

Pursuant to the due call and notice thereof, the City Council met in special session on December 30, 2021, at 12:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those present, were Mayor Bill Wuttke, Philip Nagel, Michael Fischer, Fran VanBockel (via ZOOM), Eric Ellwanger, Kelly Archer, and Seth Warner. Also, present, were Dave Mogard, Chief of Police, Sheila Schatz, Finance Officer, and Kara Williams, Economic Development.

Moved by Nagel, Ellwanger seconded, to amend and approve the December 30, 2021, proposed agenda to include: 1) Second Reading and adoption of Ordinance 2021-12-06 An Ordinance Amending Chapter 11: City Standards – Section 11.02 Wards and vote by roll call; and 2) Correspondence items included – End-of-Year Financials and November 2021 Bank Reconciliation. All members present voted Aye. Motion carried.

Moved by Ellwanger, Warner seconded, to approve the minutes of the December 6, 2021, regular council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$1,073.36
Ambulance	\$6,266.06
Council	\$0.00
Finance Office	\$4,755.73
Mayor	\$0.00
Parks	\$0.00
Police	\$9,597.90
Rubble Site	\$248.65
Sewer	\$2,402.46
Snow Removal	\$831.88
Streets	\$5,111.11
Swimming Pool	\$811.00
Water	\$7,082.44
Total Payroll Expense by Department	\$38,180.59

Net Payroll	\$27,506.52
Advance Auto Parts	Streets Supplies \$56.67
Aflac	Insurance \$1,432.16
Agtegra	Fuel \$3,358.12
Avera/DASFlex	Health Flex Plan \$118.10
Bank of the West	Payroll Taxes & Sales Tax \$8,310.02
Cam-Wal Electric Co-Op	Airport Lighting \$22.50
Century Business Products	Police Supplies \$51.67
Child Support Services	Payroll Deduction \$401.00
Code Enforcement Specialists	Prof. Svs. – Code Enforcement \$477.30
Dakota Farm & Ranch Supply, Inc.	Streets Supplies \$838.83

Decker Repair & Welding	Streets Supplies	\$15.00
Dollar General	Police, Finance Office & Streets Supplies	\$75.00
Economic Development	4Q Stipend	\$5,000.00
Emergency Medical Products, Inc.	Ambulance Supplies	\$1,955.99
Gas-n-Goodies	Finance Office Supplies & Police Car Washes	\$97.69
Gettysburg Development Corp.	BBB Taxes	\$3,618.04
Heartland Payment Systems	Airport Fuel CC Fees	\$96.25
Heartland Waste Mgmt., Inc.	Garbage	\$6,062.96
Heartland Waste Mgmt., Inc.	Garbage	\$13.25
John Deere Financial	Streets Supplies	\$57.28
Jost, Tyler	Travel & Conference	\$79.38
Langer's	Finance Office Supplies	\$2.50
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$545.46
Marco	Copier Lease	\$149.28
Menards	Streets Supplies	\$179.99
Michael Larson	Attorney's Fees	\$1,687.50
Mid Dakota Rural Water System	Water Usage	\$14,770.70
Midway Parts	Streets Supplies	\$545.27
Mike's Repair	Streets Supplies	\$946.65
Montana Dakota Utilities	Gas & Electric	\$5,668.78
New Creations	Police & Finance Office Supplies	\$1,312.24
Northwest Pipe Fittings, Inc.	Water, Sewer & Streets Supplies	\$3,187.14
Principal Financial Group	Life Insurance	\$66.64
Riteway Business Forms	Finance Office Supplies	\$251.00
R&K Mechanical	Sewer Repairs/Maintenance	\$522.23
Schatz Electric, Inc.	Water & Police Repairs/Maintenance	\$1,213.97
SD Dept. of Revenue	Water Testing	\$181.00
SD One Calls	One Calls	\$40.95
SD Retirement Systems	Retirement	\$4,293.00
Secretary of State	Police Supplies	\$(30.00)
Servall	Rugs	\$233.24
Standard Ins. Co.	Monthly Dental & Vision Ins. – ACH	\$458.04
Stryker	Ambulance Maintenance Agreement	\$912.00
TASC	Health Flex Plan Annual Participant Fee	\$300.00
US Postmaster	Water Bills	\$200.33
Venture Communications	Telephone/Fax/Internet	\$926.76
Verizon Wireless	Maintenance & Police Cell Phones	\$439.96
Wager, Shane	Monthly IT Retainer	\$180.00
Wellmark BC/BS Health Plans	Health Ins.	\$9,490.42
WEX Bank	Fuel	\$556.63
TOTAL CHECKS		\$108,875.41

Moved by Archer, Fischer seconded, to approve the vouchers payable. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, second reading and adoption of Ordinance 2021-12-06 An Ordinance Amending Chapter 11: City Standards – Section 11.02 Wards which will move approximately 1 block #1051 - (16) residents - out of Ward 1, putting them into Ward 2, wherein the deviation rate would be

lowered from 10.32% to 1.63%. All members present voted with roll call as follows: Nagel – Aye, Fischer – Aye, VanBockel – Aye, Ellwanger – Aye, Archer – Aye, and Warner – Aye. Motion carried.

Moved by Archer, Ellwanger seconded, to amend prior Motion Automatic Budget Supplement – Police – 101-42100 that was made at the December 6, 2021, regular council meeting to read with proper dollar amount as follows:

“to approve an automatic budget supplement in the total amount of \$18,630.98 as per SDCL 9-21-9.1 from the following account for Grant Revenue received (Federal \$9,490.30 101-33100 Highway Safety Grant – Federal OT) and (Federal \$9,140.68 101-33100 - COVID Cares Act) to be expended on the Police Department (Police Machinery & Equipment – 2021 Squad, (3) Police Radios, & Camera Systems) 101-42100-43400.”

All members present voted Aye. Motion carried.

Moved by Ellwanger, Archer seconded, second reading and adoption of Ordinance 2021-12-06(a) Supplemental Appropriations Ordinance with \$60,000 being supplemented from Means of Finance 101-26700, Unassigned Fund Balance to Appropriations 101-45200-42900 Parks – Other Expense; as well as, \$10,000 being supplemented from Means of Finance 101-33840, County Ambulance Subsidy to Appropriations 101-44600-42200 Ambulance-Professional Services, and \$4,500 being supplemented from Means of Finance 101-39130, Sale of General Fixed Assets (2003 Ambulance) to Appropriations 101-44600-42200 Ambulance-Professional Services. All members present voted with roll call as follows: Nagel – Aye, Fischer – Aye, VanBockel – Aye, Ellwanger – Aye, Archer – Aye, and Warner – Aye. Motion carried.

Moved by Fischer, Nagel seconded, to approve Schatz to publish the 2022 Salary Listing. All members present voted Aye. Motion carried.

Moved by Fischer, Warner seconded, to go into Executive Session at 12:15PM for personnel. All members present voted Aye. Motion carried. Council reconvened at 12:36PM.

Moved by Nagel, Archer seconded, to approve giving all full-time employees an 8% cost of living raise effective first payroll in January of 2022 with employees’ new hourly wages as follows: Greg Gerber – Maintenance Supervisor \$24.39 per hr.; Tyler Jost - Maintenance \$18.94 per hr.; Allen Pope – Maintenance \$17.41 per hr.; Sheila Schatz – Finance Officer \$20.52 per hr.; Maria Mogard – Deputy Finance Officer \$17.28 per hr.; David Mogard – Chief of Police \$26.85 per hr. - \$55,848.00 annual salary; and Shiann Hauptert – Police Officer \$21.69 per hr. - \$45,115.20 annual salary; and any and all possible merit raises will be discussed in Executive Session (personnel) at the January 4, 2022 regular council meeting. All members present voted Aye. Motion carried.

Correspondence: Economic Development (partial) End-of-Year Reports; Thank-You to Doug Quiett for Donations to City; Financials; and November Bank Reconciliation.

Round Table: Schatz stated a new date has been scheduled for CDL class/training at Lake Area Technical College on January 21 & 22, 2022. Everyone wished all a Safe and Happy New Year.

Moved by Nagel, Fischer seconded, to adjourn meeting at 12:43PM. All members present voted Aye. Motion carried.

Attest:

Witness

Sheila K. Schatz, Finance Officer

Bill Wuttke, Mayor