

Unapproved Minutes
Gettysburg, South Dakota
February 3, 2014

Pursuant to the due call and notice thereof, the City Council met in regular session on February 3, 2014 at 7:00 PM. Those present Mayor Bill Wuttke , Bryan Hause, Dawn Nagel, and Kenny Goebel, Ron Larson and Fran VanBockel. Also present was Russell Anderson ,Maint Supervisor, Sharleen Eliason, Finance Officer, Bill Wainman, Chief of Police, Donna Davis and Ted Dickey from NECOG.

Moved by Goebel , VanBockel seconded, motion carried to approve the minutes of January 6th.

Moved by VanBockel, seconded by Larson motioned carried to pay voucher bills and the following late bills to be paid later: CamWal---welcome sign..11.25, Galls...police supplies \$159.99, Gettysburg Chamber....dues...\$25.00, Holzwarth Sales and Service...maint supplies.....\$ 941.44, PC Treasures...1/2 teletype...\$1125.00, True Value...supplies \$ 283.26, Schlachter...supplies...\$65.95, Vilas....supplies...\$ 57.47, SD Police Chief Assoc....workshop..\$ 75.00. for a total of \$ 2744.36.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	January Payroll	4,935.84
Finance Office	January Payroll	4,141.82
Police	January Payroll	6,061.56
Streets	January Payroll	4,218.27
Snow Removal	January Payroll	1,447.26
Garbage	January Payroll	280.20
Airport	January Payroll	00.00
Swimming Pool	January Payroll	00.00
Parks	January Payroll	00.00
Water	January Payroll	3,071.73
Sewer	January Payroll	1,888.52
Ambulance	January Payroll	152.62
West Nile	January Payroll	98.52
Auditorium	January Payroll	00.00
Total Payroll Expense by Department		26,296.34
NET PAYROLL		18,157.86
AFLAC	CANCER INS.	396.67
A & B BUSINESS	PRINTER-POLICE	995.00
AVERA GETTYSBURG HOSP	RN FEES AMBULANCE	250.00
AVERA GETTYSBURG HOSP	RN FEES AMBULANCE	150.00
AVERA QUEEN OF PEACE	EMPLOYEE TESTING	61.40

BANK OF THE WEST	WITHHOLDING TAXES	2,618.04
BANK OF THE WEST	WITHHOLDING TAXES	4,327.60
BANYON DATA SYSTEMS	UTILITIES SUPPORT	1,090.00
BLIESE MACHINE SHOP	SUPPLIES	510.18
BRIGHT SHOTS	POLICE SUPPLIES	77.66
CAM WAL ELECTRIC	WELCOME SIGN	10.75
CITY OF GETTYSBURG	WATER DEP-LECHETTE	100.00
COMPANION LIFE	LIFE INS	38.44
DAKOTA BACKUP	COMPUTER BACKUP	64.54
DAKOTACARE	INSURANCE	6,340.61
DCI CREDIT SERVICE	DEDUCTION	150.00
DEANS REPAIR	POLICE SUPPLIES	97.01
DIVISION OF AGRICULTURAL SER	GREG GERBER W SHOP	60.00
DAKOTA FARM & RANCH	SUPPLIES	1,108.55
ED WAGER	FIREHALL REPAIR	540.32
EMERGENCY MEDICAL PROD	SUPPLIES	231.15
GAS N GOODIES	POLICE SUPPLIES	13.00
GETTYSBURG DEVELOPMENT CO	TRIPLE B TAX	2,165.96
HEARTLAND WASTE	GARBAGE	4,937.22
LOGAN ELECTRIC	REPAIR FIRE SIREN	521.67
MARCO INC	SUPPLIES COPIER	117.25
MID DAKOTA WATER	WATER	13,314.10
MIDWAY PARTS	PARTS	39.33
MN WIRELESS	WIRELESS	71.00
MONTANA DAKOTA UTILITIES	LIGHTS	5,360.33
NEW CREATIONS-	SUPPLIES	194.41
NORTHERN PLAINS COOP	SUPPLIES	18.87
NORTHWEST PIPE FITTINGS	SUPPLIES-	918.95
POTTER COUNTY AUDITOR	NECOG DUES	581.00
PRAXAIR	SUPPLIES	185.04
SCHLACHTER LUMBER	SUPPLIES	442.78
SD DEPT OF REVENUE	SALES TAX	400.28
SD DEPT OF REVENUE	WATER CHECKS	26.00
SD RETIREMENT	RETIREMENT	2,867.30
SDWWA	DUES	20.00
SERVALL UNIFORM	RUGS	73.52
SOUTH DAKOTA ONE CALL	WATER LOCATES	3.33
US POSTMASTER	WATER BILLS	165.79
VENTURE COMMUNICATIONS	PHONES	732.17
VERIZON WIRELESS	CELL PHONES	260.80
WEX BANK	AMBULANCE FUEL	72.32
WILLIAM WAINMAN	SUPPLIES	570.27
TOTAL CHECKS		71,448.47

At this appointed time the meeting was opened to the public for an application from the

Burg Inc. for the Package Off-Sale License. Moved by VanBockel, Goebel seconded motion carried to approve this license.

Ted Dickey, NECOG was present to answer any questions from the Council. Moved by Hause, VanBockel seconded motion carried to have Russell Anderson obtain a cost estimate from Goldsmith & Heck for a project of relining the sewers for a possible grant due in July.

NECOG will send an email outlining the information needed (telephone surveys) for this project. Moved by Nagel, Hause seconded, motion carried to have Russell Anderson obtain quotes from engineer Goldsmith for the cost involved for the streets by the school. The City will reapply for the Community Access Block grant (July 15th date for applications that will be for the grant year of 2015). The auditorium was discussed with NECOG regarding grants that are available. The Auditorium could be used by several youth groups for 4 H and other youth activities. Ted Dickey advised the Council to get updated cost estimates for this project and he will check into grants. Moved by Goebel, VanBockel seconded motion carried to update our cost estimates through HKG.

Council member VanBockel has other commitments on Wednesday nights and can no longer attend the GWBDC meetings. Mayor Wuttke appointed Council members Hause and Goebel to attend the GWBDC meetings held on the third Wednesday of each month. Moved by Nagel, Hause seconded, motion carried to approve these appointments. Moved by Goebel, Nagel seconded motion carried to approve the letter Mayor Wuttke sent GWBDC confirming what information the City would like to receive from them.

Chief of Police Wainman asked the council to surplus the HP Office Jet 6500 wireless printer as it is no longer usable. Chief Wainman asked the council's permission to attend the Police Chiefs meeting in Deadwood . Moved by VanBockel, Nagel seconded motion carried to approve.

Russell Anderson asked for a motion to surplus the old paper trailer (1984) as the floor is unsafe. Moved by Goebel, Hause seconded motion carried to declare this as surplus.

Moved by VanBockel, Goebel seconded motion carried to lease the pay loader from North Central for an annual rental rate of \$34,920.00 for up to 1,000 hours (continuation of County Bid from March 2010.) Jensen Rock and Sand will honor the bid from the contract last year of asphalt paving for \$118.00 per ton. Moved by VanBockel, Goebel seconded motion carried to have streets done this year at that bid price.

Fuel bids was presented to the Council:

North Central Farmers : Unleaded 87 - \$3.066 10% , ruby fieldmaster # 2-- \$3.79 gal.
Moved by Hause, Nagel seconded, motion carried to accept.

The airport will be having a project for public parking and access road construction this year. Goldsmith & Heck Engineering Inc. sent the city the documents for the design and bidding assistance agreement for the total cost of \$ 13,116.00. Moved by Goebel, Hause seconded motion carried to approve this proposal. The DOT sent an agreement for the Pavement Maintenance agreement for the airport for the project number 3-46-4600-18-2203. The estimated cost to the city will be \$1,730.06 which will be taken out of the airport fuel tax fund. Moved by Goebel, Larson seconded motion carried to accept this agreement.

Moved by Nagel, seconded by VanBockel motion carried to advertise in the Potter County News for seasonal help for the swimming pool. Applications can be accepted until February 28th at noon.

Ambulance write offs were presented to the council due to Medicare in the amount of \$66.23, due to Medicaid \$557.62, due to United Collections \$1135.62 for a total of \$1,759.47. Moved by Nagel, VanBockel seconded, motion carried.

Maas Foundation gave a donation to the City for the new ambulance in the amount of \$50,000.00. Moved by VanBockel, Larson seconded motion carried to do an ordinance next month to place this in restricted funds.

Moved by Nagel, Hause seconded motion carried to place an ad in the Potter County News to advertise for seasonal cleaning duties for the park, firehall and airport with application deadline of February 28th at 12:00 noon.

The Fireman sent their roster listing for the fireman for 2014. The hot water boiler needs repaired. Moved by Goebel, Nagel seconded motion carried to have Zuber install the correct size of tank for the boiler.

Finance Officer Eliason presented the Council December cash balances and the expenses and revenue for year end.

Moved by Goebel, VanBockel seconded motion carried to adjourn at 8:40 PM into executive session for personnel according to SDCL 1-25-2-1. Out of executive session at 9:17 PM.

Moved by Nagel, Hause seconded motion carried to appoint Mick Bliese for Ward 3 to fill the term until the next general election in April 2014.

Moved by Hause, Nagel seconded motion carried (VanBockel-nay) that in the future no city employee or Council member shall be responsible for recorders other than the City's recorders for the taping of minutes. The City does have all the minutes on tape and anyone is welcome to listen to the tapes .

There being no further business moved by Hause, Goebel second, motion carried

to adjourn at 9:15PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

Published at the approximate cost of \$