

Pursuant to the due call and notice thereof, the City Council met in regular session on July 5, 2016 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson, Pat Everson, Dawn Nagel, Mick Bliese, and Bryan Hause. Also present were Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Luke Kleinlein, Police Deputy, Kara Williams, GWBDC, Beth Hamburger, Gettysburg Ambulance Director, and Todd Goldsmith, Goldsmith Heck Engineers.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	308.00
Ambulance	2,682.45
Finance Office	4,512.88
Parks	2,507.36
Police	6,035.00
Rubble Site	2,550.84
Sewer	708.38
Snow Removal	28.34
Streets	7,840.81
Swimming Pool	10,443.28
Water	859.88
Total Payroll Expense by Department	38,477.22

Net Payroll		29,686.22
AFLAC	Supplemental Insurance	465.11
Bank of the West	Payroll Taxes and Sales Tax	8,678.64
Bliese Machine Shop	Street Supplies	39.60
BSN Sports	Park Supplies	71.47
Cam-Wal Electric	Security Light	12.00
Capital Sports	Park Supplies	633.36
Cascade Healthcare Solutions	Ambulance Supplies	262.55
Celerity / MN Wireless	Airport & Fire Hall Internet	73.07
Child Support Services	Child Support	125.00
Civil Air Patrol Magazine	Police Publication	50.00
Cole, Brad	Water Deposit Refund	100.00
Conradie, Susanne	Finance Conference	313.75
Companion Life	Life Insurance	27.18
Dakota Backup	Computer Backup	160.02
DakotaCare	Health Insurance	6,187.41
Daniall Ablott	Finance Conference	36.00
Dakota Farm & Ranch	Street, Park, Police, Water, and Pool Supplies	857.89
Dean's Repair	Police Repair	15.00
Dune's Golf, Inc	Sprinkler System at Park	12,300.00
Economic Development	2 nd Quarter Stipend	3,750.00
Emergency Medical Products	Ambulance Supplies	217.24
Everson, Pat	Park Supplies	108.76
First National Bank	Sewer Loan Payment	8,930.13
Gas-N-Goodies	Police Car Wash	24.00

Gettysburg Collision Center	Police Repair	12,397.34
Gettysburg Economic Development	BBB Taxes	1,198.68
Goldsmith & Heck Engineers	Water and Street Projects	2,955.00
Hawkins, Inc	Pool Supplies	2,382.16
Heartland Waste Management	Garbage Fee	5,018.29
Jensen Rock & Sand	Street Project	1,380.00
Julie Schaunaman	Pool Supplies	2,116.26
Kiefer Swim Products	Pool Supplies	425.20
Kessler, Mark	Police Conference	167.35
Michael Larson	Water Deposit Refund and Legal Fees	670.00
Mid Dakota Rural Water	Airport and City Water Usage	14,119.00
Midway Parts	Street Supplies	315.03
Midwest Playscapes	Park Supplies	233.00
Montana Dakota Utilities	Gas, Electric, and Lights	4,408.17
New Creations	Finance and Water Supplies	60.37
Northern Plains	Park Supplies	693.00
Northwest Pipes	Pool, Park, and Sewer Supplies	2,860.37
Petty Cash	Pool Cash and Water Postage	119.82
Praxair	Ambulance Supplies	198.59
Red River Grain	Park Supplies	1,026.46
Schlachter Lumber	Street Supplies	143.18
SD Dept of Revenue	Water Testing Fees	30.00
SD Office of Rural Health	Ambulance License	12.00
Servall	Police Rugs	40.70
SD One Call	One Calls	34.65
SD Retirement System	Retirement	2,926.15
Stryker	Ambulance Supplies	2,571.62
SWRG-USD Wire	Ambulance Billing Forms	102.95
US Postal Service	Water Bill and Notice Postage	421.57
USDA-Rural Development	Final Payment Fire Hall	16,569.86
Van Diest Supply Company	Street Supplies	322.00
Venture Communications	Phone, Fax, Internet, and Alarms	787.36
Verizon	Police & Street Phones	256.75
Vila's Superstore	Finance, Park, and Pool Supplies	47.38
Wex	Ambulance Fuel	229.01
TOTAL CHECKS		150,363.67

Moved by Everson, Hause seconded, motion carried to approve the minutes from June 6, 2016.

Moved by Hause, Nagel seconded, motion carried to approve Accounts Payable with the correction on Petty Cash of \$45 towards the pool and \$74.82 going towards water.

Kara Williams, Economic Development Director readdressed the Council regarding zoning. At this time the Council is not interested in pursuing zoning. The Medical Center and Economic Development are working on a Community Needs Assessment with a slant on more on wellness in the community and what the health issues and concerns are. They would like to have the Council participate in this Assessment.

Hause reported The Employee Handbook Committee met and had some changes and didn't get through the entire book. Nagel said Michael is confirming some questions they had.

The 911 / Dispatch Bill is pending information from the County.

Luke Kleinlein gave the police and code enforcement reports. Kleinlein reported the info requests are from anything like a radar company calling about a new radar to test in a vehicle to a complaint about neighbors shooting fireworks. Batteries for the speed radar on the East side of town are on order. Nuisance properties are going good and Kessler only has one letter to send out.

The Animal Clinic will be held on July 26, 2016 from 10am to 3pm at the County Fairgrounds. For liability issues the vet asked that all dogs be leashed and collared and also that animals only be brought in by adults and not kids. Motion by Nagel, Hause seconded, motion carried to do an ad with the dates and times of the clinic along with the requirements.

Anderson gave his maintenance report and turned it over to Todd Goldsmith from Goldsmith, Heck Engineers. Goldsmith addressed the Council regarding Maguire Iron's request for a 60 day extension to start working on the water tower. Maguire Iron did not give the 80 days notice of a start date as per the contract so the city could send a 60 day notice out to AT&T to protect their antenna system. The project could not start until August and all the time would be subject to a day count and liquidated damages in the amount of \$500.00 per day. The liquidated damage per day stops when the weather does not permit them to work. Motion by Hause, Everson seconded motion carried to deny Maguire Iron's 60 day extension and re-examine it at the end of the project. Also moved by Everson, Nagel seconded motion carried to hire Todd Goldsmith to monitor this project at the cost of \$12,000 to \$15,000.

Anderson reported that the City was rewarded a grant in the amount of \$2,427 towards a new mosquito sprayer. However the mosquito sprayer's full cost is \$10,200. The Council wishes to not use the grant. After two years of advertising for a full time employee, Anderson has an applicant. The maintenance workers have started zipping the streets. Three of the 15 streets have had the fiber laid. Hause reported that 3 trees that didn't make it that were planted last year. He called Beadles Floral and Anderson will get pictures and the branches of the dead trees for Ablott to take to Aberdeen next week. Bliese reported a couple of areas in the park that are flooding because of the sprinklers. Anderson is working on these low spots.

There was only one fuel bid from North Central Farmers Elevator for the following: Unleaded \$2.086 and Ruby Field Master \$1.83. Moved by Hause, Bliese seconded motion carried to accept the bid from North Central Farmers Elevator.

Hamburger addressed the council regarding new EMT's. One has turned in application and the other will notify the City when she is certified. Hamburger said there are three EMT's who have not had their Hepatitis B shots which is a requirement for a medical worker. The city will pay for these shots. Hamburger asked to have in the employee handbook what is expected of the EMT's, director, calls, and response time. Nagel said that is part of what they are having Michael look into. Hamburger reported the 2nd Power Load will hopefully be in Volga by the end of July and they hope to have it installed by the time of the Potter County Fair. The EMT's will showing the Power Load systems, handing out popsicles to kids, taking blood pressure, drawings, and door prizes at the fair on Sunday after the meal. The new ambulance is losing hydraulic fluid and they may have to take it in for repair.

Moved by Bliese, Nagel seconded motion carried to hire Nicholas Zuber as a new EMT.

Moved by Everson, Larson seconded motion carried to accept the Contract Evaluation Report from the Gettysburg Avera Hospital on the Gettysburg Ambulance Service.

Motion by Bliese, Larson seconded motion carried to advertise the old ambulance box as surplus.

Ablott gave the Finance Officer's report. She thanked the council for allowing her and Susanne Conradi to attend the HR and Finance Officer's schools in Spearfish. Ablott also reminded the Council of Budget Requests for 2017. Ablott has organized and labeled the Maps in the backroom and found a 2010 US Census Map showing the south portion of city limits goes south of the airport to the county line. Moved by Hause, Everson seconded, motion carried to have Michael Larson find the city boundaries.

The following building permits were presented to the Council:

Colby 2016, LLC –Tyler Oliver	Commercial Building	410 W Garfield Ave
Grace Bible Church	Driveway	310 S Broadway St
Michael Clark	Fence	411 W Lincoln Ave

A moving permit Nancy Larrington to move a new shed to 1117 E Custer Ave was presented to the Council

A demolition permit Justin Cronin, J & B Inc to remove storage tanks at 410 W Garfield Ave was presented to the council.

Motion by Hause, Nagel seconded, motion carried to approve these permits.

Motion by Everson, Hause seconded motion carried to go into executive session for personnel at 7:55 pm. Council reconvened at 8:25 pm.

Motion by Hause, Nagel seconded motion carried to hire Darwin Griese for our Maintenance position at \$13.00 an hour. .

Anderson asked to go back to his Maintenance Report regarding the rubble site. Moved by Nagel, Larson seconded to place a clip and save ad that outlines articles that can go the rubble site and what articles can go to the dumpsters by the City Maintenance Shop.

In Round Table: Nagel said kudos to car club. She thinks they did a great job at the car show. Kleinlein finally got his CPR card so hopefully he will have his certification by the end of the week. Anderson asked that the planning committee meet to go through the streets for next year's budget.

Motioned by Bliese, Nagel seconded motion carried to adjourn at 8:33 PM.

Attest:

Witness

Daniell Ablott, Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor