

Unapproved Minutes  
 Gettysburg, South Dakota  
 April 9, 2014

Pursuant to the due call and notice thereof, the City Council met in regular session on April 9, 2014 at 7:00 PM. Those present Mayor Bill Wuttke , Bryan Hause, Dawn Nagel, and Kenny Goebel, Ron Larson , Fran VanBockel and Mick Bliese. Also present was Russell Anderson ,Maint Supervisor, Sharleen Eliason, Bill Wainiman, Chief of Police, Nathanael Williams, and Clarence Hellhake.

Moved by Hause, Goebel seconded, motion carried to approve the minutes of February 3, 2014.

Moved by Hause, seconded by Bliese motioned carried to pay voucher bills for Gettysburg Development Corp for Triple B funds for Feb--\$2,211.28 and Triple B funds for March \$1659.19 and to Economic Development for their quarterly stipend for \$ 8,000.00. Total of \$11,870.47 to be included in the March totals ( With the motion was a question regarding the amount paid for the stipend. Finance Officer will check on the amount. After checking the amount it was incorrect it should have been \$7,500.00 Bryan Hause said to leave check as written and deduct \$500.00 from the next quarterly stipend check.) the following bills to be paid later in April: Praxair---ambulance supplies...\$71.56, Triple L-snow removal \$30.00, Avera St Lukes---CPR cards...\$30.00, Dakota Backup---computer backup \$ 66.74 SoDak Sports---police upplies...\$64.99, Ed Roehr Safety---police supplies...\$ 109.62, Stryker—ambulance SMRT Power Kit...\$1998.65 , Stryker---ambulance Gatch Bolster Mattress \$ 564.33, Beth Hamburger---election ages....\$128.25, Mary Kathleen Nagel---election wages..\$ 121.50, Jill Langer---election wages...\$ 121.50, Ed Wager Electric—brush truck shore lines and boiler for Fire Department...\$945.63, Colonial Research—pool supplies...\$ 490.00, City Bakery—supplies for police lean meeting...\$ 17.33. Grand total....\$16,630.48 (March \$11,870.38 and April \$ 4,760.10).

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Finance Office	March Payroll	4,094.86
Police	March Payroll	6,061.56
Streets	March Payroll	5,100.54
Snow Removal	March Payroll	896.40
Garbage	March Payroll	336.24
Airport	March Payroll	32.84
Swimming Pool	March Payroll	600.44
Parks	March Payroll	37.36
Water	March Payroll	2,601.47
Sewer	March Payroll	581.32
Ambulance	March Payroll	2,671.15
West Nile	March Payroll	131.36
Total Payroll Expense by Department		23,014.18

NET PAYROLL		16,072.69
AFLAC	CANCER INS.	396.67
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ANGELA FREIDEL CARIGEN	WATER REFUND	59.20
AVERA GETTYSBURG HOSP	RN FEES AMBULANCE	100.00
BANK OF THE WEST	WITHHOLDING TAXES	2,564.67
BANK OF THE WEST	WITHHOLDING TAXES	3,148.01
BLIESE MACHINE SHOP	SUPPLIES	18.00
BUTLER MACHINERY CO	SUPPLIES	1,487.44
CAM WAL ELECTRIC	WELCOME SIGN	11.25
CAPITAL SPORTS	SUPPLIES	139.80
CENEX FLEET FUELING	AMBULANCE FUEL	175.45
CITY OF GETTYSBURG	WATER OUTREADS	149.05
COMPANION LIFE	LIFE INS	38.44
DANIALL ABLOTT	WATER DEP REFUND	100.00
DAKOTA BACKUP	COMPUTER BACKUP	66.29
DAKOTACARE	INSURANCE	6,340.61
DAKOTA FARM & RANCH	SUPPLIES	286.67
DEANS REPAIR	POLICE OIL CHANGE	55.95
ECONOMIC DEVELOPMENT	QUARTERLY STIPEND	8,000.00
FIRST NATIONAL BANK	SEWER LOAN	8,930.13
GAS N GOODIES	POLICE SUPPLIES	57.60
GAS N GOODIES	POLICE SUPPLIES	5.00
GETTYSBURG COLLISION CENT	MAINT SUPPLIES	103.83
GETTYSBURG DEVELOPMENT CORP	TRIPLE B-FEB & MARCH	3,870.47
GOLDSMITH & HECK	ENGINEERING SCHOOL	3,710.00
GOLDSMITH & HECK	GRANT	200.00
HEARTLAND WASTE	GARBAGE	4,830.89
JOHN DEER FINANCIAL	MAINT SUPPLIES	65.11
KINETIC LEASING	BACKHOE LEASE	15,479.35
LAMB MOTOR CORP, INC	POLICE-FUEL PUMP	635.74
LOMHEIM REPAIR	COIL REPAIR	122.99
MCLEODS PRINTING SUPPLY	ELECTION SUPPLIES	19.33
MICHAEL LARSON	LEGAL	240.00
MID DAKOTA WATER	WATER	12,961.30
MIDWAY PARTS	PARTS	151.68
MN WIRELESS	WIRELESS	71.00
MN WIRELESS	FIREHALL,AIRPORT	71.00
MONTANA DAKOTA UTILITIES	LIGHTS	5,017.58
NEW CREATIONS-	SUPPLIES	226.89
NORTH CENTRAL FARMERS	FUEL	4,255.33
NORTH CNTRAL LEASING	PAYLOADER LEASE	34,920.00
NORTHWEST PIPE FITTINGS	SCHOOL DRAINAGE	21,344.40
NORTHWEST PIPE FITTINGS	POOL SUPPLIES	184.06
POTTER COUNTY NEWS	PUBLICATIONS	451.30
POTTER COUNTY NEWS	PUBLICATIONS	40.00

