

Unapproved Minutes
Gettysburg, South Dakota
November 6, 2017

Pursuant to the due call and notice thereof, the City Council met in regular session on November 6, 2017 at 7:00 PM. Those present Mayor Bill Wuttke, Pat Everson, Fran VanBockel, Dawn Nagel, Ryan Lake (joined meeting at 7:05) and Bryan Hause. Also present were Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Michael Larson, City Attorney, Curt Hamburger, Potter County Sherriff, Kara Williams, Economic Development, Dave Miller, Fire Chief of Sitka, AK Fire Department, and Mike Jager.

Moved by Everson, VanBockel seconded motion carried to approve the minutes from October 2, 2017.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport		229.02
Council		5,070.00
Finance Office		4,685.42
Parks		526.49
Police		3,680.54
Rubble Site		2,536.68
Sewer		2,383.00
Snow Removal		68.75
Streets		6,301.29
Water		2,818.81
Total Payroll Expense by Department		28,300.00
Net Payroll		19,367.67
AFLAC	Supplemental Insurance	470.96
Bank of the West	Payroll Taxes and Sales Tax	7,114.97
Best Western	Street Conference	171.98
Cam-Wal Electric	Security Light	20.50
Child Support Service	Child Support	668.00
Civil Air Patrol Magazine	Police Advertisement	50.00
Dakota Farm & Ranch	Police, Street, Park, Rubble Site & Water Supplies	691.77
DCI Credit Service	Payroll Deduction	150.00
Emergency Medical Products	Ambulance Supplies	340.18
Gas N Goodies	Police Car Washes	36.00
Gerber, Greg	Water Conference	50.40
Gettysburg Economic Development	BBB Taxes	2,118.40
Gettysburg Inn & Suites	Police Lodging	220.00
Hampton Inn – Spearfish	EMT Conference	1,192.00
Heartland Waste Management	Garbage Fee	6,522.21
John Deere Financial	Park and Street Repair	1,898.67
Insurance Benefits	Airport Insurance	1,534.00
Keep It Safe	Computer Backup	160.00
Kohlman, Biersbach, & Anderson	Audit	3,976.00
Knecht, Donald	Police Help	1,126.11
Marco	Copier Lease	184.40

Med Tech Resource	Police Supplies	144.20
Michael Todd & Company	Ambulance and Rubble Site Signs	607.59
Mid Dakota Rural Water	Airport and City Water	14,676.25
Midway Parts	Street Repair	175.52
Modern Marketing	Police Supplies	278.25
Montana Dakota Utilities	Gas, Electric, and Lights	4,627.82
Mueller System	Water Software Maintenance	787.50
New Creations	Ambulance Supplies	6.60
North Central Farmers Elevator	Fuel	2,164.34
Northwest Pipe	Park and Sewer Supplies	1,319.23
Potter County News	Finance, Police, and Council Advertising	817.05
Praxair	Ambulance Supplies	202.95
Principal Financial Group	Life Insurance	71.47
Red River Grain Company	Park Supplies	261.14
Rural Health Inc	Employee Vaccination	151.00
Sanitation Products	Street Replies	2,045.14
SD Department of Revenue	Water Testing	511.00
SD One Call	One Calls	8.40
Servall	Rugs	191.57
South Dakota Retirement System	Retirement	2,723.40
True Value	Water and Park Supplies	397.24
US Bank	Sewer Loan	8,930.13
US Postal Service	Water Bill Postage	178.07
Venture Communications	Phone, Fax, Internet, Alarm	785.74
Verizon Wireless	Street and Police Cell Phones	308.75
Vilas Superstore	Finance, Airport, Water, and Street Supplies	63.84
Wellmark BCBS	Health Insurance	8,317.22
Wex Bank	Ambulance Fuel	236.69
Wuttke, Bill	Website Fees	318.91
Zuber Refrigeration	Finance Repair	36.75
TOTAL CHECKS		99,407.98

Moved by Everson, Hause seconded motion carried to approve the vouchers payable after discussion on why cokes were purchased for hydrants.

The meeting was open to the public for the renewal of Liquor License to operate within the City of Gettysburg for 2018:

- City of Gettysburg Stan's Package (off-sale) Liquor
- City of Gettysburg Gettysburg Country Club Retail (on-sale) Liquor
- City of Gettysburg Vila's Superstore Package (off-sale) Liquor
- City of Gettysburg Mug's Bar & Grill Retail (on-sale) Liquor - Restaurant
- City of Gettysburg American Legion Retail (on-sale) Liquor
- City of Gettysburg Medicine Rock Retail (on-sale) Liquor – Restaurant
- City of Gettysburg Westside Firehouse Diner Retail (on-off sale) Wine
- City of Gettysburg Dollar General Retail (on-off sale) Wine

Moved by VanBockel, Nagel seconded, motion carried to approve these liquor licenses.

Curt Hamburger addressed the Council. He stated that he will cover until we figure out what is going on. Everson said he is more than happy to pay whatever whenever we can. Hamburger said he will address a contract when or if the time comes. Fill in officers were discussed.

Hamburger gave the police report. He stated we captured a kitty cat and we returned it to its owner. This weekend he had an ambulance call, a breaking and entering they are currently working, and sign accident. Hamburger asked what you want me to tell these guys to do other than the normal job. Wuttke said we want them working with you to help you guys out too. Nagel asked if there has been any luck with the breaking-ins. Hamburger said we can't do anything if we don't report it. Hamburg said I don't know why things don't get reported. If he knew that we wouldn't have the drug problem we are having now. We got a major drug problem here in town. Hamburger addressed the city police phones. VanBockel said she appreciates everything you are doing.

Moved by Hause, VanBockel seconded, motion carried to continue to provide Workman's Compensation for 34 firefighters and 15 EMT's as long as there is a roster provided.

Wuttke reported that he contacted the insurance adjuster and Wuttke is trying to set up a time so he can get down here to meet with us regarding Bobby and Jaimie Simon's claim.

Anderson gave his maintenance report. Moved by VanBockel, Everson seconded motion carried to give Allen Pope his six month raise.

Anderson reported on the airport meeting last Tuesday and to keep our entitlement going we are going to have to do the consultant selection again for a 5 year. Moved by VanBockel, Lake seconded to go forward with process for an Airport Consultant.

Anderson stated that Wuttke and he met with Central Plains Water Development Board on the storm water project and they did commit on \$20,000 now and maybe more later. Wuttke said we have to furnish them with bills for the pipe. Anderson discussed the FEMA grant for this project.

Moved by Hause, VanBockel seconded, motion carried for permission have the City Attorney put an ordinance together on crack filling and street sealing to make this on a 6 year rotational basis so that we continue to maintain our street, and would like the ordinance to read 33,000 square yards per year give or take and that could easily be budgeted.

Anderson said we will not be giving out any regrind. The lead and copper water sampling report was discussed.

Moved by VanBockel, Everson seconded, motion carried to approve the first reading of Supplemental Budget Ordinance 2017-11-1.

There was one fuel bid from North Central Farmers Elevator for the following: Unleaded \$2.375, Ruby Field Master \$2.32 and #1 Ruby Field Master \$2.55. Moved by Hause, Nagel seconded, motion carried to accept the bid from North Central Farmers Elevator.

Ablott gave the finance office report. Moved by Nagel, Lake seconded, motion carried to advertise for the hay land bid at the airport. Moved by Hause, Nagel seconded, motion carried to do the end of year meeting on December 27 at 7pm.

Moved by Nagel, VanBockel seconded, motion carried to approve a credit card with a \$500 monthly limit with monthly reporting to the council for approval and review of the statements with the President, Mayor, and Finance Officer as signors on the credit card.

Moved by VanBockel, Nagel seconded (Hause – nay), motion carried to approve ambulance write offs.

Moved Everson, Hause seconded, motion carried to approve the moving and excavation permits for Logan Electric to move a trailer house from 208 S Potter to 308 N Main St, Rex Lower to move a trailer house from 601 E Lincoln Ave to 31050 169th St and R & K Mechanical to dig up the street to replace a sewer at 102 High Street.

Motion by Everson, VanBockel seconded, motion carried to go into executive session for personnel and legal at 7:46 pm. Council reconvened at 8:20pm.

Correspondence: Ablott received a letter from AT&T discussing the lease and forwarded it on to Michael Larson and stated it will be discussed at the next meeting.

Round Table: Nagel wanted to thank Kara with the Economic Development for providing the updated balance sheet. Kara stated we are still working on the website for the Development Corp and Chamber and our developer is taking a little bit longer than anticipated. So just to get something up for hunting season we've done a quick page at gettysburgsd.us. People should be trying to get on the City of Gettysburg URL and then our URL because it takes the website that we didn't like further down the list. Wuttke said Gail Larson is improving very slowly.

Motion by Nagel, VanBockel seconded, motion carried to adjourn at 8:21 PM.

Attest:

Witness

Daniell Ablott, Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor