

Pursuant to the due call and notice thereof, the City Council met in regular session on December 7, 2015 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson, Pat Everson, Fran VanBockel, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present was Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Mark Kessler, Chief of Police, Beth Hamburger, Ambulance Director, Bill Kolb of Stryker Industries, Michelle Hawkinson, and Dixie Zebroski.

VOUCHERS PAYABLE

Payroll Expense by Department:

Finance Office	4,031.25
Police	3,333.34
Streets	3,865.03
Landfill	1,372.92
Water	3,052.90
Sewer	513.93
Airport	69.72
Parks	1,585.27
Total Payroll Expense by Department	17,824.36

Net Payroll September 2015		12,773.16
AFLAC	Supplemental Insurance	465.11
Avera Gettysburg Hospital	Ambulance – Nurse Fees	600.00
Bank of the West	Payroll Taxes, Sales Tax	3,976.86
Cam-Wal Electric	Security Light	11.50
Child Support Payment Center	Child Support	125.00
Dakota Backup	Computer Backup	160.02
DakotaCare Insurance	Health Insurance	6,458.56
Dakota Farm & Ranch Supply	Street, Park, and Police Supplies	328.90
DCI Credit Service	Payroll Expense	150.00
Druen, Phil	Water Deposit Refund	60.85
Emergency Medical Products	Ambulance Supplies	757.70
Gas and Goodies	Police Car Wash	8.46
Gettysburg Development Corp	November BBB Taxes	2,774.43
Hamburger, Beth	Ambulance Fuel	44.78
Heartland Waste Management	November Garbage Fees	4,752.01
Holzwarth Sales	Park Supplies	858.85
Jensen Rock & Sand	Asphalt for Streets	3,491.84
John Deere Financial	Street Repair and Park Supplies	210.27
Lamb Motor Company	Police Supplies, Ambulance & Fire Truck Repair	1,292.56
Logan Electric	Park Repair	1,184.70
Martin's Door Repair	Fire Hall Door Repair	65.31
Mid Dakota Rural Water	City and Airport Water Usage	13,506.95
Midway Parts, Inc	Street Parts	570.86
Midwest Alarm	Auditorium Fire Alarm	78.00
Mike's Repair	Ambulance Repair	5,285.04
MN Wireless	Internet for Airport and Fire Hall	71.00

Montana Dakota Utilities	Electricity, Street Lights, and Gas	3,589.09
New Creations	Finance and Water Supplies	658.95
Northwest Pipe Fittings, Inc	Water Supplies	27.72
Potter County News	Advertising	120.39
Praxair	Ambulance Supplies	145.58
Sanitation Products	Street Supplies	447.06
Schatz Electric	Street Repair	143.18
Schlachters Lumber	Park Supplies	1,970.75
Servall Uniform & Linen	Rugs	113.31
Shane Wager	Water and Police Computer Repair	160.00
SD Association of Code Enforcement	2016 Membership	40.00
SD Department of Revenue	Water Testing & 2016 Wastewater Discharge	1,530.00
SD Government Finance Officer's Assn	2016 Dues	70.00
SD Human Resource Assn	2016 Dues	50.00
SD Municipal Attorney's Assn	2016 Dues	20.00
SD Municipal League	2016 Dues	1,153.82
SD Municipal Street Maint Assoc	2016 Dues	35.00
SD One Call	October One Calls	17.85
SD Retirement System	Retirement	2,014.89
True Value	Street, Finance, Fire Hall, and Airport Supplies	530.68
US Postmaster	Postage for Water Bills	184.08
Venture Communication	Phone, Fax, Internet	759.01
Verizon Wireless	Maintenance & Police Cell Phones	257.32
Vila's Super Store	Airport, Finance, Police & Ambulance Supplies	125.45
Wex Bank	Ambulance Fuel	482.80
TOTAL CHECKS		61,786.49

Moved by Everson, Larson seconded, motion carried to approve the minutes from November 2, 2015.

Moved by Nagel, VanBockel seconded, motion carried to approve Accounts Payable.

The meeting was open to the public for the renewal of Liquor License renewals to operate within the City of Gettysburg:

- City of Gettysburg The Burg Package (off-sale) Liquor
- City of Gettysburg Country Club Retail (on-sale) Liquor
- City of Gettysburg Vila's Superstore Package (off-sale) Liquor
- City of Gettysburg American Legion Retail (on-sale) Liquor
- City of Gettysburg Medicine Rock Retail (on-sale) Liquor – Restaurant

Motion by Hause, Nagel seconded, motion carried to approve the above licenses for 2016.

Beth Hamburger, Director Gettysburg Ambulance Service asked for a new modem for the Heart Monitor to continue transferring heart rhythms to the hospital since the current modem will no longer work as of February 2016. Motion by VanBockel, Hause seconded motion carried to purchase a new modem for each ambulance with a one year data plan. Hamburger also discussed the number of Ambulance Calls being up this year including more transfers. VanBockel motioned to give the EMT's an extra \$50.00 for transfers to Sioux Falls or Rapid. Motion tabled for more information. Hamburger and Bill Kolb of Stryker Industries discussed a Power Load System for the new ambulance. This system is requires no lifting and is almost no hands. The Council went outside for a demonstration. Motion by Bliese, VanBockel seconded, motion carried to purchase the Power Load System for \$23,080.00 with a \$13,080.00 down payment and 2 years with no interest for the remainder, with the EMT's paying for

one of the year's payments. The Maas Foundation donated \$12,000 and Northern Plains \$1000 which will be used for the down payment.

Motion by Hause, Nagel seconded motion carried to have Anne Robbennolt refurbish the Cedar Signs for \$350.00.

The employee handbook was discussed. Motion by Nagel, VanBockel seconded motion carried to table this until the January meeting.

Deputy Wannamaker brought up adding the Chamber to the City's website. Motion by Nagel, Everson seconded motion carried to have Wannamaker talk to Aimee Burmeister and get a clear direction on how the Chamber and the City can come together on the City of Gettysburg's website.

Motion by Bliese, seconded by VanBockel (nay – Everson, Nagel, Hause) to remove the fees for Building Permits but keep the Building Permits in place. Mayor Wuttke broke the tie by voting to keep the Building Permit fees in place.

Police Report was given by Finance Officer Ablott since Chief Kessler had to leave for a call. Ablott read a letter thanking Kessler for his assistant in finding the dog and included a \$500.00 donation to be used for Animal Holding Area from Scott, Sherri, and Mack Albertson. Kessler rejoined the meeting at 8:11.

Code Enforcement was discussed by Kessler in regards to Linda Vail's building on Commercial Ave.

Anderson reported on the letter from the County addressing the work done on Garfield Avenue east of Highway 212. Ablott will send a letter regarding the City's plans going forward. Anderson also said that we were once again denied for the Community Access Grant to improve the streets. Moved by Nagel, VanBockel seconded motion carried to publish in the newspaper, and post on the website and Facebook page reminding people of parking during snow route season.

Ablott asked when the Council would like to have the end of year Meeting. Motion by Nagel, VanBockel seconded motion carried to approve the meeting on December 28, 2015 at 7:00 pm. The City's elections will be held on April 12, 2016. Motion by VanBockel, Nagel seconded motion carried to give Deputy Wannamaker a \$0.50 raise for her six months review.

Motion by VanBockel, Nagel seconded (Hause – nay) motion carried to approve the NECOG 2016 Joint Cooperative Agreement.

A Supplemental Appropriation Ordinance was brought to the Council. Motion by VanBockel, Everson seconded motion carried to approve the first reading of this ordinance.

Building, Moving, and Excavation Permits were presented to the council:

Tony Larson	305 N Harrison	Storage
Jared Lower	1009 E Blaine Ave	Deck
Dayle Sundberg	601 S Broadway St	Move Trailer to River
R & K Mechanical	305 W Commercial	Dig In Street (Sewer Repair)
Wheelhouse Plumbing	305 N Harrison	Dig in Street (Install Water)
R & K Mechanical	302 S East St	Dig in Street (Sewer Repair)

Moved by Nagel, Larson seconded motion carried to approve these permits.

Only one fuel bid was received from North Central Farmers Elevator. Ablott misplaced the fax prior to the meeting. Motioned by Bliese, Larson seconded motion carried to approve this bid since no others were received.

Motion by Everson, VanBockel seconded motion carried to go into executive session for personnel at 8:35. Council reconvened at 9:17 PM.

Motion by Nagel, Everson seconded motion carried for **bonuses for the 2015 year:**

- Daniall Ablott \$400
- Russell Anderson \$500
- Ed Deknikker \$100
- Greg Gerber \$300
- John Holzhauser \$75
- Tyler Jost \$800
- Mark Kessler \$400
- Burt VanEssen \$75
- Corey Wannamaker \$300
- Julie Schaunaman \$75

Motion by Nagel, VanBockel seconded (Hause – nay) motion carried to give all employees a 2% Cost of Living Raise **for the 2016 year.**

Correspondence / Round Table Discussion –

Ablott said in Correspondence we received a donation from Gary Jordahl for staying in our park during Pheasant Season saying it was great. In Round Table Bliese mentioned getting locking gas caps for the police vehicles and cleaning off the East Side of the Fire Hall. VanBockel asked Kessler about getting new tires for the police vehicle and if he needs some to just get them. Hause asked about the City not phoning in a fire. Anderson stated that the call was made to Cheryl Sautner at the Sherriff's office but dispatch somehow dropped the ball. Bliese asked for the lights in the Meeting Room to be fixed.

Motioned by Bliese, VanBockel seconded motion carried to adjourn at 9:25 PM.

Attest:

Witness

Daniall Ablott, Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor