

Unapproved Minutes
 Gettysburg, South Dakota
 July 7, 2014

Pursuant to the due call and notice thereof, the City Council met in regular session on July 7, 2014 at 7:00 PM. Those present Mayor Bill Wuttke, Bryan Hause, Dawn Nagel, Ron Larson, Fran VanBockel Mick Bliese, and Pat Everson. Also present was Russell Anderson ,Maint Supervisor, Sharleen Eliason, Nick Bratland, Dean VanDeWiele and Brace Prouty from SDDOT, Steve Smith, PC Highway Superintendent, Larry Madsen, Judy Nagel, Brian Robbenolt and Scott Sikkink from HKG.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department

Mayor	June Payroll	0.00
Finance Office	June Payroll	4,141.82
Police	June Payroll	6,061.56
Streets	June Payroll	6,609.93
Snow Removal	June Payroll	0.00
Garbage	June Payroll	972.52
Airport	June Payroll	675.44
Swimming Pool	June Payroll	6,581.63
Parks	June Payroll	1,356.34
Water	June Payroll	2,007.66
Sewer	June Payroll	600.50
Ambulance	June Payroll	1,732.70
West Nile	June Payroll	00.00
Total Payroll Expense by Department		30,740.10
NET PAYROLL		22,598.65
AFLAC	CANCER INS.	396.67
AVERA GETTYSBURG HOSP	RN-AMBULANCE	575.00
AUSTIN DUTENHOEFFER	WSI AND LIFEGUARD	425.00
BANK OF THE WEST	WITHHOLDING TAXES	3,258.19
BANK OF THE WEST	WITHHOLDING TAXES	4,133.98
CAM WAL ELECTRIC	WELCOME SIGN	22.50
CEDAR SHORE	FO SCHOOL	189.90
CITY OF GETTYSBURG	WATER DEP J BYRE	11.00
CITY OF GETTYSBURG	PETTY CASH	39.46
COMPANION LIFE	LIFE INS	36.63
DAKOTACARE	INSURANCE	5,601.86
DAKOTA FARM & RANCH	SUPPLIES	487.27
DEANS REPAIR	POLICE OIL CHANGE	55.95
ELIASON, SHARLEEN	MILEAGE	147.88
ELIASON, SHARLEEN	WORKSHOP	67.20
GETTYSBURG DEVELOPMENT CORP	TRIPLE B-	2,636.98
ECONOMIC DEVELOPMENT	QUARTERLY STIPEND	7,000.00
FIRST NATIONAL BANK	SEWER LOAN	8,930.13

GALLS	POLICE SUPPLIES	151.94
GAS N GOODIES	POLICE SUPPLIES	30.00
HABERER, BRYAN	WSI ALYSSA	225.00
HAWKINS	POOL SUPPLIES	582.39
HEARTLAND WASTE	GARBAGE	4,959.26
IN STITCHES	SUPPLIES	123.29
JENSEN ROCK & SAND	POOL CEMENT	1,583.25
JESSICA BRYRE	WATER DEP REFUND	89.00
JOHN DEERE FINANCIAL	SUPPLIES	983.55
JUDY NAGEL	MEAL W SHOP	9.00
KALI HANSEN	WSI	225.00
KARI DECKER	WSI	225.00
KENT NAUMAN	WSI-SARENA	225.00
KNOCK OUT SPECIALTIES	POLICE SUPPLIES	255.54
KNOCK OUT SPECIALTIES	POLICE SUPPLIES	208.23
LOGAN ELECTRIC	AUDITORIUM LIGHTS	599.74
MID DAKOTA WATER	WATER	13,529.20
MIDWAY PARTS	PARTS	237.43
MN WIRELESS	AIRPORT & FIREHALL	71.00
MN WIRELESS	WIRELESS FIREHALL & AIRPORT	71.00
MONTANA DAKOTA UTILITIES	BALL PARK	82.64
MONTANA DAKOTA UTILITIES	LIGHTS	3,927.56
NEW CREATIONS-	SUPPLIES	198.05
NORTH CENTRAL FARMERS	FUEL	3,225.88
NORTHWEST PIPE FITTINGS	SUPPLIES	467.13
NORTHWEST PIPE FITTINGS	SUPPLIES	1,143.03
NORTHWEST PIPE FITTINGS	SUPPLIES	650.28
POTTER COUNTY NEWS	PUBLICATIONS	285.64
PRAXAIR	AMBULANCE SUPPLIES	75.60
PRAXAIR	AMBULANCE SUPPLIES	77.62
R & K MECHANICAL	PARK SUPPLIES	139.04
R & K MECHANICAL	SUPPLIES	9.80
RENAE LEHMAN	LIFEGUARD TRAIN ISABELLE	200.00
SCHLACHTER LUMBER	SUPPLIES	14.25
SD DARE ASSOC	DUES	50.00
SD RETIREMENT	RETIREMENT	2,732.65
SD DEPT OF REVENUE	SALES TAX	501.37
SD DEPT OF REVENUE	DRINKING WATER FEE	600.00
SD DEPT OF REVENUE	WATER CHECKS	26.00
SOPERS INC.	SUPPLIES	414.90
SOUTH DAKOTA ONE CALL	WATER LOCATES	31.08
TRUE VALUE	SUPPLIES	451.16
TRUE VALUE	SUPPLIES	118.81
US POSTMASTER	WATER BILLS	177.27
US POSTMASTER	STAMPS	392.00
VENTURE COMMUNICATIONS	PHONES	809.34
VERIZON WIRELESS	CELL PHONES	260.92
VILAS PHARMACY	SUPPLIES	28.22
VILAS SUPERSTORE	SUPPLIES	151.22

WAGER, SAMANTHA	POOL CONCESSIONS	187.88
WATCHGUARD VIDEO	POLICE SUPPLIES	107.00
WEX BANK	AMBULANCE FUEL	80.18
WW TIRE SERVICE	TIRE	268.00
ZUBER REFRIGERATION	FIREHALL	132.00
TOTAL CHECKS		99,014.59

Moved by Everson, VanBockel seconded, motion carried to approve June 2, 2014 minutes.

Moved by Bliese, Hause seconded, motion carried to approve the accounts payable.

Finance

Officer Eliason reported that the report information from Economic Development is delayed. The following bills arrived after cut off and will be paid in July: Butler—Maint supplies \$1175.20, Capital Sports—baseball supplies \$319.45, Heartland Garbage (receipts from 30th) garbage---105.74, Potter County news—publications \$156.01, Red River Grain—chemicals-\$374.84 and SD One Call –locates --\$ 21.09 for a total of \$ 2,152.31.

Dean VanDeWiele and Brace Prouty, DOT were here to discuss the proposal of the Highway 212 project. They have had two public meetings regarding this project but did want to discuss some of the issues that were shared at the meetings.

Council member Nagel entered the meeting during the DOT discussion at 7:40 PM.

Steve Smith, County Highway Superintendent met with the council regarding Court Street and Garfield Avenue. This agreement with the County from 2003 is that the City would assume 1/2 of all maintenance and repair costs for Court Street. The county is in the process

of possibly having Jensen’s chip and seal this street and the cost for the City would be around \$15,000.00. Steve was also wondering if the city would participate in the cost of Garfield Avenue and this will be discussed more at next month’s meeting. Council member Nagel asked what the agreement between the City and the County was as it was in effect prior to her being on the council. Nagel asked if the road was built to specifications of the agreement the county and city entered into at that time and asked if this could be looked into for the next meeting. Concern with validity of the agreement if the county did not build the road to the terms outlined in the agreement at the time it was entered into.

Council member Bliese stated that on Mannston Avenue a truck turned too short and was stuck in the ditch and damaged the culvert. Mr. Smith responded that this was not his problem. The council asked how that could be when it was a county road. There was no response. Further discussion included that the City and County should have good truck route signs in place to help with traffic issues and to preserve roads. Steve and Council member Everson will meet Tuesday morning and see what signs are needed for truck route, speed signs and weight limit signs and Steve will order them.

Nick Bratland gave the council an update on the Police activity report. Council member VanBockel stated that she had a citizen call her regarding a property at 310 North Potter that had never been mowed. Further discussion was had regarding properties that needed to be sprayed, cut or further maintained including the city’s need to take care of the weeds at the firehall. Officer Wainman is currently working to set up the Vet Clinic Day. We are

waiting to hear back on a confirmed date.

Russell Anderson stated that the City will be paving approximately 27 blocks of streets Jensen's will be honoring the bid from last year at \$118.00 per ton asphalt laid material. Per the street planning committee, Russell questioned if the City should be pro active and the streets that are being resurfaced this year, can the City proceed with the water and sewer

plan on these same streets. If the water and sewer are done up front, this would save the city from having to again redo the streets to put in water and sewer. There are about 13 lots- two that need water service and 13 that need sewer on Broadway Ave. Moved by Hause VanBockel seconded, motion carried to have Russell add the water and sewer lines to lots where they are doing new streets this year. There will be a map at the Finance Office if the public would like to see what area this will be done.

Council member Hause stated he would like to see an ordinance in place for the this practice to continue having water and sewer in place prior to redoing the roads. Seconded by VanBockel, motion carried to draft an ordinance that states this practice will be implemented. If no curb services are available on streets being resurfaced these services will

be added before the streets are resurfaced so the new surface is not disturbed.

Jensen Rock and Sand will be here around the first or second week of August.

Russell stated that the road to the Civil War Site has been ruined due to the heavy trucks of Sharp's hauling on it. It was decided by the council to have Mayor Wuttke will call Sharps and establish a corrective action plan for reimbursement of the costs the city is incurring for the damage. The Council requested this call be followed up with a confirmation letter from the Mayor outlining the terms of agreement for compensation.

Drainage by the school appears to be working.

No fuel bids were given. Finance Officer was instructed to call North Central and if they will honor the same price as last month bid . If not to call all three North Central, Fischer Oil and Northern Plains for quotes and to accept the lowest bid. Moved by Bliese, VanBockel, seconded motion carried to approve .

Ordinance 2014-7-2 was presented for the first reading. This supplements the budget for the street paving project. Moved by Hause, Larson seconded, motion carried to approve this supplement of \$500,000.00 for street improvements.

Resolution 2014-1 for the Community Access grant for 7 blocks by the Gettysburg School moved by Everson, Hause seconded motion carried to approve the following resolution:

RESOLUTION 2014-1

RESOLUTION OF FINANCIAL COMMITMENT, RESPONSIBILITY

FOR ROAD MAINTENANCE, AND SUPPORT FOR PROJECT

WHEREAS, the City of Gettysburg is applying for a Community Access Grant through the South Dakota Department of Transportation (SDDOT) for the City of Gettysburg, and

WHEREAS, the SDDOT requires a 40 percent local match for the construction costs of a project up to a specified amount; and

WHEREAS, the SDDOT required the local government agency to be responsible for the maintenance of improved road; and

WHEREAS, the City of Gettysburg is in full support of this project and grant application;

THEREFORE, BE IT RESOLVED that the City of Gettysburg will provide the local match needed to supplement the SDDOT grant. This match will be 40 percent of the construction costs as shown in the grant application.

THEREFORE, BE IT ALSO RESOLVED that the City of Gettysburg will be responsible for maintenance of the improved road; and

THEREFORE, BE IT ALSO RESOLVED that the City of Gettysburg expresses their full support and cooperation to the road improvement project and the SDDOT Community Access Grant application.

Dated this 7th day of July, 2014.

Bill Wuutke, Mayor

ATTEST:

Sharleen Eliason, Finance Officer
(SEAL)

Moved by Bliese seconded by Nagel to authorize the mayor to sign all documents for the grant for the airport access road and parking improvement project.

Issues regarding the landfill were discussed, it was discussed to have some equipment at the landfill that Ed can use.

The following building permits were presented :

Bob Goebel –concrete slab for shed Lot 9 Block 76 Western Town Lot Co Addn

John Lake-extend driveway—Lots 1-4 Block 4 Browers addn

Bret Bauer—garage –Lot 1 Block 13 Western Addn

Moved by Everson, VanBockel seconded motion carried to approve.

Demolition permits were presented from the following:

Dawn Nagel-basement home and foundation-Lots 5 & 6 Block 12 Western Addn

Bill Wainman-home N80' lot 1 & all lot 2 Block 1 Schlachters addn

Moved by Hause, Bliese seconded motion carried to approve.

Moving permits from the following:

Bob Goebel— shed-----Lot 9 Block 76 Western Town Lot Co addn

Bradley Cole-trailer house (out of City) Lots 5& 6 Block 19 Brysons Addn

Moved by Everson, VanBockel seconded motion carried to approve.

The following personnel have passed the Water Safety Class and according to policy they will receive a \$.50 (fifty cent) per hour bonus for their WSI (for swimming pool hours)

on the date they passed the course which was June 8, 2014:

Cameron Decker, Austin Dutenhoeffer, Alyssa Haberer, Kali Hansen and Sarena Nauman.

Moved by VanBockel, Nagel seconded motion carried.

Council member Nagel stated that in a previous meeting there were questions regarding hours for the co managers before the pool opened. Data provided to the Council had been improperly presented to the council. Nagel stated out of respect for the personnel that it should be clarified that those hours paid were in fact for hours the co-managers had worked putting together pool policy and hiring pool staff/ lifeguards prior to the pool opening.

Russell Anderson stated he did find out that the tapping tools will cost around \$2100.00 for both the 1 ½ inch and for the 2” tools. Moved by Bliese, VanBockel seconded motion carried.

Moved by VanBockel, Hause seconded motion carried to approve ambulance write offs due to Medicare in the amount of \$ 57.74.

Brian Robbennolt with the Gettysburg School Board and Scott Sikkink from HKG entered the meeting to provide data on the school parking lot project. There was one bidder for the parking lot project from Sharpe Contracting in the amount of \$270,000.00 for concrete and \$290,000.00 for asphalt. The School would like assistance from the City for parking on East Street. A map and cost data was provided to the Council for consideration of two specific areas. Proposed cost for the east parking lot was \$48,000.00 the south apron was \$22,000.00 for a total of \$70,000.00. Brian Robbennolt stated that the schools bond bid did not include this parking lot and the school would appreciate monetary help to have this area done. Moved by VanBockel, Everson seconded, motion carried (Hause -nay) to authorize \$70,000.00 in a budget transfer.

In round table discussion Mayor Wutte stated that someone asked him regarding a cancer golf tournament that is being held at the Country Club and they would like to light luminaries that go up in the air. It was suggested they should also check with the County and Fire Department for their approval. Council member Nagel stated that the Firehall weeds need to be addressed and to call MDU regarding a safety issue regarding the street light that is out by the Grace Bible Church. It was also discussed to have Larry Madsen

check into shade trees for the City Park as there are several dead trees that need to be replaced.

Moved by Larson, seconded by Everson, motion carried to adjourn at 9:50PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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