

Pursuant to the due call and notice thereof, the City Council met in regular session on September 5, 2018, at 7:00 PM. Those present were Mayor Bill Wuttke, Ron Larson, Pat Everson, Fran VanBockel, Kelly Archer and Adam Roseland. Also present were Dave Mogard, Chief of Police, Allen Robbennolt, Officer, Russell Anderson, Maintenance Supervisor, Sheila Schatz, Finance Officer, and Kara Williams, Economic Development.

Moved by Everson, VanBockel seconded, motion carried to approve the minutes of August 8 and August 20, 2018, pending one correction on August 8, 2018, minutes. No discussions.

Correction August 8, 2018, minutes:

Page 3 – Line 24 - Moved by VanBockel, Everson seconded, motion carried to move forward with painting outside of the old library and to see what it is going to take to get some further inside work done. (Not painting of “inside” of the old library)

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	156.70
Ambulance	1,438.51
Council	0.00
Finance Office	1,983.40
Parks	3,203.73
Police	6,176.66
Rubble Site	666.19
Sewer	2,829.08
Streets	4,709.72
Swimming Pool	5,579.16
Water	5,603.65
Total Payroll Expense by Department	32,346.80

Net Payroll		23,701.55
Aflac	Insurance	864.44
Bank of the West	Payroll Taxes and Sales Tax	7,308.19
Breelle Braw	Water Deposit Refund	100.00
Brown Agronomy	Park Supplies	763.72
Capital Sports	Park Supplies	549.97
Carquest	Street Repairs	32.39
Child Support Service	Payroll Deduction	568.00
Dakota Farm & Ranch Supplies	Water, Sewer and Street Repairs/Maintenance	1,088.54
Dakota Farm & Ranch Supplies	Street, Park, Police, and Water Supplies	1,210.76
Daniall Ablott	Mileage	183.66
Dean's Repair	Police Repairs/Maintenance	123.79
Decker Repair & Welding	Street Supplies & Repairs/Maintenance	984.53
Dollar General	Pool Supplies	19.00
Don Frost	Auditorium Gym Floors	1,000.00
Emergency Medical Products, Inc.	Ambulance Supplies	748.56
Galls, Inc.	Police Supplies	613.25
Gas N Goodies	Police Car Washes	29.00
Gettysburg Economic Development	BBB Taxes	4,690.71
Great Western Bank	Professional Svs. - Bill Gallagher Hotel	210.00
John Deere Financial	Street Repairs	54.28
Keep It Safe	Computer Backups	160.00

KLJ Engineering	Airport Fees	6,446.47
Lamb Motor Corp., Inc.	Ambulance Repairs	257.75
Logan Electric	Street Lighting Repairs/Maintenance	1,755.65
Marco	Finance Supplies	107.78
May Weston	Water Deposit Refund	100.00
McLeod's Printing & Supply	Police Supplies	120.50
Menard's	Police Supplies	110.66
Michael Larson	Legal Professional Services	870.00
Mid Dakota Rural Water	City and Airport Water	31,585.00
Midway Parts	Water & Sewer Repairs/Maintenance	133.64
Midwest Alarm	Auditorium Fire Alarm Monitoring	78.00
Montana Dakota Utilities	Gas, Electric and Lighting	5,500.96
New Creations	Police and Finance Supplies	918.80
Northern Plains Co-op	Park Supplies	125.00
Northwest Pipe Fittings, Inc.	Sewer & Water Supplies	906.55
Potter County News	Finance, Police, & Pool Publications	530.97
Praxair	Ambulance Supplies	205.55
Principal Financial Group	Life Insurance	68.81
Proseal, Inc.	Street Repairs	49,026.69
Schatz Electric, Inc.	Airport Repairs/Maintenance & Sewer Supplies	601.38
Schlachter Lumber	Park, Sewer, and Street Supplies	402.79
SD Dept. of Revenue	Water Testing Fees	330.00
SD Solid Waste Mgmt.	Professional Svs. – Membership Renewal	100.00
Secretary of State	Notary for Finance Officer	30.00
Servall	Finance, Airport, Ambulance, & Police Supplies	110.38
South Dakota One Call	Water Locate Fees	15.75
South Dakota Retirement System	Retirement	3,533.84
Steven Zuber	Water Deposit Refund	100.00
Titan Machinery	Street Supplies & Repairs/Maintenance	846.93
US Postal Service	Water Supplies	194.33
Venture Communications	Phones, Faxes, and Internet Services	851.03
Verizon	Street and Police Phones	367.39
Vilas Superstore	Water, Ambulance, Pool, Police & Park Supplies	127.01
Wellmark BCBS	Health Insurance	5,487.32
WEX Bank	Ambulance Fuel	348.15
TOTAL CHECKS		157,299.42

Moved by Roseland, Archer seconded, motion carried to approve the vouchers payable.

Appointment: Shane Wager (not present)

Estimate from Shane Wager on surveillance systems for Fire Hall and Police Department was presented to council, looked over and discussed.

Moved by VanBockel, Archer seconded, motion carried to table the Fire Hall surveillance cameras project until can be discussed with EMTs and Firemen first.

Further discussion was had regarding the (4) camera estimate option for surveillance cameras on the Police Department.

Moved by Archer, VanBockel seconded, motion carried to move forward with the surveillance cameras project for the Police Department.

2019 Budget (Ordinance 2018-08-01) was discussed. All questions on the 2019 budget from the August 20, 2018, special meeting were read, answered and discussed. All changes were made and approved of.

Moved by Everson, VanBockel seconded, to approve the 2019 Budget (Ordinance 2018-08-01) Roll call was taken: Ron – yes, Pat – yes, Fran – yes, Kelly – yes, Adam – yes, Nagel – not present. Motion carried.

Animal Control ordinance changes were discussed. Discussions are still being had and Attorney, Michael Larson, is working on rewriting some of the wording in the ordinance which will be discussed at next month's council meeting in October of 2018 for approval.

Repair and preservation of the Fire Hall awning was explained and discussed by Kara Williams of Economic Development. It was suggested that we set a date to be done yet this Fall and to go with the quote that we had been given. Moved by Everson, VanBockel seconded, motion carried to move forward in getting date lined up for the repair and preservation of the Fire Hall awning.

The painting of outside of old library was discussed. First coat of paint is on and will be doing a second coat of paint. It was stated it is looking much better.

Banyon training was discussed for the Finance Officer. A 6-hour contract was signed for training with Banyon and will be split into (3) 2-hour sessions. Excel training is still being looked into and will be discussed at future meeting as information is received. A short period of bank reconciliation training was discussed and Mayor, Bill Wuttke, was going to try and get a hold of a former finance officer from Groton, Anita Lowary, who is now retired to see if she would be interested in coming down for a day to train. Moved by VanBockel, Roseland seconded, motion carried to move forward to see if Anita Lowary would be available for bank reconciliation training.

Covered fire pits within city limits vs. County burn ban was again discussed. Mogard explained that currently we are not enforcing the burn ban within city limits as long as city ordinances are being followed of having the fire pits covered. Everson said it was discussed and voted upon last year to allow the City to do it as long as the fire pits were covered and the fires were not unattended. It was decided to discuss the issue on a yearly basis and be decided upon each year.

The City's health insurance renewal was presented and discussed. A decision needed to be made and turned in by October 1, 2018. Moved by VanBockel, Roseland seconded, motion carried to approve the recommended health plan, second plan listed on the benefits renewal listing.

Mogard gave his police report. A security meeting was done with both banks recently. A tour of the medical facility for us is being set up in the near future.

Mogard reported on properties in code enforcement violation and explained the code enforcement is still being worked on and a report should be available by next month's council meeting for further discussion.

Mogard discussed that the homecoming parade route is being changed this year so that it can be more effective wherein the Manor residents don't have to travel downtown if they are not capable but will still be able to see the parade from the Manor.

Mogard has had some complaints that the intersections at 4th Avenue and Park Street & 4th Avenue and Potter Street and 5th Avenue and Park Street & 5th Avenue and Potter Street by the school have yield signs, currently, wherein people would like to see them changed to stop signs as they do not feel that they are being yielded at properly. Roseland stated S East Street and 5th Avenue has no signage, whatsoever, and there should be on the North & South sides. Moved by Roseland, Larson seconded, motion carried to change yield signs to stop signs at the intersections of 4th Avenue and Park Street & 4th Avenue and Potter Street and 5th Avenue and Park Street & 5th Avenue and Potter Street by the school and to also put stop signs at the intersection of S East Street and 5th Avenue to stop traffic going North and South.

Mogard explained that there have been some suggestions made by members of the community to possibly put some striped crosswalks in town by the school and on Commercial Avenue. Russell agreed we would be able to do that.

Moved by VanBockel, Roseland seconded, motion carried to put crosswalks on two intersections of Exene Street & Commercial Avenue and East Street and Commercial Avenue and those by the school which were already discussed and approved.

Mogard discussed replacing the Ford Squad. It was agreed we will stay local on the purchase if decided to replace.

Moved by Everson, VanBockel seconded, motion carried to go forward with the new squad car from Lamb Motors with bid of \$37,651.00.

Anderson gave his maintenance report. The Street Sign Project is still on but nothing new has come in on that recently. The Street Project is due to start the third week in September. Equipment was being moved in today (September 5, 2018) to begin on the Airport Project. Anderson explained on the fueling system at the airport, we will have to have a card network in place to run payments through on credit cards. It has already been budgeted in and internet is already there. Information on options will be forthcoming for discussion to be had and approval made. The 212 Project final design inspection meeting will be held here at the City Finance Office on September 18, 2018, at 9 AM.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE \$2.565, Ruby FieldMaster \$2.66, and #1 Ruby Fieldmaster \$2.81,

Moved by Larson, Archer seconded, motion carried to accept the bid from Agtegra.

Moved by Everson, Larson seconded, motion carried to approve ambulance write-offs in the amount of \$1,168.37.

Moved by VanBockel, Larson seconded, motion carried to approve moving permit of Sandy Wager – 301 S. Platte, by alley.

Moved by Everson, Roseland seconded, motion carried to go into executive session for personnel at 7:55 PM. Council reconvened at 8:07 PM.

Moved by Roseland, VanBockel seconded, motion carried to give end-of-season pool bonuses for pool workers according to Pool Manager, Alyssa Haberer's, recommendations presented.

Correspondence: Great Western Bank Time Certificate Automatic Renewal Notice – This was discussed and Sheila will call for new interest rate and email to entire council on 09/06/2018.

Round Table: Archer: Next meeting, put on the agenda to have the Finance Officer bring a bank statement into meeting for us to look at. Williams: I think there should be a Thank You put out that Russell and his crew helped finish a project on the Welcome to Gettysburg signs. They have been painted, the shrubbery has been removed, and gravel has been put on it. Molly McRoberts and Robin Braaten of Brown's Lodge & Hunting Ranch took care of painting and pulling some shrubbery and Robyn got a hold of the City and you guys were great about putting rocks down. C&B sprayed the sign out there so the shrubbery won't grow back. There also have been a few helpers that have been fixing up Loitwood Park. Sandy Nauman has been down there. Joy Penrod donated some flowers and Jeannie Siebrasse was helping. I thought all involved should be recognized and thanked. Mogard: The batteries for the radar signs on the edge of town, one of them came in and we will be putting that in on the East end. There is a second one on order for the West one. VanBockel: Beth wanted me to mention that she would like to get an EMT class going, probably around the 3rd or 7th of January, 2019. She has (3) potential, (6) students total and she would like to run classes on Monday's and Thursday's and then one time a month on a Saturday and she was wondering about the reimbursement after one year again. To explain, what we do usually when we have an EMT class, is that any EMT that wants to stay and work in Gettysburg for (1) year then the City reimburses their tuition. The tuition is going to be \$600 this year which is up a little from a few years ago. I would like to get a couple ads put in the newspaper about that as we go and can discuss it next meeting.

Public Comment: None

Moved by Larson, VanBockel seconded, motion carried to adjourn at 8:15 PM.

Attest:

Witness

Sheila K. Schatz, Finance Officer

Bill Wuttke, Mayor

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