

Pursuant to the due call and notice thereof, the City Council met in regular session on April 3, 2023, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those present were Mayor Bill Wuttke, Philip Nagel, Fran VanBockel (via ZOOM), Eric Ellwanger, Kelly Archer (via ZOOM), and Seth Warner. Also, present, were Greg Gerber, Maintenance Supervisor, Dave Mogard, Chief of Police, Sheila Schatz, Finance Officer, Kaylee Broker, Deputy Finance Officer, Ryan Vogel, City Attorney (via ZOOM), and a few other participants via ZOOM.

Moved by Nagel, Ellwanger seconded, to amend and approve the April 3, 2023, proposed agenda with the addition of a new 5-year Konica printer lease from Marco. All members present voted Aye. Motion carried.

Moved by Nagel, Warner seconded, to approve the minutes of the March 6, 2023, regular council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$5,018.43
Ambulance	\$6,623.46
Council	\$3,910.00
Finance Office	\$7,728.96
Mayor	\$1,180.00
Parks	\$0.00
Police	\$26,286.44
Rubble Site	\$992.00
Sewer	\$9,681.47
Snow Removal	\$13,906.70
Streets	\$11,718.04
Swimming Pool	\$2,723.49
Water	\$17,157.49
Total Payroll Expense by Department	\$106,926.48

Net Payroll	\$28,586.64
Advanced Auto Parts	Streets Supplies \$9.44
Aflac	Aflac Insurance \$634.48
AlcoPro	Police Minor Equipment \$619.50
American Legal Publishing Co.	Prof. Svs. – Finance Office \$299.45
	Ordinance Book Supplements
AT&T Mobility	Police Cell Phones & Hot Spot and Ambulance Hot Spots \$501.76
Avera Occupational Medicine	Ambulance Supplies \$117.00
Bank of the West	Payroll Taxes & Sales Tax \$9,392.78
Cam-Wal Electric Co-Op	Airport Lighting \$23.00
Century Business Products	Prof. Svs. – Police Monthly Copier Fee \$22.50

Child Support Services	Payroll Deduction	\$401.00
City of Gettysburg	Petty Cash	\$13.12
Dean's Repair	Police & Ambulance Repairs/Maintenance	\$337.24
Decker Repair & Welding	Snow Removal & Rubble Site Supplies	\$374.00
Dollar General	Streets & Finance Office Supplies	\$140.91
Economic Development	2023 1 st Qtr. Stipend	\$5,000.00
Elliott Equipment Co.	Sewer Supplies	\$7,125.67
Emergency Medical Products, Inc.	Ambulance Supplies	\$506.68
First Interstate Bank	CC Payoff	\$1,156.82
Gas-n-Goodies	Ambulance Fuel & Police Car Washes	\$79.82
Gerber, Greg	Streets Travel & Conference	\$10.82
Gettysburg Ace Hardware	Streets, Water, Snow Removal, Fin. Off., & Sewer Supplies	\$617.20
Gettysburg Development Corp.	March BBB Taxes	\$953.15
Gettysburg Inn & Suites	Hotel for Police Help	\$158.00
Heartland Payment Systems	Airport Fuel CC Fees	\$95.30
Heartland Waste Mgmt., Inc.	March Garbage Collection	\$6,741.76
John Deere Financial	Streets Supplies	\$2,547.76
Lamb Motor Corp. Inc.	Ambulance Repairs/Maintenance	\$1,184.05
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$271.55
Logan Electric	Fire Whistle Repairs/Maintenance	\$815.64
Marco	Copier Lease	\$187.17
McLeod's Printing & Supply	Election Supplies	\$24.24
Menards	Police Supplies	\$31.99
Mid Dakota Rural Water System	Water Usage	\$15,520.93
Midway Parts	Streets, Snow Removal & Sewer Supplies	\$302.67
Mogard, David	Police Supplies	\$144.86
Montana Dakota Utilities	Gas & Electric	\$7,352.12
New Creations	Finance Office, Police & Streets Supplies	\$508.56
Potter County News	Annual Subscription Renewal and Elections, Streets, Pool, & Finance Office Publications	\$474.08
Principal Life Insurance Company	Life Insurance	\$72.16
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$2,645.00
Schatz Electric, Inc.	Airport Runway, Gate & Card Reader Repairs/Maintenance	\$1,530.00
Schlachter Lumber, Inc.	Streets & Police Supplies	\$41.77
SD One Call Board	One-Calls	\$2.10
SD Retirement Systems	Retirement	\$4,579.92
Servall	Rugs	\$121.25
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$46.16
TASC	Health Flex Plan	\$824.98
True Value	Auditorium, Finance Office, Streets, & Police Supplies	\$216.28
US Postmaster	Water Bills & Post Card Postage Stamps	\$378.62
Venture Communications	Telephone/Fax/Internet/AWOS	\$872.34
Verizon Wireless	Maintenance Cell Phones	\$125.49
Wager, Shane	Monthly IT Retainer	\$180.00
Wellmark BC/BS Health Plans	Health Ins.	\$7,618.71

WEX Bank
TOTAL CHECKS

Ambulance Fuel

\$204.33
\$112,742.77

Moved by Nagel, Warner seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

Nagel reminded street closures for the upcoming 140th Celebration have been discussed previously. In addition, the 140th Celebration committee would like to set up a tent just south of CC Bar, LLC, closing off one-half a block of the intersection of Logan Avenue and Exene Street. There is a house by the street there with a driveway, and they would need to have access to that. However, the committee is asking for approval to close off half a block to the west of the intersection of Logan Avenue and Exene Street to be able to put up a tent. Moved by Ellwanger, Nagel seconded, to approve closing off half a block to the west of the intersection of Logan Avenue and Exene Street to set up a tent for the 140th Celebration. All members present voted Aye. Motion carried.

Schatz gave update that all current alleyway vacates are now properly signed and notarized, with only (4) not being finalized due to either a resident not wanting to sign said petition to vacate or due to utilities being located within said alleyway. The next step in the procedure will be to publish a Notice of Hearing.

The current city pool will be able to be open this summer if enough applicants are available in time. In order to successfully open, approximately (7) to (8) lifeguard positions and (2) managerial positions will need to be filled, and in order to be able to give any type of swimming lessons, whatsoever, there will need to be at least (1) WSI lifeguard, as well. Discussion also needs to be had soon regarding the new pool fundraising and new pool plans.

Moved by Ellwanger, Nagel seconded, to approve publication of the Notice of Public Hearing on Application for a Special Alcoholic Beverage License 2-Day Permit for Special On-Sale of Alcoholic Beverages for 2023 Special Event for the 140th Celebration June 23-25, 2023. All members present voted Aye. Motion carried.

Moved by Ellwanger, VanBockel seconded, to approve publication of the Notice of Renewals for Sale of Malt Beverage and SD Farm Wine for 2023. All members present voted Aye. Motion carried.

Mogard gave the police report. Mogard reminded council at last month's meeting, he presented a quote from Axon Enterprise, Inc. for (2) Taser 7s. If it is approved to purchase new tasers, there are two options available. A 5-year contract can be signed wherein an annual payment of \$1,689.88 would be made each year for the 5 years or they can be purchased outright for \$8,449.20. Included with this service are the 2 Taser 7s, cartridges, and every time a cartridge is used, it will be replaced by the company, training cartridges, a simulator, docking stations, evidence, cloud, etc. Moved by Ellwanger, VanBockel seconded, to approve Chief Mogard to purchase (2) new Taser 7s from Axon through a 5-year service contract with an annual payment of \$1,689.88 per year. All members present voted Aye. Motion carried.

Mogard also mentioned at last month's meeting he put in for a few grants: 1) a Zuercher, which is a computer-aided dispatch, from Central Square for \$17,477.98; and 2) (2) Dell laptops and docking stations for both squads for \$7,171.11. Both grants have now been approved and the grants will pay 100% of each. Mogard is asking for approval to have Mayor Wuttke sign off on both grants so he may place the order for said equipment. Homeland Security will be reimbursing the city in September for said grants. Moved by VanBockel, Ellwanger seconded, to have Mayor Wuttke sign off on both police equipment

grants and for Chief Mogard to move forward with ordering the Zuercher and (2) Dell laptops with docking stations. All members present voted Aye. Motion carried.

Mogard also put in for another grant for a couple of public safety emergency "Scene Ahead" signs. These will be covered under the grant through Federal OT which we have been involved with for the past several years.

