

Pursuant to the due call and notice thereof, the City Council met in regular session on November 7, 2022, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those present were Mayor Bill Wuttke, Philip Nagel, Michael Fischer, Eric Ellwanger, Kelly Archer, and Seth Warner. Also present were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Supervisor, Sheila Schatz, Finance Officer, Kaylee Broker, Deputy Finance Officer, Kara Williams, Economic Development, Ryan Vogel, City Attorney (via ZOOM), Lyle Wickersham, Mike Jager, Levi Broker, and a few participants via ZOOM.

Moved by Nagel, Warner seconded, to approve the November 7, 2022, proposed agenda. All members present voted Aye. Motion carried.

Moved by Ellwanger, Fischer seconded, to approve the October 3, 2022, regular meeting minutes. Discussion was had regarding the voting procedure on the 4-year employment agreement for David Mogard, Chief of Police, at the October 3, 2022, regular council meeting. Archer believes the Mayor cannot break a tie vote of council when money is being spent. Attorney Vogel will need to look at both the City’s ordinances and check state statutes through the SD Municipal League. It was decided the minutes at this time would be approved and will be amended, if necessary, after Attorney Vogel has researched the above. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$1,647.14
Ambulance	\$742.31
Council	\$3,815.00
Finance Office	\$2,904.96
Mayor	\$1,180.00
Parks	\$491.67
Police	\$5,745.90
Rubble Site	\$3,119.17
Snow Removal	\$0.00
Sewer	\$5,020.42
Streets	\$3,759.03
Swimming Pool	\$742.31
Water	\$5,318.61
Total Payroll Expense by Department	\$34,486.52

Net Payroll	\$25,485.31
Advanced Auto Parts	\$307.78
Aflac	\$640.59
Agtegra	\$41,639.30
AT&T Mobility	\$250.72
Avera Occupational Medicine	\$117.00
Bank of the West	\$7,999.69
Cam-Wal Electric Co-Op	\$23.00
Streets Supplies	\$307.78
Aflac Ins.	\$640.59
Fuel	\$41,639.30
Police Cells & Hot Spots & Amb. Hot Spots	\$250.72
Random Employee Drug Testing	\$117.00
Payroll Taxes & Sales Tax	\$7,999.69
Unmetered LED Light - Airport	\$23.00

Century Business Products	Police Monthly Copier Contract Fee	\$22.50
Child Support Services	Payroll Deduction	\$401.00
City of Gettysburg	Petty Cash	\$48.28
Dakota Farm & Ranch Supply, Inc.	Streets, Police, Pool, & Rubble Site Supplies	\$2,600.78
DCI Credit Service	Payroll Deduction	\$150.00
Decker Repair & Welding	Sewer & Streets Supplies	\$276.00
Dollar General	Pool, Streets & Finance Office Supplies	\$132.20
Emergency Medical Products	Ambulance Supplies	\$429.84
First Interstate Bank	Finance Office, Police, Streets, Airport, & Water Supplies	\$1,978.72
Gall's	Police Supplies	\$324.95
Gettysburg Development Corp.	BBB Taxes	\$2,129.40
Gettysburg Gas-N-Goodies	Police Car Washes	\$87.00
Gettysburg Inn & Suites	Police Travel & Conf.	\$244.18
Hauptert, Shiann	Prof. Svs. – Police	\$132.00
Heartland Payment System	Credit Card Fees	\$95.30
Heartland Waste Mgmt., Inc.	Garbage	\$6,630.67
Insurance Benefits, Inc.	Airport Liability Ins. Renewal	\$2,900.00
Jensen Rock & Sand, Inc.	Streets & Sewer Supplies	\$100.00
John Deere Financial	Streets Supplies	\$350.37
KLJ Engineering	Prof. Svs. – Sewer	\$4,525.39
Lamb's Chevrolet	Police Repairs/Maintenance	\$1,651.41
Langer's	Finance Office Supplies	\$8.26
Linde Gas & Equip. Co.	Ambulance Oxygen	\$516.97
Marco	Copier Lease	\$94.75
Menards	Police Supplies	\$159.98
Mid Dakota Rural Water System	Water Usage	\$16,485.47
Midway Parts, Inc.	Streets & Sewer Supplies	\$241.10
Montana Dakota Utilities	Gas & Electric	\$5,156.06
Ness, Jennifer	Prof. Svs. & Travel & Conf. – Police	\$1,424.00
New Creations	Police & Finance Office Supplies	\$545.58
Northwest Pipe Fittings, Inc.	Sewer & Water Supplies	\$4,403.18
PCC Ambulance Billing Service	Prof. Svs. – Ambulance	\$1,239.21
Potter County News	Finance Office Publishing	\$737.07
Potter County Treasurer	Streets Dues & Subscriptions - Licensing	\$24.20
Principal Life Insurance Company	Life Ins.	\$72.16
Rees Communications	Ambulance Supplies	\$37.00
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$1,702.50
Robbennolt, Allen	Prof. Svs. & Travel & Conf. – Police	\$1,297.56
Sam's Club	Finance Office & Police Supplies	\$167.30
Schatz Electric, Inc.	Airport Repairs/Maintenance	\$802.96
Schlachter Lumber, Inc.	Airport & Streets Supplies	\$482.60
SD Dept. of Revenue	Water Testing	\$211.00
SDML Workers Comp Fund	Annual Work Comp Renewal	\$11,726.00
SD One Calls	One Calls	\$15.75
SD Retirement Systems	Retirement	\$3,422.72
SD Water & Wastewater Assoc.	Annual Renewal	\$10.00
Servall	Rugs	\$332.75

Standard Ins. Co.	Monthly Dental & Vision Ins. – ACH	\$270.52
TASC	Health Flex Plan	\$539.16
The Radar Shop	Prof. Svs. – Police	\$128.00
US Bank	Sewer Loan	\$8,930.13
US Postmaster	Water Bills	\$223.20
Venture Communications	Telephone/Fax/Internet	\$870.41
Verizon Wireless	Maintenance Cell Phones	\$125.61
Wager, Shane	Monthly IT Retainer	\$180.00
Wellmark BC/BS Health Plans	Health Ins.	\$7,180.47
WEX Bank	Fuel	\$235.64
Zuber Refrigeration	Fire Hall Repairs/Maintenance	\$411.64
TOTAL CHECKS		\$172,084.29

Moved by Nagel, Fischer seconded, to approve the vouchers payable. All members present voted Aye. Motion carried.

Appointments: Lyle Wickersham – Wickersham has concerns with prior complaints he brought last month which he feels have not been addressed ([1] Trees hanging over right-of-way of alley; 2) Fence post possibly being in right-of-way of alley). Discussion. Mayor Wuttke explained that the State is going to be coming in and resurveying that particular alleyway so the City knows the surveillance pins are correct and that no pins have been moved. Nagel stated he is waiting to hear back from Scott Engineering on a quote to do said surveying and has not heard back as of yet, but their intention is to do the surveying in late November weather pending. Nagel reiterated once the survey is complete, all will need to abide by the outcome and rules of the survey. Code Enforcement will take care of making sure the trees are trimmed within the ordinance rules.

Schatz explained that Attorney Vogel is continuing to work on getting the City’s list of alleyway vacates completed; however, Gerber and Schatz are in the process of trying to get further information to Attorney Vogel which he has requested. Archer will discuss this with Adam Roseland, Director of Equalization, to see if he still has the lists with legal descriptions and the map in which the committee put together at the time of choosing which alleyways needed vacating.

Attorney Vogel expressed that he is continuing to work with Joel through Code Enforcement on the Vail building and Powell house. These items will be discussed in more detail through legal in Executive Session.

Schatz gave the job description Steven Zuber, EMT Director, brought in for the full-time EMT/Paramedic the City would like to advertise for. Discussion. Moved by Archer, Fischer seconded, to approve the Ambulance Committee putting a Certified Full-Time EMT/Paramedic ad together to run in the local newspaper through its statewide option. All members present voted Aye. Motion carried.

Mogard stated (2) interviews have been completed so far in trying to fill the City’s police officer opening, but he currently has only (1) interested in the position. This will be discussed further through personnel in Executive Session.

Gerber explained that grass clippings being mowed out into the streets was an issue this summer and asked that the City’s current littering ordinance be amended to include “grass clippings”. Discussion. Moved by Archer, Warner seconded, to approve first reading of Ordinance 2022-11-07 An Ordinance

Amending Title IX: General Regulations, Chapter 91, Section 91.02 Entitled "Littering" of the Gettysburg Municipal Code. All members present voted Aye. Motion carried.

Fischer stated that the Miracle on Main Street event will be happening again this year on December 12, 2022, at approximately 7:30PM. Moved by Fischer, Ellwanger seconded, to approve a short fireworks display be shot off through the City Fire Department, provided the burn ban has been lifted by said date and time. All members present voted Aye.

The Cenex billboard sign on the East side of town listed on the agenda has been taken care of and did not need to be discussed.

The meeting was open to the public for the renewal of liquor licenses to operate within the City of Gettysburg for 2022-2023:

- | | |
|-------------------------------------|-------------------------------------|
| • CC Bar, LLC | Package (off-sale) Liquor |
| • CC Bar, LLC | Retail (on-sale) Liquor |
| • Dollar General Store #17770 | Retail (on-off sale) Wine and Cider |
| • Gettysburg Country Club, Inc. | Retail (on-sale) Liquor |
| • Gettysburg Flowers/Coffee Bean | Retail (on-off sale) Wine and Cider |
| • Kaylei's Liquor Store & More, LLC | Package (off-sale) Liquor |
| • Kaylei's Liquor Store & More, LLC | Retail (on-sale) Liquor |
| • Mug's Bar & Grill | Retail (on-sale) Liquor |
| • Stan's | Package (off-sale) Liquor |

Moved by Nagel, Fischer seconded, to approve the renewal of these liquor licenses for 2022-2023. All members present voted Aye. Motion carried.

Mogard gave police report. Mogard stated he has spoken with Williams and Alderman Nagel regarding possibly getting window screening installed on police building's south and west windows for the 144th Celebration and presented a quote from Stein Sign Display in the amount of \$1,172.00. Williams stated that the Economic Development Corporation would pay for one-half the cost. Moved by Nagel, Warner seconded, to approve the installation of window screening on police building with the Economic Development Corporation agreeing to pay one-half. All members present voted Aye. Motion carried.

Mogard informed Deputy Sheriff Broker got taser certified and Mogard got taser re-certified. Chief Mogard and Sheriff Hamburger also both got certified with the State of South Dakota as an instructor through the Instructor Development of the South Dakota Law Enforcement Officers Standards and Training Commission and can now teach law enforcement continuing education within the State of South Dakota.

Gerber gave maintenance report. Gerber suggested that since the new hospital has its main entrance now on Blaine Avenue, that new emergency snow route signs be installed from Harrison going East to Nebraska, possibly (2) down one way and (2) down the other way with proper distance in between. Discussion. Archer thought since signs would be ordered for this, it would be a good idea to also order (2) community service blue "Hospital" signs, one to be seen from each direction, to be installed on route from Nebraska to Harrison, as well. Discussion was had whether there would need to be an ordinance put in place for said signs which Schatz will research and have ready for a first reading, if so. Moved by Fischer, Nagel seconded, to approve Gerber to order (4) emergency snow route signs and (2) community

service blue "Hospital" signs to be installed on Blaine from Harrison going East to Nebraska. All members present voted Aye. Motion carried.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$3.365, Ruby Fieldmaster at \$4.58, #1 Ruby Fieldmaster at \$5.03, AvGas at \$5.244, and Jet-A at \$4.92. Moved by Ellwanger, Fischer seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried. Discussion was had on the City's current sale price of AvGas and Jet-A. Moved by Fischer, Nagel seconded, to amend motion made at the April 1, 2019, regular council meeting which stated to "set our Avgas and Jet-A fuel at .10 higher than Kraft's fuel pricing" to be changed to "set City's sale price on each Av-Gas and Jet-A fuel to be kept at .10 lower than Mustang Aviation in Pierre via AirNav.com fuel pricing, unless the cost at .10 below runs lower than the City's current purchase price". All members present voted Aye. Motion carried.

Gerber gave an update that the Highway 212 Project is finally complete. The City was given a map with information such as where the State's boundaries are; where right-of-way is located; signage; no-parking areas; sidewalks being the property owner's responsibility to keep clean and that snow removal from sidewalks cannot be put on the highway; light pole banner specifications, etc. Both Gerber and the City office have a copy of said map available.

Geber informed the City's landfill had an inspection on Wednesday, November 2, 2022, and it went very well. The landfill inspection report will be made available to Council once it is received in office.

Moved by Fischer, Ellwanger seconded, to approve to advertise for the Hay Land Bid at the airport which is done every (5) years. Sealed bids will be due in the City Finance Office by November 30, 2022, 5PM CST and will be read aloud at the December 5, 2022, meeting at 7PM CST. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve the annual aviation insurance renewal through Insurance Benefits, Inc., in the amount of \$2,900.00. All members present voted Aye. Motion carried.

Gerber stated he received quotes from Arnold Pool on a tarp system and/or robovac for the swimming pool. Due to the shape of the City's pool, (3) solar blankets would need to be ordered and cut to size and quotes were received in the amount of \$1,499.95 each for a total of \$4,499.85 which this pricing did not include shipping cost and/or any type of reel system for the tarps and availability could take several months. Quotes were also given for (2) different robovacs for the pool, one at \$6,999 which should be in stock mid-November and one at \$5,220.95 which is currently in stock which this pricing did not include shipping cost. Discussion. Schatz and Gerber were asked to contact Arnold Pool to get approximate totals with reel system for tarps and freight on all items, if possible. Further discussion will be held on this at the December 5, 2022, regular council meeting.

Gerber stated he would like to make some changes at the rubble site with Council's permission. He has given the office a price list to type up and will have said list available at the December 5, 2022, regular council meeting to go over ideas. He also would like to change the landfill locks and discuss who can and cannot purchase a key. It was discussed that the purchase of a landfill key should be kept to commercial operations and a contract should be signed at time of purchase.

Schatz did some research with Heartland Waste as far as getting extra dumpsters delivered for the 144th Celebration. It was decided that a certain number of extra dumpsters should be enough, and a roll-off system would not be necessary.

Schatz gave finance office report.

Moved by Archer, Warner seconded, to accept and approve ambulance write-offs in the amount of \$2,283.65. All members present voted Aye. Motion carried.

Moved by Archer, Fischer seconded, to approve (1) water deposit refund in the total amount of \$100. All members present voted Aye. Motion carried.

Moved by Archer, Fischer seconded, to approve giving Greg Gerber a 4% longevity raise of \$1.06 for a total of \$27.45 per hour, effective October 21, 2022. All members present voted Aye. Motion carried.

Moved by Fischer, Ellwanger seconded, to approve continuation of the employee TASC medical flex plan. All members present voted Aye. Motion carried.

Schatz informed the SDML Workers Comp Fund renewal and final invoice in the amount of \$11,726.00 was included in the vouchers payable which were approved but asked for a motion approving signing off on the Intergovernmental Contract and Coverage Document for the SDML Workers' Compensation Fund. Moved by Archer, Fischer seconded, to approve signing off on the Intergovernmental Contract and Coverage Document for the SDML Workers' Compensation Fund. All members present voted Aye. Motion carried.

Schatz asked for a motion amending prior motion made at the October 3, 2022, regular council meeting regarding renewal of CD #300017793 which was approved to renew said CD by moving it to First Interstate Bank with a 15-month term at 2.76%. The morning after said council meeting, Kim Sheehan from First Interstate Bank called stating she had an even better special to offer for a 13-month at 3% in which Schatz polled all Council with same and all Council agreed to change. Moved by Fischer, Archer seconded, to amend the October 3, 2022, regular council meeting motion to accept the renewal of current CD #300017793 by moving to First Interstate Bank with a 13-mnth term at 3%. All members present voted Aye. Motion carried.

Nagel set a tentative date to do employee annual reviews on November 17, 2022, starting a 5PM. Schatz will inform each employee of their time slot.

Moved by Warner, Fischer seconded, to approve the final year-end special meeting be set for December 30, 2022, at 12:00 noon. All members present voted Aye. Motion carried.

Moved by Fischer, Ellwanger seconded, to approve the following building permits:

- Building Permits: Marsha Johnston – 605 S East Street – New Wood Fence (Beetsch Construction)
Curtis Lagan – 310 S Harrison Street – Wood/Steel Car Port Addition
- Moving Permits: None.
- Demolition Permits: None.

All members present voted Aye. Motion carried.

Moved by Ellwanger, Fischer seconded, to go into Executive Session for personnel and legal at 8:34PM. All members present voted Aye. Motion carried. Council reconvened at 9:26PM.

Moved by Nagel, Fischer seconded, to approve Kaylee Broker, Deputy Finance Officer, to receive a 6-month raise of .50 bringing her hourly rate to \$19.00 per hour. All members present voted Aye. Motion carried.

Moved by Nagel, Archer seconded, to change and approve Mike Devine’s hourly rate to \$18.00 per hour for snow removal. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to hire Jayden Lewis for the City of Gettysburg Police Department police officer position at \$19.00 per hour/annual salary of \$39,520.00 beginning December 1, 2022, or at his earliest available date. All members present voted Aye. Motion carried.

Correspondence: September 2022 Bank Reconciliations; Airport Fuel Report; (3rd) City Park Compliment/Thank-You Letter; Hwy. 212 10/05/22 Weekly Meeting Report; SD Assoc. of Rural Water Systems (SDARWS) Request for Nominations Form – due Nov. 14, 2022;

Round Table: Nagel stated the older city ambulance will be out-of-service for a few days as some repairs are currently being done on some electrical issues. Fischer reminded that the Decorated Veteran’s Hunt is this week, starting tomorrow, where the VFW brings in (5) decorated Veterans to recognize them for their service and to be sure to thank them if they are seen out and about, which they will be at the Veteran’s Day Program which is being held at CC Bar. Gerber thanked Council for approving his 4-year longevity raise. Ellwanger thanked Levi Broker for installing the safety lights on the City’s new maintenance pickup. Jager asked for clarification on the discussion had earlier regarding property surveys. Mayor Wuttke explained that there are a couple alleyways the City has had issues with, so are trying to get those resurveyed. Archer clarified the State is going to be putting the surveillance pins back in on the Highway 212 Project residents’ properties wherein the State had to remove some pins in order to complete the project, and the City is hoping to get a couple of alleyways resurveyed, as well, when they are doing same. Nagel also reminded everyone to go out and vote at the tomorrow’s election. Kaylee Broker thanked Council for her 6-month raise.

Moved by Fischer, Nagel seconded, to adjourn meeting at 9:35PM. All members present voted Aye. Motion carried.

Attest:

Witness

Sheila K. Schatz, Finance Officer

Bill Wuttke, Mayor

Published at the approximate cost of \$