

Unapproved Minutes
 Gettysburg, South Dakota
 March 3, 2014

Pursuant to the due call and notice thereof, the City Council met in regular session on March 3, 2014 at 7:00 PM. Those present Mayor Bill Wuttke , Bryan Hause, Dawn Nagel, Kenny Goebel, Ron Larson , Fran VanBockel and Mick Bliese. Also present was Russell Anderson ,Maint Supervisor, Sharleen Eliason, Finance Officer, Bill Wainman, Chief of Police, Nathanael Williams, and Clarence Hellhake.

Moved by Hause, Goebel seconded, motion carried to approve the minutes of February 3, 2014.

Moved by Hause seconded by Bliese motioned carried to pay voucher bills for Gettysburg Development Corp for Triple B funds for Feb. \$2,211.28 and Triple B funds for March \$1659.19 and to Economic Development for their quarterly stipend in the amount of \$ 8,000.00. For a total of \$11,870.47 to be included in March totals and the following other bills to be paid later in April: Praxair—ambulance supplies...\$71.56, Triple L—snow removal \$30.00...

Avera St Lukes---CPR cards...\$ 30.00, Dakota Backup—computer backup...\$ 66.74, SoDak Sports— Police supplies...\$ 64.99, Ed Roehr Safety—police supplies...\$ 109.62, Stryker – Ambulance SMRT Power Kit...\$ 1998.56, Stryker—ambulance Gatch Bolster matt....\$ 564.33, Beth Hamburger—election wages....\$128.25, Mary Kathleen Nagel—election wagers....\$121.50, Jill Langer—election wages....\$121.50, Ed Wager Electric—brush truck shore lines and boiler for Fire department....945.63, Colonial Research---pool supplies....\$ 490.00, City Bakery— for supplies for lean police meeting....\$ 17.33 Grand Total....\$16,630.48 (March \$11,870.47 and April \$4760.10).

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Finance Office	February Payroll	4,000.94
Police	February Payroll	6,061.56
Streets	February Payroll	3,297.29
Snow Removal	February Payroll	2,120.21
Garbage	February Payroll	394.42
Airport	February Payroll	00.00
Swimming Pool	February Payroll	00.00
Parks	February Payroll	00.00
Water	February Payroll	3,344.13
Sewer	February Payroll	1,056.13
Ambulance	February Payroll	152.62
West Nile	February Payroll	131.36
Auditorium	February Payroll	00.00

Total Payroll Expense by Department		20,558.99
NET PAYROLL		13,987.23
AFLAC	CANCER INS.	396.67
A & B BUSINESS	SUPPLIES-POLICE	89.00
AVERA GETTYSBURG HOSP	RN FEES AMBULANCE	250.00
BANK OF THE WEST	WITHHOLDING TAXES	2,598.41
BANK OF THE WEST	WITHHOLDING TAXES	2,546.21
BUSINESS FORMS & ACCOUNTING	WATER BILLS AND SUPPLIES	1142.54
BLIESE MACHINE SHOP	SUPPLIES	227.95
BUTLER MACHINERY CO	SUPPLIES	165.22
CAM WAL ELECTRIC	WELCOME SIGN	11.25
CARLETTA KILIAN	WATER DEP REFUND	100.00
CHAMBER OF COMMERCE	DUES	25.00
CITY OF GETTYSBURG	PETTY CASH	26.50
CIVIL WAR ASSOCIATION	DONATION	500.00
COMPANION LIFE	LIFE INS	38.44
CREATIVE PRODUCT SOURCE	POLICE SUPPLIES	194.19
CUSTOM MICRO INC.	POLICE LICENSES	180.00
DAKOTA BACKUP	COMPUTER BACKUP	65.54
DAKOTACARE	INSURANCE	6,340.61
DAKOTA FARM & RANCH	SUPPLIES	410.25
DEANS REPAIR	POLICE OIL CHANGE	55.95
ECONOMIC DEVELOPMENT	QUARTERLY STIPEND	8,000.00
GALLS	POLICE SUPPLIES	178.98
GAS N GOODIES	POLICE SUPPLIES	24.00
GAYLE KLUDT	WATER DEP REFUND	100.00
GOLDSMITH & HECK	ENGINEERING AIRPORT	3,168.30
GT DISTRIBUTORS INC.	POLICE SUPPLIES	107.90
HEARTLAND WASTE	GARBAGE	4,851.86
HIGH PLAINS ART COUNCIL	DONATION	500.00
HOLZWARTH SALES & SERV	MAINT	941.44
JOHN DEER FINANCIAL	MAINT SUPPLIES	231.22
KOHLMAN, BIERSBACH	ACCOUNTING FEES	1150.00
KNOCK OUT SPECIALTIES	POLICE SUPPLIES	213.04
LOGAN ELECTRIC	REPAIR FIRE SIREN	566.06
MCLEODS PRINTING SUPPLY	ELECTION SUPPLIES	141.90
MEDICINE ROCK SR CENTER	DONATION	1,000.00
MID DAKOTA WATER	WATER	12,907.30
MIDWAY PARTS	PARTS	671.66
MIDWEST ALARM	FIRE ALARM MONITORING	75.00
MN WIRELESS	WIRELESS	71.00
MONTANA DAKOTA UTILITIES	LIGHTS	4,746.81
NEW CREATIONS-	SUPPLIES	104.67
NORTH CENTRAL FARMERS	FUEL	3,429.13
NORTHWEST PIPE FITTINGS	SUPPLIES-	7,886.26
POTTER COUNTY NEWS	PUBLICATIONS	149.29

POTTER COUNTY TREAS	½ TELETYPE	1,125.00
PRAXAIR	SUPPLIES	162.13
SCHLACHTER LUMBER	SUPPLIES	49.29
SCHLACHTER LUMBER	SUPPLIES	65.95
SD DEPT OF REVENUE	SALES TAX	374.86
SD POLICE CHIEFS ASSN	WAINMAN-REGISTRATION	75.00
SD RETIREMENT	RETIREMENT	2,760.87
SERVALL	SUPPLIES	73.52
SOUTH DAKOTA ONE CALL	WATER LOCATES	1.11
TRUE VALUE	SUPPLIES	283.26
US POSTMASTER	WATER BILLS	173.46
US POSTMASTER	PERMIT FEE	220.00
VENTURE COMMUNICATIONS	PHONES	741.27
VERIZON WIRELESS	CELL PHONES	260.78
VILAS SUPERSTORE	SUPPLIES	55.49
WEX BANK	AMBULANCE FUEL	497.72
ZUBER REFRIGERATION	SUPPLIES	381.42
TOTAL CHECKS		79,867.91

Michael Larson, City Attorney addressed the council regarding the vote taken regarding the motion that no city employee or councilmember shall be responsible for recorders other than the City's for the taping of minutes. Michael stated that we need to be aware of the Open Meeting Rules and follow them. The subject of taping the minutes was not on the City's agenda. Michael Larson stated that last month's motion was therefore invalid. It was placed on this month's agenda. Moved by Hause, Goebel seconded (VanBockel-nay) motion carried to have a policy that no city employee or council member shall be responsible for recorders (other than their own personal recorder or City recorder) for the taping of Minutes. Municipal League also suggested that when we put on the agenda for Executive Session with the SDCL and all the subsections that we also state the specific reason that we are going into executive session such as the hiring of pool personnel or etc. Michael Larson, City Attorney, also suggested as a new policy that the recorded minutes be kept only until after they are approved at the next month's meeting then discarded. As we have the hard copy minutes as our official record.

Drainage by the school was discussed. Cost of pipe is going up 8% so Russell asked the council permission to purchase the pipe needed for phase 1 and phase 2 of the project. Moved by Hause, VanBockel seconded motion carried to purchase supplies for the drainage and storm sewer project by the west side of the school.

Council member Nagel entered the meeting at 7:13 PM.

Oath of office for Council member Ward 3 was given to Mick Bliese.

Police report was given to Council. Council Member Goebel stated that Mayor Wuttke should be commended for helping save a life. Mayor Wuttke noticed a person that was acting suspiciously and he notified the Police Department.

Russell Anderson asked the Council's direction regarding the hiring of an engineer for the Phase 1 and Phase 2 project by the school. Moved by Hause, VanBockel seconded motion carried to hire Todd Goldsmith engineer. Russell would like to attend the Maint supervisors meeting in Pierre April 17th and 18th. Moved by VanBockel, Goebel seconded motion carried to have Russell attend this conference. Bert VanEssen inquired about having the flag again at Loitwood Park. Russell will contact Mike Pruitt and see if he can help. Moved by Nagel, seconded by Bliese, motion carried to authorize Russell to hire someone to put up the flag rope at Loitwood Park if Mike can't help.

Fuel bids was presented to the Council:

North Central Farmers : Unleaded 87 - \$3.326, ruby fieldmaster # 2-- \$3.87 gal.
Moved by Hause, Larson seconded, motion carried to accept.

The following permits were presented to the Council:

Building permit from Ken Brown, office building, West 75' Lot 3 Block 1 Fairfield Division

Moved by Goebel, Bliese seconded motion carried to approve.

Moving permit Steve Clifford, storage building, Lot 10, west 10' Lot 11 Block 63 WTLCA

Moved by Larson, Nagel seconded motion carried to accept permit.

Ordinance 2014-3-1 Donation from Maas foundation for Ambulance replacement put into restricted funds. Moved by VanBockel, Hause seconded motion carried for the first reading of this ordinance.

Moved by VanBockel, Goebel seconded to table auditorium discussion until more information can be presented regarding remodeling project.

Ambulance write offs due to Government sequestration of 2% was presented to the council on 9 different runs in the amount of \$ 109.39. Moved by Hause, Nagel seconded motion carried to accept.

Finance Officer Eliason did check with Municipal League and we did it correctly to go into executive session to discuss the qualifications of Ward 3 potential council members.

After review of petitions duly filed with the Finance Officer for the upcoming election moved by Goebel, Larson seconded and the following motion called for election was passed. An election of Municipal Official of the City of Gettysburg will be held on April 8th, 2014. The polling place will be the City Finance Office. The polls will be open from 7:00 AM to 7:00 PM CDT without interruption on the said purpose of electing a Council person for Ward 1 and Ward 3 for a four year term. The notice of deadline for voter registration has been sent for publication and all supplies for the election have been ordered. Petitions were received from the following:

Ward 1 2 year term (unopposed) Pat Everson

4 year term Fran VanBockel and Kenny Goebel (lots were drawn for placement on ballot with Mayor Wuttke drawing name of VanBockel first on listing)

Ward 2 4 year term (unopposed) Ronald V. Larson

Ward 3 2 year term (unopposed) Maurice (Mick) Bliese
4 year term Kelly Archer and Bryan Hause (Hause did not elect to choose lots)

Moved by Hause to hire election workers of Beth Hamburger, Chairman, Mary Kathleen Nagel, Jill Langer with Judy Robbennolt as alternate at \$9.00 per hour. Motion died for lack of second. Motioned by Goebel, Bliese seconded, motion carried (Hause-nay) to hire Beth Hamburger, election chairman at \$9.50 per hour and Mary Kathleen Nagel, Jill Langer, and alternate Judy Robbennolt at \$9.00 per hour as election workers.

District 7 meeting will be held in Mobridge March 26th. The City will again pay for Council members and all City staff that want to attend. Otherwise the charge is \$22.00 if you want anyone else to attend. Please let Finance Officer know if attending by March 10, 2014. If four council members are attending we will post a special meeting notice regarding this.

Cash Balance for January was given to the Council along with the 2014 Annual Report. Moved by Goebel, seconded by Nagel, motion carried to approve report and to publish in Potter County News and to send copy to Dept of Legislative Audit.

Moved by Hause, VanBockel seconded motion carried to have Park and Swimming committee of Nagel , Bliese and Julie Schaubman to have swimming pool interviews and to hire the applicants needed. They will present this at the next council meeting. They will also do interviews for the cleaning position. Finance Officer will check on YMCA dates for Pierre for classes for lifeguards and WSI classes.

There being no further business moved by Hause, Nagel seconded, motion carried to adjourn at 8:10 PM

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

Published at the approximate cost of \$