

Unapproved Minutes
Gettysburg, South Dakota
October 7, 2013

Pursuant to the due call and notice thereof, the City Council met in regular session on October 7, 2013 at 7:00 PM. Those present Mayor Bill Wuttke, Council members Ron Larson, Pat Everson , Fran VanBockel , Bryan Hause, Dawn Nagel, and Kenny Goebel. Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, Bill Wainman, Chief of Police, Gayle Kludt, GWBDC, Craig Smith, Justin Cronin and Mike Jager.

Moved by Hause, Everson seconded, motion carried to approve the minutes from September 2, 2013.

Moved by Nagel , seconded by VanBockel, motioned carried to pay voucher bills and the following late bills to be paid later in October. AFLAC—cancer ins—\$396.67, Cam Wal-welcome sign..\$10.75, First National Bank-sewer loan--\$8,930.13, Gas N. Goodies-police car wash \$6.00 Insurance Benefits—airport liability-\$1,453.00, Langers—pool supplies\$4.55, Potter County News—publications--\$259.65, SD Dept of Revenue—sales tax--\$430.63, John Deere Financial oil supplies for shop--\$991.52, Northwest Pipe –sewer supplies \$ 1371.22 and Praxair—ambulance supplies...\$ 77.62 for a total of \$13,931.74

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	September Payroll	00.00
Finance Office	September Payroll	3,930.14
Police	September Payroll	5,885.00
Streets	September Payroll	3,446.87
Snow Removal	September Payroll	00.00
Garbage	September Payroll	913.36
Airport	September Payroll	244.06
Swimming Pool	September Payroll	18.14
Parks	September Payroll	622.53
Water	September Payroll	4,779.34
Sewer	September Payroll	1387.56
Ambulance	September Payroll	1,961.25
West Nile	September Payroll	00.00
Auditorium	September Payroll	00.00
Total Payroll Expense by Department		23,188.25
NET PAYROLL		16,892.71
AFLAC	CANCER INS.	396.67
ANTHONY POEPPPEL	WATER DEP REFUND	100.00
AVERA HOSPITAL	RN FEES AMBULANCE	400.00

AVERA QUEEN OF PEACE	ROUTINE TESTING	64.90
BANK OF THE WEST	WITHHOLDING TAXES	2,550.45
BANK OF THE WEST	WITHHOLDING TAXES	2,833.37
BUSINESS FORMS	PAYROLL CHECKS	114.51
CAM WAL ELECTRIC	WELCOME SIGN	10.75
CHILD ADVOCACY CENTER	MILEAGE-STRAND	259.74
CITY OF GETTYSBURG	PETTY CASH	32.47
COMPANION LIFE	LIFE INS	38.44
CREATIVE PRODUCTS	POLICE SUPPLIES	156.13
DAKOTA BACKUP	COMPUTER BACKUP	50.37
DAKOTACARE	INSURANCE	5,737.67
DAKOTA FARM & RANCH	SUPPLIES	268.78
DEANS REPAIR	POLICE REPAIRS	236.43
ECONOMIC DEVELOPMENT	QUARTER PAYMENT	7000.00
ELIASON, SHAR	MILEAGE	125.44
GAS N GOODIES	CAR WAHSES	18.00
GETTYSBURG DEVELOPMENT CO	TRIPLE B TAX	2,874.79
HEARTLAND WASTE	GARBAGE	5,103.25
JENSEN ROCK AND SAND	SUPPLIES	436,600.00
JEFF GOEBEL	AIRPORT SUPPLIES	150.00
JOHN DEERE FINANCIAL	SUPPIES	78.65
JOSH BAUSCH	RUBBLE KEY DEP	85.00
KOHLMAN- BIERSCHBACH	REST OF AUDIT	3008.00
MICHAEL LARSON	LEGAL FEES	226.04
MID DAKOTA WATER	WATER	13,991.35
MIDWAY PARTS	PARTS	200.09
MIDWEST ALARM	AUDITORIUM	595.00
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITIES	LIGHTS	370.66
MONTANA DAKOTA UTILITIES	LIGHTS	3,264.24
NAFZIGER LAWN	FERT ON BALL FIELD	97.00
NEW CREATIONS-	SUPPLIES	475.45
NORTHWEST PIPE FITTINGS	SUPPLIES-	576.86
NORTHWEST PIPE FITTINGS	SUPPLIES	938.84
PRAXAIR	AMULANCE SUPPLIES	77.62
POTTER COUNTY NEWS	PUBLICATIONS	239.12
RED RIVER GRAIN	CHEMICALS	491.27
REECE BROWN	WATER DEP REFUND	65.00
SCHATZ ELECTRIC	AUD LIGHTS	160.38
SD MUNICIPAL LEAGUE	REGISTRATION	100.00
SD PUBLIC ASSURANCE ALL	FIRE TRUCK INS	287.00
SD PUBLIC ASSURANCE ALL	INSURANCE	31,000.05
SD WATER AND WASTEWATER	WORKSHOP	200.00
SD DEPT OF REVENUE	SALES TAX	489.73
SD DEPT OF REVENUE	WATER CKS	26.00
SD RETIREMENT	RETIREMENT	2,653.66

SERVALL UNIFORM	RUGS	50.12
SERVALL UNIFORM	RUGS	123.24
SOUTH DAKOTA ONE CALL	WATER LOCATES	22.20
THOMSON WEST	POLICE SUPPLIES	102.00
TRUE VALUE	SUPPLIES	265.73
TRUE VALUE	SUPPLIES	176.80
US POSTMASTER	WATER BILLS	175.06
US POSTMASTER	STAMPS	276.00
VENTURE COMMUNICATIONS	PHONES	726.13
VERIZON WIRELESS	CELL PHONES	260.10
VILAS SUPERSTORE	SUPPLIES	69.89
VILAS SUPERSTORE	SUPPLIES	145.11
WESTERN COMMUNICATIONS	POLICE	1686.00
WEX BANK	AMBULANCE FUEL	350.23
TOTAL CHECKS		546,209.49

Oath of Office for Kenny Goebel new Council member for Ward 1 was given.

Gayle Kludt, GWBDC gave the council her report and the budget for 2014 for GWBDC. Hause moved, Goebel seconded, motion carried to receive the financials and report from GWBDC. There was an inquiry by a GWBDC board member if there would be office space available for Gayle Kludt in the City Finance Office if needed. Moved by VanBockel,

Everson seconded to offer an office space in the City Finance Office. There being four nays and two ayes motion did not pass. Moved by Nagel, seconded by Hause motion carried to table this until more information is available.

Justin Cronin and Craig Smith met with the council regarding a Petition for annexation of adjoining territory for Dakota Street for the addition of Lots 14 and 15 located in the S ½ NE ¼, Section 26, T118N, R76W, 5th PM of Potter County. Craig Smith stated that some procedures have been recently changed and the Notice Proceedings of Hearing has changed and the City may enter into an agreement to start the paper work. It will be a total of 1.8 acres. Justin Cronin will be moving a new house into Lot 14 and they wanted to address any concerns the council would have regarding water and sewer ,drainage, and snow removal. Moved by Everson, VanBockel seconded motion carried to go forward with the platted area. Craig will be meeting with the County on Tuesday and return next month for the next step of the process.

Police report was presented to the Council for their review. Chief Wainman has received approval from the state to place the speed bars on the Highway. Two will be permanently mounted and the third(which is still coming) will be movable. Chief Wainman will be asking for help from Red River Grain and Northern Plains to help direct the truck traffic to the right area for the truck route.

Code enforcement Ordinance 2013-6-6- was presented to the Council for the first reading. This ordinance is to adapt the 2012 International Property Maintenance Code book that

has been revised for the City of Gettysburg. There was discussion involving the fines on page 7. Moved by Hause, seconded by Larson, motion carried to approve this first reading. (VanBockel-nay).

Ordinance 2013-9-9 was presented to the council for the first reading. This is for service fees for the City of Gettysburg. The price per hour remains the same but it is eliminating fees for out of town customers. Moved by Hause, Everson seconded motion carried to approve this first reading.

Russell Anderson, Maintenance Supervisor stated that the street project is almost completed for this year. There is a meeting at the Firehall on October 10th at 5:30 regarding the Highway 212 project. The City of Gettysburg received the following surplus items for the swimming pool from the City of Webster ,10 HP Motor with pump, sand filters with backwash valves (4), 14 ft diving board, and a 1,100,000 BTU pool heater. and the City of Onida went to pick them up for us. Thank you cards will be sent.

Discussion

regarding the garbage trucks on the new streets. They were instructed to drive down the middle of the new streets and they have not been doing this. Mayor Wuttke was instructed to draft a letter to Heartland regarding this.

Fuel bids was presented to the Council:

North Central Farmers : Unleaded 87 - \$3.375 10% Super unleaded 89--\$ 3.326 and ruby fieldmaster # 2-- \$3.45 gal.

Fischer Oil: Pre die \$3.47 Moved by Nagel, Hause seconded motion carried to accept the low bid from North Central.

The following building permits were presented:

Steve & Diane Clifford—fence—Lot 10 w 10ft Lot 11 Block 63 Western Town Lot Co
LaRene Worth- storage shed- 57.5 x 140' of out lot D in NE Corner of Outlot D WTLC
addition Block 77

Nathanael Williams—Deck- S 80 ft of Lot 1 & 2 N 14' of East 40" Lot 11 N. 14ft lot 12
Block 63 Western Town Lot Company Addition

Moved by Everson, VanBockel seconded motion carried to approve above permits.

The following demolition permits were presented:

Shane Holzwarth –House & garage—Lot 11 Bryson's addition Block 30

Robert Thomas- house—E 100 ' of Lot 1 Block 3 Burdicks Addition

Moved by VanBockel, Goebel seconded motion carried to approve permits.

Cheryl Sautner is preparing the Potter County Disaster Plan. She sent the following resolution to be presented to the Council :

RESOLUTION 2013-4

RESOLUTION TO ADAPT THE POTTER COUNTY PDM PLAN WHEREAS, the City of Gettysburg has experienced severe damage from strong winds, flooding,

hail, heavy snow, heavy rain and tornadoes on many occasions in the past century, resulting in property loss, loss of life, economic hardship, and threats to public health and safety;

WHEREAS, a Hazard Mitigation Plan has been developed after more than one year of research and work by the City of Gettysburg, Potter County Emergency Management, NECOG, Dakota Energy Cooperative and the Pre-Disaster Mitigation Committee;

WHEREAS, the Plan recommends hazard mitigation actions that will protect the people and property affected by the natural hazards that face the City;

WHEREAS, a public meeting was held to review the Plan as required by law;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of Gettysburg that:

1. The Hazard Mitigation Plan is hereby adapted as an official plan of City of Gettysburg.
2. The respective City official identified in the strategy of the Plan is hereby directed to implement the recommended action assigned to them. These officials will report annually on the activities, accomplishments, and progress to Potter County Emergency Management.
3. The City of Gettysburg planner will provide annual progress reports on the status of implementation of the plan to the Mayor and City Council. This report shall be submitted to the City Council by November 1st of each year.

PASSED by the City Council of Gettysburg this 7th day of October 2013.

Mayor

ATTESTED and FILED this 7th day of October 2013.

Finance Officer

Moved by Larson, Goebel seconded, motion carried (Hause-nay) to approve this resolution.

Received an acknowledgment from SD Legislative Audit that they received our audit report

for the two years ending December 31, 2012 and it is on file.

Ambulance write offs were presented to the council due to Medicare and discounts

Total of \$56.08. Moved by VanBockel, seconded by Larson, motion carried to approve these write offs.

The Council discussed committees for the personnel policy book and the following volunteered to work on this project: Russell Anderson ,Mayor Wuttke ,Council member Everson and Judy Nagel. On the committee for the code book are: Council Member Hause, Bill Wainman and Shar Eliason.

Dakota Care renewal is due November 1, 2013. The increase will be 10.5%. Moved by VanBockel , Nagel seconded ,motion carried to renew this contract for the employees Insurance carrier.

Cash Reconciliation for August was given to the Council.

The City received donations from Avera and GIA for a kiddie pool slide. The City had quotes from Natural Structures for \$10,400.00 and shipping of \$950.00 and from Recreation Supply Company for \$11,100.00 plus shipping of \$1142.00.Moved by Goebel, VanBockel seconded motion carried to order the frog slide from Natural Structures.

Ordinance 2013-9-10 was presented for the first reading. This transfers monies that was donated for the kiddie pool slide to Pool equipment. Moved by VanBockel, Nagel seconded motion carried to approve.

Moved by Everson , Hause seconded motion carried to adjourn into Executive session at 8:50 PM for personnel due to SDCL 1-25-2 (1). Council reconvened at 9:45 PM.

Moved by Nagel, Hause seconded motion carried to give the following swimming employees \$1.00 per hour bonus for regular hours worked (not private lesson hours): Tricia Dutenhoeffer, Julie Schaunaman, Cameron Decker, Alyssa Haberer, Kali Hansen, Serena Nauman, Jerrid Schmidt, Jordan Schmidt, Jessika Simon and Cassidy Soper.

Moved by Nagel, VanBockel seconded, motion carried to retain Julie Schaunaman as Pool Manager as a temporary intermittent employee.

Moved by Everson ,VanBockel seconded, motion carried to accept the resignation from Tricia Dutenhoeffer.

In round table discussion there was discussion regarding children on motorized scooters, dike on private property, shortage of EMT's and the need for a hardship status from the state also doors at the Firehall need to be adjusted.

There being no further business moved by VanBockel, Goebel second, motion carried to adjourn at 10:05PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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