

Pursuant to the due call and notice thereof, the City Council met in regular session on December 5, 2016 at 7:00 PM. Those present Mayor Bill Wuttke, Pat Everson, Fran VanBockel, Dawn Nagel, Mick Bliese and Bryan Hause. Also present were Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Mark Kessler, Police Chief, Tonya Mayou, Police Officer, and Rob Poeppel.

VOUCHERS PAYABLE

Payroll Expense by Department:

Finance Office	4,582.85
Parks	298.40
Police	5,893.34
Rubble Site	1,409.06
Sewer	2,906.36
Snow Removal	1,664.13
Streets	4,950.27
Water	2,405.70
Total Payroll Expense by Department	24,110.11

Net Payroll		17,159.21
AFLAC	Supplemental Insurance	465.11
Avera Occupational Medicine	Drug Testing	64.90
Bank of the West	Payroll Taxes and Sales Tax	5,645.23
Banyon Data System	Payroll Support	795.00
Bliese Machine Shop	Street Supplies	77.40
Cam-Wal Electric	Security Light	12.00
CDW Government	Police Supplies	981.14
Celerity	Airport & Fire Hall Internet	73.07
Child Support Services	Child Support	100.00
Colonial Research	Street Supplies	203.13
Communications Center	Police Supplies	3,692.96
Dakota Backup	Computer Backup	320.00
Dakota Farm & Ranch	Street, Park, Sewer, Ambulance, & Police Supplies	945.69
Dean's Repair	Police Repair	15.00
Fairfield Inn	Ambulance Conference	1,212.00
Gall's Inc	Police Supplies	386.92
Gas-N-Goodies	Police Car Washes	18.00
Geist, Lesley	Water Deposit Refund	62.18
Gettysburg Economic Development	BBB Taxes	1,893.19
Goldsmith Heck Engineers	Water Tower Project Fees	9,100.00
Heartland Waste Management	Garbage Fee	4,917.15
Hepper, Amanda	EMT Conference Reimbursement	175.85
Holzwarth Sales & Service	Street Supplies	251.44
John Deere Financial	Street Supplies	170.64
Johnson, Tember	EMT Conference Reimbursement	175.85
Light & Siren	Police Supplies	1,322.47
Logan Electric Inc	Siren Repair, Driveway Repair	3,788.00
Maguire Iron, Inc	Water Tower Project – Final Payment	104,360.00

Michael Larson	Legal Fees	577.50
Mid Dakota Rural Water	Airport and City Water Usage	12,195.00
Midway Parts	Street and Sewer Supplies	169.74
Midwest Alarm	Auditorium Alarm	78.00
Mike's Repair	Ambulance and Street Repair	1,094.30
Montana Dakota Utilities	Gas, Electric, and Lights	2,203.60
Neves Uniform	Police Supplies	506.93
New Creations	Finance, Water and Police Supplies	449.28
North Central Farmers Elevator	Gasoline and Fuel	2,050.06
Northwest Pipe Fittings	Park and Street Supplies	649.46
Poeppel, Anthony	Water Deposit Refund	100.00
Potter County News	Finance and Ambulance Ads	182.60
Praxair	Ambulance Supplies	225.50
Principal Financial Group	Life Insurance	150.87
Riteway/Business Forms	Finance Supplies	140.00
Schlachter Lumber	Street Supplies	140.16
SD Airport Management	2017 Dues	25.00
SD Ass of Code Enforcement	2017 Dues	40.00
SD Dept of Revenue	Water Testing Fees	75.00
SD Government Finance Officer	2017 Dues	70.00
SD Human Resource Assoc	2017 Dues	50.00
SD Municipal Attorney's Association	2017 Dues	20.00
SD Municipal League	2017 Dues	1,177.73
SD Municipal Street Maint Association	2017 Dues	35.00
SD One Call	One Calls	21.00
SD Police Chief's Assn	2017 Dues	93.96
SD Retirement System	Retirement and Penalty	2,978.95
SD Solid Waste Management	2017 Dues	200.00
Servall	Police, Finance, Airport, & Ambulance Rugs	117.85
Swier, Scott	Water Deposit Refund	91.85
Taser Product Life	Police Supplies	22.95
True Value	Street, Park, Finance, and Rubble Site Supplies	606.47
US Postal Service	Water Bill Postage	174.61
Venture Communications	Phone, Fax, Internet, and Alarms	722.79
Verizon	Street and Police Phones	556.54
Vila's Super Store	Finance, Police and Water Supplies	82.70
Watch Guard Digital	Police Supplies	53.00
Wellmark BCBS	Health Insurance	8,383.94
Wex	Ambulance Fuel	242.02
Zuber Refrigeration	Street Supplies	28.73
TOTAL CHECKS		195,166.62

Moved by Everson, VanBockel seconded, motion carried to approve Accounts Payable.

Moved by VanBockel, Bliese seconded, motion carried to approve the minutes from November 7, 2016.

Rob Poeppel addressed the Council regarding getting an easement or closing Bryson Street to build a grain bin. Motion by VanBockel, Everson seconded, motion carried to grant a 40 foot easement pending Michael Larson, City Attorney reviews the easement with Bobby Potts and is in agreement, Michael can then draw up the easement.

Nagel reported that the Employee Handbook Committee met with the EMT's and are now working on some legal information with the handbook so we can finalize that.

Ron Tobin sent a letter to the Council regarding payment for the tree he had removed in the alley. Moved by Bliese, VanBockel seconded (Everson and Hause nay), motion carried to pay \$500 to Ron Tobin pending a receipt from Don Frost stating \$500 is fair market value for the work that was done.

Kessler gave the police report. He has had a few dog complaints and a lot of cat complaints. Kessler asked to have a reminder put in the Potter County News to have the snow removal ordinance listed. Moved by VanBockel, Nagel seconded, motion carried to put the snow removal ordinance in the Potter County Newspaper.

Anderson asked that we figure out what the plans are for the future regarding airport expansion. He stated that four years ago we didn't have enough numbers to justify it. Anderson stated that the 1995 pay loader went down and they are finding out what is wrong with the motor. Federal Surplus has a new motor for \$3000.00. The first snow fall was a success.

Moved by Bliese, VanBockel seconded, motion carried to purchase New Surplus Engine if that is the most economical way to go forward.

There was only one fuel bid from North Central Farmers Elevator for the following: Unleaded \$2.066 Ruby Field Master \$2.04 and #1 Ruby Field Master \$2.25. Moved by Hause, Nagel seconded, motion carried to accept the bid from North Central Farmers Elevator.

Moved by Hause, Nagel seconded, motion carried to amend Ordinance 2016-11-1 Supplemental Appropriations Ordinance to increase the amount by \$10.00 to \$189,437.00 due to Code Enforcement Dues for 2017.

A 2nd reading of Supplemental Ordinance 2016-11-1 was presented to the Council. The Ordinance is to supplement the budgets of the following funds:

General Fund	Street Lighting	Repairs and Maintenance	\$2,000
General Fund	West Nile	Supplies	\$2,427
General Fund	Code Enforcement	Professional Service and Fees	\$510
General Fund	Legal	Professional Service and Fees	\$7,500
General Fund	Fire Department	Other Current Expenses	\$2,000
General Fund	Ambulance	Machinery and Equipment	\$50,000
Water	Water Fund	Improvements Other than Buildings	\$125,000
TOTAL Appropriations			\$189,437.00

Source of Funding

State Grant	\$2,427
Donations	\$31,305
Unassigned Fund Balance (General Funds)	\$155,705
Total Funding Sources	\$189,437

Roll Call Vote was Everson – aye, VanBockel – aye, Nagel – aye, Bliese – aye, Hause – aye, Larson – Not Present. Motion Carried.

Ablott reported on the need for a garbage rate increase due to the new Heartland Waste Management Contract and the 6.5% Sales tax. Ablott proposes dropping the city's share of the garbage from \$2.81 to \$2.71. Moved by Hause, Everson seconded, motion carried to raise the garbage rates to \$17 even.

NECOG Joint Cooperative agreement will be discussed at the 2nd Council meeting in December.

Moved by Hause, Everson seconded (VanBockel nay), motion carried to have the January Council meeting on January 3, 2017 at 7pm.

Two building permits were presented to the council; Judy Brown for a deck at 503 S Harrison and Terry Axsom for storage and fence at 407 W Lincoln. Moved by Hause, Bliese seconded, motion carried to approve these permits.

Motion by Bliese, Nagel seconded, motion carried to go into executive session for personnel at 7:50 pm. Council reconvened at 8:52.

Moved by VanBockel, Nagel seconded, motion carried to increase Mark's salary by \$1 an hour.

Moved by Everson, Bliese seconded, motion carried that everyone gets a 3% raise.

Moved by Everson, VanBockel seconded (Hause and Nagel nay), motion carried for Christmas Bonuses; full time get \$500 and all new hires get \$250 and all part timers (Julie, John and Ed) get \$75, and Tanya's was part of her hiring.

Correspondence: Ablott read the following from the City's Facebook Page: My name is Chad Edwards and I work for Maguire Iron, we painted your water tower. I attended the city council meeting on Monday and I wanted to tell all of you that it warmed my heart and soul that you took the time to say the pledge of allegiance before the meeting started. I think we need to get back to the way of our parents and teachers guided us through our formidable years and this was one of the things we were brought up to believe in. Thank you all.

Round Table: Nagel asked about follow for receipt of money from Jessica Larson for her water bill. Ablott reported that we have been receiving \$100 payments. Nagel stated on behalf of Beth Hamburger the EMT's will not be having a class. She did not have anybody from Gettysburg sign up. She did say that Brad was working with the Fireman to have one in January. Kessler reported in car camera trouble. Moved by VanBockel, Nagel seconded, motion carried to look into cameras up to \$5000 times two and the police committee to approve.

Motion by Bliese, VanBockel seconded motion carried to adjourn at 9:02 PM.

Attest:

Witness

Daniell Ablott, Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor