

Pursuant to the due call and notice thereof, the City Council met in regular session on February 7, 2022, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those present, were Mayor Bill Wuttke, Philip Nagel, Eric Ellwanger, Kelly Archer, Michael Fischer, Fran VanBockel (via Zoom), and Seth Warner. Also, present, were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Manager, Maria Mogard, Deputy Finance Officer, Kara Williams, Economic Development, Rod Kusser, Venture Communications (via Zoom), and Todd Goldsmith, KLJ Engineering.

Moved by Fischer, Warner seconded, to approve the February 7, 2022, proposed agenda. All members present voted Aye (Nagel abstaining from vote). Motion carried.

Moved by Ellwanger, Archer seconded, to approve the minutes of the January 3, 2022, regular council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$1,772.66
Ambulance	\$726.84
Council	\$3,795.00
Finance Office	\$3,020.36
Mayor	\$1,180.00
Parks	\$0.00
Police	\$10,467.88
Rubble Site	\$0.00
Sewer	\$2,838.86
Snow Removal	\$850.39
Streets	\$4,355.40
Swimming Pool	\$726.84
Water	\$5,922.05
Total Payroll Expense by Department	\$35,656.28

Net Payroll	\$26,210.80
Advanced Auto Parts	Street Supplies \$12.59
Aflac	Aflac Insurance \$716.08
All Weather, Inc.	Prof. Svs. – Airport NADIN 1-yr. Contract \$800.00
American Legal Publishing Corp.	Prof. Svs. – Fin. Off. – Supplements to Ordinance Book \$508.95
Avera Missouri River Medical Ctr.	Prof. Svs. – Nurse Runs \$700.00
Bank of the West	Payroll Taxes & Sales Tax \$7,921.32
Banyon Data Systems, Inc.	Prof. Svs. – Fund Acctg. & Payroll Support \$1,235.00
Cam-Wal Electric Co-Op	Airport Lighting \$22.50
Carquest Auto Parts Stores	Streets Supplies \$102.45
Century Business Products	Prof. Svs. – Police Monthly Copier Fee \$22.50
Child Support Services	Payroll Deduction \$401.00

City of Gettysburg	Petty Cash	\$39.00
Code Enforcement Specialists	Prof. Svs. – Code Enforcement	\$1,500.00
Crimestar USA, LLC	Prof. Svs. – Police – Annual Support Fee	\$325.00
Dakota Farm & Ranch Supply, Inc.	Streets, Sewer & Police Supplies and Streets Minor Equip.	\$1,749.49
DCI	Payroll Deduction	\$150.00
Dean’s Repair	Police Repairs/Maintenance	\$109.19
Detectachem	Police Supplies	\$558.50
Dollar General	Streets Supplies	\$65.90
Emergency Medical Products, Inc	Ambulance Supplies	\$827.22
Gas-n-Goodies	Police Car Washes	\$17.00
Gettysburg Collision Center	Water Supplies	\$67.90
Gettysburg Development Corp.	January BBB Taxes	\$1,858.91
Gettysburg Rotary Club	Police Annual Membership Dues	\$145.50
Great Western Bank	Finance Office & Police Supplies and Bank Charges and Police Minor Equip.	\$968.18
Heartland Payment Systems	Airport Fuel CC Fees	\$89.71
Heartland Waste Mgmt., Inc.	January Garbage Collection	\$6,207.66
John Deer Financial	Police Auto Rprs./Maint. & Supplies	\$92.66
Jost, Tyler	Travel & Conference/CDL Testing	\$166.56
LATC Corporate Education	CDL Test Preparation	\$125.00
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$235.99
Logan Electric	Lighting Repairs/Maintenance	\$692.28
Marco	Copier Lease	\$92.75
Mid Dakota Rural Water System	Water Usage	\$14,705.80
Midway Parts	Streets & Police Supplies	\$66.77
Mogard, David	Hitachi Star Board	\$450.00
Montana Dakota Utilities	Gas & Electric	\$6,775.97
New Creations	Finance Office, Police, Airport & Water Supplies	\$77.21
Northwest Pipe Fittings, Inc.	Sewer Supplies	\$111.77
Overhead Door Company of Pierre	Fire Hall Door Repairs/Maintenance	\$404.53
PCC Ambulance Billing Service	Prof. Svs. – Ambulance Billing	\$1,677.19
Potter County News	Water, Fin. Off., Police, & Pool Publications	\$724.37
Potter County Treasurer	½ Teletype Fee & NEOG Annual Dues	\$1,682.50
Principal Financial Group	Ambulance Overpayment Reimbursement	\$2.31
Principal Life Insurance Company	Life Insurance	\$66.64
Schlachter Lumber, Inc.	Streets, Police, & Fin. Off. Supplies and Streets Minor Equip.	\$718.01
SD Dept. of Ag & Natural Resources	2022 Annual Wastewater Fee	\$1,500.00
SD Dept. of Revenue	Water Testing	\$60.00
SD One Call Board	One-Calls	\$6.30
SD Public Assurance Alliance	Annual Liability/Auto Insurance	\$45,446.83
SD Retirement Systems	Retirement	\$4,100.46
Servall	Rugs	\$233.24
Sirchie	Police Supplies	\$438.03
Standard Ins., Co.	Monthly Dental & Vision Ins. – ACH	\$458.04
TASC	Health Flex Plan Annual Membership & Monthly Admin Fees	\$769.58

Titan Machinery	Streets Supplies	\$87.00
True Value	Streets & Police Supplies	\$441.92
US Bank	Qtrly. Sewer Loan	\$8,930.13
US Postmaster	Water Bills & Fin. Off./Police Postage Stamps	\$635.37
Venture Communications	Telephone/Fax/Internet	\$924.42
Verizon Wireless	Maintenance & Police Cell Phones	\$439.70
Wager, Shane	Monthly IT Retainer	\$180.00
Wellmark BC/BS Health Plans	Health Ins.	\$6,770.32
WEX Bank	Fuel	\$274.10
WW Tire Service	Police Supplies	\$633.68
TOTAL CHECKS		\$154,529.78

Moved by Fischer, Warner seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

Appointment – Rod Kusser of Venture Communications (via Zoom)

Kusser spoke about the Venture Communication Franchise Agreement. The agreement will be revisited at the next regular council meeting.

Appointment – Todd Goldsmith of KLJ Engineering

Todd spoke about the upcoming continuation of work on the HWY 212 Project and that traffic may be detoured to allow work to be done and possible detour options were discussed. Todd will also be able to give some input regarding the city swimming pool as well.

Moved by Ellwanger, Archer seconded, to approve second reading and adoption of Ordinance 2022-01-04 Title VII: Traffic Code – Chapter 75: Auto Impoundment. All members present voted with roll call as follows: Nagel – Aye, Fischer – Aye, VanBockel – Aye, Ellwanger – Aye, Archer – Aye, and Warner – Aye. Motion carried.

Moved by Fischer, Ellwanger seconded, to amend and republish Resolution #2021-12-30 Contingency Transfer due to proper Police department and code should have been 101-42100-43400 Machinery & Equipment – not 101-42100-41100 Wages. There were no monetary changes. All members present voted with roll call as follows: Nagel – Aye, Fischer – Aye, VanBockel – Aye, Ellwanger – Aye, Archer – Aye, and Warner – Aye. Motion carried.

Moved by Archer, Ellwanger seconded, to approve moving CD to Plains Commerce Bank in Hoven. All members present voted Aye with Nagel voting Nay. Motion carried.

Discussion was had regarding the sale of the American Legion to CC Bar, LLC. and the transfer of current Retail (on-sale) Liquor license. Moved by Fischer, Archer seconded, to approve transfer of the American Legion’s existing Retail (on-sale) Liquor license to CC Bar, LLC. due to purchasing the American Legion. All members present voted Aye. Motion carried. Moved by Archer, Fischer seconded, to approve publishing a Notice of Public Hearing for transfer of existing Retail (on-sale) Liquor license and a new Package Liquor license for CC Bar, LLC. All members present voted Aye. Motion carried.

Mogard gave police report.

Moved by VanBockel, Archer seconded, to approve Mogard to attend Criminal Interdiction & Rural Patrol Tactics/Code 2 Law Enforcement Training on March 22-24, 2022, in Mobridge, SD. All members present voted Aye. Motion carried.

Gerber gave maintenance report.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$3.076, Ruby Fieldmaster at \$3.09, #1 Ruby Fieldmaster \$3.49, Aviation Gas at \$4.68, and Jet-A at \$3.35. Moved by Fischer, Warner seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Moved by VanBockel, Archer seconded, to approve Gerber to attend the 2022 SD Asphalt Conference, February 16-17, 2022, in Pierre SD, at the cost of \$125.00. All members present voted Aye. Motion carried.

Moved by Warner, Fischer seconded, to approve advertising for 2022 Street Sealing Bids. All members present voted Aye. Motion carried.

Moved by Warner, Archer seconded, to approve advertising for 2022 Swimming Pool personnel until positions filled. All members present voted Aye. Motion carried.

Moved by VanBockel, Fischer seconded, to approve Gerber to purchase a 120V Commercial Electric Pump. All members present voted Aye. Motion carried.

M. Mogard gave finance officer report.

Moved by VanBockel, Archer seconded, to approve ambulance write-offs in the amount of \$2,199.71. All members present voted Aye. Motion carried.

Moved by Archer, Ellwanger seconded, to approve signing the SDPAA Insurance – Deductible Endorsement & General Endorsement for 2022 Liability/Auto Insurance. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve the following building permits:
Janet Madsen – 906 E Commercial Ave. – Chain Link Dog Panels for Dog Kennel
Don Frost – 502 E Blaine Ave. – New Home
All members present voted Aye (Ellwanger abstaining from vote). Motion carried.

Moved by Fischer, Ellwanger seconded, to go into Executive Session at 8:17PM for personnel. All members present voted Aye. Motion carried. Council reconvened at 9:09PM.

Moved by Nagel, Ellwanger seconded, to approve the following employees merit wage increases of: Greg Gerber – Maintenance Supervisor \$1.50 per hour (\$25.89); Tyler Jost - Maintenance \$1.00 per hour (\$19.94); Allen Pope – Maintenance \$1.00 per hour (\$18.41); Sheila Schatz – Finance Officer \$1.50 per hour (\$22.02); Maria Mogard – Deputy Finance Officer \$1.50 per hour (\$18.78); and Lifeguards will be increased to \$15.00 per hour with Swimming Pool Manager being increased to \$17.00 per hour. A new 2022 Salaries Listing will be published in paper. All members present voted Aye. Motion carried.

Correspondence: 1) December 2021 Bank Reconciliation; 2) 2021 NECOG Performance Report; 3) Airport AWOS Closeout Report & NADIN Contract E-mail & Info.; and 4) Economic Development 2021 4th Qtr. Financials;

Round Table: Discussion was had regarding the purchase of a generator for the police building/auditorium in which Chief Mogard had brought to the attention of Council back in December. Fischer reported that the Gettysburg Pool & Recreation Foundation raised over \$15,000.00 during the Diner for the Decades event this past weekend. The event was well received and lots of interest was shown. Fischer also brought up the question of the possibility of going to county-wide law enforcement once again. Chief Mogard announced that he would be able to notarize any council members Nominating Petitions for Municipal Election if they would like to take them this evening after meeting adjourned. Williams stated the Diner for the Decades was a great event and many really enjoyed it. Williams also spoke about the attention that Gettysburg is receiving regarding the sale of the former Airforce Base and stated the current owner is willing to show the base to any interested parties. Williams mentioned that she has been contacted by some community residents regarding some rock along the highway which was put there by the DOT during the construction process. Discussion was had regarding the at-large voting ballot that is being proposed through legislation, currently, which would not be in effect before our next election, if passed. Warner spoke about the possibility of LEC doing concrete crushing vs. purchasing oversized rock as he felt it would be more cost effective than to purchase oversized rock. VanBockel stated how proud she was of our community coming together in support of the future.

Moved by Fischer, Ellwanger seconded, to adjourn meeting at 9:21PM. All members present voted Aye. Motion carried.

Attest:

Witness:

Maria Mogard, Deputy Finance Officer

Bill Wuttke, Mayor