

Pursuant to the due call and notice thereof, the City Council met in regular session on March 2, 2015 at 7:00 PM. Those present Mayor Bill Wuttke, Pat Everson, Fran VanBockel, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present was Russell Anderson, Maintenance Supervisor, Daniall Ablott, Deputy Finance Officer, Bill Wainman, Police Chief, and Michael Larson, City Attorney.

VOUCHERS PAYABLE

Payroll Expense by Department:

Council	0
Finance Officer	2,541.13
Police	6,383.68
Streets	4,002.89
Snow Removal	316.46
Landfill	587.62
Water	2,472.06
Sewer	1,632.63
Ambulance	0
Airport	0
Swimming Pool	0
Parks	0
Total Payroll Expense by Department	17,936.47
Net Payroll February 2015	12,186.97
Aflac	Insurance 274.92
Avera Queen of Peace	Random Drug Testing 61.40
Bank of the West	Payroll Taxes and Sales Tax 4,809.29
Best Buy	Computers for Ambulance/Water 1,224.25
Bliese Machine Shop	Shop Supplies 222.30
Cam-Wal Electric	Security Light 22.75
Chief Law Enforcement Supply	Police Supplies 24.34
Child Support Payment Center	Payroll Expense 125.00
Companion Life	Life Insurance 31.99
Dakota Backup	Computer Backup 133.67
DakotaCare Insurance	Health Insurance 6,448.87
Dakota Farm & Ranch	Supplies for Shop and Police 535.66
Dean's Repair	Police Vehicle Repair 57.95
Isabelle Flad	Water Deposit Refund 58.78
Gall's Inc	Police Supplies 133.93
Gas N Goodies	Police Car Wash 18.00
Gettysburg Development Corp	Triple B Taxes 7,705.25
Goldsmith & Heck Engineer	Airport Project Fees 15,945.65

Hali-Brite, Inc	Airport Halogen Wind cone	3,802.50
Beth Hamburger	EMT Class Books	1,106.27
Heartland Waste Management	Garbage Fee	4,862.28
Holzwarth Sales	Shop Door Opener	624.89
Jensen Rock & Sand Inc	Airport Project 2014	17,196.93
Mark Kessler	Police Supplies	23.76
Logan Electric	Auditorium Lights & Outlet	1,297.95
Med-Tech Resource Inc	Police Supplies	187.44
Midway Parts, Inc	Shop Supplies	453.86
Midwest Alarm	Auditorium Alarm	78.00
Mid Dakota Rural Water System	Metered Water	12,176.36
Mike's Repair (Jager)	Shop Supplies	928.61
MN Wireless	Wireless Service	71.00
Montana-Dakota Utilities	Electric & Gas	5,141.29
New Creations	Finance Office Supplies	91.64
Noridian-Medicare Certification	Ambulance Billing Fee	553.00
North Central Farmers Elevator	Gas and Fuel	2,922.47
North Central Leasing	Cat Payloader Payoff	7,321.97
Northwest Pipe Fittings, Inc	Water and Sewer Supplies	92,002.84
Potter County Auditor	Police Teletype Service	1,170.00
Potter County News	Publications	137.11
Praxair	Ambulance Supplies	204.90
Schatz Electric	Finance Office Supplies	56.45
Schlachter Lumber	Shop Supplies	198.68
SD Ass'n of Rural Water Systems	Water Department Conference	175.00
SD Dept of Revenue	Water Testing	30.00
SD Retirement System	Retirement	3,800.61
Servall Uniform	Police, Officer, and Airport Rugs	99.40
South Dakota One Call	One Call Charges	4.20
True Value	Shop Supplies	213.07
US Postmaster	Postage for Water Bills	167.89
Venture Communications	Phone, Internet, & Alarm	753.35
Verizon Wireless	Police and Shop Cell Phone	260.92
Wex Bank	Ambulance Fuel	715.61
William Wainman	Water Deposit Refund	145.20
Steven Zuber	Ambulance Fuel	57.69
TOTAL CHECKS		209,054.11

Moved by Everson, Bliese seconded, motion carried to approve the minutes from February 2, 2015.

Moved by Nagel, Everson seconded, motion carried to approve Accounts Payable/Vouchers. Council Member Hause asked that the Council be provided a list of all Vouchers Payable prior to the Council Meetings.

The new ambulance was delivered to the facility Florida on Wednesday, February 25, 2015.

Mayor Wuttke asked who would like to attend the District Municipal League Meeting in Akaska on March 17. The city will pay for any council member and supervisors able to attend. Currently the following plan to attend: Mayor Wuttke, Maintenance Supervisor Anderson, and Finance Officer Ablott. Their spouses will be attending as well at their own expense.

Review of Old Library Building discussed. Moved by Everson, Bliese seconded, motion carried to offer a \$1.00 silent bid for the Old Potter County Library.

Chief of Police, Bill Wainman gave his police report for the month of February. Motion by VanBockel, Everson seconded motion carried to give Officer Mark Kessler a \$500.00 per year raise. He has successfully completed his six month probationary period.

Code enforcement was presented by Wainman. The cameras installed are working just as they hoped.

Maintenance Supervisor Anderson reported that the last payment was made on the Cat Loader. As soon as the weather breaks, they will come and camera the sewer lines. Our water loss for the month of February was only 2.37%. The Council gave Anderson permission to go take a look at an excavator on wheels for sale at Federal Surplus in Huron. He said it would be good for cleaning out drainage ditches, cleaning up the streets and installing sewer line.

Anderson asked permission to attend the South Dakota Street Maintenance Associated Meeting in Spearfish on April 15 and 16, 2015. Moved by VanBockel, Nagel seconded, motion carried to permit Anderson to attend this meeting.

The 5 –Year Planning Committee (Council Members Hause and Nagel and Maintenance Supervisor Anderson) discussed trees coming in this spring for the Ball Park. The planning committee proposed and requested permission to install a 2.5 foot retaining wall along the drainage ditch from the lift station to the old bath house for the cost of approximately \$10,000. The committee also requested permission to install a 6" water line from King Street to the corner of Division Street on the park side along with two water hydrants (one by division and one by the school) for around \$13,000. Proposed future needs of this project would include the cost of having an underground sprinkler system installed to maintain the grass and new trees at the park. Motion by Hause, VanBockel seconded, motion carried to approve these projects. Hause stated that they will be planting the Ball Park grass this fall following dirt work and tree planting. The Committee proposes putting blacktop on the west side of the Tennis and Basketball Court and continue over to en-capture the foot bridge. This would allow more parking in the area. Then install curbs so the vehicles can't go into our freshly planted grass or trees or into the drainage ditch by the footbridge.

Hause was approached by Jeremy Genzler about the sewer problem at his house. It is in the five year plan to replace the sewer line in that part of town. Motion by VanBockel, Hause seconded motion carried start the sewer line project from Garfield Avenue to High Street and High Street to Custer Avenue.

Council Member Nagel requested that we start advertising for lifeguards and hiring them at the April Meeting. Motion by Nagel, Everson seconded motion carried advertise and hire summer help for the pool.

Hause reported that the economic development meeting was pretty uneventful. Mayor Wuttke reported that they did move into an office at the Mini Mall.

An excavation permit was presented to the Council from R & K Mechanical to dig in the street in front of the Post Office. Mayor Wuttke asked who is responsible for maintaining the holes in the streets until they are fixed properly. Maintenance Supervisor Anderson will get with the Finance Officer and submit a bill to whoever is responsible for the upkeep of the street whether it be the contractor or property owner.

There was only one fuel bid from North Central Farmers Elevator for the following: Unleaded \$2.296, Ruby Field Master \$2.31 and #1 Ruby Field Master \$2.55. Moved by Hause, Bliese seconded motion carried to accept this bid.

The Base Reallocation and Yield Update Decision Agreement for crops planted on City owned land was signed by Mayor Wuttke.

Motion by VanBockel, Hause seconded motion carried to approve lease payment on backhoe if it is the same as last year's lease.

Motion by Nagel, Everson seconded motion carried to go into executive session at 8:03PM. Council reconvened at 9:02 PM.

Mayor Wuttke stated that the legal issues discussed during executive session will be addressed further.

Motion by Everson, Nagel seconded motion carried to hire Karlie Vander Vorst at \$11.75 an hour as the Deputy Finance Officer and with a \$0.50 raise after successfully completing her six month probationary period.

Correspondence / Round Table Discussion – Council Member Everson stated that Butch Anderson from the VFW want to get a plan to get the shade area done at the pool. Maintenance Supervisor Anderson will get with Butch Anderson to get this started.

Motioned by Bliese, VanBockel seconded motion carried to adjourn at 9:07 PM.

Attest:

Witness

Daniell Ablott, Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor