

Unapproved Minutes
Gettysburg, South Dakota
May 5, 2014

Pursuant to the due call and notice thereof, the City Council met in regular session on May 5, 2014 at 7:00 PM. Those present Mayor Bill Wuttke, Bryan Hause, Dawn Nagel, Ron Larson, Fran VanBockel Mick Bliese , Pat Everson absent Kenny Goebel. Also present was Russell Anderson ,Maint Supervisor, Sharleen Eliason, Bill Wainman, Chief of Police, Brian Robbennolt, Mike Jager, Julie Schaunaman, Tim Hagedorn and Scott Sikkink from HKG.

Moved by Hause, Bliese seconded, motion carried to approve the minutes of April 9, 2014 with the following corrections:

1. (to clarify the DOT Maint contract) the DOT sent a maintenance contract proposal to broom and clean Highway 212 **to pay the City** up to \$4,500.00 for cleaning the State Highway 212.
2. To correct the pool hiring motion to state as presented- Jerrid Schmidt at \$9.00 per hour
3. To correct the data regarding Economic Development- Council member Nagel questioned why the Triple B from Feb was held until being presented at the March meeting and had not been paid according to the schedule.(\$2,211.28). Council member stated that for point of clarification the amount due for Triple B should be paid **accordingly**.

Moved by VanBockel seconded by Larson motioned carried to pay the voucher bills and the following bills that arrived after cut off: APC Play---park swing supplies...\$ 210.00, Northwest pipe, sewer supplies-\$502.85 Potter County Library-Memorial DJ Fischer \$25.00 for a total of \$737.85.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor	April Payroll	4,730.84
Finance Office	April Payroll	4,024.42
Police	April Payroll	6,061.56
Streets	April Payroll	3,107.36
Snow Removal	April Payroll	1,643.73
Garbage	April Payroll	965.00
Airport	April Payroll	90.96
Swimming Pool	April Payroll	485.28
Parks	April Payroll	487.63
Water	April Payroll	2,964.78
Sewer	April Payroll	2,046.00
Ambulance	April Payroll	304.06
West Nile	April Payroll	131.36
Total Payroll Expense by Department		27,042.98
NET PAYROLL		19,050.16

AFLAC	CANCER INS	396.67
AMERICAN RED CROSS	SWIMMING POOL	200.00
ANDERSON, RUSSELL	WATER DEP REFUND	100.00
AVERA ST LUKES	CPR CARDS	30.00
BANK OF THE WEST	WITHHOLDING TAXES	2,770.24
BANK OF THE WEST	WITHHOLDING TAXES	4,117.66
CAM WAL ELECTRIC	WELCOME SIGN	11.25
COMPANION LIFE	LIFE INS	38.44
COLONIAL RESEARCH	POOL SUPPLIES	490.00
DAKOTA BACKUP	COMPUTER BACKUP	66.74
DAKOTACARE	INSURANCE	6,340.61
DAKOTA FARM & RANCH	SUPPLIES	1,610.81
DONALD J. FISCHER ESTATE	1 YR AIRPORT MGR	525.00
DONNA HUDSON-(D BIEBER)	WATER DEP REFUND	100.00
DCI CREDIT SERVICE	DEDUCTION	150.00
GETTYSBURG DEVELOPMENT CORP	TRIPLE B-	1,847.92
ED ROEHR SAFETY PRODUCTS	POLICE SUPPLIES	109.62
ED WAGER ELECTRIC	FIREHALL REPAIRS	945.63
EMERGENCY MEDICAL PRODUCTS	AMBULANCE SUPPLIES	508.54
ETHAN DAVID BURDMAN	WATER DEP REFUND	100.00
GAS N GOODIES	POLICE -CAR WASH	6.00
GETTYSBURG BAKERY	SUPPLIES MEETING	17.33
HAMBURGER, BETH	ELECTION SUPERVISOR	128.25
HEARTLAND WASTE	GARBAGE	5,024.65
IMPRINTS LABEL & DECAL	BIKE REGISTRATION LABELS	100.00
JASON SCHWAB	WATER REFUND	100.00
JESSICA GREVEN	WATER REFUND	100.00
JILL LANGER	ELECTION WORKER	121.50
LINDA KEMINK	WATER REFUND	100.00
LOGAN ELECTRIC	HIGHWAY LIGHTS	1,987.62
MN WIRELESS	WIRELESS	71.00
MARCO INC.	COPIER SUPPLIES	193.63
MID DAKOTA WATER	WATER	12,961.30
MIDWAY PARTS	PARTS	257.83
MIKES REPAIR	SUPPLIES	1,885.50
MONTANA DAKOTA UTILITIES	LIGHTS	4,660.85
KATHLEEN NAGEL	ELECTION WAGER	121.50
NEW CREATIONS-	SUPPLIES	133.05
NORTH CENTRAL FARMERS	FUEL	2,680.18
NORTHWEST PIPE FITTINGS	SUPPLIES	6,854.60
OAHE AREA YOUTH CENTER	SUMMER REC	5,500.00
PHILIP DRUEN	WATER DEP REFUND	100.00
POTTER COUNTY NEWS	PUBLICATIONS	440.67
POTOMAC AVIATION TECH	AWOS MONITOR	250.00
PRAXAIR	SUPPLIES AMBU	71.56
PRAXAIR	SUPPLIES AMBU	181.17
SANITATION PRODUCTS	SUPPLIES SWEEPER	144.00
SANITATION PRODUCTS	SWEEPER PARTS	242.45
SCOTT AHLMEIER	WATER DED REFUND	100.00

