

Pursuant to the due call and notice thereof, the City Council met in regular session on July 8, 2024, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Mayor Adam Roseland, Philip Nagel, Michael Fischer, Cyle Phillips, William VanderVorst, Kelly Archer, and Seth Warner. Also, present were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Supervisor (ZOOM), Allen Pope, Maintenance Assistant Supervisor, Shane Wager, Deputy Finance Officer, Ryan Vogel, City Attorney, Kara Williams, Economic Development, Michelle Hawkinson, MaryBeth Johnson, and a few other participants via ZOOM.

Moved by Nagel, Fischer seconded, to approve the July 8, 2024, proposed agenda. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to approve the minutes of the June 3, 2024, regular council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

Payroll Expense by Department:

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| Airport | \$2,423.02 |
| Ambulance | \$11,786.05 |
| Auditorium | \$0.00 |
| Council | \$0.00 |
| Finance Office | \$4,642.06 |
| Mayor | \$0.00 |
| Parks | \$556.00 |
| Police | \$7,534.95 |
| Rubble Site | \$1,520.00 |
| Sewer | \$3,097.83 |
| Snow Removal | \$0.00 |
| Streets | \$9,235.01 |
| Swimming Pool | \$5,315.29 |
| Water | \$3,270.72 |
| Total Payroll Expense by Department | \$49,380.93 |

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| Net Payroll | May 2024 | \$35,343.41 |
| Aflac | Aflac Ins. | \$348.27 |
| Agtegra | Airport & Street Fuel | \$7,721.28 |
| AlcoPro | Police Supplies | \$426.50 |
| Area IV Senior Nutrition | Contribution | \$1,000.00 |
| AT&T Mobility | Police Cells & Hot Spots & Ambulance | \$250.92 |
| | Hot Spots | |
| BMO Bank | June Payroll Taxes & May Sales Tax & Safety | \$11,598.50 |
| | Deposit Box Annual Fee | |
| Bound Tree Medical, LLC | Ambulance Supplies | \$931.29 |
| Cam-Wal Electric Co-Op | Airport Unmetered LED Light & | \$78.55 |

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| | Energy-Electric @ Rubble Site | |
| Century Business Products | Prof. Svs. – Police Monthly Copier Fee | \$30.00 |
| City of Gettysburg | Petty Cash | \$31.38 |
| Code Enforcement Specialists | Prof. Svs. - Code Enforcement | \$1,518.51 |
| Coffee Bean/212 Mini Mall | Finance Office Supplies | \$63.65 |
| Colonial Life Ins. | Life Ins.&Volunteer Policies (payroll deducted) | \$1,067.94 |
| Dean’s Repair | Police Repairs/Maintenance | \$347.46 |
| Decker Repair & Welding | Street Supplies | \$10.00 |
| Degroot Concrete & Const., LLC | Street Improvements Other than Buildings | \$24,135.57 |
| Dollar General | Finance Office, Police, Pool, & Street Supplies | \$509.30 |
| Economic Development | 2 nd Qtr. Stipend | \$5,000.00 |
| First Interstate Bank | CC Payoff | \$2,645.29 |
| Gettysburg Ace Hardware | Parks, Airport, Pool, Street, Police, & Ambulance Supplies | \$699.17 |
| Gettysburg Development Corp. | June BBB Taxes | \$971.16 |
| Heartland Payment Systems | Airport Fuel CC Fees | \$96.57 |
| Heartland Waste Mgmt., Inc. | May Garbage Collection | \$7,001.77 |
| Helms & Associates | Prof. Svs. – Airport | \$3,121.80 |
| Ingram Pest Service, Inc. | Prof. Svs. - Fire Hall/Ambulance & Police | \$272.00 |
| Lamb’s Chevrolet & Implement | Park Supplies | \$82.35 |
| Langer’s | Airport Supplies | \$2.95 |
| Leisure Palace Pool & Spa | Pool Supplies | \$2,639.00 |
| Linde Gas & Equipment, Inc. | Ambulance Oxygen | \$602.06 |
| Logan Electric | Prof. Svs. - Pool & Pool Supplies | \$197.96 |
| Marco | Copier Lease | \$618.74 |
| Mid Dakota Rural Water System | Water Usage | \$15,787.94 |
| Midway Parts | Street & Pool Supplies | \$123.57 |
| Midwest Alarm Company | Prof. Svs. – Auditorium | \$78.00 |
| Mogard, David | Police Supplies | \$26.50 |
| Montana Dakota Utilities | Gas & Electric | \$5,964.86 |
| New Creations | Police, Pool, Street, & Fin. Off. Supplies | \$225.72 |
| Northwest Pipe Fittings, Inc. | Street, Water & Sewer Supplies | \$1,896.22 |
| Oahe Area Youth Center, Inc. | Extra Stipend Payment for '24 | \$2,000.00 |
| Pauli, Shauna | Pool Travel & Conference | \$528.36 |
| Potter County News | Finance Office, Airport, Pool, & Police Publications | \$725.22 |
| Principal Life Insurance Company | Life Insurance | \$215.52 |
| Red River Grain Co. | Parks Supplies | \$54.28 |
| Richardson, Wyly, Wise | Prof. Svs. – Legal | \$592.50 |
| Sam’s Club | Prof. Svs. - Pool - Annual Membership | \$116.82 |
| Schatz, Sheila | Finance Office Travel & Conference and Pool & Finance Office Supplies | \$634.08 |
| Schlachter Lumber, Inc. | Street, Sewer, Parks, & Pool Supplies Street Machinery/Equipment | \$4,994.86 |
| SD Dept. of Revenue | Water Testing | \$30.00 |
| SD One Call Board | One-Calls | \$23.10 |
| SD Retirement Systems | Retirement | \$4,983.54 |
| Secretary of State | Police Notary Renewal | \$30.00 |

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| Servall | Rugs | \$219.18 |
| Standard Ins., Co. | Monthly Vision Ins. – ACH | \$39.48 |
| Swipeclock | Prof. Svs. - Finance Office | \$50.00 |
| TASC | Health Flex Plan | \$508.32 |
| True Value | Street, Rubble Site, Parks, Pool, Airport, & Police Supplies | \$1,063.89 |
| US Postmaster | Water Bills | \$249.69 |
| Van Diest Supply Co. | West Nile Supplies | \$4,195.00 |
| Venture Communications | Telephone/Fax/Internet/AWOS | \$873.14 |
| Verizon Wireless | Maintenance Cell Phones | \$172.64 |
| Vestis | Police Rugs | \$133.26 |
| Wellmark BC/BS Health Plans | Health Ins. | \$8,788.42 |
| WEX Bank | Ambulance Fuel | \$647.60 |
| TOTAL CHECKS | | \$165,335.06 |

Moved by Nagel, Fischer seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

One sealed bid was received and opened from Ellwanger (Contractor) with (Subcontractors: Schatz Electric, Inc., Schlachter Lumber, Inc., and DeGroot Concrete & Construction, LLC) for the “2024 Police Impound Garage”. Moved by Nagel, Fischer seconded, to accept and award the bid submitted from Ellwanger in the amount of \$74,186.68 on the “2024 Police Impound Garage” with a start date of September 1, 2024. All members present voted Aye. Motion carried.

Moved by Fischer, Archer seconded, to go into Executive Session for both legal and personnel at 7:20PM. All members present voted Aye. Motion carried. Council reconvened at 7:55PM.

Moved by Fischer, Phillips seconded, to amend the May 6, 2024, council meeting minutes vouchers payable to include a payment from Heartland Payment Systems in the amount of \$88.00 to make the correct vouchers payable total \$139,922.96 and to amend the minutes to include the motion that was made at said meeting (Schatz missed in minutes but was in her notes) to hire Lucas Goebel as a seasonal mower at \$18.00 per hour. All members present voted Aye. Motion carried.

Moved by VanderVorst, Fischer seconded, to approve hiring Jensen Zweber as assistant pool manager at \$17.00 per hour. All members present voted Aye. Motion carried.

Schatz polled Council on June 5, 2024, regarding Mike Devine attending a solid waste seminar. Moved by Fischer, Nagel seconded, to allow Mike Devine to attend a solid waste seminar in Aberdeen on June 20, 2024, at a cost of \$100. All members present voted Aye. Motion carried.

Schatz polled Council on June 6, 2024, regarding a contribution to the Area IV Senior Nutrition. Moved by Fischer, Warner seconded, to approve a contribution in the amount of \$1,000 to Area IV Senior Nutrition. All members present voted Aye. Motion carried.

Schatz polled Council on June 10, 2024, regarding council meeting date to be held on July 8 instead of July 1 due to the 4th of July Holiday. Moved by Fischer, Nagel seconded, to approve moving the July council meeting from July 1 to July 8 at 7PM due to the 4th of July Holiday. All members present voted Aye. Motion carried.

Schatz polled Council on June 28, 2024, regarding Governor Noem’s approval of July 5, 2024, to be a paid holiday for state workers. Moved by Nagel, Fischer seconded, to approve Governor Noem’s approval of July 5, 2024, being a paid holiday this year for the city employees. All members present voted Aye. Motion carried.

Moved by Fischer, Phillips seconded, to approve signing and paying final fire alarm checkout report, proposal for annual fire alarm checkout, and CMS monitor contract from Automatic Building Controls on the new alarms installed within the Fire Hall. All members present voted Aye. Motion carried.

Maintenance will be ordering and installing “No Truck” signs at Sacred Heart Catholic Church and Brown’s Insurance.

Moved by Nagel, Fischer seconded, to close the two current money market accounts, using \$1,000,000 to be put in a 5-month CD at BMO Bank and the remaining funds to be transferred to the City’s current SD FIT account. All members present voted Aye. Motion carried.

Thomas Matthews’ 6-month probation review was completed. Moved by Archer, Warner, seconded, to approve a .50 per hour raise for Thomas Matthews who completed his 6-month probation to be made retroactive at his 6-month anniversary date which was June 1, 2024. All members present voted Aye. Motion carried.

Mogard gave the police report.

Pope gave the maintenance report. Moved by VanderVorst, Archer seconded, to approve a quote received from Jensen Rock & Sand, Inc., for some paver laid asphalt in the amount of \$99,725.00. All members present voted Aye. Motion carried.

The City’s rubble site had a DANR Solid Waste Inspection, and it went very well. Good job to the maintenance crew. The pool is going well, and Pope continues to spray for mosquitos in the evening.

Wager gave the finance office report.

REMINDER: Elected Officials Workshop is being held in Pierre, SD, on July 24, 2024. Anyone on Council who wishes to attend needs to let Schatz know so she can get them registered. Mayor Roseland is planning on attending.

Moved by Fischer, Phillips seconded, to approve the following building and moving permits.

- Building Permit: Beth Hamburger – 208 S Ellsworth St. – New Wood Storage Shed
Ryder Lemler –209 S Mannston – Wood Frame Garage & Concrete Driveway
(Beetsch Construction, LLC)
New Life Church - 105 E Commercial Ave. - Alterations on Existing Frame & Brick
(Jamey Nehring)
Corey Beetsch - 701 E Logan - New Frame Covered Deck
- Moving Permit: JD Long - 202 S Broadway St. - 8x8 Wood Storage Shed
- Demolition Permit: None.

All members present voted Aye. Motion carried.

Correspondence: May Bank Reconciliations; 2nd Qtr. Financials; 06/24/24 Updated Code Enforcement Violations Listing; June & July 2024 SDFIT Newsletters; USDA Farm Service Agency 2024 County Committee Elections Flyer; Mid-Dakota Rural Water System, Inc., Director Nomination and Election Info.

Round Table: Deputy Wager stated everything seems to be going smoothly and it feels like I am finally learning the process, and everything seems to be clicking. Everyone has been supportive. Anyone that has come in with a legitimate complaint, we have been able to get it solved, so I am glad we can all work together and be a good service for the community. Nagel stated he really liked the meeting packets done electronically tonight as it seemed to work very well. Nagel also stated there are a couple of things currently on the updated code enforcement listing that he wanted to bring up with Attorney Vogel tonight and forgot, so he will do that in the future. Fischer stated he has been putting some thought into the possibility of hiring a community events coordinator to maybe try to set up an event to happen within the community once a month. At the recent events that have occurred, the turnout was good, and it was nice seeing people out and about having an enjoyable time. If there is a budget to work with, it would be great to maybe put some funds towards this endeavor and get some events going like what the Chamber and/or GIA have done in the past. Volunteers are fantastic and very appreciated but are far and few in existence these days. Williams handed out the Economic Development 2nd quarter financials to Council. Williams also stated that Deputy Wager and herself discussed grant opportunities and NECOG is the best place to work with, but there are also several other smaller grant avenues that just need to be properly researched. Williams stated she likes Fischer’s idea regarding hiring a community events coordinator, and it is something worth exploring. She wanted to thank the firemen and the car show crew for the great event and the fireworks as it was a great turn out, and she knows it was hard work. VanderVorst wanted to thank the maintenance crew for everything looking so nice for the event too. Warner mentioned possibly getting some actual signs to put up around Little Angel’s Park regarding kids at play and for traffic to slow down, etc.

Moved by Nagel, Fischer seconded, to adjourn meeting at 9:30PM. All members present voted Aye. Motion carried.

Attest:

Witness:

Shane Wager, Deputy Finance Officer

Adam Roseland, Mayor