

Pursuant to the due call and notice thereof, the City Council met in regular session on January 8, 2024, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Mayor Bill Wuttke, Philip Nagel, Michael Fischer, Fran VanBockel (zoom), Eric Ellwanger, and Seth Warner (zoom). Also, present, were Dave Mogard, Chief of Police, Sheila Schatz, Finance Officer, Tammy Frost, Deputy Finance Officer, Thomas Matthews, EMT Director, Kara Williams, Economic Development, and a few participants via ZOOM.

Moved by Nagel, Fischer seconded, to approve the January 8, 2024, proposed agenda. All members present voted Aye. Motion carried.

Moved by Fischer, Ellwanger seconded, to approve the December 29, 2023, special meeting minutes. All members present voted Aye. Motion carried.

Vouchers Payable: None.

Appointment: Thomas Matthews – EMT Director – New Ambulance & Uniforms

Matthews brought in spec sheets and a quote on a new ambulance and distributed them to all council members. Matthews stated the cost on the unit is \$306,511 and estimated date of delivery would be early 2025. Matthews also asked about the possibility of purchasing some uniforms for himself as well as a work cell phone and a work email address. Discussion was also had on non-emergent transfers during business hours only. Having Matthews get statistics and financial data together was discussed to bring to the ambulance committee to propose talking to the county commissioners regarding the ambulance write-offs and/or shared expenses of the ambulance services. Discussion was also had on training Matthews to take over the ambulance patients data entry and third-party billing with PCC and to assume those duties as soon as he is comfortable with the process. Moved by VanBockel, Nagel seconded, to approve purchasing (6) new uniforms for Matthews with embroidering to be done locally, a work cell phone, and a work email address. All members present voted Aye. Motion carried.

REMINDER: Basic Water Fee will be raising from \$20 to \$21 effective Jan. 1, 2024. A reminder ad ran in the local newspaper and new utility billing cards will reflect the increase.

City employee merit/performance raises will be discussed in Executive Session (personnel).

Moved by Fischer, Ellwanger seconded, to approve the 2024 Firemen roster and 2024 EMT roster. All members present voted Aye. Motion carried.

Moved by Fischer, Warner seconded, to approve appointing the Potter County News for the city council's designation of newspaper. All members present vote Aye. Motion carried.

Police report was given.

No maintenance report was given. There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$2.575, Ruby Fieldmaster at \$2.99, #1 Ruby Fieldmaster at \$3.39, AvGas at \$4.86, and Jet-A at \$3.34. Moved by Fischer, Ellwanger seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Schatz informed that the 2024 SDML Work Comp Fund Safety Grant Applications are available to apply for.

Finance office report was given.

Moved by Fischer, Nagel seconded, to approve (2) water deposit refunds in the total amount of \$200. All members present voted Aye. Motion carried.

It was decided to hold off on BMO Paychex System for now regarding payroll and to continue to do payroll in house implementing direct deposit. Moved by Ellwanger, Fischer seconded, to approve purchasing the Retirement and Direct Deposit modules through Banyon for a total of \$1,190. All members present voted Aye. Motion carried.

Moved by Ellwanger, Fischer seconded, to approve having a combined 2024 election with the school and to sign contract for same with election workers to be paid \$14 per hour with the city and school splitting the cost. All members present voted Aye. Motion carried.

Moved by Fischer, Ellwanger seconded, to approve April 9th, 2024, as the official date for the 2024 election date and to publish Notice of Vacancy – Municipality of Gettysburg in newspaper for (2) consecutive weeks, January 18 and 25, 2024. All members present voted Aye. Motion carried. REMINDER: The new form of government for election is by voting at large, thus all current positions will be open to run for in the 2024 election.

Moved by Fischer, VanBockel seconded, to approve paying Steven Zuber the EMT Director stipend for the 4th Qtr. of 2023. All members present voted Aye. Motion carried.

Schatz is continuing to work on proper procedure for earmarking funds for a new police squad and a new ambulance in which earmarking funds were approved by prior motion. Schatz is also mailing out updated airport hangar leases as well as 2024 annual billing invoices for same.

- Building Permits: None.
- Moving Permits: None.
- Demolition Permits: PBK Farms, Inc. – 207 S Main Street – House & Garage (Logan Construction)

Moved by Ellwanger, Fischer seconded, to approve the demolition permit. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to go into Executive Session at 7:34PM for personnel. All members present voted Aye. Motion carried. Council reconvened at 7:52PM.

Moved by Ellwanger, Nagel seconded, to approve a \$1.00 per hour merit/performance raise be given to each Greg Gerber, Sheila Schatz, and Allen Pope to be effective immediately. All members present voted Aye. Motion carried.

Correspondence: December Bank Reconciliations; Updated Code Enforcement Nuisance Listing; SDML Legislative Rib Dinner Registration; Economic Development 2024 year-end financials; Mid Dakota Rural Water System Notice of Vacancy;

Round Table: Ellwanger asked on past due accounts that currently need to be sent to collections. Schatz thanked Council for the merit raises. Williams stated the eye sores in town are slowly disappearing and just wanted to remind the community to continue to be ambassadors of the great things we have in the community. She wanted to remind that our community is not a ghost town but is a changing town and to also thank Council for a job well done.

Moved by Nagel, Fischer seconded, to adjourn meeting at 8:00PM. All members present voted Aye. Motion carried.

Attest:

Witness

Tammy Frost, Deputy Finance Officer

Bill Wuttke, Mayor

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