN	CHEMICALS	344.58
ROBBENNOLT, ANNE	WATER DEP REFUND	100.00
ROXIE RIPLEY	WATER DEP REFUND	65.00
SCHLACHTERS LUMBER	SUPPLIES	9.65

SD DEPT OF REVENUE	SALES TAX	688.65
SD DEPT OF REVENUE	WATER CKS	26.00
SD RETIREMENT	RETIREMENT	2,736.19
SERVALL UNIFORM	RUGS	123.02
SODAK SPORT & BAIT	POLICE SUPPLIES	220.42
SOUTH DAKOTA SOLID WASTE	DUES	60.00
SOUTH DAKOTA ONE CALL	WATER LOCATES	25.53
TJ PHILLIPS	WATER DEP REFUND	100.00
US POSTMASTER	WATER BILLS	175.06
VENTURE COMMUNICATIONS	PHONES	775.59
VERIZON WIRELESS	CELL PHONES	302.51
VILAS SUPERSTORE	SUPPLIES	220.16
VILAS PHARMACY	SUPPLIES	558.75
WEX BANK	AMBULANCE FUEL	265.68
TOTAL CHECKS		101,006.61

Howard Schwenn appeared before the Council regarding concerns with his driveway. The city had previously done a project and had to dig through his driveway and he feels that it has settled .

Gayle Kludt, GWBDC gave the council her report and a proposed budget for 2014. The proposed budget has not been approved yet by her board. Council member Hause stated he would like her board to approve it first and then she can present it to the Council. GWBDC has been looking into a grant for a bike trail. Mark Schmidt, Kelli Yackley, Sandy

Hagny, and Gayle Kludt are on this project but would like to have a volunteer from the City

Council to also serve on this committee. Mayor Wuttke stated “ that the Verizon tower by Whitlocks Bay was started in 3/30/11 to improve the communication service in the Gettysburg area and is now completed”.

Police report was presented to the Council for their review. City patrolman Nick Bratland will be attending a firearm training course this month.

VanBockel entered meeting at 7:25 PM.

Council members Larson, Hause, and Bill Wainman met in regards to the 2012 International

Property Maintenance Code book. Council member Hause presented what they felt should be changed or eliminated and set the fee schedule .Moved by Everson, Hause seconded to approve these changes. During discussion Council member Nagel stated since the changes were just handed out tonight she would like to review them before voting on it. With 2 ayes and 3 nays motion did not pass. Moved by Nagel, seconded by VanBockel motion carried to table this until next month’s meeting.

Russell Anderson, Maintenance Supervisor updated the Council regarding the street

project. There is a landfill certification course in Pierre Oct 21<sup>st</sup> thru October 24<sup>th</sup>. Moved by VanBockel, Hause seconded motion carried for Russell to attend and to issue a check for registration fees of \$200.00.

Only one Fuel bid was presented to the Council:

**North Central Farmers** : Unleaded \$3.575, 10% Ethanol \$3.526gal and ruby Field Master # 2 \$ 3.57 gal delivered. Moved by Nagel, Larson seconded, motion carried accept bid

The following building permits were presented:

Mick Bliese - Storage	Lot 9 Block 20 WTLCO Addition
R& K Rausch- covered deck	Lot 7 w ½ lot 8 Block 2 Schlachter Addition
Leonard Schatz—storage	Lots 2 &3 Bloc 68 Platts Addition
Roy Combellick—storage	Lots 3 & 4 Block 87 Western Town Lot Co Addn

Moved by Larson, Nagel seconded motion carried to approve above permits.

Landfill fees were discussed they have not been increased since 1998. Moved by Everson, VanBockel seconded motion carried to increase fees for concrete and bricks effective September 2, 2013 from \$10.00 per axle to \$12.00 per axle with the rest of the fee schedule remaining as stated in the Resolution 1998-1. It was also discussed that the fee schedule should be reviewed yearly.

GSA has opened the bidding on the surplus 2.2 acres of land near our landfill. Permission to issue a check of \$1000.00 as a deposit to start the bidding process. Moved by Everson seconded by VanBockel motion carried.

Moved by VanBockel, seconded by Everson motion carried to approve the band shell request form.

A five year plan for the City was discussed. Members of this committee will be: Mayor Wuttke, Council members Nagel and Hause and Russell Anderson.

Ordinance 2013- 8-7 was presented for the second reading. This monies was donated by the Harvest Hunger Drive to benefit the ambulance and a Stryker stair chair has been ordered. Moved by VanBockel, Nagel seconded, motion carried to approve with the following roll call vote:Larson-yea, VanBockel-yea, Nagel-yea, Everson-yea and Hause yea motion carried.

Ambulance write offs were presented to the council due to Medicare \$55.78 due to charity \$1147.70 due to United \$ 354.28 for a total of 1557.76. Moved by VanBockel, Larson seconded motion carried to approve these write offs.

Avera Gettysburg Hospital will be charging the following RN fees for Ambulance Runs to the City of Gettysburg to be included in ambulance billing:

Pierre:	\$100.00
Aberdeen:	\$150.00

Sioux Falls \$325.00

Rapid City \$300.00

Moved by VanBockel, Everson, seconded motion carried to approve fees.

Beth Hamburger stated that a new Business Associate Agreement with MED MEDIA needs

to be signed and will be effective September 23, 2013. This deals with trip reporting that the ambulance is required to submit to the state. Moved by VanBockel, Nagel seconded motion carried to sign this agreement.

Code Book and website is tabled until next meeting.

Council member Hause motioned to reconsider the 2014 budget totals for Economic Development. He felt it should be the same as last year's total of \$28,000.00 instead of \$30,000.00 due to the fact they have not had an audit or an approved budget by their Board members for 2014. Motion died for lack of a second. Moved by VanBockel, seconded by Nagel to approve the 2014 budget ordinance of 2013-8-8 and Resolution for reserves, motion carried.(Hause -nay).

Annual Conference is in Aberdeen Oct 8 thru Oct 11<sup>th</sup>. Moved by Everson, VanBockel seconded motion carried to authorize Bill Wainman to attend code enforcement and Police Chief's meeting and to issue a check for the conference.

Moved by Everson, seconded by Nagel, motion carried to adjourn into Executive session at 8:37PM for personnel due to SDCL 1-25-2 (1).

Council reconvened at 10:10PM. Moved by VanBockel, seconded by Everson, motion carried to appoint Kenny Goebel for Ward 1 councilmember (Lehman-resigned) until the next general election in April of 2014.

Correspondence included a thank you from Nadine Diegel regarding the swimming pool.

There being no further business moved by Everson, VanBockel second, motion carried to adjourn at 10:20PM.

ATTEST:

WITNESS:

\_\_\_\_\_  
Sharleen Eliason, Finance Officer

\_\_\_\_\_  
Bill Wuttke, Mayor

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