SD ASSOC OF RURAL WATER	DUES	450.00
SD RETIREMENT	RETIREMENT	2,809.40
SD DEPT OF REVENUE	SALES TAX	368.70
SD MUNICIPAL LEAGUE	F OFFICERS SCHOOL REGIS	150.00
SD DEPT OF REVENUE	WATER CHECKS	26.00
SD DEP OF REVENUE	½ MALT BEV LICENSES	612.50
SENYAK, JOE	SEWER	205.00
SERVALL	SUPPLIES	73.52
SODAK SPORT & BAIT	POLICE SUPPLIES	64.99
SOUTH DAKOTA ONE CALL	WATER LOCATES	4.44
STEVEN ZUBER	MILEAGE	67.20
STRYKER	AMBULANCE	1,281.45
TERRI SIEBRASSE	WATER DEP REFUND`	100.00
THE RADAR SHOP	POLICE SUPPLIES	118.00
TRIPLE L (JD LONG)	SNOW REMOVAL	30.00
TRUE VALUE	SUPPLIES	204.07
US POSTMASTER	WATER BILLS	176.39
VENTURE COMMUNICATIONS	PHONES	737.13
VERIZON WIRELESS	CELL PHONES	260.82
VILAS SUPERSTORE	SUPPLIES	57.20
WEX BANK	AMBULANCE FUEL	593.13
WILLIAM WAINMAN	WATER DEP REFUND	100.00
WILLIAM WAINMAN	MEETING	141.51
TOTAL CHECKS		92,675.38

Cash Balances and Quarterly totals were given to the Council.

Moved by VanBockel, seconded by Hause, motion carried to adjourn the 106th council.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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May 5, 2014

Mayor Wuttke called the first meeting of the 107th Council to order. Present at this meeting were Mayor Bill Wuttke , Bryan Hause, Dawn Nagel, Ron Larson, Fran VanBockel Mick

Bliese , Pat Everson. Also present were Russell Anderson, Maint Supervisor, Sharleen Eliason, Bill Wainman, Chief of Police, Joyce Wickersham, Brian Robbennolt, Mike Jager, Julie Schaunaman, Tim Hagedorn and Scott Sikkink from HKG.

Oaths of Office were given to the following Council members: Ward 1- Everson (2 yr term)
and VanBockel Ward 2- Larson, Ward 3 –Bryan Hause and Mick Bliese (2 yr term).

Nominations were opened for the President and Vice President of the Council. Moved by VanBockel, Nagel seconded, to nominate Pat Everson as President of the Council. Moved by Bliese, Hause seconded for nominations to cease. Moved by Nagel, Bliese seconded, motion carried to nominate Bryan Hause as Vice President of the Council.

Mayor Wuttke then read the list of appointed positions for the following:

Airport Manager: Russell Anderson
Assistant Airport Manager: Michael Fischer
Health Officer: Mark Schmidt
Attorney: Michael and Sarah Larson
Official Depositories: Bank of the West and Great Western Bank
Newspaper: Potter County News

Mayor Wuttke then read the Council Appointments:

COUNCIL COMMITTEE APPOINTMENTS

AIRPORT: Wuttke and Larson
ANIMAL CONTROL: Nagel and Larson
PARKS and RECREATION: Everson and Nagel
BUILDING PERMITS: Bliese and Hause
DRUG POLICY: Nagel and VanBockel
ECONOMIC DEVELOPMENT: Wuttke ,Hause and Bliese
FINANCE OFFICE AND MAINT BLDG: Wuttke and Larson
FIRE DEPARTMENT and AUDITORIUM: Bliese and Hause
HEALTH and SAFETY: VanBockel and Nagel
LAW ENFORCEMENT: Wuttke, VanBockel, and Everson
RUBBLE SITE: Larson and VanBockel
STREETS: Everson, and Hause
WATER AND WASTEWATER: Everson and Bliese

Motioned by Larson, seconded by VanBockel motion carried to approve committee appointments.

Scott Sikkink, HKG updated the Council regarding the school project. They are on chedule regarding the project. Scott discussed the drainage project that the City will be doing and explained how the drainage should flow. The school is asking for the City's help for money needed to pave or cement the parking lot. The City has invested approximately \$ 80,000.00 for the drainage project and the streets will need to be resurfaced after the project is done.

The City is again applying for a street project grant. School Representatives are to attend the council's June meeting and provide information to the pending questions raised during discussion.

The meeting was opened to the public for any comments regarding the malt beverages licenses for the period of July 2014 to June 2015. All of the licenses are renewals. Moved by VanBockel, seconded by Nagel to approve licenses.

Chief Wainman gave the Council the police report.

Russell Anderson stated that clean up week has begun. At last month's meeting it was mentioned to obtain quotes regarding a new four wheeler. Russell obtained the following quotes:

Sopers Honda -Pioneer--	\$ 10,049.00
Sopers 4 wheeler	\$ 8,250.00
John Deere	\$ 11,000.00

Moved by VanBockel, Nagel seconded motion carried to purchase the Pioneer from Sopers and to declare the old 4-wheeler as surplus.

Jensen's Rock & Sand will be coming in August to start the street project. The proposed bid price enables the city to do more street updates this year. Moved by Nagel, VanBockel seconded, motion carried, to accept the 5 year street maintenance plan as proposed with 2014 updates to include Hilltop Drive,(four blocks) Harrison,(two blocks) of Lincoln Ave and (two blocks) of Ellsworth with the understanding that plan adjustments may be necessary due to school completion progress and other unforeseen circumstances with a tentative estimated 5 year grand total of \$1,852,000.00.

Discussion regarding the Highway 212 project. Anderson stated the State is willing to work with the city regarding drainage issues. It was discussed that we need to work positively towards solutions. There was a suggestion regarding a cross walk by the new Mini Mall for children to safely cross the highway.

Julie Schaunaman asked the council's direction regarding opening date, concessions and supplies needed for the Swimming pool. Moved by Hause, VanBockel seconded motion carried to have the swimming pool opening date be Thursday May 29th. Moved by VanBockel, seconded by Hause to pre- approve purchase up to \$1200.00 for swimming pool concessions. Lifeguard chairs were discussed. Moved by VanBockel, Hause seconded to allow Julie to purchase one lifeguard chair at an approximate cost of \$3,152.00. Moved by VanBockel, Everson seconded motion carried to purchase a cash register and microwave at a cost not exceeding \$200.00.

Ordinance 2011-3-3 Curb Stops May 1, 2011. The policy is if a customer desires their water to be turned off and due to no fault of their own their curb stop is broken and cannot be shut off and the City is waiting to fix the curb stop there will be no charges for basics(if no water is used). Moved by Bliese, Larson, seconded motion carried to approve this policy. In November a customer called to have their water turned off and their curb stop was broken and they were charged basic charges. Finance Officer Eliason asked for a motion to give them credit of \$140.00. Moved by Bliese, Larson seconded motion carried to approve. Discussion regarding two water accounts that have not had their curb stops

fixed. These were broken before the ordinance was put in place. Moved by Hause, VanBockel seconded to have the city fix the curb stops at city expense. During discussion the motion was rescinded by both Hause and VanBockel. We will have City Attorney Larson review this for next month's meeting.

One Fuel bid was presented to the Council:

North Central Farmers : Unleaded 10% ethanol FTE - \$3.466, ruby field master—\$3.52 gal. Moved by Larson, Hause seconded, motion carried to accept.

The following building permits were presented to the Council:

Sheron Archer—garage and driveway—Lot 15 Block 28 Brysons addition

United Methodist Church---fellowship hall—Lots 13,14,15, &16 WTLCO Block 59+

Kyle Kusser—fence N 10' lot 40, all 41, S15' of Lot 42 Block 9 Houcks Replat

Bobbie Simon—garage---Western Addition Block 4, Lot 9

Terry Axsom—addition to storage area, privacy fence, , Lot 10 Block 12 Western Addn

Rory Haar-garage & driveway— block foundation E ½ N1/2 of lot 10 & N ½ of lots 11 & 12 Block 2, Schlachters Addition

Moved by VanBockel, Nagel seconded motion carried to approve above permits.

The following moving permits were presented:

Linda K. Johnson Manufactured home Lot 5 Block 69 Platts Addition

Rory Haar- Home- E 1/2,N ½ of Lot 10 & N1/2 of Lots 11 & 12 Block 2 Schlachters Addition

Moved by VanBockel, Nagel seconded, motion carried to approve these permits.

Demolition permit of Delton Woodford for home at Lots 1 & 2 Block 69 Platts Addn moved by VanBockel, Nagel seconded, motion carried to approve this permit.

Council member Everson will check the ball fields to see if any Agri Lime is needed. If needed Parks committee will order and have it delivered.

Moved by Everson, Larson seconded motion carried to close the Finance Office for June 11 (noon) and all day for the 12th and 13th for Finance Officers School in Chamberlain.

Moved by VanBockel, Larson seconded, motion carried to approve Ambulance write offs in the amount of \$ 91.79 due to Medicare sequestration.

Moved by VanBockel, Hause seconded motion carried to approve a hire date of May 5, 2014 at a rate of \$15.00 per hour for Erika Rath, newly certified EMT.

Moved by Bliese, Everson seconded, motion carried to adjourn into executive session due to personnel according to SDCL 1-25-2 -1. at 9:04 PM.

Council reconvened at 9:37 PM.

Correspondence included a thank you card for City Patrolman Nick Bratland from David Bieber's family-and DENR water certification awards for Anderson and Gerber.

In round table discussion Everson mentioned seeing large trucks on Garfield Ave. He will

check with Steve Smith regarding signage for trucks on this street since it is a county road
It was also mentioned that this street is in terrible shape and needs repairs especially by the
Manor- again this is county road maintenance. VanBockel stated that she was approached
about a skate park and concerns about lighting in an alley. Nagel stated she was
approached about auditorium lights not getting fixed timely and stated that these concerns
needed to be followed up on. Mayor Wuttke questioned if the City Finance Office could
update the local TV channel for Gettysburg. We will check into this more.

Moved by Larson, Hause seconded motion carried to adjourn at 9:56 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

Published at the approximate cost of \$