

Unapproved Minutes  
Gettysburg, South Dakota  
August, 2017

Pursuant to the due call and notice thereof, the City Council met in regular session on August 1, 2017 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson, Pat Everson, Fran VanBockel (joined meeting at 7:23), Dawn Nagel, and Bryan Hause. Also present were Russell Anderson, Maintenance Supervisor, Mark Kessler, Police Chief, Daniall Ablott, Finance Officer, Kara Williams, Economic Development, Alvin Phillips, LaDonna Phillips, Carl Hawkinson, Brandy Valentz, Marsha Johnston, Shanya Goebel, and Matt Goebel.

Moved by Everson, Larson seconded motion carried to approve the minutes from July 10, 2017.

VOUCHERS PAYABLE

**Payroll Expense by Department:**

Airport	73.24
Council	5,275.00
Finance Office	4,464.04
Parks	1,081.94
Police	6,558.03
Rubble Site	1,637.03
Sewer	1,450.99
Streets	8,235.79
Swim Pool	10,991.18
Water	2,146.60
<b>Total Payroll Expense by Department</b>	<b>41,913.84</b>
Net Payroll	30,898.30
AFLAC	Supplemental Insurance 470.96
Bank of the West	Payroll Taxes, Sales Tax, Safe Deposit Box 10,142.62
Bliese Machine Shop	Street Supplies 41.80
Cam-Wal Electric	Security Light 20.50
Child Support Service	Child Support 743.00
CLIA Laboratory Program	Ambulance Certification 150.00
Creative Product Source	Police Supplies 285.40
Dakota Farm & Ranch	Police, Street, Park, & Sewer Supplies 459.01
Dakota Fire & Equipment	Fire Extinguishers Repair 194.50
Dean's Repair	Police Repair 90.67
Ed Wager	Park Repair 1,258.12
Emergency Medical Products	Ambulance Supplies 237.29
Gall's Inc	Police Supplies 168.69
Gas N Goodies	Police Car Wash 8.00
Gettysburg Economic Development	BBB Taxes 4,066.46
Heartland Waste Management	Garbage Fee 6,146.82
John Deere Financial	Park & Street Repair 854.02
Keep It Safe	Computer Backup 160.00
Kohlman, Biersbach & Anderson	Audit 10,224.00
Logan Electric	Street Light Repair 590.50
Marco	Finance Supplies 184.40
Michael Larson	Legal Fees 375.00

Mid Dakota Rural Water	Airport and City Water	15,574.50
Midway Parts	Street and Park Repair	2,930.08
Mike's Repair	Street, Ambulance & Auditorium Supplies	1,386.94
Montana Dakota Utilities	Gas, Electric, and Lights	4,650.03
New Creations	Swimming Pool, Police and Finance Supplies	123.36
Norman, Christina	Water Deposit Refund	35.40
North Central Farmers Elevator	Gas and Fuel	2,031.47
Northern Plains	Street Supplies	18.00
Northwest Pipe	Water and Sewer Supplies	367.26
Pepsi Cola	Pool Supplies	173.67
Petty Cash	Police, Water, Finance Supplies	30.35
Potter County News	Finance and Police Advertising	136.84
Praxair	Ambulance Supplies	88.47
Principal Financial Group	Life Insurance	95.26
Red River Grain Company	Park Supplies	329.58
Rees Communication	Ambulance Repair	182.50
Schlachter Lumber	Street & Park Supplies	148.77
SD Department of Revenue	Water Testing	30.00
SD One Call	One Calls	19.95
SD Retirement System	Retirement	3,352.68
Servall	Rugs	112.11
ServiceMaster of Pierre	Finance Supplies	469.25
The Radar Shop	Police Supplies	86.00
Thomas Reuters	Police Supplies	164.00
US Postal Service	Water Bill Postage	178.35
Venture Communications	Phone, Fax, Internet, Alarm	940.63
Verizon Wireless	Street and Police Cell Phones	307.42
Vilas Superstore	Ambulance, Finance, Pool, and Park Supplies	557.82
Wellmark BCBS	Health Insurance	9,889.76
Wex Bank	Ambulance Fuel	430.78
Zuber Refrigeration	Fire Hall Repair	517.23
<b>TOTAL CHECKS</b>		<b>113,128.52</b>

Moved by Hause, Nagel seconded, motion carried to approve Accounts Payable.

Brandi Valentz addressed the council for permission to do a street dance and block off the area for a bean bag tournament during the day, have an outdoor luncheon and then have a band. Moved by Everson, Nagel seconded, motion carried to allow them to block off that block and be able to sell alcohol outside.

LaDonna Phillips addressed the council about submitting a claim for the sewer backing up into the basement. Alvin Phillips asked about trading all the expense they had cleaning for the \$400.00 street cut fee. Motion by Everson, Larson seconded (Hause – nay), motion carried to waive the \$400 excavation fee of the street.

Carl Hawkinson wanted to send out a big thank you to the city crew on the big water break. Carl stated that Marsha, Shanya, Matt, and I have come into an agreement to buy Lucy's Bar N Grill. Moved by Everson, Larson seconded, motion carried to advertise for a hearing to transfer the alcohol license.

Nagel addressed on behalf of the EMT's that they had a scoop stretcher fail on them. Moved by Everson, Nagel seconded, motion carried if we could follow up on the warranty with the one that is currently on there and moved that if it is not under warranty we are okay to purchase it for the EMT's.

Kessler gave the police report stating that other agency assists 99.9% of the time that is us helping the sheriff's office. Hause gave a report from the police committee.

Kessler said he has been getting calls for overhanging trees. The mowing has kept up everywhere else he has been. Kessler stated that Dollar General will be working on all ten lots this week.

Moved by Everson, VanBockel seconded (Hause and Nagel – nay), motion carried to allow fire pits in the city limits as long as they are covered.

Anderson gave his maintenance report. The Fire Siren was discussed. Anderson said Jensen's recommend the city seal the park this year to make it last longer. The pool closing date will be determined by the pool committee.

Anderson said that they have been fighting the zipper this year badly and asked about purchasing a new one for \$114,000. Moved by Hause to buy a new zipper and replace our old one. Hause amended his motion, Everson second, motion carried to advertise for bids on an asphalt grinder. Moved by Hause, Everson seconded, motion carried if we don't see anything other than this bid we give authorization to rent an asphalt grinder if the rent goes toward the purchase until the bids have been let.

Discussion was held on moving water in the right of ways, the water main break, testing valves flushing fire hydrants and household waste.

Nagel did text Julie Schaunaman, pool manager and received a reply from her regarding pool closing date. Moved by Hause, Nagel seconded, motion carried to close the pool on August 13.

There was one fuel bid from North Central Farmers Elevator for the following: Unleaded \$2.166, Ruby Field Master \$2.03. Moved by Hause, Larson seconded, motion carried to accept the bid from North Central Farmers Elevator.

Ablott gave the finance office report. Ablott discussed budget requests, and the capital outlay accumulation resolution. Worker's compensation for firefighters and EMT's was discussed. Moved by VanBockel, Nagel seconded (Hause – Nay), motion carried to approve ambulance write offs.

Moved by Hause, Larson seconded, motion carried to approve the building and excavation permits; Ryder Lemler - Fence at 513 Holly Drive, R & K Mechanical – Street Cut at 102 N Prospect.

Motioned by Everson, Larson seconded, motion carried to go into executive session for personnel at 8:16 pm. Council reconvened at 8:45 pm.

Round Table: Hause said thank you to Russell for getting the sand volleyball court ready to go for a volleyball tournament that is going to be up there on the 11<sup>th</sup>. Kessler said Ablott found the policy and procedures on her computer in its raw form. The SD Public Assurance Alliance in the

past has written these and all you have to do is change your name. The only other one we do have concerns the body cams. I am going to get a hold of them tomorrow and see if they can help me. Kessler said Don Knect is down for about 3 different things. Wuttke said that when Brandy brings the date back they are going to have the event if Tonya is not able to be back to help that night for you to know that you have all the authority to find help that night. Nagel said to bring a plan to the police committee on what you need for help. VanBockel said I am sorry I missed the police committee meeting Mark. It sounds like you are much more visible. We know you won't be able to be everywhere all the time. On the same token you know the job better than I do. So you have to decide how much is important. We definitely want to get you some help.

Motion by Hause, Larson seconded, motion carried to adjourn at 8:52 PM.

Attest:

Witness

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Daniell Ablott, Finance Officer  
Published at the approximate cost of \$

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Bill Wuttke, Mayor