

Pursuant to the due call and notice thereof, the City Council met in regular session on June 1, 2015 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson, Fran VanBockel, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present was Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Bill Wainman, Police Chief, Michael Larson, City Attorney, Michelle Hawkinson, Shirley Hawkinson, Dixie Zebroski, MaryBeth Johnson, and Ron **Tobin**.

VOUCHERS PAYABLE

Payroll Expense by Department:

Finance Office	3,431.75
Police	6,425.36
Streets	4,733.25
Landfill	1826.11
Water	1,606.62
Sewer	1,145.70
Airport	673.44
Swimming Pool	3,049.73
Parks	20.00
Total Payroll Expense by Department	22,911.96

Net Payroll May 2015		16,468.80
Ace Hardware	Chain, Bar, Air Drill, Oil, Camera, bolts, tape	1,751.35
Aflac	Insurance	709.12
Anderson, Russell	Swimming Pool Chemicals	121.26
Avera Queen of Peace	Drug Screening	61.40
Bank of the West	Payroll Taxes and Sales Tax	5,111.62
Best Western Ramkota – Rapid	Water Convention	153.98
Bliese Machine Shop	Sewer Supplies	23.95
BSN Sports	Park Supplies – Baseball Field	1,089.43
Cam-Wal Electric	Security Light	11.50
Child Support Payment Center	Payroll Expense	125.00
Colonial Research	Swimming Pool Chemicals	321.38
Companion Life	Life Insurance	29.28
Dakota Backup	Computer Backup	146.87
DakotaCare Insurance	Health Insurance	6,448.77
Gas N Goodies	Police Car Washes	20.00
Gettysburg Development Corp	Triple B Taxes	1,874.16
Hamburger, Beth	Ambulance Supplies	32.83
Hawkins Inc	Swimming Pool Chlorine	1,209.75
Heartland Waste Management	Garbage Fee	5,260.40
Holiday Inn – Spearfish	Sewer Conference	96.99
Holzwarth Sales	Water Supplies	2,350.06
Huckins, Kent	Red Cross Life Guard Training	1,900.00
HydroKlean	Sewer Camera and Relining	11,695.70
In Stitches	Police, Sewer, Finance Supplies	348.49
Jensen Rock & Sand	Concrete at Park	1,648.25
John Deere Financial	Street and Park Supplies	270.04

Jost, Tyler	Water Conference Expense	51.00
Langer's	Ambulance Supplies	11.01
Michael Larson	Attorney Fees	585.00
Mid Dakota Rural Water	Water Usage	13,278.83
Midway Parts, Inc	Shop Supplies	261.65
Midwest Alarm	Auditorium Fire Alarm	78.00
Mike's Repair	Street Supplies	1,608.21
MN Wireless	Wireless Service	71.00
Montana-Dakota Utilities	Electric & Gas	3,873.18
Northern Plains Coop	Street Supplies	18.87
Northwest Pipe Fittings, Inc	Street and Water Supplies	8,864.63
Oahe Area Youth Center	Summer Rec Program Yearly	5,500.00
Pepsi Cola	Swimming Pool Supplies	373.46
Potter County News	Publications	256.66
Praxair	Ambulance Supplies	175.50
Rec Supply	Swimming Pool Deck Tiles	4,536.06
Sam's Club	Swimming Pool Supplies	1,260.92
Schlachters Lumber	Park, Street, and Pool Supplies	6,954.72
Servall Uniform	Police, Fire Hall, Finance, & Airport Rugs	109.06
Smith, Craig	Warranty Deed for Old Library Building	30.00
South Dakota Assn of Rural Water	Conference Registration and Yearly Dues	490.00
South Dakota Dept of Health	Water Tests	30.00
South Dakota DENR	Water Annual License	600.00
South Dakota Finance Officer's	Conference Registration	250.00
South Dakota One Call	One Call Charges	29.40
SD Retirement System	Retirement	2,562.79
Spearfish Ambulance Service	Conference Registration	240.00
Taser International	Police Supplies	12.96
True Value	Park, Sewer, Street and Pool Supplies	924.72
US Postmaster	Postage for Water Bills and Quality Reports	664.10
Venture Communications	Phone, Internet, & Alarm	760.10
Verizon Wireless	Police and Shop Cell Phone	317.63
Vila's	Finance, Police, and Pool Supplies	75.96
Wex Bank	Ambulance Fuel	381.21
TOTAL CHECKS		115,166.62

Moved by VanBockel, Nagel seconded, motion carried to approve the minutes from May 4, 2015.

Moved by Hause, Bliese seconded, motion carried to approve Accounts Payable.

Council member, Ron Larson, joins session at 7:04 pm.

Michelle and Shirley Hawkinson and Ron Tobin discussed a tree falling on Shirley's car during our last snow storm. The tree was in a T-Alley going north and south between the two properties. Chief Wainman and City Attorney Larson will look into this.

Michelle also discussed her issue with other alley and Kevin Logan. She wants the Council to know she is parking on her property. Attorney Larson said, "This is a civil issue between the two private parties."

Beth Hamburger said testing of the six new EMT's is scheduled for June 25, 2015 in Gettysburg. The written test has to be taken within 90 days of registering for the test. On June 17, 2015 at 6:30 a hearing will **be to continue the Hardship Exemption for the Gettysburg Ambulance in the event not enough EMT's respond to a call.** The ambulance will be delivered as soon as the graphics are completed. Beth will look into pay rates and hours of everyone that has helped with the EMT class. Mayor Wuttke presented a Certification of EMS to the Gettysburg Ambulance from Sanford Health.

Finance Officer Ablott will do more research looking on cost effectiveness and compatibility on the AED's and Avera's brand available through their Grant and prices compared to the brand the Ambulance Service is currently using. Motioned by VanBockel, Bliese seconded, motion carried to go forward with the grant application for Mosquito Spraying. Motion by Hause, VanBockel seconded motion carried to apply for the Community Access Grant to help with repairing roads going to the school and the grain elevator.

The discussion was tabled regarding the City of Gettysburg paying for the EMT's Hepatitis B and Tetanus vaccines. VanBockel will talk to Beth Hamburger about this.

Bill Wainman gave his police report for the month of May. The grant to purchase two body cameras is complete. However, the award process has been delayed.

Code Enforcement had a complaint about a vehicle on a property that has been sitting there for four years. To be fair, Wainman **sent** letters out about inoperable vehicles to 21 other individuals. The vehicles have to be licensed or they will go to court. Wainman will not be going around verifying the vehicles are operable as long as they have current license. Officer Wainman has scheduled the Pet Clinic for July 21, 2015 from 10am to 3pm at the Potter County Fairgrounds.

Maintenance Supervisor Anderson discussed our problems with the rubble site after an inspection of the facility in April. A letter responding on how to correct the problems was presented to the council for review and will be sent out.

The 5 Year Planning Committee met with the engineer regarding repainting the water tower. Motion by Hause, Nagel seconded motion carried to advertise for bids to have the tower sandblasted and painted and have this work performed in the summer of 2016. If lead is found during the sandblasting, the containment of the lead would cost around \$40,000. The cost to sandblast and paint the water tower including the lead containment if needed is \$200,000.

Anderson stated the "street project" this summer is \$721,000 which includes repaving of the city park and pool roads, eighteen blocks of streets (including the drop off lane at the school) and 25 blocks of crack filling and sealing to other streets, all of which are on file at the city finance office. This includes our widest streets that have had no repairs in ten years. Motion by Hause, Nagel seconded motion carried to use our \$280,000 in the budget for street repairs and transfer \$441,000 from the general funds to cover this project.

The new trees for the park are scheduled for delivery and installation between June 8 and June 12, 2015. Hause will contact Brett Bauer to find out about sprinklers.

The swimming pool is open as of June 1, 2015 after cleaning and repairing a leak.

Motioned by Hause, VanBockel seconded, motion carried to hire Treyson Drew as Seasonal Part Time Help at the same wage as JR Belford which is \$10.00 per hour. Finance Officer Ablott will advertise for a full time Maintenance Position on Face Book, Job Service, and in the Municipal League magazine.

A letter was sent to Merlyn Shutterle ~~was mailed~~ regarding the City removing his fence along the right of way so the city can finish the dirt work. Merlyn replied stating that is fine. Ablott will have his reply at the next council meeting. A letter will be sent to Merlyn regarding the lack of easement along with a copy of the minutes regarding his fence with the last sentence of the letter to be removed.

Motion by Hause, Bliese seconded motion to approve the 2015 Swimming Pool Policy Manual with the following changes to:

- Add the four page Chlorine Policy to Manual
- On page 8 regarding weather and lightning. In the event of lightning, the Gettysburg Swimming Pool will wait 15 minutes after the last sound of thunder or sighting of lightning before reopening the pool. The swimming pool will not open if the temperature is below 65 degrees Fahrenheit according to the employees' phone applications.
- On page 10 regarding staff use of the pool. The staff is allowed to use the Gettysburg Swimming Pool between the hours of 6am to midnight and must have another certified lifeguard with him or her. During this time diving boards may not be used.

Anyone that receives a code enforcement letter and then asks the city maintenance department to mow the property before the 10 days are up will be charged the code enforcement rate.

Finance Officer Ablott requested budget requests for 2016 are turned in by June 15, 2015. Motion by VanBockel, Nagel seconded, motion carried to permit Finance Officer Ablott and Deputy Finance Officer VanderVorst to attend Budget Training in Pierre and close the office on July 16, 2015.

Moved my Nagel, Larson seconded, motion carried to table the discussion on the Foundation for the Civil War statue pending more research. The council would like the foundation to match the existing statues.

Motioned by Bliese, VanBockel seconded motion carried to table discussion regarding Steve Smith's request for assistance with Court Street repair. The council would like to hear from Steve at the next meeting.

The following permits were presented:

- Rick & Kari Decker: 302 S Main Street, (Build Deck)
- Delton Woodford: Lots 1 & 2 Plats Addition, Blk 69 (Build House)
- Jeremy Genzler: West ½ of Lot 3, Block 1, Bowers 1st Addition (Build Addition)
- Keith Scott: 407 E Blaine Ave 16 x 12' Storage Shed (Move Shed)

Motion by Nagel, VanBockel seconded, motion carried, to approve these building and moving permits.

There was no fuel bid for the month of June. Ablott will check with North Central Farmers Elevator to see if they will honor last month's bid for the following: Unleaded \$2.426 and Ruby Field Master \$2.30.

Motion by Bliese, Hause seconded, motion carried to go into executive session for personnel at 9:01 PM. Council reconvened at 9:50 PM.

Motion by Nagel, Hause seconded, motion carried to hire the following additional pool personnel as Part Time Seasonal Help at these rates:

Michelle Storkson: Lifeguard \$8.50 base per hour plus \$0.50 for WSI when earned

Stacy Schaunaman: Lifeguard \$8.50 base per hour plus \$0.50 for WSI when earned

Allicia Head: Office Help \$7.50 per hour

Skye Figgins: Office Help \$7.50 per hour

Correspondence / Round Table Discussion – Mayor Wuttke would like to extend Congratulations from Public Water System in recognition of Russell Anderson, Greg Gerber, and the City of Gettysburg. Hause brought a list of the fire department and contact numbers to be distributed at the next meeting. Nagel would like to discuss the date of the meeting in August at the next meeting. VanBockel addressed where Officer Kessel parks the patrol vehicle. Larson mentioned fixing the asphalt in front of his house that is settling. Bliese and Hause want to make sure inspection is done after the excavation and repair of streets by contractors to ensure it is to the City’s satisfaction.

Motioned by Bliese, Larson seconded motion carried to adjourn at 9:58 PM.

Attest:

Witness

Daniall Ablott, Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor