

Pursuant to the due call and notice thereof, the City Council met in regular session on April 4, 2016 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present were Russell Anderson, Maintenance Supervisor (joined meeting at 7:45), Daniall Ablott, Finance Officer, Corey Wannamaker, Deputy Finance Officer, Mark Kessler, Chief of Police (joined meeting at 8:25), Luke Kleinlein, Deputy Police Officer (joined meeting at 7:20), Lynell Jessen, Larry Madsen, and David Yecha.

### VOUCHERS PAYABLE

**Payroll Expense by Department:**

Ambulance	4,541.55
Finance Office	4,127.96
Parks	437.20
Police	6,035.00
Rubble Site	544.32
Sewer	1,526.70
Snow Removal	136.08
Streets	5,369.50
Swimming Pool	340.00
Water	1,817.58
<b>Total Payroll Expense by Department</b>	<b>24,875.89</b>

Net Payroll		18,113.30
AFLAC	Supplemental Insurance	465.11
Bank of the West	Payroll Taxes and Sales Tax	5,997.47
Butz, Eric	Water Deposit Refund	100.00
Cam-Wal Electric	Security Light	12.00
Celerity / MN Wireless	Airport & Fire Hall Internet	73.07
Child Support Services	Child Support	125.00
Clark, Mike	Water Deposit Refund	100.00
Companion Life	Life Insurance	23.00
Creative Product Source	Police Supplies	267.64
Cronin, Jim	Water Deposit Refund	100.00
Dakota Backup	Computer Backup	160.02
DakotaCare	Health Insurance	6,187.41
Economic Development	1 <sup>st</sup> Quarter Stipend	3,750.00
Gas-N-Goodies	Police Car Wash & Gas	95.79
Gettysburg Collision Center	Ambulance Repair	468.00
Gettysburg Economic Development	BBB Taxes	1,482.07
Goebel, Kenny	Water Deposit Refund	100.00
Heartland Waste Management	Garbage Fee	4,804.35
Holzwarth Sales & Service	Street Supplies	1,982.61
Holzwarth, Shane	Water Deposit Refund	100.00
Jager, Michael	Water Deposit Refund	100.00
Jost, Trisha	Water Deposit Refund	100.00
Kinetic Leasing	John Deere 410J Lease	18,062.59
Lamb Motor Company	2016 Chevrolet Silverado	22,968.00

Larson, Michael	Legal Fees	487.50
Mid Dakota Rural Water	Airport and City Water Usage	13,429.50
Midway Parts	Street Supplies	457.96
Montana Dakota Utilities	Gas, Electric, and Lights	5,725.71
Neve's Uniforms	Police Supplies	249.00
New Creations	Police & Finance Supplies	38.09
Northwest Pipes	Swimming Pool Supplies	728.33
Oster, Justin	Water Deposit Refund	100.00
Petty Cash	Water Postage	23.87
Physio Control	Ambulance Supplies	417.84
Pitlick, Chad	Water Deposit Refund	100.00
Potter County Auditor	Street Fee	10.00
Potter County News	Finance & Swimming Pool Publishing	97.75
Praxair	Ambulance Supplies	81.96
Rausch Grain & Livestock	Water Deposit Refund	100.00
Schlachter Lumber	Park Supplies	4.69
SD Municipal League	District Meeting	92.00
SD Municipal Street Maint Assoc	Street Conference	50.00
Servall	Finance, Police, Airport, and Ambulance Rugs	113.32
Simon, Stuart	Water Deposit Refund	100.00
SD Department of Health	Water Test	30.00
SD One Call	February One Calls	3.15
SD Retirement System	Retirement	2,628.17
The Burg	Police Gas	30.73
True Value	Street Supplies	140.45
US Postal Service	Water Bill Postage	178.77
Venture Communications	Phone, Fax, Internet, and Alarms	756.87
Verizon	Police & Street Phones	256.83
Wex	Ambulance Fuel	554.55
Zuber Refrigeration	Auditorium Repair	124.99
<b>TOTAL CHECKS</b>		<b>112,849.46</b>

Moved by Larson, Bliese seconded, motion carried to approve the minutes from February 10, 2016 and March 7, 2016.

Moved by Nagel, Larson seconded, motion carried to approve Accounts Payable.

Two bids were read for the 2016 Chevrolet Tahoe Pursuit Rated; Lamb Motors for \$37,310 and Billion Auto for \$37,500. Motion by Hause, Bliese seconded, motion carried to accept the bid from Lamb Motors.

Employee Handbook was put on hold.

City Attorney, Michael Larson verified that the alley by Michelle Hawkinson has not been vacated and a claim for a tree falling on her mother's car was submitted to insurance. Motion by Bliese, Hause seconded, motion carried to look into the necessary procedures to vacate the alley.

The 911 Dispatch bill was tabled for further information from a County Commissioner.

Hause as a member of the 5 Year Planning Committee gave the Maintenance Report. Moved by Hause, Nagel seconded, motion carried to approve the 2016 Drainage Project. The 2<sup>nd</sup> item Anderson

is looking at is applying for a SD DOT Community Access Grant for assistance with roads going up by the elevator and would like to apply for this but needs permission to spend approximately \$20,000 for an engineer prior to applying for the grant. Motion by Hause, Nagel seconded, motion carried to apply for the grant and hire an engineer.

There was no fuel bid received. Hause asked the Finance Officer to call and see if they would honor the bid for another month.

Ablott gave the Finance Officer's report including a letter from the Rubble Site Inspector stating that the site is now undeterminable, but the license is valid until July, 2018. Moved by Hause, Bliese seconded motion to give Senior Center their stipend. After a Worker's Comp audit, the City received a refund of \$3,269.

Moved by Hause, Mick seconded, motion carried to publish the 2015 Annual Report.

Nagel would like to add to the maintenance report about the surplus property sold and the West Nile Grant. The John Deere Dozer sold for \$1000 and the 2000 Ford Pickup that was sold at the R & K Mechanical Auction and the city received \$3116. Hause motion, Nagel seconded, motion carried to apply for the West Nile Grant for up to \$20,000 and ask for money towards a new Mosquito Sprayer (current one is between 12 to 17 years old).

Moved by Nagel, Hause (Bliese and Larson nay) seconded motion, motion tied to remove the photo of a sign on the City's website since it doesn't represent what the sign looks like today. The tie was broken by Mayor Wuttke who said to leave the photo as it is.

Moved by Hause, Larson seconded, motion carried to approve a One Day Malt Beverage License on June 25, 2016 for the Gettysburg Volunteer Fire Department for the Car show that will be held downtown.

The following building permits were presented to the Council:

Justin Oster	Fence	305 S Ellsworth St
Missy Brown	Addition	504 S Harrison St
Corey Beetsch	Fence	701 E Logan Ave

Motion by Nagel, Larson seconded, motion carried to approve these permits.

Kleinlein will be taking his certification test on Wednesday, April 6, 2016 and if he passes he will go to training on April 18<sup>th</sup> and 19<sup>th</sup>, 2016 and then should have his results in a couple of days.

Motion by Hause, Nagel seconded, motion carried to go into executive session for personnel at 7:50 pm. Council reconvened at 8:25 pm.

Interviews will be set up for the Deputy Finance Officer with Wuttke, Bliese and Ablott.

In Correspondence: The Council was presented information on the Girls Scout honoring Katy Belford, and information regarding making Gettysburg Capital of the Day. Wuttke reported that Ablott, Wannamaker, Sara Wuttke, and himself will be attending the District SDML Meeting in Herreid on April 5, 2016.

In Round Table: Hause mentioned the cement pad running north and south along Exene. Hause asked if it was straight and true. Anderson stated that it does not look crooked to him. Bliese asked about the Sundberg House and the garage is getting to lean more every day. Hause asked Kessler to ask them

about their plans. Bliese asked about putting more fence by the swimming pool. Bliese wants to see how the other stands up since he was told it has been repaired twice. Anderson said it has only been repaired once and if people wouldn't run into it there would not be a problem. Bliese asked about the Powerlift. Ablott stated that the first Power Lift initially was to be installed this Thursday along with repairs done on the ambulance and picked up on Saturday, but the installer had a family emergency and the appointment was cancelled. Bliese asked about donations for the Power Lift. Ablott is waiting for bank statements, but we are real close to having all the funds for both power lifts. DJ's Grip It and Sip It donated \$2500.00. Anderson stated that we might be short on 15" pipe. Hause stated that it was approved without a number. Wuttke is going to be gone on May 2<sup>nd</sup> and would like to have the meeting on May 3<sup>rd</sup> at 7:00pm. Motion by Hause, seconded by Larson (Bliese – nay), motion carried to have the meeting on May 3, 2016 at 7:00 pm. Wannamaker went to the school with 15 applications for Pool Personnel and handed out 11 applications. One application has been received from that. Hause thanked Wannamaker for doing. Wuttke thanks Wannamaker and wishes her best of luck.

Motioned by Bliese, Hause seconded motion carried to adjourn at 8:36 PM.

Attest:

Witness

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Daniell Ablott, Finance Officer

Published at the approximate cost of \$

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Bill Wuttke, Mayor