

Unapproved Minutes  
Gettysburg, South Dakota  
August 4, 2014

Pursuant to the due call and notice thereof, the City Council met in regular session on July 7, 2014 at 7:00 PM. Those present Mayor Bill Wuttke, Bryan Hause, Ron Larson, Fran VanBockel Mick Bliese, Pat Everson and absent Dawn Nagel. Also present was Russell Anderson ,Maint Supervisor, Sharleen Eliason, Finance Officer, Bill Wainman, Chief of Police, Larry Madsen, Butch Anderson, Judy Nagel, and Joe Senyak

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor	July Payroll	4,965.00
Finance Office	July Payroll	4,270.96
Police	July Payroll	6,061.56
Streets	July Payroll	8,086.41
Snow Removal	July Payroll	0.00
Garbage	July Payroll	1,315.52
Airport	July Payroll	263.80
Swimming Pool	July Payroll	9,386.46
Parks	July Payroll	1,667.56
Water	July Payroll	2,002.50
Sewer	July Payroll	663.48
Ambulance	July Payroll	23.48
West Nile	July Payroll	118.73
Total Payroll Expense by Department		38,825.46
NET PAYROLL		28,604.77
AFLAC	CANCER INS.	396.67
A & B BUSINESS	SUPPLIES	9.99
A & G SALVAGE	RADIATOR REPAIR	300.00
ASPHALT ZIPPER	SUPPLIES	3,825.00
BANK OF THE WEST	WITHHOLDING TAXES	3,974.60
BANK OF THE WEST	WITHHOLDING TAXES	5,855.49
BANK OF THE WEST	SAFETY DEP BOX	25.00
BLIESE MACHINE SHOP	SUPPLIES	117.80
BUTLER MACHINERY	SUPPLIES	870.20
BUTLER MACHINERY	SUPPLIES	1,175.20
CAPITAL SPORTS	SUPPLIES	319.43
CHANDLERS INC	AUDITORIUM WINDOW	126.00
COMPANION LIFE	LIFE INS	36.63
DAKOTACARE	INSURANCE	7,450.07
DAKOTA BACKUP	COMPUTER BACKUPS	68.89
DAKOTA FARM & RANCH	SUPPLIES	342.80
DAKOTA FIRE EQUIPMENT	INSPECTION EXTINGUISHERS	209.50
DEANS REPAIR	SUPPLIES	220.27
DCI CREDIT SERVICE	DEDUCTION	150.00
EVERSON, PAT	MILEAGE-MEETING	67.20

GETTYSBURG DEVELOPMENT CORP TRIPLE B-		2,711.08
GOLDSMITH & HECK	AIRPORT ENGINEERING	13,116.00
HAWKINS	POOL SUPPLIES	1,856.73
HEARTLAND WASTE	GARBAGE	105.74
HEARTLAND WASTE	GARBAGE	5,062.92
JOHN DEERE FINANCIAL	SUPPLIES	103.84
LARRY MADSEN	ELM TREE PROJECT	200.00
MARCO INC	SUPPLIES	122.75
MID DAKOTA WATER	WATER	13,896.85
MIDWAY PARTS	PARTS	136.16
MN WIRELESS	WIRELESS FIREHALL & AIRPORT	71.00
MONTANA DAKOTA UTILITIES	LIGHTS	4,158.52
NEW CREATIONS-	SUPPLIES	501.63
NORTH CENTRAL FARMERS	FUEL	4607.28
NORTHWEST PIPE FITTINGS	SUPPLIES	205.03
NORTHWEST PIPE FITTINGS	SUPPLIES	5,598.16
POTTER COUNTY NEWS	PUBLICATIONS	156.01
POTTER COUNTY AUDITOR	½ TELETYPE	1,170.00
PRAXAIR	AMBULANCE SUPPLIES	75.60
RED RIVER GRAIN	SUPPLIES	374.84
SD RETIREMENT	RETIREMENT	2,939.38
SD DEPT OF LABOR	BENEFITS	825.60
SD DEPT OF REVENUE	SALES TAX	679.13
SD DEPT OF REVENUE	WATER CHECKS	378.00
SERVALL UNIFORM	RUGS	70.48
SOUTH DAKOTA ONE CALL	WATER LOCATES	21.09
SD MUNICIPAL LEAGUE	WORKSHOP-EVERSON	50.00
SDWWA	WORKSHOP-ANDERSON	60.00
THOMSON WEST	POLICE SUPPLIES	111.00
TYREL RECKER	WATER DEP REFUND	100.00
US POSTMASTER	WATER BILLS	178.44
VENTURE COMMUNICATIONS	PHONES	794.83
VERIZON WIRELESS	CELL PHONES	510.74
VILAS PHARMACY	SUPPLIES	6.87
VILAS SUPERSTORE	SUPPLIES	132.50
WEX BANK	AMBULANCE FUEL	43.00
TOTAL CHECKS		115,276.71

Moved by Everson, Larson seconded, motion carried to approve minutes from July 7, 2014.

Moved by VanBockel, Larson seconded motion carried to approve the accounts payable and to approve the following late bills that will be paid in August:

Gettysburg Gas N Goodies...police car wash ..\$9.00, Potter County News...publications \$ 352.82, Northwest Pipe....supplies...\$ 1190.28, Red River Grain..chemicals..\$ 526.28, True Value...supplies \$ 347.68 and Vilas Pharmacy—ambulance supplies..\$ 1,493.73 for a total of \$3,919.79.

Larry Madsen gave an update to the Council regarding a City Park Tree Project. We are waiting for the tree planting plan from Aaron Wang, State Forester. When we receive

this report Council members Everson and Nagel will meet with Larry Madsen to discuss a plan for the park. The state is sending us grant forms and this project will be discussed at next month's meeting.

Butch Anderson suggested to the Council that a shaded area is needed at the City pool. He stated that he has discussed this with the VFW post and they would be willing to pay for the supplies and labor, if reasonable cost is involved. It was suggested to have a shaded area on the north side of the pool. Russell and Butch will meet and establish a projected cost and plan.

Bids for the Airport Access Road and Parking Improvements were opened at last month's meeting with the following results:

Lein Transportation.....\$191,120.25  
Morris Inc..... 195,633.70  
**Jensen Rock & Sand..... 167,602.31**

Moved by Hause, VanBockel seconded motion carried to accept the low bid from Jensen Rock and Sand.

Ordinance 2014-7-2 was presented for the second reading. This supplements the budget for the street paving project. Moved by Hause, Everson seconded, motion carried to approve this supplement of \$500,000.00 for street improvements with the following roll call vote: Larson-aye, Everson-aye, VanBockel-aye, Nagel-absent, Bliese- aye and Hause-aye.

Police report was given to the Council by Police Chief Wainman. Relief part time help is needed for 3 days. Moved by VanBockel, Hause seconded motion carried to approve the hiring of Mark Kessler from Fort Pierre for 3 –8 hr days at \$14.00 per hour with per diem for meals and motel room. Police Chief also requested for approval to attend the SDML convention in Spearfish in October. Moved by VanBockel, Everson, seconded motion carried to approve this workshop.

Police Chief Wainman also stated that code enforcement letters were sent out. There is a need for a seasonal part time weed eater to help with the areas that need to be cleaned up when our staff is not available. Moved by Hause, VanBockel seconded, motion carried to place an ad for help wanted in the PCN for a seasonal part time help.

Russell Anderson, Maint supervisor stated that Jensen Rock and Sand will be coming to set up this week and start the paving of the streets next week. There is a SDWW workshop in Watertown Oct 17 thru the 19<sup>th</sup> . Moved by VanBockel, Larson seconded motion carried to approve this workshop for Russell. Garfield Ave and Court Street was discussed, tabled until next month's meeting. Moved by Hause, Vanbockel seconded motion carried to have Finance Officer Eliason call Anne Robbennolt to paint the lines at the basketball and tennis courts. Joe Senyak was present to ask questions regarding the sewer lines at Lanny Wager's at 106 N Broadway. The sewer is only 4 ft deep and they did have to put in a lift station and they were concerned about it freezing. The state code is 3 ft deep for sewers and Russell Anderson stated they should not have any freezing problems. The City went as deep with this new sewer line as possible. Council member Hause asked that a letter be sent to R& K about cleanup after they worked on sewer lines for the Grace Bible Church.

There was only one fuel bid from North Central Farmers Elevator for the following:

unleaded \$ 3.326 and Ruby Fieldmaster \$3.39. Moved by Hause, Larson seconded, motion carried to accept this bid.

Ordinance 2014-8-3 regarding the donation to the School Parking Lot was presented for the first reading. Moved by VanBockel, Everson seconded motion carried ( Hause-nay) to approve this first reading.

The following building permits were presented :

Peggy Williams –backyard deck Lot 1 Block 1 Jones Addn  
Jerrold Simon-driveway, patio E 45’ of lot 10 and W 65’ Lot 11 blk 1 Maltaverne addn  
Dan Thomas-new home—40’ x 140’ OLE in Sw corner of OLE WTLCo addn Block 79  
Moved by VanBockel, Hause seconded motion carried to approve.

Demolition permits were presented from the following:

Dan Thomas-home- 50’x140’ of outlot East SW corner of OLE ,WTL co addn Block 79  
Moved by VanBockel, Larson seconded, motion carried to approve.

Brandy Cole called Mayor Wuttke regarding a fundraiser for the Prom Committee. They would like the use of the Park and Pool for August 15<sup>th</sup>. Moved by Everson, Bliese seconded motion carried to approve.

The next meeting date is September 1<sup>st</sup> ( Labor Day). It was discussed to have the Council meeting this day and not to change the date. Finance Officer Eliason would like to attend the SDML meeting October 7 thru 10<sup>th</sup> in Spearfish. Moved by VanBockel, Bliese seconded

motion to approve this workshop. Due to vacation the Finance Office will be closing during the noon hour from August 25<sup>th</sup> thru the 3<sup>rd</sup> of September. There will be a notice on the Finance Office door and it will be put on the monthly calendar schedule in the Potter County

News. Moved by VanBockel, Everson seconded motion carried to have a special budget meeting on August 18<sup>th</sup> at 7:00 PM. Quarterly totals and cash reconciliation was given to the Council. There is a Land and Water Conservation Grant available and it is due by September 5, 2014.

Moved by Everson, VanBockel seconded motion carried to adjourn into executive session at 8:01PM. Council reconvened at 8:22PM.

Moved by Bliese, seconded by VanBockel motion carried to adjourn at 8:25PM

ATTEST:

WITNESS:

\_\_\_\_\_  
Sharleen Eliason, Finance Officer

\_\_\_\_\_  
Bill Wuttke, Mayor

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