

Pursuant to the due call and notice thereof, the City Council met in regular session on April 6, 2015 at 7:00 PM. Those present Mayor Bill Wuttke, **Ron Larson**, Pat Everson, Fran VanBockel, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present was Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Bill Wainman, Police Chief, Michael Larson, City Attorney and Julie Schaunaman.

VOUCHERS PAYABLE

Payroll Expense by Department:

Finance Office	2,653.51
Legal	307.62
Police	6,425.36
Streets	4,138.81
Landfill	464.54
Water	1,553.37
Sewer	995.64
Ambulance	2,626.71
Parks	3,112.20
Total Payroll Expense by Department	22,277.76

Net Payroll March 2015		15,924.52
Aflac	Insurance	274.92
Bank of the West	Payroll Taxes and Sales Tax	5,550.19
Bliese Machine Shop	Lagoon Supplies	205.20
Cam-Wal Electric	Security Light	0.25
Cedar Shore Resort	Ambulance Conference	163.90
Chief Law Enforcement Supply	Police Supplies	17.39
Child Support Payment Center	Payroll Expense	125.00
Communications Center	Police Radio Repair	1,516.50
Companion Life	Life Insurance	29.28
Creative Product Source	Police Supplies	254.54
Dakota Backup	Computer Backup	137.75
DakotaCare Insurance	Health Insurance	6,448.87
Dakota Farm & Ranch	Supplies for Shop and Police	479.34
Emergency Medical Products	Ambulance Supplies	449.89
Gas N Goodies	Police Car Wash	27.00
Gettysburg Development Corp	Triple B Taxes and 1 st Quarter Pmt	7,846.79
Beth Hamburger	EMT Class Workbooks, Office Supplies	598.55
Heartland Waste Management	Garbage Fee	5,069.49
Holzwarth Sales	Auditorium, Park and Street Supplies	2,057.04
John Deere Financial	Maintenance Supplies	306.38
Kinetic Leasing	Backhoe Lease	18,062.59

Knock Out Specialties	Police Supplies	135.41
Kohlman, Biersbach & Anderson	Annual Report	1,200.00
Langer's	Ambulance Supplies	23.75
Mid Dakota Rural Water System	Metered Water	12,970.48
Midway Parts, Inc	Shop Supplies	45.25
MN Wireless	Wireless Service	71.00
Montana-Dakota Utilities	Electric & Gas	5,840.70
New Creations	Finance, Police, & Ambulance Supplies	237.80
North Central Leasing	Cat Pay loader Interest Payoff	418.03
Northwest Pipe Fittings, Inc	Water and Park Supplies	849.65
Potter County News	Publications	225.60
Praxair	Ambulance Supplies	134.02
Schlachter Lumber	Shop, Park, & Auditorium Supplies	268.58
SD Municipal League	Conference Registration	75.00
SD Municipal Street Maintenance	Street Conference Registration	50.00
SD Dept of Revenue	Water Testing	30.00
SD Retirement System	Retirement	2,645.34
Servall Uniform	Police, Fire Hall, Finance, & Airport Rugs	151.82
Sirchie	Police Supplies	65.41
South Dakota One Call	One Call Charges	1.05
Taser International	Police Supplies	73.60
Tomahawk Live Trap	Police Supplies	157.41
Triple L	Finance Office Snow Removal	100.00
True Value	Shop, Finance, & Auditorium Supplies	616.98
US Postmaster	Postage for Water Bills, Stamps	404.34
Venture Communications	Phone, Internet, & Alarm	785.04
Verizon Wireless	Police and Shop Cell Phone	268.41
Wex Bank	Ambulance Fuel	4.00
TOTAL CHECKS		93,393.95

Moved by Nagel, Hause seconded, motion carried to approve the minutes from March 2, 2015.

Moved by Everson, VanBockel seconded, motion carried to approve Accounts Payable/Vouchers. Mayor Wuttke and Finance Officer Ablott discussed that the Cut-Off Date on Accounts Payable is making a difference.

The new ambulance is expected to be finished in Florida by May 20, 2015. Delivery is expected the first week in June.

Mayor Wuttke, Maintenance Supervisor Anderson and Jeanne, Finance Officer Ablott and Mike, and Deputy Finance Officer Vander Vorst and Tye attended the District Municipal League Meeting in Akaska on March 17. Wuttke reported that new laws that affect city government were discussed and it was very informative.

After inspecting the Old Library Building, Mayor Wuttke discussed that the building wasn't in as bad of shape as the Council previously thought. Hause was approached by an individual who asked if the Council would be interested in selling this property. There are many things for the Council to think about and no decisions were made.

The Backhoe Lease was to be paid if the amounts were the same as previous years. Ablott stated that the lease expired and because of our short time period we are not able to get bids out to purchase the Backhoe. Motion by Hause, Bliese seconded, motion carried to approve the new 3 year lease (warranty included); with the city owning the backhoe after the lease expires.

Currently, four applicants and six life guards are needed for the pool to open. Motion by VanBockel, Nagel seconded, motion carried to continue advertising stating the life guard positions are open until filled.

Chief of Police, Bill Wainman gave his police report for the month of March. Motion by Everson, Hause seconded, motion carried to approve the purchase of a Taser with a camera and tape recorder included.

Wainman asked for permission to attend the International Association Chief of Police Meeting in Chicago at no cost to the City. Motion by VanBockel, Nagel seconded, motion carried to allow Chief Wainman's to attend the meeting in October (dates to be given to Counsel at later date).

Code Enforcement was mentioned regarding the right of ways. The state contacted us about snow being piled in the right of way. Wainman said we are going to assist the state any way we can. It is a safety issue.

Chief Wainman asked how the city would like to proceed with the burn ban. In the past we have used the county's laws. Motion by Everson, Bliese seconded motion carried to permit fire pits to be burned in city limits as long as they are covered and sparks are controlled. Bliese and Wuttke mentioned the problems with fire sirens and people not moving over or the "looky-loos" at the fires that don't pull over for emergency vehicles. Wainman will do a write up in the paper regarding this.

Maintenance Supervisor Anderson asked for clarification on the drainage issue at Mark Schatz' residence. Hause said that if we are doing the drainage project it benefited the city and the resident we would take care of it at no cost to him. Nagel and Anderson clarified that if Mark does it by himself it could be a liability to the city and to be fair and consistent the city would handle the drainage issues.

The month of March's water loss was less than one percent. No one will be charged for water used to fight fires over the past week.

Anderson asked about increasing the hours at the rubble site for the summer. Ed Deknikker is willing to work the 38 hours per week and if he is not available the landfill will still be open. His

presence helps considerably by directing people to sort the item so they are dumped in the right spots. Motion by Hause, VanBockel seconded motion carried to increase the landfill hours to: Monday through Friday 1pm to 7pm and Saturdays 10am to 6pm and to publish this change in the paper.

The 5 –Year Planning Committee (Council Members Hause and Nagel and Maintenance Supervisor Anderson) discussed how to stop [traffic from driving on the](#) new grass and trees that are going to be planted at the Baseball Park. They would like to install [white vinyl fencing along the park with walkway gates to prevent](#) cars, motorcycles, and bicycles [from driving on the freshly planted grass and trees](#). Nagel stated fencing would be movable if we need it in other areas or keep it there if we like the look of [it long term](#). Motion by VanBockel, Hause seconded motion to spend up to \$7500 on [white vinyl fencing for the park with walkway gates](#). The Committee has taken into consideration the Dakota Krusers and [for](#) Fireworks this summer and will now have organized parking [with bridge access to the school](#). Brett Bauer is still working on an estimate on [a sprinkler/water system for this area including installation and maintenance](#).

Anderson reported that the wall is poured on the drainage area. The leveling is coming along but it still needs dirt. Butch Anderson as a representative of VFW met with Russell regarding building a new shade at the Swimming Pool. [Butch](#) approved Russell's design for the shade and agreed to pay. The shade project was started.

Motion by VanBockel, Nagel seconded motion to ask MDU to investigate [putting](#) up a pole and light by the foot-bridge or [at the](#) corner of the basketball court, whichever is more convenient for servicing and doesn't interfere with the new trees. The motion included installing a light in the alley of Main Street between Garfield and Custer Avenue.

Doug Williams talked to the City Attorney [and Hause](#) regarding people driving on his property and would like to put up a fence. [The property never was](#) plotted as an alley but has utilities in it. City Attorney Larson stated that [he believes](#) because the property has been treated as an alley for so long it is considered an alley by "Easement by Prescription". Larson will verify this information.

The maintenance report continued with the introduction of a new seasonal employee, JR Belford. [Spring Clean Up](#) week was discussed. Motion by VanBockel, Hause seconded. Motion carried to have spring clean up week May 11 to May 16, 2015. Reminder that all appliances must have Freon removed prior to pickup and the city will not pick up concrete or tires.

Bliese asked Anderson about using patch materials to fix the corner up by Bob Lundquist, the elevation of the drainage at Merlyn Shutterle's place, and when they plan on started to clean out the ditch by the lagoon. Anderson responded that yes, he will put the corner by Lundquist back together, the drainage at Shutterle's is not at its permanent locations, and the ditch by the lagoon cannot be cleaned out until winter time and we [need to](#) have the approval of DENR to clean the ditch out to William's Dam which is over a mile.

Venture Communications will be contacted by Ablott to find out when ARVIG will be back in town to clean up the holes and tie in the lines that are sticking out of the ground. Anderson reported that R & K Mechanical will take care of the street and sidewalk by the post office.

Finance Officer Ablott reported that South Dakota Public Association went in house and the City of Gettysburg was refunded over \$2000.00 on insurance. The Library was added to the insurance at zero cost to the city for 2015. Ablott stated that the formulas were figured out incorrectly on the cash reconciliation and the problem has been fixed.

Motion by VanBockel, Nagel seconded, motion carried to permit Finance Officer Ablott to attend Human Resource and Finance Officer Training in Pierre June 9 through the 12 with hotel accommodations.

Avera Gettysburg Hospital raised the rates for nurses to ride in the ambulance with a patient. Motion by [VanBockel](#), [Everson](#) seconded motion carried to approve the increase of \$25.00 per trip on Nurse Charges to the Gettysburg Ambulance. The Ambulance applied and approved for a hardship exemption for three months. With this exemption, members of the Fire Department who have completed EVAC training can respond to Ambulance calls if only one EMT is available. Fire Chief Mike Goebel has asked all interested fire man to sign the roster sheet at the Fire Hall and come to the Finance Office to fill out necessary paper work. The HAZMAT trailer has been moved outside because of space issues in the Fire Hall.

Motion by Everson, Nagel seconded motion carried to approve a Cafeteria Plan for the employees dating back to March 19, 2015. The Cafeteria Plan is free and allows both the employee and employer to pay less in taxes with each pay check.

The following building permits were presented:

- Kevin Logan - Kevin Logan: 101W Garfield Avenue (Apartments)
- John and Steven Zuber: Lot 5-6, Western Addition Block 2 (Garage)

Moved by VanBockel, Hause seconded motion carried to approve these permits.

There was only one fuel bid from North Central Farmers Elevator for the following: Unleaded \$2.256 and Ruby Field Master \$2.18. Moved by Bliese, Hause seconded motion carried to accept this bid.

Motion by VanBockel, Everson seconded motion carried to go into executive session at 8:11 PM. Council reconvened at 8:45 PM.

Correspondence / Round Table Discussion – Mayor Wuttke reported that we met with two of Senator Rounds employees and they may be able to help us with the Wetland Project. Senator Rounds is on the EPA committee. [Motion by Nagel, VanBockel seconded motion carried to rescind and amend the motion regarding the light in the alley on Main Street and rephrase that to installing Mid Block Street Light on Main Street between Garfield and Custer Avenue as the pole is already there and we would be using an existing structure.](#) Wainman discussed problems with dispatch in Mobridge not calling the City Police when the ambulance is called. In

addition the Mobridge dispatch does not always do status checks on the Police when they are on a call. This has all been documented by Chief Wainman.

Motioned by Bliese, Hause seconded motion carried to adjourn at 8:52 PM.

Attest:

Witness

Daniell Ablott, Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor