

Unapproved Minutes
Gettysburg, South Dakota
May 7, 2018

Pursuant to the due call and notice thereof, the City Council met in regular session on May 7, 2018 at 7:00 PM. Those present were Mayor Bill Wuttke, Ron Larson, Fran VanBockel, Dawn Nagel, and Adam Roseland. Also present were Dave Mogard, Chief of Police, Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Beth Hamburger, Ambulance Director, Kara Williams, Economic Development, Mike Jager, Phillip Nagel, Tyler Fischer, Blake Robbenolt, and Kathleen Schlachter.

Moved by Nagel, Roseland seconded motion carried to approve the minutes from April 2, 2018.

VOUCHERS PAYABLE

Payroll Expense by Department:

Ambulance		348.89
Council		5,279.17
Finance Office		3,417.15
Parks		255.85
Police		6,541.66
Rubble Site		304.93
Sewer		3,444.38
Snow Removal		2,673.80
Streets		5,042.62
Swimming Pool		347.43
Water		3,501.78
Total Payroll Expense by Department		31,157.66
Net Payroll		22,258.77
AFLAC	Supplemental Insurance	470.96
Agtegra	Street Supplies	2,724.92
American Red Cross	Pool Supplies	200.00
Axon Enterprise	Police Supplies	2,235.00
Bank of the West	Payroll Taxes and Sales Tax	6,076.48
Cam-Wal Electric	Lighting	22.00
Child Support Service	Payroll Deduction	568.00
Dakota Farm & Ranch Supplies	Street, Water, Snow Removal, Park, Police & Sewer Supplies	854.43
DCI Credit Service	Payroll Deduction	150.00
Decker Repair & Welding	Street Supplies	71.95
EASYIDCARD.COM	Police Supplies	20.00
Galls Inc	Police Supplies	338.19
Gas N Goodies	Police Carwashes	81.00
Gettysburg Collision Center	Police Repair	211.18
Gettysburg Economic Development	BBB Taxes	132.48
Heartland Waste	Garbage Fee	5,915.31
John Deere Financial	Park Supplies	137.82
Jost, Tyler	Water Conference	84.00
Keep It Safe	Computer Backup	160.00
KLJ Engineering	Airport and Street Fees	6,367.50
Logan Electric	Street Supplies	27.03
Marco	Finance Supplies	211.31
McLeod's Printing & Supply	Police Supplies	86.75
Med-Tech Resource Inc	Police Supplies	36.79
Mid Dakota Rural Water	City and Airport Water	15,215.50
Midway Parts	Street, Parks, and Police Supplies	826.92
Midwest Alarm	Auditorium Fee	595.00

Midwest Playscapes	Park Supplies	9,867.00
Mogard, Dave	Police Supplies	26.00
Montana Dakota Utilities	Gas, Electric and Lighting	5,920.10
Northwest Pipe Fittings, Inc	Water and Street Supplies	26,655.77
Potter County News	Finance, Street, and Pool Ads	601.02
Praxair	Ambulance Supplies	84.16
Principal Financial Group	Life Insurance	79.40
R & K Mechanical	Sewer Supplies	23.70
Riteway Business Forms	Finance and Water Supplies	1,478.85
Sam's Club	Pool Supplies	45.00
Schlachter Lumber	Street Supplies	223.39
SD Department of Revenue	Water Testing and Malt Beverage License Fee	361.00
SD Government Finance Officer	Finance Conference	150.00
SD Human Resource Association	Finance Conference	100.00
SD Public Assurance Alliance	Insurance Addition	100.00
Servall	Finance, Airport, Ambulance, and Police Supplies	113.49
South Dakota One Call	Water Locate Fees	2.10
South Dakota Retirement System	Retirement	3,445.78
Titan Machinery	Snow Removal Equipment	31,682.69
True Value	Police, Street, Airport, and Finance Supplies	883.11
US Bank	Sewer Loan	8,930.13
US Postal Service	Water Supplies	171.08
Venture Communications	Phones, Faxes, and Internet Services	798.40
Verizon	Street and Police Phones	288.79
Vilas Superstore	Water, Ambulance, Police and Street Supplies	57.73
Wellmark BCBS	Health Insurance	11,308.41
Wex Bank	Ambulance Fuel	320.99
Wheelhouse Plumbing	Sewer Supplies	716.84
TOTAL CHECKS		170,514.22

Moved by Larson, VanBockel seconded, motion carried to approve the vouchers payable.

Moved by Larson, Nagel seconded, motion carried to approve the Retail (on-off sale) Malt Beverage, for Dollar General.

Motion by VanBockel, Roseland seconded, motion carried to adjourn the 110th council at 7:03 PM.

Mayor Wuttke called the first meeting of the 111th Council to order. Present at this meeting were Mayor Bill Wuttke, Ron Larson, Fran VanBockel, Dawn Nagel, Kelly Archer (joined meeting at 7:19) and Adam Roseland. Also present were Dave Mogard, Chief of Police, Russell Anderson, Maintenance Supervisor, Daniall Ablott, Finance Officer, Beth Hamburger, Ambulance Director, Kara Williams, Economic Development, Todd Goldsmith, KLJ Engineers (joined meeting at 7:08), Ed Wager (joined meeting at 7:08), Mike Jager, Phillip Nagel, Tyler Fischer, Blake Robbenolt, Josh Zweber (joined meeting at 7:22) and Kathleen Schlachter.

Nominations were open for the President and Vice President of the Council. Moved by Nagel, Larson, seconded, motion carried to nominate Fran VanBockel as President of the Council. Moved by VanBockel, Roseland seconded, motion carried to nominate Dawn Nagel as Vice President of the Council.

Mayor Wuttke read the list of appointed positions for the following:

- Airport Manager: Russell Anderson
- Assistant Airport Manager: Michael Fischer and Tyler Fischer
- Attorney: Michael and Sarah Larson
- Official Depositories: Bank of the West and Great Western Bank
- Health Officer: Robert Scheckler
- Official Newspaper: Potter County News

Mayor Wuttke then read the Council Appointments:

- Airport: Wuttke, Larson, and Nagel
- Animal Control: Nagel and Archer
- Parks and Recreation: Everson, Roseland, and Nagel
- Building Permits: Archer and Larson
- Economic Development: Wuttke, VanBockel, and Roseland
- Finance Office and Maintenance Building: Wuttke, Larson, and VanBockel
- Fire Department and Auditorium: Larson and Archer
- Health and Safety and Drug Policy: Nagel and VanBockel
- Law Enforcement: Wuttke, Everson, and VanBockel
- Rubble Site: Nagel and Archer
- Streets: Roseland and Everson
- Water and Wastewater: Roseland and Everson
- 5-Year Planning Commission: Nagel, Roseland, and Wuttke

Motion by VanBockel, Roseland seconded, motion carried to approve committee appointments adding Dawn Nagel to Parks and Recreation.

Beth Hamburger reminded the council of EMS Week and the event on May 21, 2018, 6:00pm at the baseball park with hotdogs and an obstacle course. Hamburger explained Code Red Procedure. Philip Nagel and Tyler Fischer explained the Who's Responding application the firefighters use in addition to pagers. Adding the EMT's to this application was discussed. Moved by VanBockel to add the EMT's to the Who's Responding application. VanBockel cancelled motion. Firefighters will discuss how to divide up costs.

Oath of Office was given to Kelly Archer by Mayor Wuttke.

Todd Goldsmith, KLJ Engineers addressed the council regarding bids for the street project. Moved by Nagel, VanBockel seconded, motion carried to advertise on the 17th and the 24th and open the bids on the 31st of May at 3:30pm for bidding on the street project.

Mogard gave his police report. Moved by VanBockel, Roseland seconded, motion carried to donate \$200.00 to the K9 fund. Mogard discussed an insurance policy for first responders that if anyone is killed in the line of duty it would give the family \$5000.00 and it wouldn't cost them anything. Mogard reported on security systems for the fire hall and other city property. Moved by Roseland, Nagel seconded, motion carried to table the surveillance cameras until next month with discussion about talking across departments about where and what is needed.

Tyler Fischer addressed the council on the Sportsman Club side of things about trying to find a spot closer to town for the High School Sportsman Club and maybe using the Civil War Site for Clay Target Practice and an Archery Range.

Mogard reported that letters have been sent out for Code Enforcement to clean up properties.

The animal control committee will look into how they wish to re-word the existing ordinance on allowing livestock animals in town.

The American Legion Annex was discussed.

Anderson gave his maintenance report. Moved by VanBockel, Larson seconded, motion carried to accept the State Contract for the Brooming of the Highway.

There was one fuel bid from Agtegra for the following: Unleaded \$2.605, Ruby Field Master \$2.62. Moved by Larson, Roseland seconded, motion carried to accept the bid from Agtegra.

Anderson discussed the date to open the swimming pool. Moved by Nagel, Roseland seconded to advertise pool opening based on the decision of the pool committee and manager.

Ablott gave the finance officer's report. Moved by VanBockel, Roseland seconded, motion carried to approve the malt beverage licenses for 2018 / 2019 for Gas N Goodies, Liberty Lanes, Stan's, Westside Firehouse Diner, and 212 Mini Mall.

Moved by VanBockel, Nagel seconded, motion carried to approve ambulance write-offs in the amount of \$1,900.36 with discussion.

Ablott asked about leasing a new copier at City Hall. Moved by VanBockel, Larson seconded, motion carried to go forward with a lease for a new copier with discussion on moving the old copier to the maintenance shop.

Moved by VanBockel, Nagel seconded, motion carried to approve the following building permits; David Larson – concrete driveway at 301 E King Ave, Chad and Kayla Pitlick – fence at 208 S Exene St.

Motioned by Roseland, Larson seconded, motion carried to go into executive session for personnel at 8:30 pm. Council reconvened at 8:48 pm.

Moved by Roseland, Nagel seconded, motion carried to hire Leah Mogard and Joey Wheeler at \$9.00 an hour each for lifeguard and additionally hire Peyton Drew at \$10.00 an hour for lifeguard.

Round Table: VanBockel welcomed Archer. Archer asked to put on the agenda a part of the finances and explain how it works.

Public Comment: Kathleen Schlachter appreciates the council addressing the chickens. Schlachter's recommendation is no more than 5, no roosters, and they have to be fenced in.

Motion by Nagel, Roseland seconded, motion carried to adjourn at 8:55 PM.

Attest:

Witness

Daniell Ablott, Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor