

Unapproved Minutes  
Gettysburg, South Dakota  
December 4, 2017

Pursuant to the due call and notice thereof, the City Council met in regular session on December 4, 2017 at 7:00 PM. Those present Mayor Bill Wuttke, Ron Larson (via phone), Pat Everson, Dawn Nagel, and Ryan Lake. Also present were Mark Kessler, Chief of Police, Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Kara Williams, Economic Development, and Art Beringer.

Moved by Everson, Lake seconded motion carried to approve the minutes from November 6, 2017 with the following roll call vote: Everson – yea, Nagel – Yea, Lake – Yea, Larson - Yea.

VOUCHERS PAYABLE

**Payroll Expense by Department:**

Airport		119.49
Ambulance		241.02
Finance Office		3,181.80
Parks		556.57
Police		3,680.54
Rubble Site		1,652.68
Sewer		3,674.51
Streets		4,586.90
Water		5,106.22
Total Payroll Expense by Department		22,799.73
Net Payroll		15,255.11
AFLAC	Supplemental Insurance	470.96
Bank of the West	Payroll Taxes and Sales Tax	5,369.70
Banyon Data System	Payroll Support	795.00
Cam-Wal Electric	Security Light	20.50
Child Support Service	Child Support	668.00
Civil Air Patrol Magazine	Airport Advertisement	100.00
Dakota Farm & Ranch	Street, Park, Ambulance & Water Supplies	540.73
Davis, W Scott	Police Help	748.88
Dean's Repair	Police Repair	108.79
DENR	Water Exam	10.00
Gallagher, Bill	Police Help	1,520.40
Gas N Goodies	Police Car Washes	18.00
Gettysburg Economic Development	BBB Taxes	1,463.90
Gettysburg Inn & Suites	Police Lodging	1,045.00
Hampton Inn – Spearfish	EMT Conference	596.00
Heartland Waste Management	Garbage Fee	6,184.73
Keep It Safe	Computer Backup	160.00
Mid Dakota Rural Water	Airport and City Water	14,142.50
Midway Parts	Street Repair	9.53
Midwest Alarm	Auditorium Alarm	78.00
Modern Marketing	Police Supplies	170.82
Montana Dakota Utilities	Gas, Electric, and Lights	4,993.54
New Creations	Water Supplies	6.19

North Central Farmers Elevator	Fuel	2,672.99
Northern Plain Coop	Snow Removal Supplies	955.50
Northwest Pipe	Water and Auditorium Supplies	455.70
Praxair	Ambulance Supplies	86.10
Principal Financial Group	Life Insurance	71.47
Riteway Business Forms	Finance Supplies	146.00
Sanitation Products	Street Repairs	47.87
Schatz Electric	Airport Repairs	272.00
Schlachter, Kathleen	EMT Conference	271.00
SD Airport Management	Membership Dues	25.00
SD Assn of Code Enforcement	Membership Dues	40.00
SD Department of Revenue	Water Testing	60.00
SD Government Finance Officer	Membership Dues	70.00
SD Human Resource Association	Membership Dues	50.00
SD Municipal Street Association	Membership Dues	35.00
SD One Call	One Calls	21.00
Servall	Rugs	112.43
South Dakota Federal Property Agency	Water Supplies	106.75
South Dakota Municipal League	Membership Dues	1,204.92
South Dakota Municipal Attorney Assoc	Membership Dues	20.00
South Dakota Police Chief Association	Membership Dues	93.63
South Dakota Retirement System	Retirement	2,808.22
US Postal Service	Water Bill Postage & Stamps	592.50
Venture Communications	Phone, Fax, Internet, Alarm	786.39
Verizon Wireless	Street and Police Cell Phones	308.75
Vilas Superstore	Police, Park, Water & Finance Supplies	39.32
Wellmark BCBS	Health Insurance	8,442.41
Wex Bank	Ambulance Fuel	297.11
<b>TOTAL CHECKS</b>		<b>74,568.34</b>

Moved by Nagel, Everson seconded motion carried to approve the vouchers payable with the following roll call vote: Everson – yea, Nagel – Yea, Lake – Yea, Larson - Yea.

One bid for hay land was received for the years 2018 to 2022. Moved by Everson, Lake seconded, motion carried to approve Beringer Farms bid of \$1400 each year for 40 acres more or less of hay land at the Civil War Battle Site with the following roll call vote: Lake– yea, Nagel – Yea, Everson – Yea, Larson - Yea. Moved by Lake, Nagel seconded, motion carried to approve Beringer Farms bid of \$800 each year for 20 acres more or less for hay land at the airport with the following roll call vote: Everson – yea, Nagel – Yea, Lake – Yea, Larson - Yea.

One proposal was received for Aviation Planning Services and Engineering Services for the Gettysburg Municipal Airport. Moved by Everson, Lake seconded, motion carried to approve KLJ Engineering with the following roll call vote: Lake – yea, Nagel – Yea, Everson – Yea, Larson - Yea.

Anderson gave his maintenance report. He asked to purchase picnic tables. Moved by Nagel, Lake seconded, motion carried to order ten picnic tables in red steel with 4 being wheel chair accessible tables and 6 regular picnic tables at 8 foot lengths with the following roll call vote: Lake – yea, Nagel – Yea, Everson – Yea, Larson - Yea.

Anderson spoke with Dean VanDeWiele who would like to get with 3 council members and the mayor in January regarding the 212 project. A date was discussed.

The changes to the AT & T lease for equipment on the water tower were discussed. Moved by Nagel, Lake seconded, motion carried to table this discussion pending more information after discussion asking Michael to attend the next meeting with the following roll call vote: Nagel – yea, Everson – Yea, Lake – Yea, Larson - Yea.

A 2<sup>nd</sup> reading of Supplemental Ordinance 2017-11-1 was presented to the Council.

The Ordinance is to supplement the budgets of the following funds:

General Fund	Street	Improvements Other Than Buildings	\$138,544.64
General Fund	Debt Service	Principal	\$18,062.59
TOTAL Appropriations			\$156,607.23

Source of Funding:

Unassigned Fund Balance (General Funds)	\$156,607.23
Total Funding Sources	\$156,607.23

Roll Call Vote was Everson– yea, Nagel – Yea, Lake – Yea, Larson – Yea, VanBockel – Not Present. Motion Carried.

There was one fuel bid from North Central Farmers Elevator for the following: Unleaded \$2.195, Ruby Field Master \$2.30 and #1 Ruby Field Master \$2.58. Moved by Larson, Nagel seconded, motion carried to accept the bid from North Central Farmers Elevator with the following roll call vote: Larson – yea, Lake – Yea, Nagel – Yea, Everson - Yea.

Ablott gave the finance office report asking if everyone received the Fire Department and EMT Rosters. Nagel asked to have the rosters recorded in the minutes at the next meeting.

Moved by Everson, Nagel seconded, motion carried to approve ambulance write offs with the following roll call vote: Everson – yea, Nagel – Yea, Lake – Yea, Larson - Yea.

Moved Nagel, Larson seconded, motion carried to approve the building and demolition permits for Logan Electric for a kitchen addition at 113 W Garfield Ave, Russell Anderson for a storage shed at 101 S Oaks St and Don Hericks remove a school house and gas station at 16383 310<sup>th</sup> Avenue with the following roll call vote: Everson– yea, Nagel – Yea, Lake – Yea, Larson - Yea.

Moved by Everson, Nagel seconded motion carried to advertise for a member for ward 3 with the following roll call vote: Larson– yea, Lake– Yea, Nagel – Yea, Everson - Yea.

Motion by Everson, Nagel seconded, motion carried to go into executive session for personnel and legal at 7:35 pm with the following roll call vote: Larson – yea, Lake – Yea, Nagel – Yea, Everson - Yea. Council reconvened at 8:35

Moved by Everson, Lake seconded, motion carried to give all seasonal / full time employees not the lifeguards a 3% raise with the following roll call vote: Larson – yea, Lake – Yea, Nagel – Yea, Everson - Yea.

Moved by Lake, Everson seconded, motion carried to leave bonuses the same except for Craig Diegel, Ed Deknikker, and Julie Schaunaman raising them from \$75.00 to \$125.00 and Allen

Pope a \$300.00 bonus with the following roll call vote: Everson – yea, Nagel – Yea, Lake – Yea, Larson - Yea.

Round Table: Lake was asked and they didn't know it was okay to dump deer carcasses at the dump at the shop and he didn't have an answer for them at the time and they also commented that there was stuff there that they didn't think was household garbage. Anderson said they took it all. Nagel is seeking clarification in our packets we had some information from Vonni Kallemeyn with the Waste Management Program and you had some stuff from the Urban & Community Forestry Grant Application and what those are for and what you would like us to do with them. Ablott stated on the Waste Management Form she spoke with Jim Wendt and he said that it is for your information only. They will be publishing this in the newspapers we don't have to do anything with it. The Urban and Forestry Grant information Anderson asked to put in your packets to review. Larson wanted to thank you guys for hanging on for me.

Moved by Nagel, Larson seconded, motion carried to accept Mark Kessler's resignation from the Gettysburg Police Department with the following roll call vote: Larson – yea, Lake – Yea, Nagel – Yea, Everson - Yea.

Motion by Nagel, Larson seconded, motion carried to adjourn at 8:41 PM with the following roll call vote: Larson – yea, Lake – Yea, Everson – Yea, Nagel - Yea.

Attest:

Witness

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Daniell Ablott, Finance Officer  
Published at the approximate cost of \$

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Bill Wuttke, Mayor