

Unapproved Minutes  
Gettysburg, South Dakota  
November 5, 2013

Pursuant to the due call and notice thereof, the City Council met in regular session on November 5, 2013 at 7:00 PM. Those present Mayor Bill Wuttke, Council members Pat Everson, Bryan Hause, Dawn Nagel, and Kenny Goebel, absent Ron Larson and Fran VanBockel by speaker phone. Also present was Russell Anderson, Maint Supervisor, Sharleen Eliason, Finance Officer, Bill Wainman, Chief of Police, Craig Smith, Justin Cronin, Mike Jager, Sandy Hagny, Brooke Brown, Beth Joachim, Imelda Simon, Todd Oster, Jerry & Judy Simon, Kay Schimdt, Dean Marske and Tim Hadedorn.

Moved by Goebel, Everson seconded, motion carried to approve the minutes from October 7th, 2013.

Moved by Hause, seconded by Goebel, motioned carried to pay voucher bills and the following late bills to be paid later in November. American Fence— airport card reader \$ 1,025.00, Auntie Kakes Bakery-Police supplies--\$16.20, Cam Wal-welcome sign--\$10.75 Gas N. Goodies-police car wash \$24.00, Northwest Pipe—supplies--\$ 1313.96, Potter County News—publications--\$152.22, Red River Grain—supplies \$ 41.85, Schatz Electric---airport Papi Light control and labor \$ 6,430.05 South Dakota Police Chiefs dues..\$ 93.63, True Value supplies----\$ 237.88, Angela Freidel—water dep \$ 46.35, City of Gettysburg (A Freidel dep) \$53.65 for a total of \$9,445.54.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	October Payroll	4,726.67
Finance Office	October Payroll	4,055.54
Police	October Payroll	5,885.00
Streets	October Payroll	2,499.75
Snow Removal	October Payroll	100.04
Garbage	October Payroll	1,171.57
Airport	October Payroll	73.57
Swimming Pool	October Payroll	2,558.06
Parks	October Payroll	2,849.02
Water	October Payroll	1,837.82
Sewer	October Payroll	2,737.30
Ambulance	October Payroll	114.00
West Nile	October Payroll	00.00
Auditorium	October Payroll	00.00
Total Payroll Expense by Department		25,608.34
NET PAYROLL		21,599.49
AFLAC	CANCER INS.	396.67
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AVERA GETTYSBURG HOSP	RN FEES AMBULANCE	100.00

BANK OF THE WEST	WITHHOLDING TAXES	3,680.30
BANK OF THE WEST	WITHHOLDING TAXES	2,622.86
BANK OF THE WEST	SAFE DEP BOX	20.00
BEST WESTERN RAMKOTA	WAINMAN CONFERENCE	101.99
BLIESE MACHINE SHOP	SUPPLIES	19.60
CAM WAL ELECTRIC	WELCOME SIGN	10.75
CAPITOL SPORTS	SUPPLIES TEE BALL	344.67
CITY OF GETTYSBURG	WATER DEP /BAUSCH	65.00
COLONIAL RESEARCH	POOL SUPPLIES	497.66
COMPANION LIFE	LIFE INS	38.44
DAKOTA BACKUP	COMPUTER BACKUP	121.10
DAKOTACARE	INSURANCE	6,340.61
DAKOTA FARM & RANCH	SUPPLIES	3,521.29
DCI CREDIT SERVICE	DEDUCTION	150.00
DEANS REPAIR	POLICE REPAIRS	55.95
FIRST NATIONAL BANK	SEWER LOAN	8,930.13
GALLS	POLICE SUPPLIES	31.97
GAS N GOODIES	CAR WASH	6.00
GAYLE KLUDT	EMT CONVENTION	832.70
GETTYSBURG DEVELOPMENT CO	TRIPLE B TAX	4,216.64
HEARTLAND WASTE	GARBAGE	4,977.99
INSURANCE BENEFITS	LIABILITY INS.	1,453.00
JOHN DEERE FINANCIAL	SUPPIES	991.52
LANGERS	POOL SUPPLIES	4.55
MARCO	F OFFICE COPIER	181.84
MID DAKOTA WATER	WATER	11,542.00
MIDWAY PARTS	PARTS	94.91
MIKES REPAIR	TIRES	1,400.00
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITIES	LIGHTS	3,603.13
NAFZIGER LAWN	FERT ON BALL FIELD	128.00
NEW CREATIONS-	SUPPLIES	38.04
NORTHWEST PIPE FITTINGS	SUPPLIES-	1,371.22
NORTH CENTRAL FARMERS	FUEL	4,146.70
PRAXAIR	AMULANCE SUPPLIES	77.62
PRAXAIR	AMULANCE SUPPLIES	139.38
POTTER COUNTY NEWS	PUBLICATIONS	259.65
SCHATZ ELECTRIC	LOCATE WIRES	84.99
SD MUNICIPAL LEAGUE	REGISTRATION	25.00
SD DEPT OF REVENUE	SALES TAX	430.63
SD DEPT OF REVENUE	WATER CKS	202.00
SD RETIREMENT	RETIREMENT	2,752.44
SDML WORKERS COMP	INSURANCE	10,696.00
SERVALL UNIFORM	RUGS	74.24
SOUTH DAKOTA ONE CALL	WATER LOCATES	14.43
TRANSPORTATION SAFETY	SUPPLIES	289.83

US POSTMASTER	WATER BILLS	173.10
VENTURE COMMUNICATIONS	PHONES	737.50
VERIZON WIRELESS	CELL PHONES	260.30
WESTERN COMMUNICATIONS	POLICE	105.00
WEX BANK	AMBULANCE FUEL	4.00
TOTAL CHECKS		100,428.50

The meeting was open to the public for the application for sale of Alcoholic Beverages for the following licenses:

- City of Gettysburg—Firehouse Diner - Retailer-- On Sale Liquor
- City of Gettysburg—Lucys Bar N Grill - Retailer-- On Sale Liquor
- City of Gettysburg- American Legion—Retailer-On Sale Liquor
- City of Gettysburg- Gettysburg Country Club-Retailer On Sale Liquor
- City of Gettysburg- Vilas Super Stor—Package Off-Sale Liquor

J & Bs did have previously a Package Off-Sale Liquor license but did not renew the license at this time. The City of Gettysburg does have one available license for Package Off Sale Liquor for 2014. Moved by Goebel, Nagel seconded, motion carried to approve the above licenses for 2014.

Justin Cronin and Craig Smith met with the council regarding a Petition for annexation of adjoining territory for Dakota Street for the addition of Lots 14 and 15 located in the S ½ NE ¼, Section 26, T118N, R76W, 5<sup>th</sup> PM of Potter County. Craig Smith stated that some procedures have been recently changed and the Notice Proceedings of Hearing has changed and the City may enter into an agreement. Craig Smith will provide the necessary paperwork to the City Attorney. There was discussion regarding drainage. The city will promote the drainage going South. Moved by Goebel, Everson seconded motion carried to approve the annexation of this property and the City will provide water to property, gravel, manhole and finish street later .The City will not be providing sewer to the property as that will be the responsibility of the landowner.

A delegation from the Gettysburg School updated the City Council regarding the plans for the new school with drainage issues addressed. It was discussed previously that the school will need an easement with the City for the street right of way on Division Street. The new school will be 8 ft on the City’s right of way easement and it was agreed to have Craig Smith draw up the easement and it shall be granted by the City.

Jerry and Judy Simon met with the Council with concerns of drainage and water pressure. They have drainage that comes into their back yard and Jerry Simon feels that their ditch needs to be cut out deeper. Moved by Goebel, Hause, seconded motion carried for Russell Anderson to accomplish this before it freezes. Russell Anderson stated that the water pressure is low in this area in the summer when all the sprinklers are on and he will do some alterations on this next spring. Moved by Hause, Nagel seconded motion carried to have Russell do this in the spring.

Code enforcement Ordinance 2013-6-6- was presented to the Council for the second reading. This ordinance is to adapt the 2012 International Property Maintenance Code book that has been revised for the City of Gettysburg .Council member Hause stated that a

committee does need to be named yet for the appeals Board. Moved by Hause, Goebel seconded motion carried to approve this ordinance. Roll call vote was taken with the following results: Hause-yea, Everson-yea, Nagel-yea, VanBockel-absent, Goebel-yea and Larson-absent. Motion carried to approve this ordinance.

Ordinance 2013-9-10 was presented to the council for the second reading. This ordinance supplements the budget for the swimming pool slide. Moved by Nagel, Everson seconded Motion carried with the following roll call vote: Larson-absent, Goebel-yea, VanBockel-absent, Nagel-yea, Everson-yea and Hause-yea. Motion carried.

Ordinance 2013-9-9 This is for service fees for the City of Gettysburg. The price per hour remains the same but it is eliminating fees for out of town customers. Moved by Hause, Goebel seconded with the following roll call vote taken: Hause-yea, Everson-yea, Nagel yea, VanBockel-absent, Goebel-yea and Larson-absent. Motion carried.

The surplus land that the US Government was selling by the City's landfill was auctioned off for \$ 12,260.00 so therefore the City did not obtain this property.

The City will purchase more truck route signs to promote trucks to use the truck route.

7:55 PM Council member VanBockel joined the Council meeting by speaker phone.

GWBDC board presented a new copy of their budget and gave it to the City Council. They had previously asked the Council if they could use office space at the City Hall. At this time they stated they do not need the office space.

Finance Officer Eliason was notified from Randy Kittle, regarding they could submit a partial payment application for the Little Angels Park project. The City still needs to build a park shelter to complete the grant and that will be done in the Spring. Moved by VanBockel, Nagel seconded motion carried to have the Finance Officer submit a partial payment notification.

Chief Bill Wainman stated that he has received numerous compliments regarding the speed signs.

Russell Anderson, Maintenance Supervisor stated that he met with the Gettysburg School's Engineer, Todd Goldsmith and with the contractor that will be building the school regarding the elevations for drainage. Russell stated that he will need supplies ( approximately \$16,000.00 to \$18,000.00) to address the drainage issues by the School. This is for the East side of the new School (South to Exene) Russell is waiting to hear back from the Engineer before he can proceed with the ordering of supplies. Since the information is not available for the Council's permission at this time. Moved by VanBockel, seconded by Everson, motion carried that when Russell knows what the Engineer approves that he can address it with the Street committee for approval ( Hause and Everson).

A children at play sign was requested by Alvin Phillips. Moved by Hause, seconded by Goebel, motion carried to place a sign on Exene, the second block East of 5<sup>th</sup> Street.

Fuel bids was presented to the Council:

**North Central Farmers** : Unleaded 87 - \$2.926 10% # 1 premium \$ 3.64 gal and ruby fieldmaster # 2-- \$3.40 gal. Moved by VanBockel, Goebel seconded motion carried to accept this bid.

The following building permits were presented:

Darrin Simon----- Pole Building ---- Lots 1& 2 Block 3 Fairview Addn --  
Rory Haar—change Church to duplex-- Lot 1,2,3 & 4 Block 2 Cranes addition  
Justin Cronin—Basement, Garage, Driveway—Lots 14 & 15 Second Addition R & D  
Moved by Nagel, Goebel seconded motion carried to approve above permits.

The following demolition permits were presented:

Shane Holzwarth-house and garage— Lot 11, Block 30 Brysons Addition  
Moved by Everson, Hause seconded motion carried. (It was noted when recording permits this was presented last month)

A moving permit from the following were presented:

Justin & Deb Cronin---new home---- Lots 14 & 15 Second Addition of R& D  
Moved by Nagel, Goebel seconded motion carried to approve.

Ambulance write offs were presented to the council due to Medicare and discounts  
Due to Medicare \$52.48, Due to United Accounts: \$425.22 and due to discounts  
\$39.95 for a total of \$517.65. In September we wrote off one account in the amount  
of \$325.28 due to United. They returned the account back to us because Tri Care will  
be issuing a check to the City. Moved by Goebel, VanBockel seconded motion carried  
to approve these write offs.

Correspondence included thank you cards from John Holzhauser and Sharleen Eliason  
for the flowers from the staff and council.

In round table discussion there was discussion regarding a street sign at Oak Street  
and Ohio Street. The street is a split street it goes from Ohio north and Oak south  
and the sign only states Ohio Street which is very confusing. We do need new street  
signs. Finance Officer Eliason will check with NECOG to see if there are any grants  
to pursue this. Council Member Nagel stated that the records retention for the Finance  
Office is 4 years. She would like the minutes kept on the computer and a flash drive  
instead of having a hard copy. Also Nagel has been researching a web site for the  
City .

There being no further business moved by Hause, Goebel second, motion carried  
to adjourn at 8:45PM.

ATTEST:

WITNESS:

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Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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