POTTER COUNTY NEWS	PUBLICATIONS	223.94
PRAXAIR	SUPPLIES	163.28
SCHLACHTER LUMBER	SUPPLIES	155.19
SD DEPT OF PUBLIC SAFETY	LICENSE RENEWAL	12.00
SD RETIREMENT	RETIREMENT	2,744.85
SD DEPT OF REVENUE	SALES TAX	399.64
SD MUNICIPAL LEAGUE	DISTRICT 7 MEETING	66.00
SD DEPT OF REVENUE	WATER CHECKS	52.00
SD MUNICIPAL STREET MAINT	WORKSHOP	50.00
SHANTEL GEIMAN MILLIKEN	WATER DEP REFUND	100.00
SERVALL	SUPPLIES	73.52
SOUTH DAKOTA ONE CALL	WATER LOCATES	2.22
TRIPLE L ( JD LONG)	SNOW REMOVAL ( X 10)	150.00
TRUE VALUE	SUPPLIES	221.07
TRUE VALUE	SUPPLIES	171.13
US POSTMASTER	WATER BILLS	173.75
VANESSA ROGERS	WATER DEPOSIT	91.75
VENTURE COMMUNICATIONS	PHONES	740.75
VERIZON WIRELESS	CELL PHONES	260.78
VILAS	SUPPLIES	64.04
WEX BANK	AMBULANCE FUEL	61.65
ZUBER	SUPPLIES	74.24
TOTAL CHECKS		163,623.64

Beth Hamburger was on the appointment list but will be detained due to an ambulance call. Mayor Wuttke stated that she did inform him that a piece of ambulance equipment was shipped before she could ask permission from the Council regarding purchasing it. It is from Stryker for an SMRT power kit in the amount of \$1998.65 and an ambulance mattress in the amount of \$564.33. This also includes batteries that keep the charge longer. Mayor Wuttke stated that Beth Hamburger indicated that the EMT's would like to pay half of these bills.

Gettysburg Whitlock Bay Economic Corp was also on the agenda but will be coming in May. Nathanael Williams was present and stated that Brooke Brown is handling all the Finances until a director is hired. Council member Nagel questioned why the Triple B from Feb was held until being presented at the March meeting (\$2,211.28). She stated that for point of clarification the amount due should be paid each month. Mayor Wuttke stated that he thought this was discussed at the last meeting to wait until we knew what they were planning and to direct us, but no motion was made on it. We will check the tape. Mayor Wuttke stated that there was no question that it wouldn't be paid but usually the previous director just picked up the checks and we were just waiting because they were planning on coming to a meeting and the quarterly stipend and March triple B were not due until this meeting.

Ordinance 2014-3-1 was presented for the second reading. This places monies received in donation for the restricted fund for the purchase of a new ambulance. Moved by

VanBockel, Larson seconded motion carried with the following roll call vote: Hause-yea, Bliese- yea Nagel-yea, VanBockel-yea, Goebel-yea and Larson –yea.

DOT will have a meeting regarding the Highway 212 project on May 1, 2014 at 5:30 PM at the American Legion. They are planning on changing from a 4 lane highway to a 2 lane with a turning lane and a five foot sidewalk on each side of the highway. This will change the highway from 48 ft to 53 ft with less lanes. DOT would like public comments regarding this. Potter County News will also have an article in the paper regarding this.

Police report was given to the council by Chief Wainman.

The DOT is having an abandoned tank removal program. The Finance Office has the application if interested.

Clean up week was discussed. Moved by VanBockel, Nagel seconded, motion carried to designate May 5<sup>th</sup> through May 10<sup>th</sup> and a notice will be placed in the Potter County News. But if item is not placed at the curb please call the Finance Office and let them know where it is located so it can be picked up timely.

One Fuel bids was presented to the Council:

**North Central Farmers** : Unleaded 10% ethanol FTE - \$3.386, ruby fieldmaster— \$3.48 gal. Moved by Hause, Goebel seconded, motion carried to accept.

The following building permit was presented to the Council:

Alice Schekel deck Lot 1 Gettysburg City, Larson’s addition  
Moved to approve by VanBockel, Hause seconded motion carried.

DOT sent a maintenance contract proposal to broom and clean surfaced portion within curb and gutter areas of roadway width through the city limits of Gettysburg ( Hwy 212). This contract is for 30 hours at \$150.00 per hour for a total of \$4,500.00 for performing work three different times of year: summer of 2014, fall of 2014, and spring of 2015. Moved by Hause, Bliese seconded, motion carried to accept contract.

At this time, Council canvassed the results from the election held on April 8, 2014 and found the same to be as follows:

Ward 1.....	<b>Fran VanBockel...</b>	<b>40</b>
	Kenny Goebel.....	37
Ward 3.....	Kelly Archer.....	39
	<b>Bryan Hause.....</b>	<b>43</b>

After review of election results, Moved by Bliese, Nagel seconded motion carried to declare as elected the following persons: Fran VanBockel Ward 1 and Bryan Hause Ward 3 for four year terms. The following filed petitions unopposed for their terms: Ward 1 -2yr term Pat Everson, Ward 2 -4yr term Ronald V Larson and Ward 3 -2yr

term Mick Bliese. If any candidate is defeated by a margin not exceeding two percent of the total votes cast for all candidates for the office, or by a margin of five votes or less, the candidate may, within five days after completion of the official canvass, file with the municipal finance officer a written request for a recount.

Ambulance write offs due to Government sequestration of 2% was presented to the council on 5 clients for a total of \$73.16 and Medicaid for 2 clients for a total of \$857.05 for a grand total of \$ 930.21. Moved by Goebel, VanBockel seconded motion carried to approve.

Oahe Youth Center sent a copy of their insurance policy for the auditorium. Moved by VanBockel, Nagel seconded motion carried to accept this information.

Oahe Youth Center sent their year- end financial statement. Moved by Hause, seconded by Nagel to accept this statement.

Moved by VanBockel, seconded by Bliese to adjourn into executive session per SDCL 1-25-2-1 for the purpose of hiring pool employees at 7:52 PM.

Council reconvened at 8:15PM. Moved by Nagel, Hause seconded, motion carried to hire Samantha Wager at \$12.00 per hour to serve as co-manager with Julie Schaunauman who is currently on our payroll and to increase Julie Schaunauman to \$12.25 per hour for this pool year. Moved by Nagel, Hause seconded motion carried to hire the following other personnel that will be working at the Swimming pool and do the cleaning of Parks, Airport and Firehall are as follows: Jerrid Schmidt at \$9.00 base plus .50 cents per hour for WSI for a total of \$9.50, Cameron Decker \$8.25, Alyssa Haberer \$8.25 per hr, Kali Hansen \$8.25 per hr, Sarena Nauman \$ 8.25 per hr, Isabelle Lehman at \$8.00 per hr and Austin Duttonhofer at \$8.00 per hr. After completion and passing of WSI course each employee will receive .50 cents per hr increase and will be reimbursed for the WSI course.

At this time Beth Hamburger, EMT addressed the council regarding a purchase from Skryker .The EMT's would like to pay half of this bill from their funds. The total bill was \$ 2,562.89 so they would like to pay \$1,281.44 towards this new equipment. Moved by Hause, Goebel seconded motion carried to approve the City only paying half of this bill.

Beth Hamburger also discussed that one ambulance run to Sioux Falls for a transfer took 3 EMTS out of our area. She would like a letter sent to Avera Hospital regarding for long distance transfers to Sioux Falls or Rapid that our ambulance be the last resource to be called upon and to have them call those ambulances that do transfers for a living to be called first.Moved by VanBockel, seconded by Hause motion carried for our Mayor to send a letter to Avera with this request. Beth Hamburger also discussed with the Council having an open house for our ambulance service. She is going to be the instructor for a new EMT class in this year and would like to generate more interest in becoming an EMT.

Round table discussion Council member Goebel stated that the city should check into a new

4 wheeler. There being no further business moved by Goebel, Hause seconded, motion carried to adjourn at 8:40 PM.

ATTEST:

WITNESS:

\_\_\_\_\_  
Sharleen Eliason, Finance Officer

\_\_\_\_\_  
Bill Wuttke, Mayor

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