

Pursuant to the due call and notice thereof, the City Council met in regular session on June 11, 2022, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those present were Mayor Bill Wuttke, Philip Nagel, Fran VanBockel, Michael Fischer, Eric Ellwanger, Kelly Archer, and Seth Warner (via ZOOM). Also present were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Supervisor, Sheila Schatz, Finance Officer, Kaylee Broker, Deputy Finance Officer, Kara Williams, Economic Development, Liz Steptoe, City Attorney (Telephonic), Ashton Larson, and a few participants via ZOOM.

Moved by Nagel, Fischer seconded, to amend and approve the July 11, 2022, proposed agenda to include the building permit for Doug Larson and to move timing of Executive Session within the meeting when City Attorney is available to call into meeting telephonically, if need be. All members present voted Aye. Motion carried.

Moved by VanBockel, Nagel seconded, to approve the May 11, 2022, special meeting minutes, June 6, 2022, regular council meeting minutes with an amendment to motion approving vouchers to change vouchers payable for May 2022 to \$117,934.86 instead of \$117,095.84, and June 23, 2022, special council meeting minutes. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$1,821.03
Ambulance	\$4,659.07
Council	\$0.00
Finance Office	\$3,886.12
Mayor	\$0.00
Parks	\$1,725.49
Police	\$9,521.75
Rubble Site	\$2,108.47
Snow Removal	\$0.00
Sewer	\$1,958.65
Streets	\$5,830.87
Swimming Pool	\$11,218.65
Water	\$5,039.07
Total Payroll Expense by Department	\$47,769.17

Net Payroll	\$35,270.23
Advanced Auto Parts	Parks & Streets Supplies \$216.50
Aflac	Aflac Ins. \$605.71
Agtegra	Fuel \$13,711.39
Arnold Pool Company	Pool Supplies \$414.45
AT&T Mobility	Police Cells & Hot Spots & Amb. Hot Spots \$498.64
Bank of the West	Payroll Taxes & Sales Tax \$4,877.25
Broker, Kaylee	Fin. Off. Travel and Conference \$32.12
Cam-Wal Electric Co-Op	Unmetered LED Light - Airport \$23.00

Century Business Products	Police Monthly Copier Contract Fee	\$22.50
Child Support Services	Payroll Deduction	\$401.00
City of Gettysburg	Petty Cash	\$34.72
Code Enforcement Specialists	Prof. Svs. – Code Enforcement	\$626.24
Coffee Bean/212 Mini Mall	Finance Office Supplies	\$78.81
Crossroads Hotel – Huron	Fin. Off. Travel and Conference	\$385.00
Dakota Farm & Ranch Supply, Inc.	Streets, Police, Pool, Parks, Rubble Site, & Ambulance Supplies & Parks Minor Equip.	\$1,154.94
Decker Repair & Welding	Streets Supplies	\$39.00
Dollar General	Pool & Finance Office Supplies	\$166.80
Economic Development	2 nd Qtr. Stipend	\$5,000.00
Everest Emergency Vehicles	Ambulance Supplies	\$471.86
First Interstate Bank	Fin. Off., Police & Pool Supplies and Fin. Off. Travel & Conference	\$736.27
Gettysburg Collision Center	Police Repairs/Maintenance	\$234.61
Gettysburg Development Corp.	BBB Taxes	\$2,420.99
Gettysburg Gas-N-Goodies	Police Car Washes & Police/Streets Fuel	\$87.00
Heartland Payment System	Credit Card Fees	\$89.64
Heartland Waste Mgmt., Inc.	Garbage	\$7,601.01
Jensen Rock & Sand, Inc.	Water Supplies	\$212.99
John Deere Financial	Parks & Streets Supplies	\$1,578.61
Kent Huckins	Prof. Svs. – Pool Lifeguard Training	\$215.00
Lake Area Door	Fire Hall Repairs/Maintenance	\$4,731.89
Linde Gas & Equip. Co.	Ambulance Oxygen	\$223.92
Liquid Engineering Corporation	Prof. Svs. – Water (Water Tower Dive Insp.)	\$3,165.00
Logan Electric	Parks Supplies & Parks Bldg. Improvements	\$1,149.39
Lumico	Ambulance Overpayment Reimbursement	\$85.00
Marco	Copier Lease	\$178.61
Menards	Pool & Police Supplies	\$47.82
Michael Todd & Co.	Streets Supplies	\$339.57
Mid Dakota Rural Water System	Water Usage	\$15,336.35
Midway Parts, Inc.	Pool, Streets & West Nile Supplies	\$106.68
Milbank Winwater Works Co.	Water Supplies	\$5,632.04
Mogard, Maria	Prof. Svs. – Finance Office	\$681.25
Montana Dakota Utilities	Gas & Electric	\$4,692.95
New Creations	Pool & Police Supplies	\$67.14
Northwest Pipe Fittings, Inc.	Sewer & Pool Supplies	\$968.19
PCC Ambulance Billing Service	Prof. Svs. – Ambulance	\$398.03
Potter County News	Fin. Off., Rubble Site, Parks, & Pool Publishing	\$721.23
Potter County Register of Deeds	Prof. Svs. – Sewer Contracts	\$60.00
Principal Life Insurance Company	Life Ins.	\$58.26
RDO Equipment Co.	Streets Repairs/Maintenance	\$2,298.13
Red River Grain Company	Parks, Rubble Site, Streets, & Sewer Supplies	\$959.25
Sam’s Club	Pool Supplies	\$479.74
Schatz, Sheila	Fin. Off. Travel and Conference	\$348.89
Schlachter Lumber, Inc.	Pool Supplies	\$43.11
SD Dept. of Ag & Nat. Resources	Prof. Svs. – Water (Annual Drinking Water Fee)	\$600.00
SD Dept. of Revenue	Water Testing	\$30.00

SD One Calls	One Calls	\$19.95
SD Retirement Systems	Retirement	\$4,273.26
Servall	Rugs	\$589.99
Servicemaster of Pierre	Fin. Off. Repairs/Maintenance	\$570.45
Sovell Law Office, P.C.	Prof. Svs. - Legal	\$1,827.92
Standard Ins. Co.	Monthly Dental & Vision Ins. – ACH	\$480.00
TASC	Health Flex Plan	\$539.16
The Lodge At Deadwood	Police Travel and Conference	\$240.00
True Value	Police, Parks, Pool, Streets, & Fin. Off. Supplies	\$332.62
US Postmaster	Water Bills and Fin. Off. & Police Supplies	\$844.01
Venture Communications	Telephone/Fax/Internet	\$901.51
Verizon Wireless	Maintenance Cell Phones	\$125.70
Wager, Shane	Monthly IT Retainer	\$180.00
Wellmark BC/BS Health Plans	Health Ins.	\$9,178.26
TOTAL CHECKS		\$140,711.55

Moved by Fischer, Ellwanger seconded, to approve the vouchers payable. All members present voted Aye. Motion carried.

Appointments: Liz Steptoe, City Attorney (telephonically)
 Kara Williams, Economic Development
 Senior Class Rep. – Ashton Larson – Moonlight Swim Pool Fundraiser Event

(Order of Attorney Steptoe and Executive Session may be moved as to timeframe within meeting when Attorney Steptoe is able to call into the meeting telephonically.)

Appointment: Kara Williams, Economic Development

Williams was hoping to be able to speak to council regarding funding for the Transportation Alternative Program (TAP) Grant to be able to improve some sidewalks within the community but was unable to receive a quote from Todd Goldsmith of KLJ Engineering before the meeting. It was decided it could wait and a letter could be drafted and sent to Ted Dickey of NECOG on same for next year.

Williams gave an update on the business awnings within the community. Stein Sign Display has been in town and has given quotes to those businesses interested in updating their awnings. As before, the Development Corporation will be paying half of the cost to update each awning. As soon as business owner signatures and deposits have been taken care of, Stein would like to get started right away and is hoping to get approximately (4) done per week, weather permitting.

Williams gave a quick update on the upcoming 140th Celebration in 2023. Plans are continuing to move along, and an actual itinerary will hopefully be put together sometime around Labor Day. The firemen are hosting a street dance for that Saturday night with a group called The Dweebs lined up to play, and there will be a fundraiser for the firemen that night. Michael Schlachter and Bobby Jenner are the chairmen for the 140th Celebration. Meetings are held periodically, so if interested, just contact Williams at Economic Development and she will get out a list of meeting dates, times and locations.

Williams also stated that the Economic Development’s financials for 2nd Quarter, 2022, have been put in council’s packets. She also wanted to hand out a brief synopsis of what Economic Development has been

working on. Williams stated she wanted to thank council for all of their past support involving the Development Corporation and is looking forward to hopefully having future support from council.

Appoinment: Ashton Larson from Gettysburg High School Senior Class

Larson wanted to ask council's permission to be able to do a fundraising event at the city pool for the senior class by doing a midnight swim on July 22, 2022, from 8:00PM – 12:00 Midnight. It would be adult swim only allowing ages 14 and up. There would be a \$5.00 charge per person at the door wherein the regular \$2.00 will go to the city and the remaining \$3.00 would support the fundraiser. No concessions from the pool would be sold as the class would be bringing in their own snacks to sell towards the fundraiser. There will be (3) lifeguards on duty and the current lifeguards who are seniors will be responsible for cleaning the pool appropriately for the next regular swim session. Moved by VanBockel, Fischer seconded, to approve the senior class fundraiser set from 8:00PM – 12:00 Midnight on July 22, 2022, ages 14 and up only. All members present voted Aye. Motion carried.

Mayor Wuttke announced that the Penny's for Robert Poker Run will be coming through town with approximately 120 bikes and 70 cars on September 10, 2022.

Mayor Wuttke stated he has contacted Debra Burrell regarding the current sewer contract in place and payment being needed on same. Also, a small utilities payment is due which has been accumulating several late fees. Moved by Nagel, VanBockel seconded, to approve removing the late fees as such a small amount was owing, as long as that amount was paid in full. All members present voted Aye. Motion carried.

Moved by VanBockel, Ellwanger seconded, to approve LEC, Inc., to dig a hole at the city's rubble site, as Gerber is not able to at this time, and will be hauling the rubble debris from the tear down of the old CHS fertilizer plant to the rubble site. CHS will be paying LEC, Inc., to dig the hole and will also pay disposal rates to the rubble site, as well. Approval was obtained from the State ahead of time by Archer. All members present voted Aye with Archer abstaining from vote. Motion carried.

Moved by Archer, Ellwanger seconded, to approve second reading and adoption of Ordinance 22-01 An Ordinance Adding Chapter 113 to the Revised Ordinances of the City of Gettysburg Creating Provisions for Cannabis Establishments and for same to be published in the local newspaper. All members present voted roll call: Nagel – Aye; Fischer – Aye; VanBockel – Aye; Ellwanger – Aye; Archer – Aye; and Warner – Aye. Motion carried.

Both Finance and Deputy Finance Officers and IT, Shane Wager, were asked by council to do some research regarding the possibility of obtaining an SMS Texting Service for important messages (non-EMS) to be sent out to the public from the city. Research is still in process and will be discussed further at the August 1, 2022, council meeting.

Mogard gave police report. Moved by VanBockel, Fischer seconded, to approve paying Officer Hauptert for the overtime hours she accumulated while Chief Mogard was on vacation leave. All members present voted Aye. Motion carried.

Gerber gave maintenance report. Moved by VanBockel, Ellwanger seconded, to approve the State of South Dakota Department of Agriculture and Natural Resources (DANR) Subgrant Agreement due to the city being awarded the Small Community Planning Grant for an engineering study to be done by KLJ

Engineering to evaluate the community's wastewater system. All members present voted Aye. Motion carried.

Moved by Fischer, Ellwanger seconded, to go into Executive Session for personnel and legal at 7:45PM. All members present voted Aye. Motion carried. Council reconvened at 8:20PM.

Schatz was asked to do an emergency polling of council on June 15, 2022, to allow Gerber to purchase a used radiator to repair a backhoe equipment breakdown. Moved by VanBockel, Ellwanger seconded, to approve Gerber to purchase a used radiator in the approximated cost of \$2,200.00 to be able to repair breakdown on backhoe equipment. All members present voted Aye. Motion carried.

Moved by Ellwanger, Fischer seconded, to allow Gerber to purchase new tennis court poles and nets in the approximated cost of \$1,000 or less. All members present voted Aye. Motion carried.

Moved by Archer, Fischer seconded, to approved signing the State of South Dakota Recipient Contract for the 2022 West Nile Grant. All members present voted Aye. Motion carried.

Moved by Ellwanger, Fischer seconded, to approve entering into Cooperative Purchasing Agreement to participate in the Cooperative Purchasing Venture (CPV) program through the MN Department of Administration State Procurement. All members present voted Aye. Motion carried.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$4.32, Ruby Fieldmaster at \$4.83, #1 Ruby Fieldmaster at \$4.94, and Aviation Gas at \$6.45. A bid on Jet-A fuel was unavailable at this time. Moved by Archer, Ellwanger seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Schatz gave finance office report.

Moved by VanBockel, Fischer seconded, to accept and approve ambulance write-offs in the amount of \$12,279.74. All members present voted Aye. Motion carried.

Moved by Fischer, Nagel seconded, to accept and approve sending off outstanding ambulance accounts to collections in the amount of \$214.19. All members present voted Aye. Motion carried.

Moved by Ellwanger, Fischer seconded, to approve the 4% longevity raise for Finance Officer, Sheila Schatz. All members present voted Aye. Motion carried.

Moved by Ellwanger, Archer seconded, to approve (2) water deposit refunds in the total amount of \$200. All members present voted Aye. Motion carried.

Moved by Archer, Fischer seconded, to approve advertising that the water quality results for the 2021 Consumer Confidence Report is available at the city office and on the city website for public viewing at any time. All members present voted Aye. Motion carried.

Schatz was asked to do an emergency polling of council on June 20, 2022, to approve setting up a short special council meeting on June 23, 2022, to do first reading on Ordinance 22-01. Moved by Ellwanger, Archer seconded, to approve setting up special council meeting on June 23, 2022, at 5:30PM to discuss and approve first reading on Ordinance 22-01 An Ordinance Adding Chapter 113 to the Revised

Ordinances of the City of Gettysburg Creating Provisions for Cannabis Establishments. All members present voted Aye. Motion carried.

Schatz informed the 2021 audit has been completed and went very well.

Moved by Ellwanger, VanBockel seconded, to approve PCC to take over the receipt of any ambulance insurance payments, supplemental insurance payments, and/or private party ambulance payments at no extra cost to the city. PCC will do so and send a lump sum ACH deposit to city one time per month for said payments along with a fully detailed report of same. Medicaid and Medicare payments will continue to come through city's office as they are ACH. All members present voted Aye. Motion carried.

Schatz asked again that special budget requests be turned into her as soon as possible as she will be working on the 2023 budget to get it completed on time.

Schatz reminded council that the next regular council meeting will be held on August 1, 2022, at 7PM. At said meeting, the regular monthly council meeting date for September will need to be discussed due to the first Monday falling on September 5, 2022, which is Labor Day. It will need to be determined to have it either on September 6 or September 12, 2022, instead. A special council meeting will also need to be scheduled in toward the end of August for going over 2023 budget and the 29th is a date being looked at.

Moved by Nagel, Fischer seconded, to approve the following building, moving and demolition permits:

- Building Permits:
 - Roy Towers – 606 E Lincoln Avenue – Car Port (Post on Concrete Pillar) Add-On Addition to Garage
 - Eric Ellwanger – 502 Holly Drive – 30X32 Garage/Shop Building (Concrete Floor and Wood Frame Structure)
 - Ryder Lemler – 904 E Commercial Avenue – Wood Privacy Fence (Wood Posts & Boards)
 - Brody Schatz – 300 S East Street – Backyard Fence (Wood Posts & Boards)
 - Greg Gerber – 102 High Street – Pre-assembled Wood Fencing
- Moving Permits: None.
- Demolition Permits: --Shane & Lyndsey Holzwarth – 207 S Platte Street – Tear Down House (Logan Electric)

All members present voted Aye with Ellwanger abstaining from vote. Motion carried.

Nagel will speak to Molly at newspaper regarding getting an ad put in “short notice” for the Pet Clinic being put on at the Potter County Fairgrounds on July 19, 2022, from 10AM-3PM. It can also be seen on the city website and Facebook page.

- Correspondence: May 2022 Bank Reconciliations; 2ND Qtr. Financials; Gettysburg Development Corp. 2nd Qtr. Financials; FSA County Committee Election Info. (Due Date BY Aug. 1, 2022); SD FIT Info.; 988 Suicide & Crisis Lifeline Helpline Center Info.; Local Origin Story of Juneteenth;

Round Table: Nagel wanted to say “good job” to Gerber and city maintenance crew for the good work getting done on streets. Williams wanted to thank the firemen for the great fireworks show at this year's annual car show. She stated that everyone needs to be thinking ahead regarding donations for future fireworks as there is nothing sitting in the fireworks fund, currently, for future fireworks shows. Archer stated he had some people ask why there are no garbage cans currently at the Little Angel's Park. Gerber said there were some there and they just came up missing but that new ones will be put out again this week. Archer also stated he has had a few requests to please put one more infant swing up at the Little

Angel's Park in which Gerber will also get done. Archer also asked status of the new city website being completed by IT so the old site could be completely taken off and Schatz stated it is still being worked on. Schatz asked permission if the pool is short a lifeguard for a shift on a couple of dates, rather than having to close the pool, would it be alright to have one of the (3) lifeguards from last year, who are still within their certification, to be able to fill in and it was agreed they could. Schatz also reminded everyone that the pool has now opened up an extra open swim session each evening M-F from 7:15PM to 9:00PM (except July 15 and July 22).

Moved by Fischer, Nagel seconded, to adjourn meeting at 9:15PM. All members present voted Aye. Motion carried.

Attest:

Witness

Sheila K. Schatz, Finance Officer

Bill Wuttke, Mayor

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