

Unapproved Minutes
Gettysburg, South Dakota
February 2, 2015

Pursuant to the due call and notice thereof, the City Council met in regular session on February 2, 2015 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson, Pat Everson, Fran VanBockel, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present was Russell Anderson, Maintenance Supervisor, Daniall Ablott, Deputy Finance Officer, and Bill Wainman, Police Chief, Beth Hamburger, Ambulance Director, Shawn Donovan and Larry Madsen.

VOUCHERS PAYABLE

Payroll Expense by Department:

| | |
|--|------------------|
| Council | 5,275.00 |
| Finance Officer | 2,722.38 |
| Police | 6,383.68 |
| Streets | 4,066.10 |
| Snow Removal | 1,275.14 |
| Landfill | 492.32 |
| Water | 2,337.82 |
| Sewer | 1,590.69 |
| Ambulance | 0 |
| Airport | 525.00 |
| Swimming Pool | 0 |
| Parks | 38.12 |
| Total Payroll Expense by Department | 24,706.25 |

| | |
|------------------------------|--------------------------------------|
| Net Payroll January 2015 | 17,337.99 |
| Aflac | Insurance 274.92 |
| Avera Gettysburg Hospital | Nurse Riding with Ambulance 450.00 |
| Bank of the West | Payroll Taxes and Sales Tax 7,991.33 |
| Bliese Machine Shop | Shop Supplies 41.71 |
| Cam-Wal Electric | Security Light 11.25 |
| Child Support Payment Center | Payroll Expense 125.00 |
| Communications Center | Police Supplies 254.00 |
| Companion Life | Life Insurance 29.28 |
| Dakota Backup | Computer Backup 128.31 |
| DakotaCare Insurance | Health Insurance 7,002.09 |
| Dakota Farm & Ranch | Supplies for Shop and Police 187.98 |
| DCI Credit Service | Payroll Expense 150.00 |
| Dean's Repair | Police Vehicle Repair 57.95 |
| First National Bank | Sewer Loan 8,930.13 |
| Gas N Goodies | Police Car Wash 9.00 |
| Gettysburg Development Corp | Triple B Taxes 2,120.75 |
| Heartland Waste Management | Garbage Fee 5,057.16 |
| Logan Electric | Shop Supplies 38.25 |

| | | |
|------------------------------|-----------------------------------|-----------|
| Marco Inc | Copier | 122.75 |
| Michael Todd & Company | Street Supplies | 790.18 |
| Midway Parts, Inc | Shop Supplies | 126.79 |
| Michael Larson | Legal Fees | 195.00 |
| MN Wireless | Wireless Service | 71.00 |
| Montana-Dakota Utilities | Electric & Gas | 5,641.17 |
| Northwest Pipe Fittings, Inc | Water Supplies | 1,813.78 |
| Potter County Auditor | NECOG Dues | 581.00 |
| Potter County News | Publications | 144.03 |
| Praxair | Ambulance Supplies | 163.36 |
| Public Safety Center | Police Supplies | 82.53 |
| Schlachter Lumber | Shop Supplies | 57.16 |
| SD Dept of Revenue | Water Testing | 30.00 |
| SD Retirement System | Retirement | 1,264.06 |
| Servall Uniform | Police, Officer, and Airport Rugs | 70.68 |
| South Dakota One Call | One Call Charges | 8.88 |
| Tomahawk Live Trap | Police Supplies | 189.52 |
| US Postmaster | Postage for Water Bills | 173.75 |
| Venture Communications | Phone, Internet, & Alarm | 752.34 |
| Verizon Wireless | Police and Shop Cell Phone | 260.92 |
| Vilas Pharmacy | Supplies | 26.64 |
| William Wainman | Police Supplies | 84.79 |
| TOTAL CHECKS | | 62,847.43 |

Moved by Everson, Nagel seconded, motion carried to approve the minutes from January 5, 2015.

Moved by VanBockel, Bliese seconded, motion carried to approve Accounts Payable/Vouchers.

Beth Hamburger, Director of the Gettysburg Ambulance department reported that seven people are signed up to start the EMT class the week of February 9, 2015. There is a \$400 charge per person which covers books. If after a year they have completed two or more runs, the money will be refunded. She also addressed concerns regarding a white pickup parked at the ambulance shed. That is Dave Stroup and he volunteers to go through inventory, restocks and reorders, make copies, does the Ambulance laundry, washes trucks, checks batteries and other things to make sure the ambulances are ready to respond to a call.

The new ambulance is on backorder with Ford. It should be in Florida by the end of February for installation of the ambulance body. Director Hamburger will work on getting a current inventory of ambulance equipment for the audit.

Council Member VanBockel asks everyone to remember the EMT's are volunteers. They get paid when they go on runs, but the rest of their time is all volunteered. Moved by VanBockel, Nagel seconded, motion carried to provide two rugs from Servall for the Firehall Community Room and will be replaced monthly.

Shawn Donovan reported the financials of the Oahe Valley Youth Center stating they are losing money. Wages for the Summer Rec Program are the killer. They have over 120 kids enrolled. To make it fair to the kids, there are more coaches involved, which usually includes an adult and a couple of high school students. Moved by Everson, VanBockel seconded, motion carried to have the city pay utilities for the Youth Center including the fuel bill (natural gas).

Council Member Everson, Maintenance Supervisor Anderson, and Shawn Donovan will look into replacing the door on Southeast corner and opening the kitchen that had been closed temporarily in the auditorium.

South Dakota Department of Transportation Contract for Sweeping was presented. Motion by Hause, Bliese seconded, motion carried to approve the revised contract for the City to sweep the highway.

The Council would like Michael Larson, City Attorney to look at entire city limits and provide clarification on how far out of town the city limits.

Motion by Nagel, VanBockel seconded motion carried to approve Bill Wainman to attend a conference in Deadwood on April 21 to 23, 2015.

Chief of Police, Bill Wainman reported that the Speed Signs on the highway can't flash anymore because of Federal regulations. The Speed Signs do report the traffic coming into town from both sides which Anderson thought was substantially higher than the state count. Anderson and Wainman will continue to monitor this data because they feel this is the best chance of keeping the four lane highway with this data. Council Member Nagel would like Anderson and Wainman to verify what the state is counting to ensure we are comparing the same data.

Code enforcement was presented by Wainman. Linda Vail will present us a letter stating the building is safe and not a hazard. Linda Vail also asked for parking permit to park a trailer on Main Street to clean out her building. The permit was referred to a committee of Bill Wuttke, Bill Wainman, and Russell Anderson to get more information and proceed from there.

Motion by VanBockel, Everson seconded motion carried to approve the 2017 Potter County Signing & Delineation Contract to replace all street signs with break-away poles and replace the signs to have proper reflection including all changes made with areas that are lacking signs currently.

Anderson spoke with A-Tech Sewer aka Hydrocleaning regarding the 16 blocks of sewer relining that is not completed. Motion by Bliese, VanBockel seconded to camera the lines at \$0.89 a foot to see if they need relining.

Motion by VanBockel, Hause seconded motion carried to hire Goldsmith Engineer to help Anderson with the bid on painting the outside of the water tower which has not been painted since 1995.

The five year planning committee needs 5800 feet of drainage pipe to address drainage issues. 3800 feet is needed in 2015. Anderson reported if the pipe is ordered in February the city would have substantial savings. Motion by Bliese, VanBockel seconded motion to purchase the entire 5800 feet of pipe needed for the drainage issues.

Anderson reported that when the engineer estimated the cost of a new lighted wind cone at the airport he was short. After the money from the Airport Fuel Tax Fund the city's responsibility would be \$418.95. Motion by VanBockel, Nagel seconded motion to purchase the wind cone.

Anderson reported good news that Rural Water was in Gettysburg and looked at our water loss. Rural Water said we can't go back and figure out the exact water loss. In December our water loss was 6% and in January our water loss was 3%. All the software has been updated and the problems we were aware of have been corrected.

Moving permit for George Thompson to move a shed was presented to the council. Motion by VanBockel, Larson seconded motion carried to approve the permit at Lot 7 Gettysburg City Western Addn Block 7.

There was only one fuel bid from North Central Farmers Elevator for the following: Unleaded \$1.916, Ruby Field Master \$2.02 and #1 Ruby Field Master \$2.37. Moved by Hause, Nagel seconded motion carried to accept this bid.

Motion by Everson, VanBockel seconded motion carried to appoint Potter County News as the official Newspaper.

Moved by VanBockel, Larson seconded motion carried to have Kohlman, Bierschback, and Anderson perform an audit of the financial statements.

Motion by Everson, VanBockel (Hause – nay) seconded motion carried to approve Ambulance Write-Offs.

Motion by Hause, Nagel seconded motion carried to approve sending two utility bills to United Collections.

Larry Madsen reminded the council of Government Days on Government Days February 3 at 12pm at American Legion.

Motion by Everson, Hause seconded motion carried to go into executive session at 8:44PM. Council reconvened at 9:15 PM.

Round Table Discussion – Bliese asked about Senior Citizen Center receiving money from the city because they are struggling. We will review the budget for 2016.

Motioned by Bliese, VanBockel seconded motion carried to adjourn at 9:20 PM.

Attest:

Witness

Daniell Ablott, Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor