

Pursuant to the due call and notice thereof, the City Council met in regular session on May 4, 2015 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson, Pat Everson, Fran VanBockel, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present was Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Bill Wainman, Police Chief, Michael Larson, City Attorney, Shirley Drew and Cindy Frost from Economic Development, Jonie Wipf, Economic Development Director, Michael Fischer, Joel Luikens, Brian Robbennolt and Scott Sikkink from HKG.

VOUCHERS PAYABLE

**Payroll Expense by Department:**

Mayor/Council	4,865.00
Finance Office	3,851.00
Police	6,425.36
Streets	2,398.91
Landfill	2,208.30
Water	1,088.19
Sewer	2,669.66
Airport	144.06
Swimming Pool	1,832.48
Parks	1,285.45
<b>Total Payroll Expense by Department</b>	<b>26,768.41</b>

Net Payroll April 2015		19,142.97
Ace Hardware	Chain, Bar, Air Drill, Oil, Camera, bolts, tape	485.20
Aflac	Insurance	274.92
Anderson, Russell	Sewer Convention Expense	40.52
Bank of the West	Payroll Taxes and Sales Tax	6,066.38
Cam-Wal Electric	Security Light	11.50
Child Support Payment Center	Payroll Expense	125.00
City of Gettysburg	Water Deposit put in Wrong Account	100.00
Companion Life	Life Insurance	28.78
Dakota Backup	Computer Backup	141.43
DakotaCare Insurance	Health Insurance	6,448.77
DCI Credit Service	Payroll Expense	150.00
Dean's Repair	Oil Change	57.95
Eliason, Dorothy	Overpayment of Services	288.30
Emergency Medical Products	Ambulance Supplies	68.95
First National Bank	Sewer Loan	8,930.13
Gas N Goodies	Police Car Wash & Pizzas for EMT	86.56
Gettysburg Development Corp	Triple B Taxes	2,126.68
Heartland Waste Management	Garbage Fee	4,865.31
Holzwarth Sales	Park Supplies	818.95
Jensen Rock & Sand	Concrete at Park	3,687.00
Langer's	Ambulance Supplies	11.09
Marco	Copier Charge	140.41
Michael Larson	Attorney Fees	1,042.50
Mid Dakota Rural Water	Water Usage	12,892.36

Midway Parts, Inc	Shop Supplies	370.84
Midwest Playscapes	Infant Seats for Park Swings	208.00
Mike's Repair	Street Supplies	2,479.39
MN Wireless	Wireless Service	71.00
Montana-Dakota Utilities	Electric & Gas	4,619.61
Neve's Uniforms	Police Supplies	105.02
New Creations	Finance, Police, & Ambulance Supplies	461.42
North Central Farmer's Elevator	Gas and Fuel	2,176.47
Northwest Pipe Fittings, Inc	Park Supplies	6,442.49
Petty Cash	Postage	19.15
Physio Control Inc	Ambulance Supplies	2,671.00
Potomac Aviation Technology	Airport Supplies	250.00
Potter County News	Publications	517.76
Potter County Treasurer	New Ambulance Registration	14.00
Praxair Ambulance Supplies	139.50	
Schatz Electric	Bath House Electricity Repair	339.07
Schlachters Lumber	Park Supplies	62.68
SD Retirement System	Retirement	2,573.49
Servall Uniform	Police, Fire Hall, Finance, & Airport Rugs	108.95
South Dakota One Call	One Call Charges	21.00
South Dakota Dept of Health	Water Tests	211.00
South Dakota Sheriff's Association	Police Conference Registration	85.00
Sundberg, Dayle	Demolition Permit Refund	500.00
Taser International	Police Supplies	1,606.30
US Postmaster	Postage for Water Bills	185.77
Venture Communications	Phone, Internet, & Alarm	763.08
Verizon Wireless	Police and Shop Cell Phone	403.62
Vila's	Finance, Police, and Street Supplies	75.96
Wainman, William	Police Conference Expenses	71.56
Watch Guard Digital	Wireless Microphone	174.00
Wex Bank	Ambulance Fuel	354.61
Zuber, Steven	Ambulance Reimbursement	55.00
<b>TOTAL CHECKS</b>		<b>96,168.40</b>

Moved by Hause, Bliese seconded, motion carried to approve the minutes from April 5, 2015 with the following corrections:

1. Adding Ron Larson to the list of those present at the meeting.
2. To correct the Doug Williams statement. – Doug Williams talked to the City Attorney regarding people driving on his property.
3. To correct the ditch by the lagoon statement – the ditch by the lagoon cannot be cleaned out until winter time and we need to have the approval of DENR to clean the ditch out to William's Dam which is over a mile.

Moved by Everson, VanBockel seconded, motion carried to approve Accounts Payable.

Cindy Frost introduced the new Economic Development Director, Jonie Wipf to the Council. Jonie starts part time in May 2015 and is eager and excited to do it.

Brian Robbennolt from the Gettysburg School Board and Scott Sikkink, HKG met with the council to see if the council was going to be widening King Avenue. Scott discussed where the school is

considering new sidewalks. Motion by Everson, VanBockel seconded, motion carried, to approve the city installing a new curb line and widening King Avenue to include a drop off lane if the school goes forward with replacing 100% of the sidewalks mentioned. The city will tear out the curb and Sharpe will replace it at a cost of \$10,750.

Michael Fischer met with the council to discuss the old library building. Michael also addressed having an AED for each police car. Wainman, said "good job, thank you" for his assistance.

Joel Luikens met with the council in regards to the police department.

Council member, Ron Larson, joins session at 7:58pm.

Moved by Bliese, seconded by Nagel, motion carried to adjourn the 107<sup>th</sup> council.

ATTEST:

WITNESS:

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Daniall Ablott, Finance Officer

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Bill Wuttke, Mayor

Mayor Wuttke called the first meeting of the 108<sup>th</sup> Council to order. Present at this meeting were Mayor Bill Wuttke, Ron Larson, Pat Everson, Fran VanBockel, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present was Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Bill Wainman, Police Chief, and Michael Larson, City Attorney.

Nominations were open for the President and Vice President of the Council. Moved by Everson, Nagel seconded, motion carried to nominate Bryan Hause as President of the Council. Moved by Hause, Everson seconded, motion carried to nominate Dawn Nagel as Vice President of the Council.

Mayor Wuttke then read the list of appointed positions for the following:

- Airport Manager: Russell Anderson
- Assistant Airport Manager: Michael Fischer
- Health Officer: Theresa Kilian, Interim
- Attorney: Michael and Sarah Larson
- Official Depositories: Bank of the West and Great Western Bank

Mayor Wuttke then read the Council Appointments:

- Airport: Wuttke and Bliese
- Animal Control: Hause and VanBockel
- Parks and Recreation: Hause and Everson
- Building Permits: Nagel and Larson
- Drug Policy: VanBockel and Larson
- Economic Development: Wuttke, Larson, and Bliese
- Finance Office and Maint Building: Wuttke and Bliese
- Fire Department and Auditorium: Nagel and Hause
- Health and Safety: Nagel and VanBockel
- Law Enforcement: Wuttke, VanBockel, and Everson
- Rubble Site: Bliese and Nagel
- Streets: Hause and Everson
- Water and Wastewater: Everson and Bliese

Motion by Bliese, Larson seconded, motion carried to approve committee appointments with the switch of Hause added, Bliese removed from Economic Development, and Bliese added Hause removed from the Fire Department and Auditorium committees.

The meeting was opened to the public for any comments regarding the malt beverage licenses for the period of July 2015 to June 2016. All of the licenses are renewals. Moved by Bliese, Hause seconded, motion carried to approve malt beverage licenses for Gas N Goodies, Medicine Rock Café, Liberty Lanes, The Burg's Gas, and Lucy's Bar & Grill.

Chief of Police, Bill Wainman gave his police report for the month of April. Motion by Hause, VanBockel seconded, motion carried to have Wainman go forward with the grant writing to purchase two body cameras with the grant covering 100% of the cost of these cameras.

Code Enforcement was mentioned regarding the building on Commercial Avenue owned by Linda Vail. Wainman has left messages with Linda regarding the roof of the building with no response.

Maintenance Supervisor Anderson discussed going forward with painting the outside of the water tower. The engineer would like to meet with the committee or council to discuss the project. The project will not get done this year, but we need to get on the list so we can get it done next year.

Anderson asked the Council to think about water issues because of the dryness. Mid Dakota only allows 386 gallons of water per minute and in the summer time we max it out.

Anderson asked about finding a replacement for Ed Deknikker. The council agreed to have Russell ask Bert VanEssen if he would be willing to work. VanBockel asked that the sign for the landfill on the highway be taken care of.

After the sewer camering, Hydro Tech found 2811 feet that needs relining and between 700 to 800 feet that can't be relined and will have to be replaced. Anderson discussed finding one water line going through sewer line up by Jerrid DeRouchey's and has already been fixed. Motion by Nagel, Bliese seconded motion carried to reline and replace the sewer lines mentioned above at the approximate cost of \$89,000.

The month of April's water loss was twelve percent. This includes the water used to fight fires.

Tyler appreciated attending the conference in Rapid City. Russell attended a conference in Spearfish with 60 other towns.

Motion by VanBockel, seconded by Everson, motion carried to have a tentative opening date of the swimming pool for May 27, 2015 and keep the rates the same and advertise.

The 5 –Year Planning Committee (Council Members Hause and Nagel and Maintenance Supervisor Anderson) discussed the streets but will table the discussion. Nagel reported Hause is working with Brett Bauer on the drip line and numbers and making the system work most effectively. The committee also discussed walkway spaces in the park area.

Motion by Everson, VanBockel seconded, motion carried to mail out the drinking water reports for 2014.

Motion by VanBockel, Hause seconded motion carried to allow cyclists to use Pool Showers on June 10 and include free swimming in the evening if we are open.

Motion by Nagel, VanBockel seconded, motion carried to permit Deputy Finance Officer Karlie VanderVorst and Finance Officer Ablott to attend Human Resource and Finance Officer Training in Pierre and close the office from Tuesday, June 9 (noon) and Reopen Friday, June 12 (1:30).

Motion by VanBockel, Nagel seconded (Hause nay) motion carried to approve ambulance write offs in the amount of \$108.27 for Medicare and \$848.22 for Medicaid.

The following building permits were presented:

- Diane Clifford: Lot 10 & W 10' of Lot 11, Block 63, Western Town Lot Company Addn (Privacy Fence)
- William Wainman: N 65' of Lot 1, Block 1, Potts Addition (Shed)
- Curtis Lagan: Lots 7 & 8 Block 1, Pott's Addition (Shed)
- Kenny Johnson/Lacey Westphal: 50x140' Adj & E of Lot 6 & E30' of Lot 6, Blk 76 WTLCO Addn (Fence)

Motion by VanBockel, Bliese seconded, motion carried to approve these building permits.

Motion by Everson, Hause seconded, and motion carried to approve the demolition permit for Duane & Dayle Sundberg: W 45' of Lot 6 & 50' x 140' of Outlot D, Block 76, Western Lot Company Addition (House)

Moved by VanBockel, Nagel seconded, motion carried to approve a moving permit for Alan Vetter: Lots 1, 2, 3. Block 5, Western Addition (Garage)

There was only one fuel bid from North Central Farmers Elevator for the following: Unleaded \$2.426 and Ruby Field Master \$2.30. Moved by Bliese, Hause seconded motion carried to accept this bid.

Motion by Everson, Larson seconded motion carried to go into executive session for personnel at 9:08 PM. Council reconvened at 9:49 PM.

Motion by VanBockel, Nagel seconded motion carried to give Ablott her six month review along with a \$0.50 raise.

Moved by Nagel, Hause seconded motion carried to advertise for a full time seasonal maintenance employee to do the cleaning (excluding the pool and bathhouse); help with mowing, and the landfill with wages depending on experience.

Motion by Nagel, Hause seconded motion carried to hire the following pool personnel for 2015 at these rates:

Julie Schaunemann: Co-Manager \$13.00 per hour

Samantha Wager: Lifeguard \$12.50 per hour

Alyssa Haberer: Lifeguard \$9.50 base per hour plus \$0.50 for WSI

Corey Wannamaker: Lifeguard \$8.50 base per hour plus \$0.50 for WSI when earned

Dallas Wainman: Lifeguard \$8.50 base per hour plus \$0.50 for WSI when earned

Karlie VanderVorst: Co-Manager Current Wage

Correspondence / Round Table Discussion – VanBockel asked to please take care of the dump sign. Nagel said Beth Hamburger asked if the city will pay for the hepatitis and tetanus shot for the EMT's in addition to have masks made for a new virus that have to be made specific fit for each person. Nagel also asked if the city could trim the trees on Main Street that are starting to hit some of the buildings.

Motioned by Bliese, Larson seconded motion carried to adjourn at 10:00 PM.

Attest:

Witness

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Daniell Ablott, Finance Officer  
Published at the approximate cost of \$

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Bill Wuttke, Mayor