

Pursuant to the due call and notice thereof, the City Council met in regular session on September 12, 2022, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM (due to the first Monday of the month, the 5th, was Labor Day holiday). Those, present, were Mayor Bill Wuttke, Philip Nagel, Michael Fischer, Eric Ellwanger, Kelly Archer, and Seth Warner. Also, present, were Greg Gerber, Maintenance, Sheila Schatz, Finance Officer, Kaylee Broker, Deputy Finance Officer, Kara Williams, Economic Development, Joan Powell (appointment via zoom), and a few public participants (via ZOOM).

Moved by Ellwanger, Nagel seconded, to approve the September 12, 2022, proposed regular meeting agenda. All members present voted Aye. Motion carried.

Moved by Fischer, Warner seconded, to approve the minutes of the August 1, 2022, regular council meeting minutes and the August 30, 2022, special council meeting minutes. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$2,432.42
Ambulance	\$859.10
Council	\$0.00
Finance Office	\$3,663.86
Mayor	\$0.00
Parks	\$1,711.12
Police	\$8,972.10
Rubble Site	\$707.46
Sewer	\$2,620.48
Snow Removal	\$0.00
Streets	\$5,475.73
Swimming Pool	\$8,726.63
Water	\$6,662.72
West Nile	\$230.16
Total Payroll Expense by Department	\$42,061.78
Net Payroll	\$31,457.87
Aflac	Aflac Insurance \$824.69
Agtegra	Fuel \$3,796.63
AT&T Mobility	Police Cells & Police & Ambulance Hot Spots \$250.94
B & R Bauer Inc.	Repairs & Maintenance \$1,250.00
Bank of the West	Payroll Taxes & Sales Tax \$10,059.85
Broker, Kaylee	Finance Office Supplies \$37.53
Cam-Wal Electric Co-Op	Unmetered LED Light - Airport \$23.00
Century Business Products	Prof. Svs. – Police Monthly Copier Fee \$22.50
Child Support Services	Payroll Deduction \$401.00
City of Gettysburg	Petty Cash \$42.31

Code Enforcement Specialists	Prof. Svs. – Code Enforcement	\$847.55
Dakota Farm & Ranch Supplies	Streets, Water, Ambulance, Police, Sewer. West Nile, Airport, & Parks Supplies	\$1,003.27
Deans Repair	Prof. Svs. - Police	\$50.00
Digital-Ally Capture Truth	Police Machinery & Equipment	\$7,603.05
Dollar General	Parks, Police & Finance Office Supplies	\$165.10
First Interstate Bank	Finance Office & Police Supplies	\$1,834.40
Gas – N – Goodies	Police Car Washes	\$27.00
Gettysburg Development Corp.	BBB Taxes	\$1,961.86
Heartland Payment Systems	CC Fees	\$96.25
Heartland Waste Mgmt., Inc.	Garbage	\$7,576.09
John Deere Financials	Streets Supplies	\$10.00
KLJ Engineering	Prof. Svs. - Sewer	\$4,532.54
Lambs Chevrolet & Implement	Streets Minor Equip. & Ambulance Supplies	\$731.38
Langer's	Airport, Pool & Finance Office Supplies	\$81.27
Marco	Copier Lease	\$94.75
Menards	Streets Supplies	\$185.17
Michael Todd & Company	Streets Supplies	\$353.20
Mid Dakota Rural Water System	Water Usage	\$16,291.67
Midway Parts	West Nile & Streets Supplies	\$58.47
Midwest Alarm Company	Prof. Svs. – Auditorium	\$93.20
Mikes Repair	Streets Repairs & Maintenance	\$332.90
Mogard, Maria	Prof. Svs. – Finance Office	\$50.00
Montana Dakota Utilities	Gas & Electric	\$5,419.54
New Creations	Finance Office & Police Supplies	\$124.95
Northwest Pipe Fitting	Sewer, Water & Streets Supplies	\$1,122.98
PCC Ambulance Billing Service	Prof. Svs. - Ambulance	\$827.42
Potter County News	Finance Office, Pool & Police Publishing	\$251.95
Principal Financial Group	Life Insurance	\$75.02
Robbennolt, Allen	Prof. Svs./Travel & Conference - Police	\$1,862.68
Schlachter Lumber	Streets & Parks Supplies and Auditorium Rprs./Maint.	\$748.23
SD Dept. of Revenue	Water Testing	\$30.00
SD Retirement Systems	Retirement	\$4,307.88
Servall Uniform & Linen Supply	Rugs	\$332.75
South Dakota One Call Board	One Calls	\$13.65
South Dakota Solid Waste Mgmt.	Prof. Svs. – Rubble Site	\$100.00
Sovell Law Office, P.C.	Prof. Svs. - Legal	\$475.00
Standard Ins. Co.	Monthly Dental & Vision Ins.	\$348.72
TASC	Health Flex Plan	\$539.16
True Value	Parks, Streets & Pool Supplies and Airport Minor Equip. and Parks Rprs./Maint.	\$868.75
US Postal Service	Water Bills	\$222.08
Van Diest Supply Comp.	West Nile Supplies	\$5,000.00
Venture Communications	Telephone/Fax/Internet	\$898.70
Verizon Wireless	Maintenance Cells	\$125.97
Wager, Shane	Monthly IT Retainer	\$180.00
Wellmark BCBS	Health Insurance	\$7,496.25

WEX Bank	Fuel	\$249.61
Zuber Refrigeration	Police Repairs & Maintenance	\$51.00
TOTAL CHECKS		\$123,817.73

Moved by Fischer, Archer seconded, to approve the vouchers payable. All members present voted Aye. Motion carried.

Appointment: Joan Powell

Powell discussed future plans on her house and property on 102 S East Street.

Moved by Nagel, Ellwanger seconded, to approve second reading and adoption of Ordinance No. 2022-9-12 2023 Appropriations Ordinance. All members present voted with roll call as follows: Nagel – Aye, Fischer – Aye, Ellwanger – Aye, Archer – Aye, and Warner – Aye. Motion carried.

Moved by Archer, Ellwanger seconded, to approve requesting the maximum for the 2023 Tax Levy in the amount of \$726,746. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve hiring Ryan Vogel from Richardson Law Firm in Aberdeen to represent the City of Gettysburg as its new attorney. All members present voted Aye. Motion carried.

Current code enforcement violations and/or abatements were discussed. Moved by Nagel, Ellwanger seconded, to have Code Enforcement move forward with the violation warnings/abatement process on all accounts in violation except painting at this time. All members present voted Aye. Motion carried. Protocol and possible fines will be discussed at the October 5, 2022, regular council meeting.

Schatz read short police report. Moved by Ellwanger, Warner seconded, to approve Shiann Hauptert’s resignation as full-time police officer for the Gettysburg Police Department with her last day being September 11, 2022. All members present voted Aye. Motion carried. It was mentioned that Hauptert is willing to fill in on occasion if needed.

Moved by Fischer, Ellwanger seconded, to approve continuing to advertise in newspaper for full-time police officer. All members present voted Aye. Motion carried.

Gerber gave maintenance report.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE \$3.365, Ruby Fieldmaster at \$4.28, #1 Ruby Fieldmaster \$4.39, Aviation Gas at 4.72, and Jet-A at \$4.52. Moved by Fischer, Warner seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Gerber explained Team Lab’s lagoon study which the city recently had completed. Chemical and continued future maintenance were discussed as per the recommendations from study being done and chemical was budgeted for 2023. Moved by Archer, Fischer seconded, to move forward with the lagoon study’s recommendations. All members present voted Aye. Motion carried.

Gerber stated the tennis courts have new poles and net equipment and lines will be repainted as well as new lines added for pickle ball. Lights at the tennis courts are also being checked on.

Schatz informed that Mid-Dakota Rural water sent their annual letter out showing increases for demand charge and usage charge to the city for 2023.

Gerber reviewed a quote that was received on a new backhoe. Leasing options were talked over. It was explained that \$25,509.00 was budgeted for 2023. If it is decided to go ahead with purchasing this equipment through a leasing agreement, approximately \$33,509 will need to be budgeted for 2024. Moved by Warner, Fischer seconded, to have Gerber place an order for the new backhoe and a final decision will be discussed on payment in full or a leasing agreement for 2023 at the October 5, 2022, regular council meeting.

Moved by Warner, Archer seconded, to approve payment of Contractor's Application for Payment No. 4 in the amount of \$233,958.40 to Reede Construction on the 212 Highway Project. All members present voted Aye. Motion carried.

Schatz informed council that Central Plains Water Development District has graciously approved a grant in the amount of \$2,500 to the City of Gettysburg to cover city's portion of Small Community Grant which was awarded for the lagoon study to be completed.

Gerber was approached about a few trees owned by the city that are needing to be transplanted and an interest in purchasing said trees. Discussion. Schatz will research the surplus protocol on said trees. Moved by Nagel, Fischer seconded, to declare trees surplus and will sell by whatever standards are required through surplus and at fair market value. All members present voted Aye. Motion carried.

Schatz gave finance office report.

Moved by Nagel, Fischer seconded, to accept ambulance write-offs in the amount of \$3,236.99. All members present voted Aye. Motion carried.

Moved by Fischer, Nagel seconded, to approve (2) water deposit refunds in the total amount of \$200. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve Schatz sending in the 2023 SDPAA Insurance renewal to SDPAA for underwriting. All members present voted Aye. Motion carried. Once the final invoice is mailed to the city, a motion to approve will be handled at that time.

Moved by Warner, Fischer seconded, to approve continuing the Wellmark EnhancedBlue 1500 Gold Plan for 2023 health insurance. All members present voted Aye. Motion carried.

Moved by Fischer, Nagel seconded, to approve the new voluntary life quote that was sent along with the health insurance quote, and if there is interest of (5) or more city employees, an employee may then choose to elect to purchase extra life insurance at employee's own cost if they so wish. All members present voted Aye. Motion carried.

Moved by Fischer, Warner seconded, to approve Mayor Bill Wuttke as the authorized representative for the City of Gettysburg for all grant signing and to approve Sheila Schatz, Finance Officer for the City of Gettysburg, to pay all bills in a timely manner as needed. All members present voted Aye. Motion carried.

Moved by Archer, Fischer seconded, to approve keeping the current Standard dental and vision plans available to full-time employees with no changes to current cost and/or an option of new dental plan being offered through Aflac -- each at employee's own cost if so choose to participate in said plan. All members present voted Aye. Motion carried.

Moved by Archer, Fischer seconded, to approve the Careflight Insurance benefit for all full-time employees. All members present voted Aye. Motion carried.

Schatz mentioned it is that time of year again for city employee annual reviews. Nagel will discuss an upcoming date and time with VanBockel for October or November and Schatz will get set up accordingly.

Moved by Fischer, Nagel seconded, to allow both Schatz and Broker to attend the Northeast Finance Officer's Group (NEFOG) meeting in Aberdeen from 10AM-2PM on Wednesday, September 21, 2022. All members present voted Aye. Motion carried.

Moved by Fischer, Warner seconded, to approve the following permits:

Building:	Kent Nauman – 200 S Potter St. – 18X20 Cement Patio Pad (Degroot Concrete)
	Ryan Thomas – 104 E Lincoln Ave. – 6' Chain Link Galvanized Fence
	Dean Simon – 306 E Commercial Ave. – Wood Deck
Moving:	Michael Bohnenkamp – 306 W Blaine Ave. – 32X16 Shed
Demolition:	None

All members present voted Aye. Motion carried.

Moved by Fischer, Warner seconded, to go into Executive Session at 9:10PM for personnel and legal. All members present voted Aye. Motion carried. Council reconvened at 10:15PM.

Correspondence: Correspondence: Updated Ordinance 2022-09-12 2023 Budget Appropriations & Financial Reports; July 2022 Bank Reconciliations; 2021 Audit Report (Draft) & Representation Letter (available); Playground Grant Info.; Thank-You from Axom family; Thank-You Letter from Park Attendees; Sales Tax for 100 Retailers Info.;

Round Table: Williams stated there was an article in last week's newspaper regarding our medical facility. Williams has had some correspondence with Kristi Livermont, Hospital Administrator, and she wanted to clarify that yes, they are having some pay cuts and personnel changes at the facility, currently; however, good news has also come to light that Rena Robbennolt and Jada Rausch are going to start seeing patients at our medical clinic in October and there will also be a new Physician's Assistant arriving in November. It has been seen on the news that this is a problem we are experiencing not only locally but it is also being experienced state-wide and even nation-wide. There is a shortage of healthcare workers and healthcare is changing in rural communities. Our community has this new facility, and Avera is committed to us just as we as a community were committed to raise the funds for this new facility. Mayor Wuttke expressed that they are addressing many of these issues, currently, but one of the important factors right now is also keeping the providers that we do currently have here.

Moved by Nagel, Fischer seconded, to adjourn meeting at 10:25PM. All members present voted Aye.
Motion carried.

Attest:

Witness

Sheila K. Schatz, Finance Officer

Bill Wuttke, Mayor

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