

Pursuant to the due call and notice thereof, the City Council met in regular session on June 6, 2022, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those present were Mayor Bill Wuttke, Philip Nagel, Fran VanBockel, Eric Ellwanger, Kelly Archer, and Seth Warner. Also present were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Supervisor, Sheila Schatz, Finance Officer, Kara Williams, Economic Development, Emily Sovell, City Attorney (via ZOOM), Liz Steptoe, Attorney (via ZOOM), Nadine Simon (telephonically) and Shauna Pauli, Pool Co-Managers.

Moved by Archer, Ellwanger seconded, to amend and approve the June 6, 2022, proposed agenda by adding speaking with City Attorney regarding annexing. All members present voted Aye. Motion carried.

Moved by Nagel, Ellwanger seconded, to approve the May 2, 2022, regular council meeting minutes. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$2,083.91
Ambulance	\$933.59
Council	\$0.00
Finance Office	\$3,199.92
Mayor	\$0.00
Parks	\$576.00
Police	\$8,910.56
Rubble Site	\$458.62
Snow Removal	\$0.00
Sewer	\$2,777.82
Streets	\$5,134.56
Swimming Pool	\$3,158.21
Water	\$5,240.28
Total Payroll Expense by Department	\$32,473.47

Net Payroll	\$22,671.75
Advanced Auto Parts	Streets Supplies \$180.24
Aflac	Aflac Ins. \$901.90
Agtegra	Fuel \$5,946.45
Avera Occupational Medicine	Drug Testing \$101.00
Axon Enterprise, Inc.	Prof. Svs. – Police \$1,830.00
Bank of the West	Payroll Taxes & Sales Tax \$7,824.91
Brookings Area CPR CTC	Police Travel & Conference \$60.00
Building Sprinkler, Inc.	Annual Auditorium Sprinkler Inspection \$560.00
Cam-Wal Electric Co-Op	Airport Lighting \$23.00
Century Business Products	Police Monthly Copier Contract Fee \$22.50
Child Support Services	Payroll Deduction \$401.00
City of Gettysburg	Petty Cash \$13.82

Dakota Farm & Ranch Supply, Inc.	Streets, Police, Pool, & Ambulance Supplies	\$1,099.52
Dollar General	Streets, Pool & Finance Office Supplies	\$146.55
Fargo Case	Streets Repairs/Maintenance	\$148.45
Gas-N-Goodies	Food for Mtg. and Police Car Washes	\$57.08
Gettysburg Development Corp.	BBB Taxes	\$1,480.16
Gettysburg In Action	Streets Supplies (xmas lts. Reimbursement)	\$479.76
Great Western Bank	Finance Office, Pool, Police, & Water Supplies	\$1,587.44
Heartland Payment Systems	Airport Fuel CC Fees	\$88.18
Heartland Waste Mgmt., Inc.	Garbage	\$6,837.27
KLJ Engineering	Prof. Svs. – Sewer	\$5,675.19
Linde Gas & Equip. Co.	Ambulance Oxygen	\$114.64
Logan Electric	Lighting Repairs/Maintenance	\$726.65
Marco	Copier Lease	\$92.75
MAS Modern Marketing	Police Supplies	\$1,075.00
Menards	Pool Supplies	\$296.36
Michael Todd & Co.	Streets Supplies	\$1,270.20
Mid Dakota Rural Water System	Water Usage	\$15,238.88
Midwest Alarm	Auditorium Fire Alarm Monitoring/Testing	\$85.50
Mogard, Maria	Prof. Svs. – Finance Office	\$525.00
Montana Dakota Utilities	Gas & Electric	\$5,485.44
New Creations	Finance Office & Police Supplies	\$164.10
Northwest Pipe Fittings, Inc.	Sewer Supplies	\$4,961.39
PCC Ambulance Billing Service	Prof. Svs. – Ambulance	\$1,669.58
Oahe Area Youth Ctr., Inc.	Annual Stipend	\$5,500.00
Principal Financial Group	Life Insurance	\$75.02
Riteway Business Forms	Water Supplies	\$1,237.95
Sam's Club	Pool Supplies	\$536.09
Schatz Electric, Inc.	Fire Dept. Maintenance/Repairs	\$2,894.55
Schlachter Lumber, Inc.	Streets & Sewer Supplies	\$62.00
SD Dept. of Revenue	Water Testing & ½ Malt Beverage Renewals	\$780.00
SD Assoc. of Rural Water System	Annual Membership	\$565.00
SD One Calls	One Calls	\$13.65
SD Retirement Systems	Retirement	\$4,140.90
Servall	Rugs	\$327.75
Standard Ins. Co.	Monthly Dental & Vision Ins. – ACH	\$458.04
TASC	Health Flex Plan	\$539.16
True Value	Pool, Streets & Finance Office Supplies	\$979.99
US Postmaster	Water Bills	\$200.00
Venture Communications	Telephone/Fax/Internet	\$833.76
Verizon Wireless	Maintenance Cell Phones	\$67.04
Wager, Shane	Monthly IT Retainer	\$180.00
Wellmark BC/BS Health Plans	Health Ins.	\$8,130.37
WEX Bank	Fuel	\$512.56
Zuber Refrigeration	Fire Hall Repairs/Maintenance	\$59.37
TOTAL CHECKS		\$117,934.86

Moved by VanBockel, Nagel seconded, to approve the vouchers payable. All members present voted Aye. Motion carried.

Appointment: Emily Sovell, Attorney and Liz Steptoe, Attorney

Attorney Steptoe stated that she has done research regarding the safety issues of the Linda Vail building and the City's ordinance states that the code enforcer needs to inspect any potential nuisance property and provide a report to the City, as well as, a copy to the City's attorneys. Joel, the City's code enforcer, needs to have this Notice personally served on the property owner or it can be sent by certified mail. This Notice has to incorporate property location, the nature of the nuisance, and the action necessary to abate the nuisance. The City's ordinances also state that if an owner/occupant fails to abate the nuisance in accordance with the Notice, the City Council shall cause the abatement, thereof, and for such purpose can enter onto the property. So, the next step is to have Joel, the City's code enforcer, inspect the said property and serve Notice of the nuisance to the property owners. Discussion. This subject will be added to the agenda of the July 2022, council meeting.

Archer asked Attorney Sovell about property annexation, as well. Discussion. This subject will be added to the agenda of the July 2022, council meeting.

Mogard gave police report. Mogard stated he did go and complete training to become a Certified Law Enforcement Firearms Instructor for the State of South Dakota. Gettysburg will be hosting the Law Enforcement Firearms Annual Shoot in June and a Law Enforcement Firearms Night Shoot in July. Gettysburg will also be hosting a Taser Instructor Training in September.

Mogard informed that he applied for a title for the City of the impounded car being kept at the airport, currently, which should be coming within the next six weeks.

Gerber gave maintenance report. Gerber stated the dump was burned today and the swimming pool is ready to go for the season.

Moved by Nagel, Warner seconded, to approve hiring Michelle Hawkinson, Jason Johnson, and Michael Devine for part-time seasonal work for rubble site and parks/airport mowing each at \$16.00 per hour. All members present voted Aye. Motion carried.

Archer wanted to let Council know that CHS is going to be taking its old fertilizer plant down and if the State will allow, the rubble debris will be taken out to the City's rubble site. If the State allows this, Logan will be digging the hole as Gerber does not have the time. It was discussed if Logan is going to tear the building down and it had to be hauled to Mobridge, it would actually cost more than paying Logan to dig the hole. CHS will be paying Logan to dig the hole and will also pay disposal rates to the rubble site, as well. This will be put on the agenda for the July 2022 meeting and a formal motion will be made.

Gerber stated it was time to renew our contract for brooming with the State. He put in a bid for \$200 per hour which the State has accepted. Moved by VanBockel, Ellanger seconded, to approve renewing the City's brooming contract with the State for \$200 per hour. All members present voted Aye. Motion carried.

Moved by VanBockel, Ellwanger seconded, to approve Gerber to replace the culvert on High Street. All members present voted Aye. Motion carried.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$4.375, Ruby Fieldmaster at \$4.99, Aviation Gas at \$6.21, and Jet-A at \$5.05. Moved by Ellwanger, Nagel seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Gerber stated he received a bid from Jensen Rock & Sand to asphalt pave two blocks and do a bunch of patching. Moved by Ellwanger, Archer seconded, to approve the bid received from Jensen Rock & Sand for 4" asphalt paving and patching. All members present voted Aye. Motion carried.

Schatz gave finance office report.

Moved by Warner, Ellwanger seconded, to approve signing the Intergovernmental Contract and Coverage Document for the SDML Workers' Compensation Fund. All members present voted Aye. Motion carried.

Moved by Ellwanger, VanBockel seconded, to accept ambulance write-offs in the amount of \$522.12. All members present voted Aye. Motion carried.

REMINDER: 2022 Human Resources and Finance Officer Schooling is being held in Huron from June 7 – June 10, 2022, and the Finance Office will be closed during this timeframe. The office will resume regular hours on Monday, June 13, 2022, and for **EMERGENCIES** – please call Greg Gerber, Maintenance @ 605-769-0075; Mayor Wuttke @ 605-769-1150 or Alderman Philip Nagel @ 605-769-1281.

REMINDER: Schatz and Broker will also both be attending the Annual Budget Training Workshop on June 22, 2022, in Rapid City (will stay the night on 21st). Again, the Finance Office will be closed on the 22nd, so please call above contacts in case of emergency.

REMINDER: Cahill, Bauer & Associates, LLC, will be planning to perform the City's 2021 annual audit on June 29-30, 2022.

Schatz asked that special budget requests be turned into her as soon as possible as she has to be working on the 2023 budget to get it completed on time. This will be on the agenda for July 2022 Council meeting.

Moved by Nagel, Ellwanger seconded, to approve the following building permit.

- Building Permit: John Deslauriers – 311 S Broadway Street – Garage Addition

All members present voted Aye. Motion carried.

Moved by Ellwanger, Nagel seconded, to go into Executive Session for personnel and legal at 7:26PM. All members present voted Aye. Motion carried. Council reconvened at 8:10PM.

Moved by Nagel, VanBockel seconded, to hire Gettysburg pool personnel as follows: Nadine Simon, Co-Manager at \$17.00 per hour and Shauna Pauli, Co-Manager, Lifeguard, WSI at \$17.50 per hour --- Taelor Zweber, Lifeguard; Greta Goebel, Lifeguard; Vivian Jost, Lifeguard, Landon Larson, Lifeguard, and Nevaeh Kee, Lifeguard each at \$15.00 per hour --- and Abigail Vetsch, Lifeguard/WSI; Ashlyn Sorensen, Lifeguard/WSI; Alexander Sorenson, Lifeguard/WSI; and Faith Schulte, Lifeguard/WSI; each at \$15.50 per hour. All employees will receive a \$1.00 per hour bonus at the end of the season for total hours each employee worked per recommendations of the pool co-managers as well as receive a \$50 stipend toward pool gear purchased for the season. Each Lifeguard/WSI will also receive 50% of the profits of each private swim lesson which each WSI teaches as an incentive bonus at the end of the year. It was also decided the Faulkton lifeguards/WSIs will carpool as much as possible and that the "driver" of each trip will receive a .42 per mile State mileage reimbursement for traveling to help offset the very expensive price in fuel at this time and the mileage reimbursement will only be for those who are traveling from outside of Potter County. All members present voted Aye. Motion carried.

- Correspondence: April 2022 Bank Reconciliations; Mid-Dakota Rural Water System, Inc. Director Nomination and Election Info.;

Round Table: VanBockel asked when mosquito spraying would be starting. Gerber informed any time, but soon. Williams wanted to remind that Economic Development is trying to get the awnings replaced for the businesses in town. The Development Corporation has earmarked \$50,000 toward the project and are willing to pay one-half of any business replacing their awning until the \$50,000 has been used. They are asking for the deadline to be August 1, 2022, and once the \$50,000 has been used, if you have not gotten your application in by said time, they will not be able to pay for one-half. To apply, just get ahold of Kara Williams through Economic Development. Mayor Wuttke stated that Tyler Fischer had spoke with him and stated the pool committees have met and are recommending to sign a contract with KLJ Engineering for the new pool design work.

Moved by Nagel, Ellwanger seconded, to adjourn meeting at 8:20PM. All members present voted Aye. Motion carried.

Attest:

Witness

Sheila K. Schatz, Finance Officer

Bill Wuttke, Mayor

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