

Pursuant to the due call and notice thereof, the City Council met in regular session on May 6, 2024, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Mayor Bill Wuttke, Philip Nagel, Michael Fischer, Eric Ellwanger, and Seth Warner. Also, present, were new Mayor Adam Roseland, and new Alderman, William VanderVorst and Cyle Phillips. Present, also, were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Supervisor, Sheila Schatz, Finance Officer, Shane Wager, Deputy Finance Officer, Thomas Matthews, EMT Director, Kara Williams, Economic Development, Andrea Barnard & Sara Cronin, Little Sprouts Daycare, Sara Wuttke, Tyler Fischer, and a few other participants via ZOOM.

Moved by Ellwanger, Warner seconded, to approve the May 6, 2024, proposed agenda. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to approve the minutes of the April 1, 2024, regular council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$80.00
Ambulance	\$9,408.35
Auditorium	\$499.43
Council	\$4,415.78
Finance Office	\$8,785.26
Mayor	\$1,280.00
Parks	\$0.00
Police	\$5,433.14
Rubble Site	\$1,376.03
Sewer	\$3,462.34
Snow Removal	\$153.55
Streets	\$4,078.07
Swimming Pool	\$0.00
Water	\$6,535.32
Total Payroll Expense by Department	\$45,507.27

Net Payroll	April 2024	\$35,004.56
Aflac	Aflac Insurance	\$348.27
Agtegra	Streets Fuel	\$2,293.07
American Legal Publishing	Prof. Svs. – Finance Office	\$307.95
Aramark	Police Rugs	\$112.86
AT&T Mobility	Police Cells & Hot Spots & Ambulance	\$250.92
	Hot Spots	
Automatic Building Controls	Fire Hall Machinery & Equipment	\$274.49
Avera Occupational Medicine	Prof. Svs. – Streets – Random Drug Testing	\$122.00
Axon Enterprise, Inc.	Police Minor Equipment & Supplies	\$3,401.13

Banyon Data Systems, Inc.	Prof. Svs. – Finance Office	\$400.00
BMO Bank	April Payroll Taxes & March Sales Tax	\$11,198.65
Bound Tree Medical, LLC	Ambulance Supplies	\$222.59
Cam-Wal Electric Co-Op	Airport Lighting	\$129.99
Carbone, Shaina	Prof. Svs. – Police Help & Travel/Conf.	\$1,558.75
Century Business Products	Prof. Svs. – Police Monthly Copier Fee	\$26.25
City of Gettysburg	Petty Cash	\$29.85
Code Enforcement	Prof. Svs. – Code Enforcement	\$148.72
Colonial Life Ins.	Life Ins. & Volunteer Policies (payroll deducted)	\$751.96
Dakota Supply Group	Water Supplies	\$248.56
Dean’s Repair	Police Repairs/Maintenance	\$162.29
Decker Repair & Welding	Streets Supplies	\$42.40
Economic Development	1 st Qtr. Stipend	\$5,000.00
First Interstate Bank	CC Payoff	\$1,820.64
Frost, Tammy	Prof. Svs. – Finance Office	\$3,150.00
Gall’s, Inc.	Police Supplies	\$474.40
Gettysburg Ace Hardware	Streets, Airport, Ambulance, Rubble Site, Finance Office, & Police Supplies	\$688.17
Gettysburg Development Corp.	April BBB Taxes	\$1,971.11
Heartland Payment Systems	Airport Fuel CC Fees	\$88.00
Heartland Waste Mgmt., Inc.	April Garbage Collection	\$6,724.92
High Point Networks	Prof. Svs. – Police	\$115.00
Ingram Pest Service, Inc.	Prof. Svs. - Fire Hall/Ambulance	\$90.00
John Deere Financial	Park Supplies	\$3.80
JT’s quick Stop, LLC	Police Car Wash	\$9.00
Lamb’s Chevrolet & Implement	Streets Machinery & Equipment & Supplies	\$9,360.67
Langer’s	Finance Office Supplies	5.90
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$194.44
Logan Electric	Park Rprs./Maint., Lighting Rprs./Maint., & Airport Rprs./Maint.,	\$4,290.82
Marco	Copier Lease	\$195.86
Menards	Rubble Site, Streets, Finance Office, Supplies & Streets Minor Equipment	\$318.61
Mid Dakota Rural Water System	Water Usage	\$15,557.97
Midway Parts	Streets & Airport Supplies and Streets Minor Equipment	\$480.60
Midwest Alarm Company	Prof. Svs. – Auditorium	\$595.00
Mogard, David	Police Supplies	\$282.56
Montana Dakota Utilities	Gas & Electric	\$1,509.80
New Creations	Finance Office & Streets Supplies	\$109.69
Potter County News	Street, Liquor, Water, Pool, Elections, & Finance Office Publications	\$640.76
Principal Life Insurance Company	Life Insurance	\$66.26
Quality Inn – Aberdeen	Ambulance Travel & Conference	\$402.59
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$180.00
Saltsman, Brad	Prof. Svs. – Police Help	\$44.00
Schatz Electric, Inc.	Airport Rprs./Maint., Sewer Rprs./Maint., Prof. Svs. – Fire Hall, & Airport Supplies	\$2,388.08

SD Dept. of Revenue	Water Testing	\$30.00
SD One Call Board	One-Calls	\$13.65
SD Retirement Systems	Retirement	\$4,125.68
Servall	Rugs	\$212.95
Soper's, Inc.	Street Supplies	\$51.98
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$39.48
TASC	Health Flex Plan Annual Membership & Monthly Admin Fees	\$508.32
The Lodge at Deadwood	Police Travel & Conference	\$255.00
Titan Machinery	Streets Supplies	\$285.00
True Value	Streets, Police & Streets Supplies	\$98.37
US Bank	Qtrly. Sewer Loan	\$8,930.13
US Postmaster	Water Bills	\$247.66
Venture Communications	Telephone/Fax/Internet/AWOS	\$868.48
Verizon Wireless	Maintenance Cell Phones	\$172.64
Wager, Shane	Water Supplies	\$53.00
Wellmark BC/BS Health Plans	Health Ins.	\$8,424.85
WEX Bank	Ambulance Fuel	\$171.01
Zander Auto Parts	Street Supplies	\$1,640.85
TOTAL CHECKS		\$139,922.96

Moved by Fischer, Ellwanger seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

Mayor Wuttke thanked everyone and stated he really enjoyed his years of service as alderman and mayor. Council thanked Mayor Wuttke for his many years of service, stated they enjoyed working with him, and wished him Happy Retirement. Moved by Nagel, Ellwanger seconded, to adjourn the 116th Council at 7:08PM. All members present voted Aye. Motion carried. A plaque was presented to Mayor Wuttke commending him for his many years of service as Alderman and Mayor.

Mayor Roseland called the first meeting of the 117th Council to order which meeting reconvened at 7:10PM. Moved by Nagel, Warner seconded, to initiate the 117th Council. All members present voted Aye. Motion carried.

Oaths were taken by new Mayor Roseland and Aldermen: Philip Nagel, Seth Warner, William VanderVorst, and Cyle Phillips (Kelly Archer was not at meeting.)

Nominations were open for President and Vice President of the Council. Moved by Warner, VanderVorst seconded, to approve to nominate Philip Nagel as President of the Council and that nomination cease and to cast a unanimous ballot for Philip Nagel as President of the Council. All members present voted Aye with Nagel abstaining from vote. Motion carried.

Moved by Nagel, VanderVorst seconded, to approve to nominate Seth Warner as Vice President of the Council and that nomination cease and to cast a unanimous ballot for Seth Warner as Vice President of the Council. All members present voted Aye with Warner abstaining from vote. Motion carried.

Mayor Roseland read the list of officers and appointments for the following:

Mayor: Adam Roseland

President: Philip Nagel

Vice President: Seth Warner
Airport Manager: Greg Gerber
Assistant Airport Manager: Tyler Fischer
Attorney: Ryan Vogel
Official Depositories: BMO Bank and First Interstate Bank
Health Officer: Kristi Livermont
Official Newspaper: Potter County News

Moved by Nagel, Warner seconded, to approve the officers and appointments presented. All members present voted Aye. Motion carried.

Mayor Roseland read the council committee appointments:

Airport: Warner and _____
Animal Control: _____ and VanderVorst
Parks and Recreation: Warner and _____
Building, Demolition & Moving Permits: Archer and Phillips
Economic Development: Roseland and Nagel
Finance Office and Maintenance Building: Roseland, Nagel and VanderVorst
Fire Department and Auditorium: Nagel and VanderVorst
Ambulance/Health and Safety and Drug Policy: Roseland, Archer and Warner
Law Enforcement: Roseland, Nagel and Archer
Rubble Site: Archer and Phillips
Streets: Warner and Phillips
Water and Wastewater: Phillips and _____
5-Year Planning Commission: Nagel and VanderVorst

Moved by Nagel, seconded by Warner, to nominate VanderVorst for the 5-year Planning Committee. VanderVorst accepted. Moved by Warner, seconded by Vandervorst, to nominate Nagel for the 5-year Planning Committee. Nagel accepted. All members present voted Aye with Nagel and VanderVorst abstaining from vote. Moton carried.

Moved by Nagel, Warner seconded, to approve the 2024-2025 council committee appointments. All members present voted Aye. Motion carried.

Moved by VanderVorst, Warner seconded, to approve the 2024-2025 Gettysburg Fire Department and Gettysburg EMT rosters. All members present voted Aye. Motion carried.

Letters of intent to fill the vacant Alderman position came from Michael Fischer and Shiann Hauptert. Moved by Warner, Nagel seconded, to go into Executive Session at 7:28PM for personnel. All members present voted Aye. Motion carried. Council reconvened at 7:34PM.

Moved by VanderVorst, Nagel seconded, to approve appointing Michael Fischer to fill the current 2-year term/1-year appointment alderman opening. All members present voted Aye. Motion carried. Oath was taken by Alderman Michael Fischer. *(Blanks in the above council committees will be filled in with Fischer now that appointed as sixth Alderman.)

Appointment – Andrea Barnard and Sara Cronin and Eric Ellwanger – Little Sprouts Daycare
An update was given on the current efforts to establish a new local daycare center within the community. Discussion. Moved by Fischer to have the City provide a 100x120 plot of land for the new daycare center, location yet to be determined, with a lease agreement also yet to be determined. Motion died for lack of

a second. Council agreed in fully supporting the daycare center where it can, but agreed the city attorney would need to write up a certain year term lease agreement if City land was provided and utilized.

Appointment – Thomas Matthews, EMT Director (New Vehicle, Advanced Intake Course)

Matthews asked for Council’s input on the possibility of purchasing a new used vehicle to be utilized by the ambulance services. Matthews also asked permission to pursue his Advanced EMT by taking the on-line hybrid advanced EMT course through North American Rescue which is up to a 1-year course. The course is \$2,250 and Matthews would like the City to pay for this course with him signing a commitment clause with the City. Moved by Nagel, Phillips seconded, to table both a new used vehicle and the Advanced EMT course until June, 2024, council meeting. All members present voted Aye. Motion carried.

Moved by Nagel, VanderVorst seconded, to go into a second Executive Session at 8:15PM for personnel. All members present voted Aye. Motion carried. Council reconvened at 8:45PM.

Tyler Fischer presented a citizen complaint to Council. Moved by Nagel, Phillips seconded, to go into a third Executive Session at 8:50PM for legal and personnel. All members present voted Aye. Motion carried. Council reconvened at 10:05PM.

Moved by Fischer, Phillips seconded, to hire Shauna Pauli as pool manager/lifeguard at \$20 per hour (no mileage paid). All members present voted Aye. Motion carried. Moved by Fischer, Phillips seconded, to hire the following for pool personnel: Lifeguards -- Jensen Zweber (2nd year) \$15.50 per hour; Tanner VanderVorst (2nd year) \$15.50 per hour; Mason Goebel (1st year) \$15 per hour; Bobby Hamburger (1st Year) \$15 per hour; Brandi Beitelspacher (1st Year) \$15 per hour; Jaelyn Stanley (1st Year) \$15 per hour; Brooke Lower (1st Year) \$15 per hour; and Beth Seurer (1st year office attendant/pool cleaning help) \$14 per hour with a reminder that there is the opportunity for a \$1.00 per hour bonus for total hours worked at the end of the season by the recommendations of pool manager and there is a \$75 reimbursement toward swimwear at the end of the year as long as receipts are turned in. All members present voted Aye with VanderVorst abstaining from vote. Motion carried. A pool committee meeting will be scheduled for the near future to discuss pricing, hours/shifts, etc.

Tyler Fischer stated the Oahe Youth Center is trying to come up with many more new and fun activities in the summer recreational program and to increase the activities within the youth program and was asking for a possible annual stipend raise from \$6,000 to \$10,000. Moved by Fischer, Nagel seconded, to pay the current \$6,000 annual stipend within the 2024 budget and table an increase discussion for the June, 2024, council meeting. All members present voted Aye. Motion carried. Fischer also gave an update on possible future pool renovations.

Schatz asked for an amendment on the April 1, 2024, council meeting minutes in the total dollar amount of purchasing a new ambulance Stryker 3-year maintenance contract. They originally quoted a 10% discount with a total of \$20,908.80 and came back with a 15% discount instead totaling \$19,747.20 if paid in full up front. Moved by Fischer, Warner seconded, to amend the April 1, 2024, meeting minutes for correct purchase amount of an ambulance Stryker 3-year maintenance contract in the amount of \$19,747.20 and to pay said amount up front. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve the firemen’s Application for Sale of Alcohol & Malt Beverages for 2024 for 2-Day Permit for the annual car show (with dance) being held on June 29, 2024, at the city park. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to approve Retail (on-off sale) Malt Beverage & SD Farm Wine License renewals for 2024-2025:

- B&R, Inc. dba Liberty Lanes
- Dollar General Store #17770
- Eastriver Diner, LLC
- Gettysburg Flowers-Coffee Bean
- JT's Quick Stop, LLC
- Stan's

A check for one-half of fees will be sent to the State. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to rescind Nagel's motion regarding switching pest control companies in the March 4, 2024, council meeting minutes. All members present voted Aye. Motion carried. The City will continue using Ingram's Pest Service, Inc., to handle pest control at the Fire Hall and will now be looking into pest control at the police building, as well.

It was discussed and reiterated that from the March 4, 2024, council meeting minutes that the current city demolition permit wording will be staying the same but that contractors will now be who actually need to come in and take the demolition permit out for the owner. Since the contractor is who shall be taking the demolition permit out, the contractor is responsible for cutting the upfront check of \$500 to the City. Both the contractor and owner need to sign said permit, it will be approved through council, and loads hauled to the landfill will be billed, accordingly, to the actual contractor completing the demolition. It was also reiterated that all demos should have a walk-thru done by either the contractor or owner or both before demolition to make sure the entirety of the building is properly cleaned out of items that cannot be hauled to the landfill. If a list is desired, one can be picked up at the finance office.

Moved by Nagel, Fischer seconded, that the Swipeclock timeclock system that was approved by motion at the April 1, 2024, council meeting will be tabled for re-discussion at the June 3, 2024, council meeting. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, that the purchase of electronic tablets for all council, mayor, and departmental supervisors will be tabled for re-discussion at the June 3, 2024, council meeting with a possible motion amendment. All members present voted Aye. Motion carried.

Moved by Nagel, Warner seconded, to approve the revisions suggested by Attorney Vogel to be completed and after said items are done, to approve the new updated employee handbook. All members present voted Aye. Motion carried. Once employee handbooks are finalized, new prints will be given to each full-time and part-time employee for signature.

Moved by Nagel, Warner seconded, to approve including the DANR Drinking Water Certificate of Achievement Award and information within the minutes. All members present voted Aye. Motion carried.

Department of Agriculture and Natural Resources recognizes City of Gettysburg for Drinking Water Compliance. PIERRE – Today the South Dakota Department of Agriculture and Natural Resources (DANR) announced that the City of Gettysburg public water system and the system's certified operators have been awarded a Drinking Water Certificate of Achievement Award. The award is for outstanding water system operations and environmental compliance with state drinking water standards for the past year.

“Access to safe and reliable water sources is essential to keeping our families safe and our economy groing,” said DANR Secretary Hunter Roberts. “This award is a testament to the hard work and dedication of South Dakota’s drinking water system operators and their efforts to enruse their customers have access to clean drinking water.”

To qualify for the Drinking Water Certificate of Achievement Award, public water systems and their system operations specialists had to meet all of the compliance monitoring and reporting requirements, drinking water standards, and certification requirements for 2023.

Moved by Warner, Nagel seconded, to approve running an ad in paper that the City of Gettysburg Water Quality Confidence Report is available at the city finance office as well as on the City’s website and Facebook page. All members present voted Aye. Motion carried.

The annual Vaccination Clinic will be held July 16, 2024, at the Potter County Fairgrounds pending approval that the date works for the Selby Veterinary Services.

Moved by Warner, Fischer seconded, to approve applying for the annual West Nile Grant. All members present voted Aye. Motion carried.

Dave gave the police report. Mogard stated that the Gettysburg Police Department will be hosting taser instructor class this year at the city auditorium on July 17, 2024.

Moved by Nagel, Phillips seconded, to approve lifting the ordinance restrictions on open container laws for the June 29-30, 2024, car show and dance. All members present voted Aye with Warner voting Nay. Motion carried.

Gerber gave the maintenance report. There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$2.975, Ruby Fieldmaster at \$3.07, Aviation Gas at \$5.45, and Jet-A at \$3.47. Moved by Warner, Fischer seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Moved by Nagel, Warner seconded, to amend the motion made at the April 1, 2024, council meeting to approve the purchase of a Quincy air compressor in the approximated cost of \$2,000-\$4,000 plus shipping. All members present voted Aye. Motion carried.

Schatz gave the finance office report. Moved by Fischer, Warner seconded, to approve (2) water deposit refunds in the total amount of \$200. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to approve Schatz and Wager to both attend the 2024 Human Resource and Finance Officer School being held in Spearfish, SD, from June 11 – June 14, 2024, (with proper per diems for meals, lodging and mileage) and to place an ad to be put in the paper reminding the community the office will be closed during this timeframe and will reopen on Monday, June 17, 2024. All members present voted Aye. Motion carried.

Moved by Warner, Nagel seconded, to approve Schatz and Wager to both attend the 2024 Budget Training in Sioux Falls, SD, on June 26, 2024, (with proper per diems for meals, lodging and mileage) and with finance office being closed that day. All members present voted Aye. Motion carried.

Moved by Fischer, Warner seconded, to approve Schatz to void and reissue (2) payroll checks that did not clear the bank in the 2023 payroll. All members present voted Aye. Motion carried.

Moved by Fischer, Nagel seconded, to approve accepting and signing the contract from Cahill, Bauer & Associates, LLC, to perform the City's 2023 annual audit on June 19 & 20, 2024, in the amount of \$9,500. All members present voted Aye. Motion carried.

Moved by Fischer, Warner seconded, to approve the following building, moving and demolition permits. All members present voted Aye. Motion carried.

Building Permit: Herman Nagel – 202 S Park – Replace deck & boardwalk at rear of the house (Thomas LaFaive)

Moving Permit: None.

Demolition Permit: Gary Nagel – 905 East Commercial Ave. – Wood & Concrete Bldg. – (LEC, Inc.)

All members present voted Aye. Motion carried.

Correspondence: February Checking Bank Reconciliation; March Bank Reconciliations; SD FIT Info.;

Round Table: Wager stated that Gerber informed the auditorium cameras are not functioning properly. Wager stated it would be wise to consider upgrading the auditorium cameras when replacing the computer for the door entry. Nagel welcomed new mayor and new council. Fischer thanked the council for appointing him to the 2-year term/1-year appointment alderman opening on council. Williams stated the fire hall awnings seem to be looking worn again already and she is looking into this. Williams stated many people are very excited about the new community garden project underway and was pleased to report they received a \$5,000 grant from Farm Credit Services. The alumni are thrilled and helping to support it, as well. Williams informed that Senator Rounds will be at the 212 Mini Mall next Wednesday and if anyone has any wants or needs, should attend. The Governor's Office of Economic Development will also be in town on that day and if anyone has any type of award or medal they would like brought to light that is deserving or a veteran that they feel needs recognition, this should be brought to their attention while here. Williams also wanted to thank Mayor Wuttke for his service and welcome new Mayor Roseland and new council.

Moved by Nagel, Fischer seconded, to adjourn meeting at 11:15PM. All members present voted Aye. Motion carried.

Attest:

Witness:

Sheila K. Schatz, Finance Officer

Adam Roseland, Mayor