

Pursuant to the due call and notice thereof, the City Council met in regular session on August 1, 2022, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Mayor Bill Wuttke, Philip Nagel, Michael Fischer, Eric Ellwanger, and Seth Warner. Also, present, were Dave Mogard, Chief of Police, Sheila Schatz, Finance Officer, Kaylee Broker, Deputy Finance Officer, Kara Williams, Economic Development, Steven Zuber, EMT Director, Larry Zebroski, and a few public participants (via ZOOM).

Moved by Ellwanger, Nagel seconded, to approve the August 1, 2022, proposed agenda. All members present voted Aye. Motion carried.

Moved by Fischer, Warner seconded, to approve the minutes of the July 11, 2022, regular council meeting minutes. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

**Payroll Expense by Department:**

Airport	\$1,815.24
Ambulance	\$794.35
Council	\$4,165.00
Finance Office	\$3,594.49
Mayor	\$1,180.00
Parks	\$1,244.27
Police	\$9,495.24
Rubble Site	\$605.43
Sewer	\$2,629.52
Snow Removal	\$0.00
Streets	\$6,026.11
Swimming Pool	\$12,610.52
Water	\$5,319.77
West Nile	\$368.25
<b>Total Payroll Expense by Department</b>	<b>\$49,848.19</b>

Net Payroll	\$38,310.47
Advance Auto Parts	Streets Supplies \$60.13
Aflac	Aflac Insurance \$824.69
Agtegra	Fuel \$2,025.65
Airnav LLC.	Prof. Svs. - Airport \$159.00
AT&T Mobility	Police Cells & Hot Spots \$250.94
Avera Occupational Medicine	Drug Testing \$108.00
Bank of the West	Payroll Taxes & Sales Tax \$18,300.17
Cahill, Bauer & Associates, LLC	Prof. Svs. – Fin. Off. – 2021 Audit \$5,775.00
Cam-Wal Electric Co-Op	Unmetered LED Light - Airport \$23.00
Cassie Zuber	Travel and Conference \$200.00
Century Business Products	Prof. Svs. – Police Monthly Copier Fee \$45.41

Child Support Services	Payroll Deduction	\$401.00
CHS River Plains	Water Supplies	\$36.00
City of Gettysburg	Petty Cash	\$146.02
Code Enforcement	Prof. Svs. – Code Enforcement	\$1,028.74
Coffee Bean/212 Mini Mall	Fin. Off. Supplies	100.00
Dakota Farm & Ranch Supplies	Streets, Pool, Water, & Parks Supplies	\$435.84
DCI Credit Service	Payroll Deduction	\$150.00
Deans Repair	Police Rprs./Maint.	\$117.34
Decker Repair & Welding	Streets Rprs./Maint.	\$110.25
Digital-Ally Capture Truth	Police Machinery/Equipment (2 <sup>nd</sup> Yr.)	\$2,160.00
Dollar General	Pool, Streets & Finance Office Supplies	\$327.95
EAPC Architects Engineers	Prof. Svs. - Pool	\$10,000.00
First Interstate Bank	Finance Office & Police Supplies	\$149.53
Gettysburg Development Corp.	BBB Taxes	\$2,150.38
Gettysburg Rotary Club	Police Membership Dues	\$307.50
Heartland Payment Systems	CC Fees	\$110.50
Heartland Waste Mgmt., Inc.	Garbage	\$7,064.99
John Deere Financial	Airport & Streets Supplies	\$2,819.73
KLJ Engineering	Prof. Svs. - Sewer	\$589.52
Lamb's Chevrolet & Implement	Ambulance Rprs./Maint.	\$95.00
Langer's	Pool & Finance Office Supplies	\$74.24
Linde Gas & Equipment	Ambulance Supplies	\$114.12
Locators & Supplies, Inc.	Streets - Minor Equip.	\$255.07
Logan Electric	Streets & Water Supplies & Ltg. Rprs./Maint.	\$960.70
Marco	Copier Lease	\$94.75
Menards	Pool Supplies	\$105.98
Mid Dakota Rural Water System	Water Usage	\$15,933.71
Midway Parts	Streets Supplies	\$24.81
Mogard, Maria	Prof. Svs. – Finance Office	\$187.50
Montana Dakota Utilities	Gas & Electric	\$4,744.78
New Creations	Finance Office, Pool & Police Supplies	\$192.86
Potter County News	Fin. Off., Pool, Water,&Animal Control Pub.	\$877.14
Principal Financial Group	Life Insurance	\$66.64
Proseal, Inc.	Street Sealing & Crack Filling	\$80,420.16
R&K Mechanical	Streets Supplies	\$774.00
RDO Equipment	Streets Supplies	\$247.44
Red River Grain Company	Sewer & Airport Supplies	\$435.35
Sam's Club	Pool Supplies	\$344.30
SD Dept. of Revenue	Water Testing	\$211.00
SD Municipal League	Council Travel & Conference	\$50.00
Servall Uniform & Linen Supply	Supplies	\$332.75
Simon, Nadine	Pool Supplies	\$79.15
South Dakota One Call Board	One Calls	\$21.00
SD Retirement Systems	Retirement	\$4,274.86
Standard Ins. Co.	Monthly Dental & Vision Ins.	\$348.72
TASC	Health Insurance	\$539.16
True Value	Streets, Airport, Parks, & Pool Supplies	\$277.51
US Bank	Sewer Loan	\$8,930.13

US Postal Service	Water Bills	\$223.94
Venture Communications	Telephone/Fax/Internet	\$894.18
Verizon Wireless	Maintenance Cells	\$19.96
Wager, Shane	Monthly IT Retainer	\$180.00
Wellmark BCBS	Health Insurance	\$6,355.97
WEX Bank	Fuel	\$491.36
<b>TOTAL CHECKS</b>		<b>\$223,465.99</b>

Moved by Nagel, Fischer seconded, to approve the vouchers payable. All members present voted Aye. Motion carried.

Moved by Fischer, Ellwanger seconded, to move the September 2022 regular council meeting to be on Monday, September 12 of 2022 due to the first Monday of the month (09-05-22) is Labor Day holiday. All members present voted Aye. Motion carried.

Moved by Fischer, Warner seconded, to approve Monday, August 29, 2022, 6:30PM Special Meeting to go over 2023 Appropriations and 1<sup>st</sup> Reading thereof – AND- to approve Monday, September 12, 2022, regular meeting for 2<sup>nd</sup> Reading, Adoption & Approval for Publication of same. All members present voted Aye. Motion carried.

Appointment: Larry Zebroski – Code Enforcement

Zebroski spoke to council with concerns/questions he had with the current code enforcement regarding licensing of vehicle on his property and abandoned building liability within the community. Discussion.

Appointment: Steven Zuber, EMT Director

Discussion was had regarding the EMT staff being short-handed and a need for ideas/solutions to attract more EMTs to take the course and become a part of the staff.

Voting at Large was discussed further. Schatz is doing further research on circulation of petition protocol and timeframe and will report back to council.

Mayor Wuttke will be calling Attorney Sovell regarding a new city attorney recommendation. Code Enforcement on the Vail Building is being worked on and will continue to be worked on.

SMS Texting Programs were discussed. It was decided that the cost per year is too high for the amount of use it would get in sending out various non-emergent text messages from the city, and the city website and Facebook page are currently available. Fiscsher stated he could look over the research information further.

Schatz informed that the medical cannabis license form is available at the city in case an inquiry is made.

Mayor Wuttke discussed any possible interest in getting the Community of Gettysburg involved with the Keloland Live Cam. Discussion. It was decided that it was not of interest at this time.

Moved by Nagel, Warner seconded, to approve the Finance Office and Fire Hall outdoor awnings to be repaired/replaced in which Economic Development will be paying one-half of the total cost. All members present voted Aye. Motion carried.

Discussion was had regarding upcoming special meeting for 2023 budget and recommendations regarding funds available for the upcoming 140<sup>th</sup> Celebration. Extra garbage dumpsters and police force were discussed.

Mogard gave police report. Mogard stated they will be attending several trainings in the near future. Mogard also explained that Carfax has a new accident reporting system in place for police which the department will be utilizing.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE \$3.965, Ruby Fieldmaster at \$4.58, Aviation Gas at \$5.77, and Jet-A at \$4.70. Moved by Fischer, Ellwanger seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Schatz stated the city has again received a Drinking Water Certificate of Achievement Award this year. Schatz asked permission to quote the DENR correspondence within the minutes. Moved by Warner, Ellwanger seconded, to approve including the DENR Drinking Water Certificate of Achievement Award and information within the minutes. All members present voted Aye. Motion carried.

**Department of Agriculture and Natural Resources (DANR) recognizes City of Gettysburg for Drinking Water Compliance. PIERRE – The South Dakota Department of Agriculture and Natural Resources (DANR) announced today that the City of Gettysburg public water system and the system’s operation specialists have been awarded a Drinking Water Certificate of Achievement Award.**

**“Access to safe and reliable water sources is essential to keeping our families safe and our economy growing,” said DANR Secretary Hunter Roberts. “This award is a testament to the hard work and dedication of South Dakota’s drinking water system operators and their efforts to ensure their customers have access to clean drinking water.”**

**The system’s operation specialists are Greg Gerber and Allen Pope.**

**To qualify for the Drinking Water Certification of Achievement Award, public water systems and their system operations specialists had to meet all of the compliance monitoring and reporting requirements, drinking water standards, and certification requirements for 2021.**

Schatz reported that (2) more bucket swings as well as an infant/toddler swing have been purchased for Little Angel’s Park. Two new sets of poles and nets were also purchased to replace at both the city park tennis courts. Discussion was had that pickle ball lines can be put on the tennis courts as well as the tennis lines so both sports can be played. Fischer stated he will work with the city maintenance crew to get the pickle ball lines epoxied on. Discussion was also had on possibility of purchasing 1 or 2 Expression Swings, (1) for each park. Moved by Ellwanger, Warner seconded, to approve the purchase of (2) Expression Swings {a/k/a Mommy & Me Swings}, (1) for each city park, pending the availability of date for delivery to be able to install and utilize yet this season. All members present voted Aye.

Schatz gave finance office report.

Moved by Ellwanger, Nagel seconded, to accept ambulance write-offs in the amount of \$2,632.75. All members present voted Aye. Motion carried.

Moved by Ellwanger, Warner seconded, to approve (2) water deposit refunds in the total amount of \$200. All members present voted Aye. Motion carried.

Schatz mentioned it is that time of year again for city employee annual reviews. Nagel will discuss an upcoming date and time with VanBockel, and Schatz will get set up accordingly.

Moved by Warner, Nagel seconded, to approve putting Pool Season Closing Date and Pool Fun Day ad in newspaper. The pool will not be having any evening open swim sessions in August due to lifeguards returning to school and sports practices. All members present voted Aye. Motion carried.

The city pool committee would like to have a short meeting with all pool personnel to discuss how the season went and go over pros/cons, concerns, issues, and ideas. Schatz will get a date and time set up for same.

Schatz explained the Bank of the West handout. Moved by Fischer, Nagel seconded, to approve allowing Mayor Wuttke to sign form from Bank of the West regarding a new checking account perks package they are offering for any full-time city employee, if interested, at no cost to the city. All members present voted Aye. Motion carried.

Moved by Ellwanger, Warner seconded, to approve the following permits:

- Building Permits:           LEC, Inc. – 108 N Main – New Storage Building  
Philip Nagel – Lot 16 & S10’ of 17 Block 66 of Platte’s Addition – (2) New 26x26 Unattached Garages
- Moving Permits:           Philip Nagel – Lot 16 & S10’ of 17 Block 66 of Platte’s Addition – Wood Frame Duplex
- Demolition Permits:       None

All members present voted Aye with Nagel abstaining from vote. Motion carried.

Moved by Warner, Fischer seconded, to go into Executive Session at 8:10PM for personnel. All members present voted Aye. Motion carried. Council reconvened at 8:26PM.

Correspondence: June 2022 Bank Reconciliations; Joseph Senyak Thank You Card; SD DOT Tentative 2023-2026 Four Year Statewide Transportation Improvement Program (STIP) Info.; U.S. DOT Federal Highway Grant Opportunities & Resources for Local Agencies (Reconnecting Communities Pilot (RCP) discretionary grant program; DOT Navigator for Technical Assistance on grants; Thriving Communities Program (TCP) will provide technical assistance and capacity building to enable under resourced communities to identify, develop and deliver transformative transportation projects; Community Development Block Grant – Bulldoze Build and Beautify Activity Grant Info. from NECOG;

Round Table: Fischer stated all numbers have now come in on both the indoor and outdoor pool renderings and the pool committees will be meeting to discuss in the near future. Fire Chief Mark Goebel along with Derek Stanley and council members, Fischer and Nagel, brought in a beautiful painted American flag made out of tin to present to Mayor Wuttke as a retirement gift to thank him for his 40 years of dedicated service as a volunteer fireman for the city.

Moved by Nagel, Ellwanger seconded, to adjourn meeting at 8:47PM. All members present voted Aye. Motion carried.

Attest:

Witness

\_\_\_\_\_  
Sheila K. Schatz, Finance Officer

\_\_\_\_\_  
Bill Wuttke, Mayor

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