Mogard reminded he will be gone April 11-13, 2023, for the Chief's Convention in Deadwood, SD.

Gerber gave the maintenance report. Gerber stated they are continuing to move snow. The snow was being taken out to the Civil War Site until having trouble with trucks starting to get stuck within that area. Currently, the snow is being transferred to the swimming pool park in the horseshoe parking area.

Gerber stated the new backhoe has been delivered. He said it is extremely nice and thanked council.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$3.025, Ruby Fieldmaster at \$3.34, #1 Ruby Fieldmaster \$4.24, Aviation Gas at \$4.654, and Jet-A at \$3.65. Moved by Warner, Nagel seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Schatz reminded that it is time for the annual sprinkler inspection at the auditorium. A quote was received from Building Sprinkler, Inc. in the amount of \$560.00, which was the same as last year. Moved by Warner, Ellwanger seconded, to approve the annual sprinkler inspection at the auditorium to be done by Building Sprinkler, Inc. in the amount of \$560.00. All members present voted Aye. Motion carried.

Schatz polled council March 23, 2023, asking approval for Gerber to order parts as soon as possible for the super vac truck so they could deal with some immediate sewer issues. The quote from Elliott Equipment Co. was \$7,125.67. All (6) council members responded to poll with Aye. Moved by Ellwanger, Warner seconded, to approve Gerber to order parts from Elliott Equipment Co. in the amount of \$7,125.67 for the super vac truck. All members present voted Aye. Motion carried.

Moved by Nagel, Ellwanger seconded, to approve publishing both a Rubble Site Opening ad with a May 8, 2023, opening and hours being Monday-Friday 12:00PM to 5:00 PM and Saturday 9:00AM to 5:00PM and a Clean-Up Week ad with clean-up week running May 8-13, 2023. All members present voted Aye. Motion carried. Both ads will also be listed on the city website and Facebook page.

Gerber stated he put together a new Rubble Site Fees list and asked council for approval after discussion. Moved by Nagel, Ellwanger seconded, to approve new Rubble Site Fees list and pricing with one addition in the "Items Not Allowed" -- No automotive vehicles (cars, trucks, tractors, boats, or motorcycles, etc.) and to publish said new list. All members present voted Aye. Motion carried. The new Rubble Site Fees list will also be put on the city's website.

Moved by Ellwanger, Warner seconded, to approve signing of Amendment No. 2 Grant Agreement AIP Grant No. 3-46-0017-012-2020 regarding the Gettysburg Airport AWOS project. All members present voted Aye. Motion carried.

Moved by Ellwanger, Warner seconded, to approve the CIP (A) Charlie Baker from KLJ Engineering sent via email on March 24, 2023, which includes all (3) projects discussed 1) Snow Removal Equipment; 2)

Snow Removal Equipment (SRE) Building; and 3) Airport T-Hangar. All members present voted Aye. Motion carried.

Schatz informed that Todd Goldsmith from KLJ Engineering sent via email the draft 2204-00844 Gettysburg Sanitary Lagoon Study. One copy has been made for Gerber to look through for discussion to be had at a future meeting. There are a few items Goldsmith is asking Gerber and Schatz research and send information needed back to him.

Schatz gave the finance office report. Schatz reminded that the ad for pool personnel is running weekly and applications were also hand-delivered to the school, and they are announcing the openings on school announcements. So far, only (3) pool lifeguard applications have currently been turned in and no manager applications yet. Schatz will be setting up a pool committee meeting sometime in April. Hopefully, more applications will come in very soon, so we are able to open the pool for a successful season.

Moved by Ellwanger, VanBockel seconded, to approve ambulance write-offs in the amount of \$1,034.76. All members present voted Aye. Motion carried.

Moved by VanBockel, Nagel seconded, to approve payment for nurse ambulance runs to Avera in the amount of \$475.00. All members present voted Aye. Motion carried.

Moved by Ellwanger, Nagel seconded, to approve one water deposit refund in the amount of \$100. All members present voted Aye. Motion carried.

Schatz polled council on March 16, 2023, regarding two items: 1) approval to publish Notice of Public Hearing on Application for Sale of Malt Beverage and SD Farm Wine transfer from Bret & Barbara Bauer dba Liberty lanes to B&R Bauer, Inc. dba Liberty Lanes; and 2) approval for immediate purchase of a new Alco-Sensor FST Breathalyzer with Mini Alcohol Gas Can from AlcoPro for City Police Department in the amount of \$628.50. All (6) council members responded to poll with Aye for both items. Moved by Ellwanger, Nagel seconded, to approve publication of the Notice of Public Hearing on Application for Sale of Malt Beverage and SD Farm Wine transfer from Bret & Barbara Bauer dba Liberty lanes to B&R Bauer, Inc. dba Liberty Lanes. All members present voted Aye. Motion carried. Moved by Ellwanger, VanBockel seconded, to approve purchase of a new Alco-Sensor FST Breathalyzer with Mini Alcohol Gas Can from AlcoPro for the City Police Department in the amount of \$628.50 (which actual final cost came in at \$619.50). All members present voted Aye. Motion carried.

Moved by Ellwanger, Warner seconded, approval of the Sample Ballot for the Official Municipal Election on April 11, 2023, and publication of same. All members present voted Aye. Motion carried.

Moved by Ellwanger, Warner seconded, to approve city paying for lunch and/or mileage for the (3) election workers. All members present voted Aye. Motion carried.

Schatz had turned over a claim to SDPAA Insurance for the replacement of the Airport AWOS III System transformer that was damaged from mice and it was denied.

Moved by Nagel, Ellwanger seconded, to approve a mid-year term change in the building/property values recommended from SDPAA and cut check in the amount of \$1,910.35 for same. All members present voted Aye. Motion carried.

Moved by Ellwanger, Nagel seconded, to approve annual finance office carpet cleaning quote in the amount of \$383.78 to be done by Professional Carpet and Cleaning Services new to the community. All members present voted Aye. Motion carried.

Schatz stated the 2022 Annual Report is being compiled and will be presented at the May 1, 2023, council meeting for approval.

Moved by Nagel, Ellwanger seconded, to approve paying the Oahe Area Youth Center their annual stipend but to increase it from \$5,500 to \$6,000. All members present voted Aye. Motion carried.

Moved by Ellwanger, Nagel seconded, to approve publishing the 2022 Drinking Water ad, letting the community know the report is available at the City Finance Office and will also be listed on the city's website. All members present voted Aye. Motion carried.

Schatz reminded that weather permitting, Mayor Wuttke, Nagel, Ellwanger, and Steven Zuber, EMT Director, are on the agenda for the County Commissioners meeting to be held on Wednesday, April 5, 2023, at 3:00PM to discuss ambulance services and/or issues.

Schatz also reminded that Mayor Wuttke and Ellwanger, with Fischer as backup, will be attending the Board of Equalization meeting being held on Tuesday, April 11, 2023, at 1:00PM.

Schatz stated an informational letter was received on February 10, 2023, from the Potter County Auditor stating that \$726,778.31 in tax dollars have been assessed for property in Potter County for 2022 taxes payable in 2023 for our entity and this does not include current mobile home taxes.

Schatz informed that the current Konica copier 5-year lease with Marco is ending. A quote was given for an updated Konica copier with color and fax with a new 5-year lease running at approximately \$172 per month which includes installation, training, all cleaning & maintenance, technical trouble shooting, and toner cartridges. Moved by Ellwanger, VanBockel seconded, to approve new 5-year lease of an updated Konica copier from Marco in the approximate monthly cost of \$172 per month. All members present voted Aye. Motion carried.

Building Permits: None
Moving Permits: None
Demolition Permits: None

Moved by Ellwanger, VanBockel seconded, to go into Executive Session at 8:06PM PM for legal and personnel. All members present voted Aye. Motion carried. Council reconvened at 8:36PM.

In general updates, Schatz informed council the city has received a refund in the amount of \$2,653 for the 2022 payroll audit.

- Correspondence: February Bank Reconciliations; Economic Development 1st Qtr. Financials

Round Table: Mogard stated to stay home and be safe if the weather is extreme on Tuesday. Ellwanger and all council thanked maintenance for their hard work with snow removal during these recent bad storms.

Moved by Nagel, Ellwanger seconded, to adjourn meeting at 8:39PM. All members present voted Aye.
Motion carried.

Attest:

Witness:

Sheila K. Schatz, Finance Officer

Bill Wuttke, Mayor