

Pursuant to the due call and notice thereof, the City Council met in regular session on December 1, 2014 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson, Pat Everson, Fran VanBockel, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present was Russell Anderson, Maintenance Supervisor, Daniall Ablott, Deputy Finance Officer, Michael Larson, City Attorney and joining us Bill Wainman, Chief of Police.

VOUCHERS PAYABLE

Payroll Expense by Department:

Finance Office	November Payroll	3494.61
Police	November Payroll	6258.52
Streets	November Payroll	2312.02
Snow Removal	November Payroll	1339.66
Garbage	November Payroll	1263.60
Water	November Payroll	2445.00
Sewer	November Payroll	1818.94
Airport	November Payroll	37.36
Total Payroll Expense by Department		18,969.71
Net Payroll		12,433.72
Avera-Queen of Peace	Drug Testing for Employees	122.80
B W Insurance	Notary Bond	50.00
Bank of the West	Payroll Taxes	4,677.10
Civil Air Patrol Magazine	Publications	140.00
Companion Life	Life Insurance	38.44
Dakota Farm & Ranch Supplies	Supplies	677.26
DakotaCare Insurance	Health Insurance	7,922.28
Dakota Backup	Computer Backup	104.99
Gas N Goodies	Police – Car Wash	31.00
Gettysburg Development Corp	Triple B	2,897.36
Heartland Waste Management	Garbage	5,098.67
Holiday Inn Spearfish	Police – Workshop	193.98
John Deere Financial	Supplies	509.99
Lamb Motor Company	Ambulance – Chassis	46,827.00
M & T Fire & Rescue	Ambulance Body	137,375.00
Mid Dakota Rural Water	City Water and Airport	13,456.30
Midway Parts, Inc	Parts	174.61
Midwest Alarm	Auditorium – Fire Alarm	75.00
MN Wireless, LLC	Internet Airport and Fire Hall	71.00
Montana-Dakota Utilities	Electricity	3,494.58
Potter County Implement	Airport – Snow Pusher	4,200.00
Praxair	Ambulance Supplies	75.60
SD Airport Managers Assoc	Membership Renewal	25.00

SD Assoc of Code Enforcement	Membership Renewal	40.00
SD Dept of Revenue	October Taxes	512.77
SD Dept of Transportation	Airport – Paving Project	2,185.31
SD Government Finance Office	Membership Renewal	70.00
SD Human Resources Assoc	Membership Renewal	50.00
SD Municipal Attorneys Assoc	Membership Renewal	20.00
SD Municipal League	Membership Renewal	1,113.14
SD Municipal Street Maintenance	Membership Renewal	35.00
SD Retirement System	Retirement	1,292.65
SD Water and Wastewater	Membership Renewal	10.00
Servall Uniform & Linen	Rugs	110.52
South Dakota One Call	Water Locates	140.97
Venture Communications	Phones and Internet	759.09
Verizon Wireless	Cell Phones	261.91
Vilas Superstore	Supplies	106.08
US Postmaster	Postage	176.10
Wex Bank	Ambulance Fuel	4.00
TOTAL CHECKS		247,559.22

Moved by Everson, Nagel seconded motion carried to approve the minutes from November 4.

Moved by Van Bockel, Bliese seconded motion carried to approve accounts payable.

Michael Larson had an appointment regarding city limits. He recommends getting an engineer to get a new Platte map. Motion by Van Bockel, Nagel seconded motion carried to approve Michael to research city limits. Hydrants can be put up to a mile and half past city limits.

In old business the following permits were presented:

Moving permit – Bob Drew – Shed

Moved by Everson, Hause seconded motion carried to approve this permit.

Building Permit – Steve Boke – Privacy Fence – N166 of S 800 of outlets 234 & 5 Browers

Moved by Van Bockel, Bliese seconded motion carried to approve this permit.

Park Grant for tree project has been tabled until spring of 2015. The Little Angels Park Grant does not expire until 12/31/15.

All summer rates for sewer are averaged so watering during the summer months doesn't increase the sewer bill.

The new ambulance has been ordered. Moved by Van Bockel, Nagel seconded motion to do an ordinance transfer of \$10,000 to ambulance department from general funds to complete the purchase.

Maintenance Supervisor Russell stated that it would cost \$200 a ton to have tires removed from city landfill. And he doesn't mind paying that but would like something to cut the tires first

so that we are not paying for all the water and/or ice inside of the tires as well. Russell is trying to find a tool to cut the tires. Discussion tabled pending further information.

Back to discussion on Ambulance Cots and a service plan on both cots including preventive maintenance with documentation. Moved by Hause, Van Bockel seconded motion carried to approve service plan which includes repair and maintenance for one year to review annually if prices increase.

Council member Van Bockel reported the Ambulance Director will be starting a new class for EMT's in February. The state now allows testing to be done in Gettysburg so no travel is required. Currently, there are four people signed up for the class. Instructor pay will be discussed at the next Council meeting.

Gettysburg Whitlock Bay report was given. Mayor Wuttke reported the Economic Development is looking into December graduates at Northern State for applicants interested in the Director Position. Moved by Van Bockel, Nagel seconded motion carried to approve NECOG agreement for 2015 with the local share to be contributed at \$1508.99.

Mayor Wuttke presented the monthly police report on behalf of Chief Wainman. Chief Wainman wanted to discuss the DARE Graduation and Council Members are invited to attend.

Ordinance 2014-11-7 Amending Chapter on Vicious Dogs/Animals was presented for the second reading. Moved by Hause, Bliese seconded. Roll call vote was: Hause – aye, Bliese – aye, Nagel – aye, Van Bockel – aye, Everson – aye, Larson – aye. Motion Carried.

Maintenance Supervisor, Russell Anderson stated that according to the Aberdeen American News we did not get the grant for the school parking lot. Jensen Rock & Sand is willing to pave the streets for the same price as last year. Moved by Hause, Van Bockel seconded motion carried to approve Jensen Rock & Sand to pave 25 blocks including the swimming pool and baseball field, tennis court and basketball court.

Code Enforcement regarding pushing snow into street will be reviewed further and Chief Wainman will put a notice in the Cop's Corner.

There was only one fuel bid from North Central Farmers Elevator for the following: Unleaded \$2.626, Ruby Field Master \$3.08 and #1 Ruby Field Master \$3.99. Moved by Hause, Nagel seconded motion carried to accept this bid.

Ordinance 2014-11-8 amending Sewer rates was presented for the second reading. Moved by Hause, Larson seconded. Roll call vote was: Larson – aye, Everson – aye, Van Bockel – aye, Nagel – aye, Bliese – aye, Hause aye. Motion Carried.

Airport Report given by Russell stating that we have no projects scheduled for 2015 so we do not have to change engineers.

Moving Permit for Kevin Logan – mobile home – 208 S Potter was presented. Moved by Everson, Hause seconded motion carried to approve permit.

Cash Reconciliation was presented for Month Ending October 2014. An ordinance will be made regarding a cut-off date of the 25th for all Accounts Payable to be presented at the next council meeting. Council Year End meeting will be held 7pm on December 29, 2014 with reminders to be sent out.

Moved by Dawn, Bliese seconded motion carried to allow Daniall to have the week of Christmas off. Shar Eliason will fill in on December 22 and 23 and the Finance Office will be closed on December 24, 25, and 26 and will reopen on December 29.

Moved by Van Bockel, Larson seconded motion carried to go into executive session at 8:00 PM. Council reconvened at 8:41 PM.

Chief Wainman joined the meeting after executive session.

Moved by Nagel, VanBockel seconded motion carried to approve a 2% cost of living raise for employees effective January 1, 2015.

Moved by Nagel, Van Bockel seconded (Hause – Nay) motion carried to approve the following bonuses: Full time employees; \$500 bonus based on their time and service for Tyler Jost, Greg Gerber, Russell Anderson, and Bill Wainman. Mark Kessler a \$200 bonus for his time and service. Daniall Ablott a \$100 based on her time and service. Part time employees; Ed Deknikker, Julie Schaunaman, and John Holzhauser a \$250 bonus for their time and service and Rich Whitver a \$75 bonus for his time and service.

Finance Officer and Deputy will be discussed on December 29, 2014. Moved by Everson, Van Bockel motion (Hause – nay) carried to pay Shar Eliason for the 16 hours she put in plus the hours she will be working on December 22, and 23 at her hourly rate.

Motioned by VanBockel, Nagel seconded carried to adjourn at 8:50 PM.

Attest:

Witness

Daniall Ablott, Deputy Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor