

Unapproved Minutes
Gettysburg, South Dakota
February 5, 2018

Pursuant to the due call and notice thereof, the City Council met in regular session on February 5, 2018 at 7:00 PM. Those present Mayor Bill Wuttke, Pat Everson, Fran VanBockel, Dawn Nagel, Ryan Lake, and Adam Roseland. Also present were Dave Mogard, Chief of Police, Nick Myers, Police Deputy, Russell Anderson, Maintenance Supervisor, Susanne Conradie, Deputy Finance Officer, Michael Larson, City Attorney, Kara Williams, Economic Development, Todd Goldsmith, KLJ, and Mike Jager.

Oath of Office was given to Adam Roseland by Mayor Wuttke.

Minutes were not included in Council's packets and will be approved at the next meeting.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	37.72
Ambulance	397.15
Council	4,651.67
Finance Office	3,848.15
Police	3,666.66
Rubble Site	1,196.74
Sewer	3,935.64
Snow Removal	904.66
Streets	2,098.19
Swimming Pool	297.88
Water	7,123.06
Total Payroll Expense by Department	28,157.52
Net Payroll	20,087.81
AFLAC	Supplemental Insurance 470.96
Bank of the West	Payroll Taxes and Sales Tax 6,183.64
Banyon Data System	Water Device Support 1,090.00
Cam-Wal Electric	Lighting 20.50
Child Support Service	Payroll Deduction 568.00
Dakota Farm & Ranch Supplies	Street, Finance, Snow Removal and Airport Supplies 1,316.09
DCI Credit Service	Payroll Deduction 150.00
Division of Agricultural Services	West Nile Certification 60.00
Dollar General	Finance Supplies 36.85
Emergency Medical Products	Ambulance Supplies 564.98
Gall's	Police Supplies 2,056.95
Gas N Goodies	Police and Ambulance Supplies 86.08
Gettysburg Collision Center	Police Repair 100.00
Gettysburg Economic Development	BBB Taxes 1,770.96
Heartland Waste	Garbage Fee 6,064.81
John Deere Financial	Snow Removal Supplies 19.71
Keep It Safe	Computer Backup 160.00
Lake Area Door	Fire Hall Repair 571.43
Logan Electric	Lighting Repair 835.42
Marco	Finance Supplies 184.40
Medicine Rock Senior Center	Stipend 3,000.00
Michael Larson	Legal Fees 810.00
Mid Dakota Rural Water	City and Airport Water 14,471.75
Midway Parts	Street and Police Repair 422.22
Montana Dakota Utilities	Gas, Electric and Lighting 6,942.12

New Creations	Ambulance Supplies	141.27
Potter County Auditor	NECOG Dues	581.00
Potter County News	Council, Finance, and Police Advertising	392.55
Praxair	Ambulance Supplies	88.70
Principal Financial Group	Life Insurance	66.15
R & K Mechanical	Water Supplies	20.24
Schlachter Lumber	Park, Street, and Police Supplies	1,333.05
SD Department of Revenue	Water Testing	181.00
SD Worker's Comp Fund	Workers Compensation	9,712.00
SD Water and Wastewater	Sewer Training	60.00
Servall	Finance, Airport, Ambulance, and Police Supplies	112.11
South Dakota One Call	Water Locate Fees	6.30
South Dakota Retirement System	Retirement	3,106.10
True Value	Police and Street Supplies	485.07
US Bank	Sewer Loan	8,930.13
US Postal Service	Water Supplies	169.12
Venture Communications	Phones, Faxes, and Internet Services	786.80
Verizon	Street and Police Phones	309.09
Vilas Drug	Ambulance Supplies	66.72
Vilas Superstore	Finance, Airport, Water, Police, and Ambulance Supplies	122.00
Wellmark BCBS	Health Insurance	7,244.90
Wex Bank	Ambulance Fuel	271.02
Zuber Refrigeration	Fire Hall Repair	123.53
TOTAL CHECKS		102,353.53

Moved by Everson, VanBockel seconded motion carried to approve the vouchers payable.

Two bids for the drainage project were presented: Northwest Pipe Fittings Inc of Huron for \$279,745.04 and Logan Electric for \$304,692.61 (after the meeting, Anderson noted the initial bid included sales tax, therefore bid was \$286,096.35.) Moved by Everson, Roseland seconded, motion carried to accept low bid.

Todd Goldsmith from KLJ Engineering addressed the council regarding several proposals. Moved by VanBockel, Lake seconded, motion carried to accept the proposal for the airport fuel system.

Goldsmith discussed a drainage project study for the Highway 212 project. Moved by Roseland, Nagel seconded, motion carried to table the proposal for drainage study.

Moved by Everson, Roseland seconded, motion carried to proceed with the manhole replacement proposal.

Moved by VanBockel, Nagel seconded, motion carried to go forward with the city map.

Moved by Lake, Roseland seconded, motion carried to that we get one credit card with Great Western with a \$500.00 minimum, \$750.00 max and the three signors are on the account are the mayor, the finance office, and the president of the council, and the mayor's name is the one that is embossed on the card with the City of Gettysburg.

Moved by Everson, VanBockel seconded, motion carried to send these to collections.

Mogard gave his police report. Mogard introduced our new officer, Nick Myers from Gregory. Moved by VanBockel, Nagel seconded, motion carried to approve the purchase of Crime Star incident software for \$1,450.00 with discussion. Mogard reported on coyotes in town. Mogard discussed trapping cats, domestic violence training Mogard and Myers will be attending, and Tahoe maintenance. Moved by Everson, VanBockel seconded, motion carried for Mogard on May 8 to attend Laser Instructor Training in Huron and offer our services to other departments at a charge to help repay for \$429 registration fee.

Anderson gave his maintenance report. Moved by VanBockel, Lake seconded, motion carried to have Greg Gerber attend Waster Water Training in Chamberlain on February 20 to 22, 2018.

Moved by Nagel, Lake seconded to advertise for a pool manager and for other pool personnel. Nagel withdraws her other motion. Moved by Nagel, Roseland seconded, motion carried to accept Julie Schaunaman's resignation as pool manager. Moved by Nagel, Lake seconded, motion carried to advertise for pool manager and pool personnel as far as lifeguards and such with discussion.

Anderson discussed updating the Bobcat and pay loader. Moved by Everson, VanBockel seconded to advertise for lease to purchase for a loader giving Russell the ability to put the ad together.

Moved by Lake, Nagel seconded, motion carried to advertise for the rubble site permit renewal.

Excavation Permits and other charges to the contractor were discussed. Moved by Nagel, Lake seconded, motion carried to table the excavation permit and water tapping fee until the March meeting.

Conradie gave the finance office report. The District Meeting will be in Selby on March 22 at 6pm. Moved by VanBockel, Everson seconded, motion carried for ambulance write offs of \$1,046.17.

Moved by Nagel, VanBockel seconded, motion carried to add Eric Butz to the fire department roster.

Moved by VanBockel, Everson seconded, motion carried to hire Nick Myers at \$34,500 with a 3% raise at the end of 6 month probation and the normal 2 – 3% raise at the end of the year.

Round Table: Roseland said he is glad to be here. Lake said he had been asked what he knew about trapping cats and he said no it is about taking care of the cats in town. Nagel said she had been getting the same concerns and about the abandoned buildings that have issues that we need to address. Everson asked if we had a bunch of traps or if we needed to buy some. Mogard said we have 4 of them and then kennels to put them in after we trapped them.

Motion by Roseland, VanBockel seconded, motion carried to adjourn at 8:25 PM.

Attest:

Witness

Daniall Ablott, Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor