

Pursuant to the due call and notice thereof, the City Council met in regular session on June 5, 2023, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Present were Mayor Bill Wuttke, Philip Nagel, Michael Fischer, Fran VanBockel, Eric Ellwanger, Kelly Archer, and Seth Warner (via Zoom). Also present were Greg Gerber, Maintenance Supervisor, Dave Mogard, Chief of Police, Sheila Schatz, Finance Officer, Kaylee Broker, Deputy Finance Officer, Ryan Vogel, City Attorney (via Zoom), Kara Williams, Economic Development, Carl Hawkinson, and a few other participants via Zoom.

Moved by Fischer, Nagel seconded, to approve the June 5, 2023, proposed agenda. All members present voted Aye. Motion carried.

Moved by Archer, Ellwanger seconded, to approve the May 8, 2023, regular meeting minutes and June 1, 2023, special meeting minutes. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$2,423.52
Ambulance	\$5,601.70
Council	\$0.00
Finance Office	\$2,747.25
Mayor	\$0.00
Parks	\$2,196.46
Police	\$6,379.88
Rubble Site	\$2,672.93
Sewer	\$4,044.72
Snow Removal	\$396.00
Streets	\$4,645.28
Swimming Pool	\$1,936.74
Water	\$7,694.63
West Nile	\$126.50
Total Payroll Expense by Department	\$40,865.61

Net Payroll	\$30,427.21
Advanced Auto Parts	\$160.32
Aflac	\$600.03
Agtegra	\$22,657.36
AT&T Mobility	\$501.56
	Hot Spots
Avera Medical Group	\$169.00
Avera Occupational Medicine	\$117.00
Bank of the West	\$9,432.52
Blue Coat, Ashley	\$2,509.32
Cahill, Bauer & Associates, LLC	\$250.00
Cam-Wal Electric Co-Op	\$23.00
	Street & Park Supplies
	Aflac Insurance
	City Shop Fuel
	Police Cell Phones and Police & Ambulance
	Prof. Svs. – Fire Hall
	Prof. Svs. – Street – Random Drug Testing
	Payroll Taxes & Sales Tax
	Prof. Svs. – Police Help
	Prof. Svs. – Finance Office
	Airport Lighting

Century Business Products	Prof. Svs. – Police Monthly Copier Fee	\$22.50
Child Support Services	Payroll Deduction	\$401.00
City of Gettysburg	Petty Cash	\$18.30
Dean’s Repair	Police Repairs/Maintenance	\$355.79
Decker Repair & Welding	Street Supplies	\$50.00
Dell Marketing, L.P.	Police Machinery & Equipment	\$512.70
Dollar General	Street Supplies	\$74.25
Emergency Medical Products, Inc.	Ambulance Supplies	\$518.16
First Interstate Bank	CC Payoff	\$1,219.51
Gas-n-Goodies	Police Car Washes	\$33.00
Gettysburg Ace Hardware	Street, Park & Ambulance Supplies	\$464.39
Gettysburg Development Corp.	May BBB Taxes	\$430.50
Gettysburg Inn & Suites	Hotel for Police Help	\$415.00
Heartland Payment Systems	Airport Fuel CC Fees	\$95.10
Heartland Waste Mgmt., Inc.	May Garbage Collection	\$6,844.20
John Deere Financial	Street Supplies	\$135.60
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$334.15
Logan Electric	Park Improvements Other than Bldgs. and Street Lighting Repairs/Maintenance	\$2,180.07
Marco	Copier Lease	\$94.75
Menards	Park & Street Supplies	\$181.39
Michael Todd Industrial Supply	Street Supplies	\$191.28
Mid Dakota Rural Water System	Water Usage	\$15,227.70
Midway Parts, Inc.	Street Supplies	\$42.39
Midwest Alarm Company, Inc.	Qtrly. Alarm Monitoring for Auditorium	\$93.20
Milbank Winwater Works, Co.	Water Supplies	\$49.20
Mogard, David	Police Supplies & Minor Equipment	\$350.00
Montana Dakota Utilities	Gas & Electric	\$5,978.85
New Creations	Rubble Site & Finance Office Supplies	\$292.19
NewEgg Business, Inc.	Finance Office Minor Equipment	\$132.02
Northwest Pipe Fittings, Inc.	Sewer, Water & Park Supplies	\$5,002.43
Principal Life Insurance Company	Life Insurance	\$72.16
Rees Communications	Police Repairs/Maintenance	\$500.00
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$987.50
R&K Mechanical	Sewer Repairs/Maintenance	\$3,672.48
Sam’s Club	Pool Supplies	\$1,095.30
Schatz Electric, Inc.	Prof. Svs.– Streets; Airport&Park Rprs./Maint.	\$4,299.74
Schlachter Lumber, Inc.	Street & Park Supplies	\$242.03
SD Assoc. of Rural Water System	Prof. Svs. – Water	\$565.00
SD Dept. of Public Safety	Prof. Svs. – Fire Hall – Boiler Inspection	\$80.00
SD Dept. of Revenue	½ Malt Beverage License Transfer Fee & Water Testing	\$780.00
SD Retirement Systems	Retirement	\$4,056.04
South Dakota One-Call	One-Calls	\$10.50
Servall	Rugs	\$204.59
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$46.16
TASC	Health Flex Plan	\$824.98
Team Lab	Sewer Supplies	\$15,873.70

US Postmaster	Water Bills	\$226.68
Venture Communications	Telephone/Fax/Internet/AWOS	\$870.12
Verizon Wireless	Maintenance Cell Phones	\$125.40
Wager, Shane	Monthly IT Retainer	\$180.00
Wellmark BC/BS Health Plans	Health Ins.	\$6,667.27
WEX Bank	Ambulance Fuel	\$279.87
TOTAL CHECKS		\$150,246.46

Moved by Fischer, VanBockel seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

One sealed bid for the “2023 Gravel Bid” was presented: Logan Electric, Inc., 1,000-ton of road gravel and rock in the total amount of \$16,000. Moved by Fischer, VanBockel seconded, to accept and award the bid submitted from Logan Electric, Inc., on the 2023 Gravel Bid, in the total amount of \$16,000 for 1000-ton of road gravel and rock. All members present voted Aye. Motion carried.

Appointment – Carl Hawkinson

Hawkinson asked Council and Chief of Police Mogard to have permission for a 2-day special event license for the 140th Celebration on June 23 & 24, 2023, to be able to serve alcohol on the sidewalk and street area directly out in front of his business establishment, Mugs Bar. Due to Mugs already having a valid liquor license, a Notice of Public Hearing was not needed. Moved by Nagel, Fischer seconded, to allow Mugs Bar to serve alcohol on the sidewalk and street area directly out in front of its business establishment for two days, June 23 & 24, 2023, during the 140th Celebration. All members present voted Aye. Motion carried.

The hiring of a new EMT will be discussed in personnel in Executive Session.

Mayor Wuttke reminded council that the July meeting has been moved to July 10, 2023, at 7PM instead of July 3, 2023, due to the 4th of July Holiday.

Moved by Fischer, Ellwanger seconded, to approve adopting and publishing Resolution 2023-06-05 (A)-(R) on Alley Vacates. All members present voted Aye. Motion carried.

Schatz reminded that the pool will be opening for the season and opening day is set for May 20, 2023. All lifeguards will be carpooling and traveling to Pierre to the “Y” for lifeguard training with Kent Huckins. The ad was published for the pool, naming all managers and lifeguards, opening date, pool swim pass pricing, and that swim lessons were unknown at this time if they would happen but were being worked on. Pool Manager, Jamie Ahlemeier, brought into office a set of pool rules she was wondering if Council would approve to be listed at the pool and put on the City’s website and Facebook page. Discussion. Moved by Nagel, Warner seconded, to approve posting the new list of pool rules at the pool as well as post on the City’s website and Facebook page after striking the bullet point on the wearing life jackets. All members present voted Aye. Motion carried.

Regarding purchasing and having sensors installed in the Fire Hall, Nagel is still waiting for one more quote. Schatz will have this information on the agenda for the July council meeting.

Moved by Ellwanger, VanBockel seconded, to approve publishing ad for the Animal Vaccination Clinic being held at the Potter County Fairgrounds on Tuesday, July 18, 2023, from 10AM-3PM and reminding the public to register their pets at the finance office. All members present voted Aye. Motion carried.

Schatz stated as almost all airport hangar owners' leases are coming to their current expiration date, she has drawn up new and updated Private Aircraft Hangar Leases which will be effective from 2023-2033. Discussion. Fischer would like to discuss annual pricing of leases further and Schatz wanted to know if Council wanted to continue with 10-year leases or switch to 5-year leases, so this will be put on the July council meeting agenda.

Mayor Wuttke explained that it was in 2005 when a storm came through town and blew the steel roof off the auditorium which is when Council opted to have the roof sprayed. It was recommended it should be recoated every 10-15 years and we are currently at 18 years and it has never been recoated. Mayor Wuttke would like a motion made to let bids for having the auditorium roof recoated. Moved by Nagel, Ellwanger seconded, to approve publishing Notice of Bids for "2023 Auditorium Roof". All members present voted Aye. Motion carried.

Mogard gave the police report. Mogard stated he has been getting a lot of phone calls regarding drones being flown in town. Mogard did some research and drew up a draft of Ordinance 2023-06-05 Title IX: General Regulations – Chapter 93: Drone Regulations and would like to ask Council to read over and do a motion on First Reading. Discussion. VanBockel requested that Attorney Vogel should go through the ordinance language first and give guidance. VanBockel would like to know which items are currently FAA approved and which are not. This will be rediscussed at the July 10, 2023, council meeting to discuss any changes and possibly do First Reading at that time.

Mogard also wants to remind community residents to get their pets registered at the city office and vaccinations done as needed as is very costly in fines if a dog who has not had their vaccinations bites a person.

Warner asked Chief Mogard if he had sufficient police help lined up for the 140th Celebration and Mogard confirmed that he did.

Gerber gave the maintenance report. Gerber stated the maintenance crew have been very busy with trimming trees, mowing, spraying mosquitos, etc. He stated one tennis court at the city park has pickle ball lines now and the second court will be done soon. Maintenance crew will be sweeping streets and spraying street and sidewalk cracks for weeds soon. They also have put a chain link fence around the Vail building and a no parking sign for safety reasons.

There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$3.115, Ruby Fieldmaster at \$3.14, Aviation Gas at \$4.671, and Jet-A at \$3.47. Moved by Ellwanger, Fischer seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Gerber stated city maintenance will need to add onto the existing city sewer and water mains in the right-of-way due to two new developments within the city for a home and business of a new family moving to town. Discussion.

Gerber stated it is again time to renew our contract for brooming with the State. Moved by Fischer, VanBockel seconded, to approve renewing the City's brooming contract with the State for \$200 per hour. All members present voted Aye. Motion carried.

Fischer asked Gerber if Mannston's and Garfield's issues are causing more issues on the City's side streets for city sweeping, etc. Discussion.

A new updated code enforcement violations list was given to all council. Ellwanger said he noticed the list has gotten shorter and areas are looking much better. It has had a good impact within the city. Code enforcement regarding getting the Vail building torn down was discussed further. Discussion.

Gerber stated they will start filling the pool on Tuesday, June 6, 2023, and it takes a good week to fill.

Schatz gave the finance office report.

Moved by Nagel, Ellwanger seconded, to approve ambulance write-offs in the amount of \$1,449.83. All members present voted Aye. Motion carried. A spreadsheet showing the on-call payroll for the month of May was also given to Council. Schatz stated she spoke with county auditor a week or two ago regarding the \$10,000 subsidy payment the County gives annually to City for ambulance, and auditor stated she would be cutting that payment very soon but was waiting as commissioners were still discussing on splitting cost with City for ambulance service. Discussion.

Moved by Ellwanger, Fischer seconded, to approve (2) water deposit refunds in the amount of \$200. All members present voted Aye. Motion carried.

Schatz reminded that Deputy Finance Broker and herself would be leaving around 10:30AM on Tuesday, June 6, 2023, to attend HR and Finance Officer Schooling in Pierre and the office would be closed all week due to school and will reopen Monday, June 12, 2023, normal hours. Also, both will be attending Budget Training in Sioux Falls on June 27 and June 28, 2023, wherein the office will be closed those (2) days, as well.

Moved by Fischer, VanBockel seconded, to approve accepting and signing the contract from Cahill, Bauer & Associates, LLC, to perform the City's 2022 annual audit on July 19 & 20, 2023, in the amount of \$9,000. All members present voted Aye. Motion carried.

Schatz again asked that special budget requests be turned in to her as soon as possible as she is working on the 2024 budget.

Moved by Fischer, VanBockel seconded, to approve the following building, moving and demolition permits. All members present voted Aye. Motion carried.

- Building Permit: William Kunstle – 405 E Custer Ave. – Wood Fence (Handy Ones)
Assorted Properties – 308 N Main – New Building – Wood Motel Units
- Moving Permit: None
- Demolition Permit: Kelsey Fischer – 601 S Potter Street – House & (2) Sheds (LEC, Inc.)

Warner questioned when council are approving these demolition permits, if anyone is going through and cleaning out the items that are not supposed to be going to the landfill. It states right on the demolition permit "The rubble site is City-owned and operated, but is required to COMPLY WITH SD STATE REGULATIONS. If demolition debris contains any items other than wood, it must be disposed of in manners which comply with SD State Regulations, sorted, and placed or piled in appointed area." On a lot of the past demolition permits and possibly with the current demolition permit, the demolitions have had quite a bit of stuff inside them. Warner was just questioning whether or not the City is actually enforcing and making sure these items are being cleared out before the structure is being excavated and dumped at the rubble site. Ellwanger stated the City probably needs to follow up on the demolition permits right away to make sure they know that only acceptable materials may be taken to the landfill and must be separated properly and put in correct piles within the landfill. Gerber had talked with Warner and stated Devine is doing a great job manning the rubble site and can make sure this is being taken care of properly when demolition debris is being brought out to the landfill.

It was decided that since there is only one EMT hire and the hourly rate for both on-call and runs will not change from the set rates for the EMTs, that it was not necessary to go into Executive Session. Moved by VanBockel, Fischer seconded, to approve hiring Alyssa Roseland as a new City EMT at the current regular EMT rate of \$22.50 per hour on runs and \$5 per hour for on-call. All members present voted Aye. Motion carried.

Schatz asked for Council's input on an email that was received from Jon Becker asking for a maximum monetary available local match that your City/County is planning to have available for the next (3) years, 2024, 2025, and 2026. Their airport funding group is looking at the airport funding issue and are trying to plan ahead to see what Federal and State funds might be available in the next few years. Becker would like predictions sent in a spreadsheet to him via email no later than Monday, July 12, 2023. Becker stated a ballpark estimate is fine and is for their planning purposes. Becker stated to plan on a 5% local match. Discussion. Schatz will send this information to Becker via email by the date requested.

Schatz reminded that the Elected Officials Workshop is at the Ramkota Hotel in Pierre on July 26, 2023, at a rate of \$60 per attendee and she needs to know if any of our council will be attending so she may register by the deadline. Ellwanger and Fischer will let Schatz know for sure.

Correspondence: April Bank Reconciliations; April 3, 2023, Regular Council Meeting Amended Minutes;

Round Table: Fischer wanted to shout out to all to have fun at the 140th Celebration and to stay safe. Williams wanted to remind everyone that the deadline for the 140th Celebration to get tickets or order souvenirs has passed. Roughly, 800 to 1,000 people are expected to attend and there will be plenty of food for the people attending. She wanted to thank Gerber as he has agreed to be around to make sure tents get set up safely and other items that may come up are taken care of. Nagel stated that at a prior council meeting, a motion was voted upon on certain street closures and believes they were going to take effect on Friday morning, June 23, 2023. Nagel wondered if it would be possible for some of the street closures to be closed off Thursday night, June 22, 2023. Gerber agreed that would be a great idea as they don't want patrons parking in front of the downtown businesses and then there be an issue with getting those vehicles moved so certain street closures could be done, and Council agreed this would be fine. Ellwanger wanted to again thank Mike Devine for doing a great job manning the rubble site and incorporating all the new fees.

Moved by VanBockel, Archer seconded, to adjourn meeting at 8:14PM. All members present voted Aye.
Motion carried.

Attest:

Witness:

Sheila K. Schatz, Finance Officer

Bill Wuttke, Mayor