

Pursuant to the due call and notice thereof, the City Council met in regular session on October 3, 2016 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson, Pat Everson, Fran VanBockel, Dawn Nagel, Mick Bliese and Bryan Hause. Also present were Russell Anderson, Maintenance Supervisor, Daniell Ablott, Finance Officer, Mark Kessler, Police Chief, Michael Larson, City Attorney, Beth Hamburger, Ambulance Director, Janet Cronin, EMT, and Mike Jager.

VOUCHERS PAYABLE

Payroll Expense by Department:

Ambulance	3,067.20
Finance Office	4,473.61
Parks	3,691.59
Police	3,400.00
Rubble Site	3,108.36
Sewer	38.88
Streets	5,992.26
Swimming Pool	1,823.52
Water	2,617.50
West Nile	157.92
Total Payroll Expense by Department	28,370.84

Net Payroll		21,343.02
AFLAC	Supplemental Insurance	465.11
Bank of the West	Payroll Taxes and Sales Tax	6,819.51
Banyon Data Systems	Software Support	795.00
Best Western – Watertown	Water Conference	273.00
Black, Mark	Police Help	958.88
Bliese Machine Shop	Street Supplies	45.10
Brown, Jack	Water Deposit Refund	68.28
Cam-Wal Electric	Security Light	12.00
Celerity / MN Wireless	Airport & Fire Hall Internet	73.07
Child Support Services	Child Support	125.00
Cholik Signs	Police Decals	350.00
Communication Center, Inc	Police Lights	1,131.00
Companion Life	Life Insurance	27.18
Creative Product Source	Police Supplies	289.72
Dakota Backup	Computer Backup	160.00
DakotaCare	Health Insurance	6,391.19
Dakota Farm & Ranch	Street, Water, Park, and Police Supplies	387.65
Dean's Repair	Police Repair	65.87
Economic Development	Stipend	3,750.00
First National Bank	Sewer Loan	8,930.13
Gall's Inc	Police Supplies	1,084.72
Gas-N-Goodies	Police Car Wash & Gas	27.62
Gettysburg Economic Development	BBB Taxes	2,204.42
Gettysburg Inn & Suites	Police Hotel	359.96
Hamburger, Beth	Ambulance Mileage	105.00

Hartung, Brady	Paramedic Pay	27.75
Heartland Waste Management	Garbage Fee	4,991.01
Jensen Rock & Sand	Crack Seal Streets	53,540.55
Jessen, Lynell	EMT Class Reimbursement	400.00
John Deere Financial	Street Repair	164.20
Knecht, Donald	Police Help	349.20
Lamb Motor Company	Ambulance Repair	300.00
Lamb Chevrolet & Implement	Airport Repair	201.15
Logan Electric Inc	Street and Light Repair	502.89
M & T Fire and Safety	Power Load Installation	1,800.00
Med-Tech Resource Inc	Police Supplies	186.20
Michael Larson	Legal Fees	1,911.00
Mid Dakota Rural Water	Airport and City Water Usage	16,746.00
Midway Parts	Street and Police Supplies	384.21
Montana Dakota Utilities	Gas, Electric, and Lights	4,172.79
New Creations	Finance Supplies	324.64
North Central Farmer's Elevator	Gas and Fuel	2,086.55
Northwest Pipe Fittings	Water Supplies	2,219.87
Potter County News	Finance and Pool Ads	130.67
Praxair	Ambulance Supplies	84.13
Public Safety Center	Police Supplies	89.62
Red River Grain	Street Supplies	58.60
Schlachter Lumber	Park Supplies	139.60
SD Dept of Revenue	Water Testing Fees	211.00
SD One Call	One Calls	10.50
SD Public Assurance Alliance	Property Insurance	33,790.07
SD Retirement System	Retirement and Penalty	2,703.99
SD Solid Waste Management	Dues	200.00
Servall	Police, Finance, Airport, & Ambulance Rugs	195.30
Taser Protect Life	Police Supplies	480.00
The Burg	Police Supplies	2.09
True Value	Street and Pool Supplies	237.78
US Postal Service	Water Bill Postage	212.16
Venture Communications	Phone, Fax, Internet, and Alarms	710.94
Verizon	Street and Police Phones	256.84
Vila's Superstore	Finance, Park, Street, Airport, & Pool Supplies	166.09
Wager, Rachel	EMT Class Reimbursement	400.00
Wex	Ambulance Fuel	394.27
TOTAL CHECKS		187,024.09

Moved by Everson, Larson seconded, motion carried to approve the minutes from September 6, 2016.

Moved by Larson, VanBockel seconded, motion carried to approve Accounts Payable with discussion on Bank of the West Sales Tax and Cholik Signs account.

Meeting was opened for Farm Bids. One bid was received from J & M Farms for \$70.00 per acre on the 75.86 acres that we measured back in 2011, for the total sum of \$5310.20. Motion by Bliese, Nagel seconded motion carried to approve this bid.

City Attorney Larson discussed Paul Nelson's new house address, 4 Nelson Lane, and keeping the lane private. Moved by Nagel, VanBockel seconded, motion carried to accept the name of Paul's drive

at his new house using the example of Deadwood which would keep it as a private drive under private maintenance.

Larson stated that the media policy looked good as it came from the SDPAA. Moved by Nagel, Larson seconded, motion carried to accept the media policy and make it a permanent part of the employee handbook.

The estate of Shirley Hawkinson asked for reimbursement for the repair on a 1993 Ford Escort of \$1,795.21. Moved by Nagel, VanBockel seconded (Everson nay), motion carried to since we haven't vacated our alley way with it that technically it is still a city alley way that we go ahead and reimburse those costs; amending to state the estate provide the value of the vehicle versus the cost of the repair and we pay the lower number; amended to include the Kelly Blue Book value \$1,503 suggested retail: Council will pay \$1,503 for the Ford Escort.

Kessler gave the police and code enforcement reports. The new car is just about **done**. It had to go to the factory to remake some mounts. Kessler hasn't had any new code enforcement reports. He stated the report doesn't look like much but he has been consumed by one particular case. Hause asked about a lost airplane in transit. Kessler reported that it was on the ground.

Anderson reported on some changes to the Mosquito grant of \$2,427, stating that it can be used on chemicals or equipment and with only a W9 form and proof of insurance. Moved by Bliese, VanBockel seconded, motion carried to **use accept** the Mosquito grant.

Moved by Nagel, Bliese seconded, motion carried to pay for an ad to put in the paper with the change to rubble site hours as of October 15th to 6pm and on October 31st to 5pm. Nagel asked if we are doing a Fall Clean Up. If there are people needing something hauled away they can contact the city.

Anderson reported that the water tower is progressing and the completion date is scheduled for the second week in November.

There was only one fuel bid from North Central Farmers Elevator for the following: Unleaded \$2.126, Ruby Field Master \$1.94, and #1 Ruby Field Master \$2.12. Moved by Hause, Bliese seconded motion carried to accept the bid from North Central Farmers Elevator.

Moved by Bliese, VanBockel seconded, motion carried to pay for motels, registration, and mileage for an EMT Conference the last weekend in October. Moved by VanBockel, Nagel seconded motion carried to put an ad in the paper for a new EMT class to see who is interested.

Hamburger reported that both power loads are in.

Ablott gave the Finance Officer's report. Moved by VanBockel, Everson seconded, motion carried to give Susanne Conradie, Deputy Finance Officer, a \$0.50 an hour raise for her six month review.

Moved by VanBockel, Everson seconded, motion carried to go with Wellmark Enhanced Blue 1000 Health Insurance with \$15,000 Life Insurance for \$7534.00 **per month**.

Moved by Bliese, VanBockel seconded, motion carried to advertise for bids for garbage pickup.

One building permit was presented to the Council from Kevin Geditz for a deck at 128 Hilltop Drive. Motion by VanBockel, Hause seconded, motion carried to approve this permit.

Motion by Bliese, Nagel seconded motion carried to go into executive session for personnel at 7:45 pm. Council reconvened at 8:35 pm.

In Round Table: Hause asked about the new stop sign at the west end of Division Street and how signage works in the city. Wuttke thinks we should visit with the school about signage. Hause asked when the guy that installed the sprinklers will be here to blow out the sprinklers. Bliese asked when the apps close for patrolman. They close today and the police committee will get together after the meeting. Nagel request that any of the vacated alleys that we currently have in the city to be ~~put on to be~~ reviewed at our next meeting so that we can move to have that taken care of with all land owners and returned to those people in order to not have further issues in that regard. Nagel asked if the Overhead at the park costs and the Streets on Exene costs were covered by what was moved. Anderson reported that the costs were covered. Hause asked if the pavers were still in town. Anderson reported that they will be coming back.

Motion by Bliese, Nagel seconded motion carried to adjourn at 8:43 PM.

Attest:

Witness

Daniell Ablott, Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor