

Pursuant to the due call and notice thereof, the City Council met in regular session on June 3, 2024, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Mayor Adam Roseland, Philip Nagel, Michael Fischer, Cyle Phillips (ZOOM), William VanderVorst , Kelly Archer, and Seth Warner (ZOOM). Also, present were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Supervisor, Sheila Schatz, Finance Officer, Shane Wager, Deputy Finance Officer, Thomas Matthews, EMT Director (ZOOM), Kara Williams, Economic Development, Bob Babcock, Helms & Associates, Andrea Barnard and Eric Ellwanger, Little Sprouts Daycare, and a few other participants via ZOOM.

Moved by Nagel, Fischer seconded, to approve the June 3, 2024, proposed agenda with the addition of Appointment – Little Sprouts Daycare, Andrea Bernard and Eric Ellwanger; Brooming Contract; and Thomas Matthews, EMT Director, 6-month probation review and raise. All members present voted Aye (with Archer not voting). Motion carried.

Moved by Nagel, Fischer seconded, to approve the minutes of the May 6, 2024, regular council meeting. All members present voted Aye (with Archer not voting). Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

Airport	\$90.00
Ambulance	\$7,371.62
Auditorium	\$0.00
Council	\$0.00
Finance Office	\$9,433.04
Mayor	\$0.00
Parks	\$0.00
Police	\$6,616.38
Rubble Site	\$2,118.23
Sewer	\$3,067.30
Snow Removal	\$0.00
Streets	\$5,167.09
Swimming Pool	\$335.87
Water	\$6,382.65
Total Payroll Expense by Department	\$40,582.18

Net Payroll	May 2024	\$31,203.69
AT&T Mobility	Police Cells & Hot Spots & Ambulance	\$250.92
	Hot Spots	
Avera Care Flight	New Employee Membership	\$49.00
Avera Gettysburg Hospital	Ambulance Supplies	\$116.99
BMO Bank	May Payroll Taxes & May Sales Tax	\$11,325.51
B & R Bauer, Inc.	Park Repairs/Maintenance	\$450.00
Cam-Wal Electric Co-Op	Airport Unmetered LED Light &	\$101.65
	Energy-Electric @ Rubble Site	

Century Business Products	Prof. Svs. – Police Monthly Copier Fee	\$26.25
City of Gettysburg	Petty Cash	\$15.91
Colonial Life Ins.	Life Ins. & Volunteer Policies (payroll deducted)	\$1,012.90
Dakota Supply Group	Water Supplies	\$83.18
DBT Transportation Services, LLC	Prof. Svs. – Airport – 1-Year NADIN	\$800.00
Dollar General	Finance Office & Streets Supplies	\$237.00
First Interstate Bank	CC Payoff	\$1,094.09
Frost, Tammy	Prof. Svs. – Finance Office	\$75.00
Gall's, Inc.	Police Supplies	\$88.00
Gettysburg Ace Hardware	Street, Airport, Ambulance, Rubble Site, Finance Office, & Police Supplies	\$724.86
Gettysburg Development Corp.	May BBB Taxes	\$2,082.91
Gettysburg Inn & Suites	Police Travel & Conference	\$450.00
Graham Tire Company	Police Supplies	\$564.00
Green-Smith Goodies	Finance Office Supplies	\$127.44
Heartland Waste Mgmt., Inc.	May Garbage Collection	\$5,979.24
Helms & Associates	Prof. Svs. – Airport	\$1,062.50
Huckins, Kent	Prof. Svs. – Pool – Lifeguard Training	\$1,505.00
John Deere Financial	Airport, Sewer & Rubble Site Supplies	\$2,764.43
Kohlman, Bierschbach & Anderson	Prof. Svs. – Finance Office	\$1,850.00
Lamb's Chevrolet & Implement	Park Supplies	\$25.40
Logan Electric	Fire Hall & Ambulance Repairs/Maintenance & Prof. Svs. – Rubble Site	\$4,705.19
Marco	Copier Lease	\$195.86
Mid Dakota Rural Water System	Water Usage	\$15,851.38
Midway Parts	Street Supplies	\$96.93
Midwest Alarm Company	Prof. Svs. – Auditorium	\$101.59
Montana Dakota Utilities	Gas & Electric	\$5,960.13
New Creations	Police Supplies	\$59.25
Northwest Pipe Fittings, Inc.	Water Supplies	\$178.93
Oahe Area Youth Center, Inc.	Annual Stipend	\$6,000.00
Pauli, Shauna	Pool Travel & Conference	\$61.20
Potter County News	Water, Rubble Site & Finance Office Publications	\$287.50
Principal Life Insurance Company	Life Insurance	\$57.48
Richardson, Wyly, Wise	Prof. Svs. – Legal	\$945.00
SD Assoc. of Rural Water System	Prof. Svs. – Water – Annual Dues	\$590.00
SD Dept. of Ag & Natural Resources	Annual DANR Drinking Water Fees	\$600.00
SD Dept. of Revenue	Water Testing & ½ 2024 Malt Beverage Renewals	\$930.00
SD Federal Property Agency	Police Minor Equip. & Supplies	\$339.00
SD Govt. Finance Office Assoc.	Finance Office Travel & Conference	\$150.00
SD Govt. Human Resource Assoc.	Finance Office Travel & Conference	\$100.00
SD Municipal League	Finance Office Travel & Conference	\$60.00
SD One Call Board	One-Calls	\$17.85
SD Retirement Systems	Retirement	\$4,046.54
Servall	Rugs	\$212.95
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$39.48

Stanley, Jaelyn	Pool Travel & Conference	\$61.20
Stanley, Joseph	Pool Travel & Conference	\$61.20
TASC	Health Flex Plan	\$508.32
US Postmaster	Water Bills	\$252.13
Venture Communications	Telephone/Fax/Internet/AWOS	\$876.72
Verizon Wireless	Maintenance Cell Phones	\$172.64
Vestis	Police Rugs	\$44.42
Wellmark BC/BS Health Plans	Health Ins.	\$7,803.12
WEX Bank	Ambulance Fuel	\$275.23
Zander Auto Parts	Street Supplies	\$88.57
TOTAL CHECKS		\$115,795.68

Moved by Nagel, Archer seconded, to approve vouchers payable. All members present voted Aye (with Archer not voting). Motion carried.

Oath was taken by Aldermen Kelly Archer for his new 2-year term.

One sealed bid was received and opened for a new 4-Wheel Drive Loader and attachments for the Gettysburg Airport. Moved by Fischer, Nagel seconded, to accept and award the bid submitted from Butler Machinery Company on the “Invitation for Bids on One Articulated, 4-Wheel Drive Loader and Attachments for Gettysburg Municipal Airport” with a subtotal base bid and all alternate bids and trade-in inclusive, in the amount of \$287,664.85 to include delivery within 120 days, contingent upon FAA approval, and with receipt of Buy American. All members present voted Aye. Motion carried.

Moved by Nagel, Archer seconded, to approve Mayor or Council President’s signature for any grants and contracts for the bid award on the “One Articulated, 4-Wheel Drive Loader and Attachments for Gettysburg Municipal Airport”. All members present voted Aye. Motion carried.

Appointment – Andrea Barnard and Eric Ellwanger – Little Sprouts Daycare

Moved by Fischer, VanderVorst seconded, to approve City Attorney Vogel to draw up a 40-year lease for the city-owned plot of land approximately 100’ (east/west)-X-65’ (north/south) for a new Little Sprouts Daycare on the northwest corner of the City of Gettysburg Pool Park. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to go into Executive Session for both legal and personnel at 7:30PM. All members present voted Aye. Motion carried. Council reconvened at 8:06PM.

Moved by Fischer, VanderVorst seconded, to hire (3) more new lifeguards for this year’s pool season: Greta Goebel (3-year) at \$16 per hour and both Aiden Forgey (1-year) and Joseph Stanley (1-year) at \$15 per hour with a reminder that there is the opportunity for a \$1.00 per hour bonus for total hours worked at the end of the season by the recommendations of pool manager, and there is a \$75 reimbursement toward swimwear at the end of the year as long as receipts are turned in. All members present voted Aye. Motion carried.

At the April 1, 2024, council meeting a motion was approved to hire and utilize the Swipeclock timeclock system. Moved by Nagel, Fischer seconded, to rescind the prior motion made and approved at the April 1, 2024, council meeting to hire and utilize the Swipeclock timeclock system. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to have Deputy Wager research cost and availability of mechanical timeclocks with punch cards and purchase for City Shop, City Office, City Police, City Pool, and City Fire Hall. All members present voted Aye. Motion carried.

Moved by Fischer, VanderVorst seconded, to put a hold on ordering 10 electronic tablets discussed at the April 1 meeting, at this time, and to only go ahead with purchasing Gerber an electronic tablet for mapping, etc. Schatz will try emailing all council and mayor the meeting packets instead of having hard copies for the July 2024 meeting to see how that works. Further discussion will be tabled for re-discussion at the July 1, 2024, council meeting. All members present voted Aye. Motion carried.

Josh Zweber's 6-month probation review was completed. Moved by Archer, Nagel, seconded, to approve a .50 per hour raise for Josh Zweber to be made retroactive at his 6-month anniversary date which was May 20, 2024. All members present voted Aye. Motion carried.

Moved by Archer, Nagel seconded, to approve Thomas Matthews, EMT Director, to pursue his Advanced EMT with the City paying the upfront cost of \$2,250 with a 2-year employment commitment from Matthews. Attorney Vogel will draft the agreement. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve adding \$2,000 to the already existing \$6,000 stipend this year for the Oahe Area Youth Center as they are offering more programs this year. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to approve publication of the Annual Vaccination Clinic which will be held on Tuesday, July 16, 2024, from 10AM-2PM at the Potter County Fairgrounds – pricing of services may be subject to change. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve renewing the City's brooming contract with the State for \$200 per hour. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve renewing CD Certificate #100030352 in the amount of \$21,119.87 with Plains Commerce Bank in Hoven for another 5-month term at 5.2% in which Schatz polled council due to timeline. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve renewing CD Certificate ending in #5073 currently at First Interstate Bank with Plains Commerce Bank in Hoven in the amount of \$127,527.22 for a 5-month term at 5.2%. All members present voted Aye. Motion carried.

Moved by Nagel, VanderVorst seconded, to hire Hunter Eide as a new EMT at \$22.50 per hour for runs and \$5 per hour for on-call. All members present voted Aye. Motion carried.

Mogard gave the police report. Moved by Nagel, Warner seconded, to approve publication of an Advertisement for Bids on a 30X32 2-stall "2024 Police Impound Garage" which will run for two weeks on June 13 and June 20, 2024. Sealed bids are due in the Finance Office by 5:00PM CST on July 1, 2024, and will be opened at the July 1, 2024, council meeting at 7:00PM CST. Specs may be obtained at the City Finance Office. All members present voted Aye. Motion carried.

Moved by VanderVorst, Archer seconded, to approve the termination of Callie Hartung as police officer for the City of Gettysburg effective immediately. All members present voted Aye. Motion carried.

Moved by VanderVorst, Archer seconded, to approve advertising for a full-time police officer position for the City of Gettysburg, open until filled. All members present voted Aye. Motion carried.

Mogard wanted to remind the community that you **cannot** throw grass clippings onto the streets while mowing. This offense can be fined.

Gerber gave the maintenance report. There was one fuel bid from Agtegra for the following: Unleaded 10% Ethanol FTE at \$3.015, Ruby Fieldmaster at \$3.05, Aviation Gas at \$5.45, and Jet-A at \$3.49. Moved by Fischer, Archer seconded, to accept the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Gerber stated mowing and mosquito spraying is going well. The airport just had a great inspection, and the rubble site has an inspection coming up in two days. Street work is underway, and some sidewalk work is being done in places. The swimming pool has been cleaned, painted, and is currently filling with a hopeful opening date of Monday, June 10, 2024. The scheduled hours the pool is open will be posted on the pool bathhouse door, the finance office door, and on the city website and FB page.

Deputy Wager will be researching and ordering a new computer with (4) new cameras for installation at the city auditorium. Gerber will also be installing cameras at the Gettysburg City Pool Park and will be installing a monitor for the swimming pool cameras.

Schatz gave the finance office report. Moved by Fischer, Nagel seconded, to approve (3) water deposit refunds in the total amount of \$300. All members present voted Aye. Motion carried.

Moved by Nagel, Fischer seconded, to approve the 2023 Annual Report compiled by Kohlman, Bierschbach & Anderson, LLP, which will be filed with the legislative audit and published in local newspaper. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve the following building, moving and demolition permits.

- Building Permit: Terry Weischedel – 400 S Potter – 8x12 Green-treated wood deck (Stevens) Zuber – Alley of 504 W Garfield – Concrete Apron for Shop by Steven’s garage (Simon Construction)
- Moving Permit: Gene & Sheila King – 702 E Blaine – 8x20 Steel Storage Container (Pierre Co.)
- Demolition Permit: Karen & Stephanie Bauer – 403 W King Ave. – (LEC Construction)

All members present voted Aye. Motion carried.

Correspondence: April Bank Reconciliations; 05/12/24 Updated Code Enforcement Violations Listing; SDFIT Newsletter; Updated 2024-2025 Officers – Appointments Listing; Updated Phone & Email Listing;

Mayor Roseland stated he received information on the Spirit of Dakota Award – South Dakota’s Premier Woman’s Award. If anyone would have someone they would like to nominate, there is a nomination form to be filled out and must be turned in by August 1, 2024.

Round Table: Schatz stated Deputy Wager is doing a great job and she hopes council, co-workers and the community will be patient with Deputy Wager and herself when back from classes and trying their best to catch up in an efficient manner. Deputy Wager stated he will be trying to Zoom into the council meetings from his desk in the finance office with a headset and try to help take notes and type meeting minutes on the computer which will hopefully help the process to be easier and faster. Nagel reminded

that a motion was passed at a prior council meeting for the finance office to be closed to the public on Fridays, and he would like to see it enforced. Fischer told the maintenance department they are doing a great job as our parks are looking great as we get many compliments on them. Gerber thanked Council for the compliments, and stated he would be getting street work mapping to the council members who are on the street committee to keep them in the loop of work being done. Mogard wanted to thank Kelsey Fischer for putting on the bicycle rodeo for the kids at the city park. He said there was a great turnout with approximately 46 kids and those bikes now have information tags in case a bicycle gets stolen or misplaced. Williams stated to remember the Chamber does exist and can help out with certain things if reached out to. Also, the state tourism is giving \$500 for “rally rush” to promote people going through Gettysburg on their way to the rallies this year. Williams did state she believes there is a possible grant available for electric car charging ports and this can be looked in to for the future if interested. She also stated the new Community Garden is going very well and they have received several grants and donations thus far and are very thankful. Vandervorst wanted to remind the community of the annual car show and dance being held on June 29, 2024, at the city park which will include fireworks and hopes there is a great turnout. Archer complimented the maintenance and rubble site crew as the rubble site looks great. He suggested possibly changing the operation hours of the rubble site to be from 1-6 instead of 12-4 to help patrons who work to be able to run stuff to site from 5PM-6PM if needed. Mayor Roseland reminded the community to not forget to vote this week.

Moved by Nagel, Fischer seconded, to adjourn meeting at 9:46PM. All members present voted Aye. Motion carried.

Attest:

Witness:

Sheila K. Schatz, Finance Officer

Adam Roseland, Mayor