

Pursuant to the due call and notice thereof, the City Council met in regular session on April 4, 2022, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Mayor Bill Wuttke, Philip Nagel, Michael Fischer, Fran VanBockel, Eric Ellwanger, Kelly Archer, and Seth Warner (via ZOOM). Also, present, were Dave Mogard, Chief of Police, Greg Gerber, Maintenance, Sheila Schatz, Finance Officer, Steven Zuber, EMT Director, Kara Williams, Economic Development (via ZOOM), and (Appointments) Dean VanDeWiele, SDDOT, Chad Howard, SDDOT, Dan Vockrodt, SDDOT, & Todd Goldsmith, KLJ Engineering (all appointments via ZOOM), Greg Roseland, Joshua Zweber, and a few public participants (via ZOOM).

Moved by Nagel, Fischer seconded, to amend and approve the April 4, 2022, proposed agenda to include the Red Cross agreement. All members present voted Aye. Motion carried.

Moved by Michael, VanBockel seconded, to approve the minutes of the March 7, 2022, regular council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$1,624.31
Ambulance	\$4,814.88
Council	\$0.00
Finance Office	\$3,442.75
Mayor	\$0.00
Parks	\$0.00
Police	\$11,213.14
Rubble Site	\$736.07
Snow Removal	\$580.11
Sewer	\$4,462.60
Streets	\$4,191.26
Swimming Pool	\$863.88
Water	\$6,566.49
Total Payroll Expense by Department	\$38,495.49

Net Payroll	\$28,048.66
Advanced Auto Parts	\$108.67
Aflac	\$716.08
Avera Missouri River Medical Ctr.	\$425.00
Bank of the West	\$9,124.16
Cam-Wal Electric Co-Op	\$23.00
Century Business Products	\$22.50
Child Support Services	\$401.00
City of Gettysburg	\$22.03
Dakota Farm & Ranch Supply, Inc.	\$548.67
Streets Supplies	\$108.67
Aflac Ins.	\$716.08
Prof. Svs. – Ambulance	\$425.00
Payroll Taxes & Sales Tax	\$9,124.16
Airport Lighting	\$23.00
Prof. Svs. – Police Monthly Copier Fee	\$22.50
Payroll Deduction	\$401.00
Petty Cash	\$22.03
Streets, Airport, Water, Police, & Auditorium Supplies	\$548.67

Dean's Repair	Ambulance Repairs/Maintenance	\$270.68
Dollar General	Streets & Finance Office Supplies	\$93.15
Economic Development	2022 1 st Qtr. Stipend	\$5,000.00
Emergency Medical Products, Inc.	Ambulance Supplies	\$647.00
Gerber, Greg	Streets – Licensing Fee	\$33.00
Gettysburg Development Corp.	BBB Taxes	\$2,882.16
Great Western Bank	Finance Office Supplies & Minor Equip., and Police Supplies, and Streets Travel & Conf.	\$971.25
Heartland Payment Systems	Airport Fuel CC Fees	\$88.16
Heartland Waste Mgmt., Inc.	Garbage	\$6,877.02
Kohlman, Bierschbach & Anderson	Prof. Svs. – 2021 Annual Report	\$1,725.00
Linde Gas & Equip. Co.	Ambulance Oxygen	\$114.12
Logan Electric	Ambulance Repairs/Maintenance	\$845.78
Marco	Copier Lease	\$225.05
Mid Dakota Rural Water System	Water Usage	\$15,002.33
Midway Parts	Streets Supplies	\$22.90
Mike's Repair	Streets Supplies and Repairs/Maintenance	\$1,116.75
Mogard, David	Police Travel & Conference and Supplies	\$351.00
Montana Dakota Utilities	Gas & Electric	\$6,575.13
New Creations	Fin. Off., Police, Sewer, & Ambulance Supplies	\$130.49
Northwest Pipe Fittings, Inc.	Water & Sewer Supplies and Sewer Minor Equipment	\$2,014.98
PCC Ambulance	Prof. Svs. – Ambulance	\$700.57
Potter County News	Annual Subscription	\$42.25
Principal Financial Group	Life Insurance	\$66.64
Red River Grain Co.	Parks, Sewer & Rubble Site Supplies	\$4,800.00
Schatz Electric, Inc.	Police Supplies	\$9.52
Schlachter Lumber, Inc.	Streets, Auditorium & Airport Supplies	\$374.07
SD Dept. of Revenue	Water Testing	\$30.00
SD Municipal League	Finance Office, Police, Council, & Mayor Annual District 7 th Meeting – Travel & Conf.	\$182.00
SD One Calls	One Calls	\$5.25
SD Police Chief's Assn.	Police Travel & Conference	115.00
SD Retirement Systems	Retirement	\$4,593.86
Servall	Rugs	\$235.22
Standard Ins. Co.	Monthly Dental & Vision Ins. – ACH	\$458.04
Stryker	Ambulance Minor Equipment	\$220.62
TASC	Health Flex Plan	\$539.16
Team Lab	Sewer, Parks, Pool, & Airport Supplies	\$1,167.00
US Postmaster	Water Bills	\$198.32
Venture Communications	Telephone/Fax/Internet	\$844.65
Verizon Wireless	Maintenance & Police Cell Phones	\$375.25
Wellmark BC/BS Health Plans	Health Ins.	\$8,130.37
WEX Bank	Fuel	\$577.67
TOTAL CHECKS		\$108,091.18

Moved by Nagel, VanBockel seconded, to approve the vouchers payable. All members present voted Aye. Motion carried.

Appointment: Steven Zuber, EMT Director, gave ambulance updates and asked for approval to put new tires on the 2021 ambulance. Moved by VanBockel, Archer seconded, to approve new tires to be purchased and installed through the Hoven Co-Op in Hoven, SD. All members present voted Aye. Motion carried with Nagel abstaining from vote.

Appointments: Dean VanDeWiele, Pierre Area Engineer - SDDOT, Chad Howard, Project Engineer on Site - SDDOT, Dan Vockrodt, Engineering Supervisor - SDDOT, and Jesse Bruns, Reede Construction, Inc.: Chad Howard, SDDOT and Jesse Bruns, Reede Construction, Inc., discussed the up-and-coming continuation of work to complete the Highway 212 Project for 2022, going from Mannston Street, west, dealing with sanitary and storm sewers and traffic flow during said work, etc. Howard stated they would be starting on the project Wednesday, April 6, 2022, and are hoping for a possible Labor Day/Sept. 1, 2022, date area for construction to be finalized. Discussion.

Appointment: Todd Goldsmith of KLJ Engineering

-Goldsmith stated there will be a potential project coming up with the City's sanitary lagoon. Discussion. Moved by VanBockel, Fischer seconded, to approve KLJ Engineering and NEOG to move forward with applying for the Small Community Planning Grant the City is eligible for regarding funding for a lagoon study. All members present voted Aye. Motion carried.

-Moved by VanBockel, Archer seconded, to approve accepting the Short Form of Agreement Between Owner and Engineer for Professional Services presented by Todd Goldsmith of KLJ Engineering for an on-call agreement up to \$10,000.00 for a one-year period. All members present voted Aye. Motion carried.

Current Highway 212 Project private sewer contracts were discussed. Moved by Nagel, Archer seconded, to extend the same exact contract with same terms for all residents involved from last year's work to the residents involved in this year's work. All members present voted Aye. Motion carried.

Shane Wager, IT, will be discussed in Executive Session regarding personnel.

Discussion was had regarding FirstNet vs. Verizon cell phone and hotspot services for the City. Moved by Nagel, Fischer seconded, to approve cancelling the City's current cell phone and hotspot services for police and ambulance with Verizon Wireless and switch to FirstNet. All members present voted Aye. Motion carried.

The City's Pool Committee met with the Community Recreation & Pool Committee to discuss things in more detail regarding the plans of a possible new pool in the community. Fischer and Ellwanger gave quick updates on the progress of work toward same.

Moved by Fischer, VanBockel seconded, to approve Council Members, Seth Warner and Mayor, Bill Wuttke with Eric Ellwanger as his backup, to represent the City on the Board of Equalization for property assessments. Assessments will be handled at the Potter County Courthouse on Tuesday, April 12, 2022, at 1:00PM. All members present voted Aye. Motion carried.

Moved by VanBockel, Fischer seconded, to approve publishing the Notice of Public Hearing on Application for Sale of Malt Beverages for a 1-Day Permit for the 2022 Annual Car Show event being held at the City Park on Saturday, June 25, 2022. All members present voted Aye. Motion carried.

Discussion was had with (3) doors at fire hall having problems. Moved by VanBockel, Nagel seconded, to approve Lake Area Doors to come diagnose the problems and do maintenance/repairs on (3) doors at the fire hall that are having problems, up to \$2500 a piece, if repairs are necessary. All members present voted Aye with Ellwanger voting Nay. Motion carried.

Moved by Nagel, VanBockel seconded, to also approve Lake Area Doors to come and perform an annual service of the (6) fire hall doors and (2) ambulance doors @ \$85.00 each for an approximate cost of \$688.00. All members present voted Aye. Motion carried.

Discussion was had regarding approving first reading of Ordinance 2022-04-04 Chapter 71: Traffic and Parking Rules, Section: Traffic Regulations, § 71.02 entitled “UNLAWFUL TO OPERATE WITH UNMUFFLED DYNAMIC ENGINE BRAKING”. Mogard explained that city police are not able to enforce city laws/ordinances on a state highway. City Ordinance 2022-04-04 will be dropped and it was decided to ask SDDOT if signage may be posted on the highway to at least bring this issue to the attention of trucks passing through on the highway.

Mayor Wuttke informed that city attorney, Michael Larson, will be resigning in the near future as the city’s attorney. Mayor Wuttke spoke with Attorney Emily Sovell of Onida, and she is possibly interested in this position. Moved by VanBockel, Fischer seconded, to agree to hire Attorney Emily Sovell for one month to work with Attorney Larson to see if she is interested in taking on the City of Gettysburg once Attorney Larson resigns. All members present voted Aye. Motion carried.

Nagel informed that the City Police Committee met last week as were asked to do so by council at the March meeting and discussed the recent idea brought up of going county-wide police only and the pros and cons of doing so. Moved by Nagel, VanBockel seconded, the recommendation of the City Police Committee is to quash any further discussion of the possibility of changing to county-wide police for one year or unless staffing of city police would change in which city would need to deal with adjustments. Discussion. All members present voted roll call as follows: Nagel – Aye, Fischer – Nay, VanBockel – Aye, Ellwanger – Aye, Archer – Nay, Warner – Aye. Motion carried.

Mogard gave police report. Mogard stated that recently there was a Multi-Jurisdictional Criminal Enforcement Task Force operation ran in both Potter County and Walworth County wherein there were some drug stops which resulted in (2) misdemeanor arrests and (4) drug-related felony arrests.

Mogard informed he recently attended and received certification at a 10-hour training for National Traffic Incident Management (TIMS). Mogard also attended a class in Moberge for Criminal Interdiction & Rural Patrol Tactics which opened up some new programs for use to help in fighting crimes, doing criminal background checks, etc.

Gerber gave maintenance report. Gerber stated the City’s airport NADIN system is to have weather data available starting May 19, 2022.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$3.715, Ruby Fieldmaster at \$4.23, #1 Ruby Fieldmaster at \$4.33, Aviation Gas at \$5.26, and Jet-A at \$4.68. Moved by Fischer, Ellwanger seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Moved by VanBockel, Archer seconded, to approve the quote from Building Sprinkler, Inc., in the amount of \$560 to again perform the City's annual fire sprinkler inspection in the auditorium. All members present voted Aye. Motion carried.

Schatz did an update on the current pool and hiring of lifeguards for this summer's season. The City is eagerly looking for summer pool help and is hoping to see applications coming in soon so plans can be made accordingly. (See ad in local news.) City Pool Committee will be meeting to discuss pool personnel, procedures, pricing, etc. An update will be given at the May meeting as to the Pool Committee's information and recommendations.

Moved by Ellwanger, VanBockel seconded, to approve Schatz to enter into Licensed Training Provider Agreement with the American National Red Cross. All members present voted Aye. Motion carried.

Moved by Ellwanger, Fischer seconded, to approve the publication of the City Rubble Site opening on April 11, 2022, weather permitting, with the summer hours of Monday-Friday 1PM-5PM and Saturdays 9AM-5PM. All members present voted Aye. Motion carried.

Moved by Ellwanger, Fischer seconded, to approve the dates set and publication of same regarding the City's Annual Spring Clean-Up week to be held this year May 9-16, 2022. All members present voted Aye. Motion carried.

Moved by Ellwanger, VanBockel seconded, to approve publishing an ad for both a "seasonal" part-time rubble site worker opening and a "seasonal" part-time parks worker opening, 20-30 hours per week. Advertise until positions filled. All members present voted Aye. Motion carried.

Moved by Ellwanger, VanBockel seconded, to approve advertising that the 2021 Drinking Water Report is available at the City office, on the City website, and the City Facebook page for public viewing. All members present voted Aye. Motion carried.

Moved by VanBockel, Archer seconded to approve (2) water deposit refunds in the amount of \$200. All members present voted Aye. Motion carried.

Moved by Ellwanger, VanBockel seconded, to approve applying for the 2022 SDML Workers' Compensation Fund Trenching and Confined Space Entry Safety Equipment Grant. All members present voted Aye. Motion carried.

Schatz gave finance report. Schatz polled council regarding giving a prom prize again this year of (1) free annual swimming pool pass. Moved by Fischer, Ellwanger seconded, to approve the prom prize of (1) free annual swimming pool pass given by the city again this year. All members present voted Aye. Motion carried.

Moved by VanBockel, Fischer seconded, to accept ambulance write-offs in the amount of \$6,440.92 and to accept the payment of ambulance nurse call runs to Avera Missouri River Medical Center in the amount of \$425. All members present voted Aye. Motion carried.

Moved by Fischer, VanBockel seconded, to approve adopting, submitting and publication of the city's 2021 Annual Report. All members present voted Aye. Motion carried.

Moved by Fischer, VanBockel seconded, to approve annual carpet cleaning of the finance office carpets by Service Master-Pierre under \$500. All members present voted Aye. Motion carried.

Moved by VanBockel, Fischer seconded, to approve the following moving permits.

- Moving Permits: --Bret & Barbara Bauer – West 29’ of North 35’ of Lot 10 and all of Lot 12,
Western Addition Block 13 – 66X15 Mobile Home
--Lyle Wickersham – 20X8 Steel Portable Storage Container

All members present voted Aye. Motion carried.

Moved by Fischer, Ellwanger seconded, to go into Executive Session at 8:55PM for personnel. All members present voted Aye. Motion carried. Council reconvened at 9:35PM.

Moved by Nagel, VanBockel seconded, to approve Chief Mogard a .25 per hour bonus per certification for (2) certifications to become effective on the April 15, 2022, payroll. All members present voted Aye. Motion carried. Mogard stated he would highly recommend the TIMS training for both the fire and ambulance departments.

Moved by Nagel, Fischer seconded, to approve bringing Shane Wager’s IT monthly retainer of \$180.00 back into effect and Wager continue doing the city’s IT work. All members present voted Aye. Motion carried.

- Correspondence: February 2022 Bank Reconciliations; Quarterly Financials; 4th Annual (Energize) Exploring Innovative Rural Communities Conference; Economic Development’s 1st Quarter Report for 2022;

Round Table: Nagel stated he recommends the city gets signed up for the local government board and commissions website which is on sd.gov and is currently free. Fischer wanted to remind the community that on the afternoon of Wednesday, May 4, 2022, there will be the 2nd annual clean-up day where students from the school volunteer to help move items out to the curb or the elderly clean up their yard to be ready for the City’s Spring Clean-Up Week. If someone is in need of help, feel free to contact Michael Fischer and he will set this up. Kara with Economic Development stated that within the next month, the company that helped with business awnings in the community before will try to get to Gettysburg and meet with businesses, giving estimates on awning repairs or replacement so they are taken care of before the 140th Celebration.

Moved by VanBockel, Fischer seconded, to adjourn meeting at 10PM. All members present voted Aye. Motion carried.

Attest:

Witness

Sheila K. Schatz, Finance Officer

Bill Wuttke, Mayor