

Pursuant to the due call and notice thereof, the City Council met in regular session on February 1, 2016 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson, Pat Everson, Fran VanBockel, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present were Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Corey Wannamaker, Deputy, Mark Kessler, Chief of Police, Luke Kleinlein, Patrolman, Tanya Tanner, Marsha Johnston, Shanya Wolfe, Brandi Valentz, Ken Iverson, Adam Westphal, Dan Thomas, and Mike Jager.

VOUCHERS PAYABLE

Payroll Expense by Department:

Council	5,220.00
Finance Office	3,814.15
Police	5,687.16
Rubble Site	1,117.76
Sewer	1,032.80
Snow Removal	479.16
Streets	3,314.56
Water	3,097.90
Total Payroll Expense by Department	24,111.33

Net Payroll		17,458.62
AFLAC	Supplemental Insurance	1,395.33
American Red Cross	Swimming Pool Fees	200.00
Bank of the West	Payroll Taxes and Sales Tax	6,115.75
Bliese Machine Shop	Rubble Site, Street, and Parks Supplies	1,414.75
Brown & Saenger	Election Box	46.82
Cam-Wal Electric	Security Light	11.50
Child Support Services	Child Support	125.00
Companion Life	Life Insurance	23.00
Dakota Backup	Computer Backup	160.02
DakotaCare	Health Insurance	5,979.31
Dakota Farm & Ranch	Streets, rubble site, and animal control supplies	282.58
DCI Credit Service	Payroll Deduction	150.00
Emergency Medical Products	Ambulance Supplies	350.23
Gall's	Police Supplies	23.46
Gas-N-Goodies	Police Gas	27.47
Gettysburg Economic Development	BBB Taxes	2,054.89
Gettysburg Fire Department	Donation Correction	250.00
Heartland Waste Management	Garbage Fee	4,821.50
Logan Electric	Auditorium and Main Street Lights Repair	1,169.72
Marco	Copier Lease	140.41
Michael Larson	Legal	1,590.00
Mid Dakota Rural Water	Airport and City Water Usage	12,785.05
Midway Parts	Street Supplies	130.90
MN Wireless	Airport & Fire Hall Internet	73.07
Montana Dakota Utilities	Gas, Electric, and Lights	5,383.29
Neve's Uniforms	Police Supplies	266.52

North Central Farmers Elevator	Fuel and Gas	1,881.03
Northwest Pipes	Water Supplies	2,104.21
Oahe Area Youth Center	Donation Correction	250.00
Physio Control	Ambulance Supplies	1,663.47
Potter County News	Publishing	165.07
Potter County Treasurer	NECOG Dues	581.00
Public Safety Center	Police Supplies	374.63
Praxair	Ambulance Supplies	224.40
Schatz Electric	Airport Supplies	949.38
Schlachter Lumber	Park Supplies	548.64
Servall	Finance, Police, Airport, and Ambulance Rugs	113.32
Shane Wager	Finance Office Computer Installation	720.00
SD Department of Revenue	Water Tests	30.00
SD One Call	December One Calls	5.25
SD Department of Transportation	2016 Airport Conference	45.00
SD Retirement System	Retirement	2,511.70
The Drug Education Press	Police Advertising	95.00
US Postal Service	Water Bill Postage and Stamps	383.03
Venture Communications	Phone, Fax, Internet, and Alarms	763.47
Verizon	Police Phones	101.35
Vila's Super Store	Street and Finance Supplies	26.78
Wex	Ambulance Fuel	327.57
Zuber Refrigeration	Finance Heater Repair	90.03
TOTAL CHECKS		76,383.52

Moved by Everson, Bliese seconded, motion carried to approve the minutes from January 4, 2016.

Moved by Nagel, VanBockel seconded, motion carried to approve Accounts Payable.

A public hearing was held on an alcohol license for the VFW. Dan Thomas, representing the VFW asked the council to decline the application. The VFW does not want the alcohol license.

Michael Larson had an appointment regarding Lucy's Bar N Grill and turned it over to Marsha Johnston. Marsha asked the Council to have a special meeting to approve the liquor license. Hause asked that a background check be done prior to the Special Meeting. Michael stated that he helped Shanya fill out the necessary paperwork for the LLC and advised her the correct way. Hause motions that if we have a special meeting that if the Lucy's isn't the financial burden of that then nobody on the council gets paid for that special meeting. Motion dies for lack of second. Nagel motions, Everson seconds (Hause Nay), motion carried that we have a Special Session on Wednesday, February 10, 2016 at 7pm to approve Lucy's Bar N Grill, LLC Liquor license and that the Finance Office will look to see if there are any standing regulations on who incurs the cost of those special meetings prior.

Lamb Chevrolet was the only bid received for a Chevrolet Silverado Special Purpose at \$29,818. Kessler asked to table the bid at this time. VanBockel motion, Hause seconded, motion carried to table the vehicle bid. Wuttke asked that Kessler and the police committee meet.

Wannamaker asked the Council if they have reviewed on the employee handbook will be tabled one month. Mayor Wuttke appointed Nagel, Hause, and Everson to the Employee Handbook Committee.

A Chief Kessler gave his police report for January with one addition of a Motor Vehicle Accident. Kessler reported he has called the owner of the building on the corner regarding code enforcement and

he is working on getting a hold of her. Officer Kleinlein reported that Law Enforcement Training Center is still throwing his paper work around for reciprocity so he can have study material and take the test.

Motion by VanBockel, Nagel seconded, motion carried to approve Anderson attending the Airport Conference in Deadwood on April 6 and 7, 2016.

Anderson stated in his maintenance report that Everson asked him to look into a steel fence around the dumpsters at the maintenance shop. Motion by Nagel, Everson seconded, motion carried to purchase materials to put up a 6' steel privacy fence around the dumpsters at a cost of \$1,400.00. Anderson asked what the council would like to do with the pickup that is the city is going to surplus. Anderson will check with the County to see if they have are having an auction this year. If not, it will be put up for sealed bids. Anderson reported that they have started laying culvert today.

Wannamaker asked the Council to approve the Airport Emergency Action Plan that was requested by the FAA. Moved by VanBockel, Nagel seconded, motion carried to approve the plan.

There was only one fuel bid from North Central Farmers Elevator for the following: Unleaded \$1.806, Ruby Field Master \$1.55 and #1 Ruby Field Master \$1.86. Moved by Hause, Bliese seconded motion carried to accept this bid.

Wannamaker asked that the Council Meeting Minutes be taken to the museum once the minutes have been transcribed on Computer and put on the City of Gettysburg's web page. The Motion by Everson, Nagel seconded, motion carried to give the original Council minutes to the Museum except for the 15 years of minutes the city is required to keep. Ablott presented the Oahe Youth Center's Financial Statement. Nagel asked Ablott to get clarification for the next meeting on how the youth center can run on a negative balance. Ablott reported the unpaid balance of the Fire Hall Loan is \$15,875.00 and will be paid off in 2016.

Motion by Everson, VanBockel seconded (Hause – nay) motion carried to publish the 2016 salaries.

Ablott asked the Council how much they would like to pay the election workers if needed. The Chairman for the election is Beth Hamburger, with Jill Langer and Sharleen Eliason as workers. Ablott will get with Barb Everson regarding a joint election with the school if needed. Moved by Hause, Bliese seconded motion carried to hire the election workers at \$10.50 per hour.

Motion by VanBockel, Larson seconded, motion carried to appoint Potter County News as the official newspaper.

Wuttke asked Ablott to look into liability issues at the Fire Hall. The South Dakota Public Insurance Alliance said that all city employees including Firefighters and EMT's may use the fitness equipment. If the spouse would like to use it, they must sign a waiver. It must be posted that no one under the age of eighteen (18) may use the fitness equipment.

Motion by VanBockel, Nagel seconded, motion carried to publish an ad regarding Pet Registration.

Wuttke stated that Student Government Days is Tuesday, February 3, 2016 at the Legion at 12:00 pm for all Council members and city employees.

Motion by Hause, Nagel seconded, motion carried to go into executive session for personnel at 8:21 pm. Council reconvened at 9:12 pm.

Motioned by Hause, Bliese seconded, motion carried to advertise for pool personnel with the wages in the newspaper and put the same ad on the Website and Facebook page and attach a copy of the application to it and list it at the school.

In correspondence, Ablott reported the NECOG performance for 2015 and is available in the Finance Office. Also included was a letter from the DENR with changes on their requirements for a concrete plant. Also, with generous donations from our community for the purchase of two power lifts, the city is around \$5,700 short of the cost of the power lifts and installation. Beth Hamburger is applying for a grant from Community Development.

In Round Table, Nagel asked about the District Meeting. We are in District 7 and the meeting will be held in Herreid on April 5. It will be discussed at the March meeting. VanBockel would like to thank the EMT's and all the people of the community for being so tight and working together. Wuttke wanted to remind everyone about Government Day tomorrow.

Motioned by Bliese, VanBockel seconded motion carried to adjourn at 9:17 PM.

Attest:

Witness

Daniell Ablott, Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor