

Pursuant to the due call and notice thereof, the City Council met in regular session on January 7, 2019, at 7:00 PM. Those present were Mayor Bill Wuttke, Phillip Nagel, Fran VanBockel, Dawn Nagel, Kelly Archer, and Adam Roseland. Also present were Dave Mogard, Chief of Police, Russell Anderson, Maintenance Supervisor, Sheila Schatz, Finance Officer, Kara Williams, Economic Development, Beth Hamburger, Ambulance Director, Todd Goldsmith, KLJ Engineering, Jeff Goebel, Fire Chief, Dean VanDeWiele, P.E. SD DOT, and Dan Vockrodt, P.E., SD DOT.

Oath of Office was given to Phillip Nagel by Mayor Wuttke.

Moved by D. Nagel, VanBockel seconded to approve the minutes from December 27, 2018, special meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Agtegra	Streets & Airport Fuel	\$12,700.70
Bank of the West	Sales Tax	\$474.18
Keep It Safe	Computer Backups	\$160.00
Mid Dakota Rural Water	Airport & City Water	\$13,798.00
Northern Plains Coop	LP Gas	\$40.00
Riteway	Finance Office Business Forms	\$146.00
Sharpe Enterprises, Inc.	Airport Fuel Project	\$240,196.82
US Bank/First National	Sewer Loan	\$8,930.13
TOTAL CHECKS		\$276,445.83

Moved by Roseland, VanBockel seconded, to approve the vouchers payable. All members present voted Aye. Motion carried.

VandeWiele, SD DOT, gave an update on 212 Highway Project. A Motion to approve block closures and traffic diversion was discussed and will be discussed further at the February 4, 2019, regular meeting.

Goldsmith, KLJ Engineering, gave an update on the Airport Fuel Project, which is almost complete, and the storm sewer/sanitary sewer issues on the 212 Highway project.

Hamburger, Ambulance Director, discussed the possibility of purchasing a few new items: a 4G Data Hot Spot to use with their I-pad; a new Stryker stair chair for the second ambulance; and a new scoop to replace the older metal one they currently have. Schatz will do the research on cost of these items and it will be revisited at the February 4, 2019, meeting. Hamburger also discussed the funds put aside for a new ambulance and the timeframe and possibility of purchasing a new one in the future. Council agreed to Hamburger researching and bringing in specs and information to future meeting.

Hamburger gave an update on upcoming EMT classes. Moved by VanBockel, P. Nagel seconded, to approve wording of EMT Class Registration to say: "Students are required to submit a six hundred dollar (\$600.00) deposit as a condition of registration, including books, for the Initial Certification Program for EMT-Basic. The deposit must be paid in full at the start of the

first class. If, after one year, the student has completed the class, passed the exam, and has successfully attended four (4) ambulance runs for the City of Gettysburg, the six hundred dollar (\$600.00) deposit will be refunded to the student.” All members present voted Aye. Motion carried. Moved by Roseland, D. Nagel seconded, to approve paying Ambulance Director, Beth Hamburger, and all help teachers an hourly wage of \$17.00 per hour through payroll for their hours in prep time and teaching time to teach the 2019 EMT Classes. All members present voted Aye. Motion carried.

VanBockel asked about the status of cameras at the Fire Hall. Mogard will follow up on this and report back at the February 4, 2019, meeting.

Hamburger mentioned the nurses have asked that the ambulances start carrying IV equipment in the ambulances and possibly be trained to be able to start saline IVs, as well. As Hamburger finds out more information, it will be discussed at a future meeting.

Archer and D. Nagel are still in the process of working on the new wording for the animal ordinance.

Mogard mentioned the couple of intersections wherein there was discussion of the possibility of painting approximately 100' in blue paint to the intersection and there would be signage at the intersections of Blaine and Harrison and also King and Mannston where there will be no parking allowed on the Northwest side of these areas. Mogard will contact property owners at these intersections to discuss with them. Further discussion will be had at the February 4, 2019, meeting.

An update was given on the continuation of work being done at the old library building. Mold testing results were gone over. Moved by P. Nagel, Roseland seconded, to advertise for two weeks in the newspaper for sealed bids on the cost of a furnace system and installation of the same that needs to be turned in no later than 5:00 PM on February 4, 2019, for discussion and action to be taken on it. All members present voted Aye with the exception of VanBockel voting Nay. Motion carried.

Mogard gave the police report. Mogard also handed out a list of possible sign changes, come Spring, within the community. Discussion was had and further research is being done to continue discussion and address the issues at a future meeting.

Anderson gave maintenance report. Schatz and Anderson addressed the council with information they gathered from researching Card Networking Systems for the Airport Fuel Project. Moved by VanBockel, Roseland seconded, to approve Heartland as our Card Networking System for the Airport Fuel Project. All members present voted Aye. Motion carried.

Anderson discussed an invoice that was turned in to Vaughn Larson by Logan for work that was done to try and locate the water at Vaughn's shop on East end of town. There was difficulty wherein neither Logan nor MDU could get it located, so the City was responsible for putting in a new curb stop or having to dig completely across the entire road to the main. Moved by Roseland, P. Nagel seconded, for the City to pay the invoice to Logan for having to put in the new curb stop. All members present voted Aye. Motion carried.

There was one fuel bid from Agtegra for the following: Unleaded \$1.865, Ruby Field Master \$2.20, #1 Ruby Field Master \$2.57, and Aviation Gas \$3.40. A bid on Jet-A fuel is being worked

on and will be forthcoming. Moved by Roseland, D. Nagel seconded, to accept the bid from Agtegra. All members present voted Aye. Motion carried.

Moved by VanBockel, D. Nagel seconded, to approve Anderson to attend the Annual Conference in Pierre on January 9 & 10, 2019. All members present voted Aye. Motion carried.

Schatz gave the finance office report. Moved by VanBockel, Roseland seconded, the approval to publish the Listing of 2019 salaries. All members present voted Aye. Motion carried.

Moved by VanBockel, Roseland seconded, to approve the adoption and signing of the NECOG 2019 Joint Cooperative Agreement. All members present voted Aye. Motion carried.

Moved by VanBockel, D. Nagel seconded, to approve signing of the Sworn Statement in Proof of Loss from Claims Associates on the wind damage to light towers at ball field. All members present voted Aye. Motion carried.

Discussion was had on year-end report to be completed. Moved by Archer, Roseland seconded, to approve the hiring of Anita Lowry to do our year-end report. All members present voted Aye, with the exception of P. Nagel abstaining from voting. Motion carried.

Moved by VanBockel, Roseland seconded, to approve ambulance write-offs in the amount of \$3,226.67. All members present voted Aye. Motion carried.

Williams, Economic Development, handed in yearly financials.

Schatz reminded council that she would be gone to a legislative audit seminar in Ft. Pierre, on Wednesday, January 9, 2019, which was already approved at a prior meeting.

Moved by Roseland, VanBockel seconded, to designate Potter County News as the official newspaper. All members present voted Aye. Motion carried.

Motion by Roseland, D. Nagel seconded, to go into executive session for personnel at 9:00 PM. All members present voted Aye. Motion carried. Council reconvened at 9:15 PM. Moved by D. Nagel, Archer seconded, to give Schatz a .75 per hour raise for her 6-month review. All members present voted Aye. Motion carried.

Correspondence: Schatz announced a Thank-You would be going out to Marvin and Nina Haag showing our appreciation for a donation they recently made to the Ambulance/EMTs. An informational e-mail was passed out to Council from a gentleman who is an outside free-lance economic development consultant letting us know that he is available for community developmental ideas.

Round Table: Williams gave a quick update on the bakery and Medicine Rock buildings. Williams also let Mogard know she thought the snow removal texts that went out were great in letting people know about having their automobiles moved to facilitate snow removal. Mogard informed the Council that he would be ordering some caging for windows on the passenger side for both squad cars. P. Nagel asked a question regarding airport lights, if they were turned on by a timer or if they were keyed on by a pilot's microphone. Anderson informed, both ways.

Motion by Roseland, Archer seconded, to adjourn at 9:25 PM. All members present voted Aye.
Motion carried.

Attest:

Witness:

Sheila K. Schatz, Finance Officer
Published at the approximate cost of \$

Bill Wuttke, Mayor