

Pursuant to the due call and notice thereof, the City Council met in regular session on August 5, 2024, at 7:00PM at the City Finance Office in Gettysburg, SD and via ZOOM. Those, present, were Mayor Adam Roseland, Philip Nagel, Michael Fischer (Zoom), Cyle Phillips, William VanderVorst, and Seth Warner (Zoom). Also, present were Dave Mogard, Chief of Police, Greg Gerber, Maintenance Supervisor, Sheila Schatz, Finance Officer, Shane Wager, Deputy Finance Officer, Ryan Vogel, City Attorney (Zoom), Kara Williams, Economic Development, and a few other participants via ZOOM.

Moved by Nagel, Phillips seconded, to approve the August 5, 2024, proposed agenda with the amendment of adding September 2024 council meeting date due to Labor Day. All members present voted Aye. Motion carried.

Moved by Nagel, VanderVorst seconded, to approve the minutes of the July 8, 2024, regular council meeting. All members present voted Aye. Motion carried.

VOUCHERS PAYABLE

**Payroll Expense by Department:**

Airport	\$2,140.03
Ambulance	\$9,846.63
Auditorium	\$0.00
Council	\$5,020.77
Finance Office	\$2,453.63
Mayor	\$766.05
Parks	\$1,260.63
Police	\$7,802.48
Rubble Site	\$2,020.00
Sewer	\$4,716.66
Snow Removal	\$0.00
Streets	\$6,710.56
Swimming Pool	\$8,916.38
Water	\$4,654.74
<b>Total Payroll Expense by Department</b>	<b>\$56,308.56</b>

Net Payroll	July 2024	\$17,936.69
Aflac	Aflac Ins. x2mos.	\$696.54
Agtegra	Street Fuel	\$1,210.82
Airnav, LLC	Airport Fuel Annual Ad	\$159.00
Arnold Pool Co.	Pool Supplies	\$1,183.45
AT&T Mobility	Police Cells & Hot Spots	\$172.38
Automatic Building Controls	Prof. Svs. - Fire Hall	\$600.00
BMO Bank	July Payroll Taxes & June Sales Tax	\$13,449.57
B&R Truck Repair, Inc.	Street Supplies	\$101.13
Building Sprinkler, Inc.	Prof. Svs. - Aud. - Annual Sprinkler Inspection	\$595.00
Cahill Bauer & Associates, LLC	Prof. Svs. - Finance Office - 2023 Audit	\$6,650.00

Cam-Wal Electric Co-Op	Airport Unmetered LED Light & Energy-Electric @ Rubble Site	\$84.10
Century Business Products	Prof. Svcs. – Police Monthly Copier Fee	\$30.00
City of Gettysburg	Petty Cash	\$13.19
Code Enforcement Specialists	Prof. Svcs. - Code Enforcement	\$1,437.01
Colonial Life Ins.	Life Ins.&Volunteer Policies (payroll deducted)	\$1,012.90
Dean’s Repair	Ambulance Repairs/Maintenance	\$98.49
Dept. of Public Safety	Police Grant Overpayment Reimbursement	\$184.44
Division of Social Svcs. & Medical Svcs.	(2) Ambulance Overpayment Reimbursements	\$312.04
Dollar General	Pool Supplies	\$401.35
First Interstate Bank	CC Payoff	\$535.09
Gettysburg Ace Hardware	Parks, Finance Office, Pool, Street, Police, & Ambulance Supplies	\$865.85
Gettysburg Development Corp.	July BBB Taxes	\$5,023.10
Growing Gettysburg Garden Club	Donation Reimbursement	\$2,000.00
Gettysburg Rotary Club	Police Dues	\$380.50
Heartland Payment Systems	Airport Fuel CC Fees	\$95.09
Heartland Waste Mgmt., Inc.	July Garbage Collection	\$7,368.97
Helms & Associates	Prof. Svcs. – Airport	\$140.00
Holiday Inn - Spearfish	Finance Office Travel & Conference	\$655.92
John Deere Financial	Parks Supplies	\$105.95
Langer’s	Finance Office & Police Supplies	\$168.60
Linde Gas & Equipment, Inc.	Ambulance Oxygen	\$570.94
Logan Electric	Parks Supplies & Airport Rprs/Maint.	\$140.61
Marco	Copier Lease	\$202.00
Mid Dakota Rural Water System	Water Usage	\$16,664.67
Midway Parts	Street Supplies	\$28.92
Midwest Alarm Company	Auditorium Alarm Repairs/Maintenance	\$154.00
Milbank Winwater Works Co.	Water Supplies	\$854.00
Montana Dakota Utilities	Gas & Electric	\$6,044.66
New Creations	Police, Pool, Rubble Site, & Fin. Off. Supplies	\$134.65
Potter County News	Finance Office, Animal Control & Police Publications	\$719.23
Principal Life Insurance Company	Life Insurance	\$75.04
ProSeal, Inc.	Improve Other Than Buildings	\$82,660.70
Red River Grain Co.	Parks, Streets & Sewer Supplies	\$1,209.48
Richardson, Wyly, Wise	Prof. Svcs. – Legal	\$427.50
Roseland, Adam	Mayor Travel & Conference	\$78.60
Schatz Electric, Inc.	Airport Repairs/Maintenance	\$545.60
Schlachter Lumber, Inc.	Police, Airport & Parks Supplies and Parks Minor Equipment	\$832.80
SD Dept. of Revenue	Water Testing	\$30.00
SD Municipal League	Mayor Travel & Conference	\$50.00
SD One Call Board	One-Calls	\$4.20
SD Retirement Systems	Retirement	\$4,319.06
Secretary of State	Finance Officer Notary Renewal	\$30.00
Servall	Rugs	\$342.56
ServiceMaster of Pierre	Prof. Svcs. - Fin. Off. - Annual Rug Cleaning	\$570.45

Solum, Christopher	Police Help Mileage	\$335.36
Standard Ins., Co.	Monthly Vision Ins. – ACH	\$39.48
TASC	Health Flex Plan	\$508.32
True Value	Street, Finance Office, Parks, Pool, Airport, & Police Supplies	\$302.21
US Bank	2 <sup>nd</sup> Qtr. Sewer Loan	\$8,930.13
US Postmaster	June & July Water Bills	\$584.05
Van Diest Supply Co.	West Nile Supplies	\$1,887.75
Venture Communications	Telephone/Fax/Internet/AWOS	\$870.44
Verizon Wireless	Maintenance Cell Phones	\$175.72
Vestis	Police Rugs	\$88.84
Wager, Shane	Finance Office Supplies	\$21.98
Wellmark BC/BS Health Plans	Health Ins.	\$7,803.12
WEX Bank	Ambulance Fuel	\$314.09
<b>TOTAL CHECKS</b>		<b>\$202,218.33</b>

Moved by Nagel, VanderVorst seconded, to approve vouchers payable. All members present voted Aye. Motion carried.

Appointments: None.

Moved by VanderVorst, Fischer seconded, to go into Executive Session for both legal and personnel at 7:07PM. All members present voted Aye. Motion carried. Council reconvened at 7:51PM.

Mayor Roseland informed the (2) current money market accounts the City has with BMO have been closed and monies were transferred into a collateralized 5-month CD with BMO Bank at 4.585% interest and into SDFIT.

Mayor Roseland stated that VanderVorst, Nagel and himself will be the committee handling the employee handbook. A few changes were discussed and agreed upon to be effective immediately: Moved by Nagel, VanderVorst seconded, to approve adding the clause to Policy 06 Leave of Absence and Benefits - 6.13 Holidays, “The City will be following the administrative leave holidays the Governor declares throughout the year as paid holidays with finance office and maintenance being closed on said day.” All members present voted Aye. Motion carried. Moved by Nagel, Fischer seconded, to completely strike/omit Policy 03 Employee Classifications, Recruitment and Selection - 3.11 Employment of Relatives (Nepotism). All members voted via roll call as follows: Nagel - Yea; Fischer - Yea; Phillips - Yea; VanderVorst - Nay; Warner - Yea. Motion carried. Moved by VanderVorst, Nagel seconded, to approve adding the language in Policy 05 Compensation - 5.5 Travel Reimbursement of Expenses - 5.5.1 General Policy “It is the policy of the City that employees are fully reimbursed for necessary and reasonable job-related travel expenses which includes drive time to and from destination and mileage reimbursement to driver if driving a personal vehicle rather than a company vehicle.” All members present voted Aye. Motion carried.

Moved by VanderVorst, Phillips seconded, to have Deputy Finance Officer Wager order (7) tablets along with a few charging stations to be used by Mayor and Council during council meetings for meeting packet material. All members present voted Aye. Motion carried.

Chief Mogard will be sending 50+ letters out to individual residents reminding them that grass clippings CANNOT be thrown by mower onto streets or highway when mowing per City Ordinance §91.02 Littering,

and any and all persons who violate the provisions of this section shall be deemed guilty of a misdemeanor and punished as provided in §10.99 General Penalty of this code of ordinances and is fineable by state statute at \$132.50 and city ordinance at \$120.00 per offense.

Moved by VanderVorst, Fischer seconded, to change the September 2024 council meeting to be held at 7PM on Monday, September 9, 2024, instead of the 2<sup>nd</sup> due to Labor Day. All members voted Aye. Motion carried.

Mayor Roseland, Warner and Phillips will be meeting with Kadin Drew and Shawn Donovan to discuss truck routes and “no truck” signs.

Matthews will be painting some new parking spot lines at the Fire Hall.

Moved by Phillips, Nagel seconded, to table deciding on the health insurance renewal until the September 9, 2024, council meeting. All members present voted Aye. Motion carried.

Moved by Fischer, Nagel seconded, to approve Resolution 2024-08-05 City Resolution IM28 Opposition. All members present voted Aye. Motion carried.

The possibility of resurfacing the current city park tennis courts and basketball court and applying for a possible grant through the Land and Water Conservation Fund by April 2025 were discussed.

Mogard gave the police report. There is not a grant available for the police garage so Nagel will call Ellwanger to let him know he does not need to hold off on the start of construction.

Gerber gave the maintenance report.

Moved by VanderVorst, Phillips seconded, to approve the fuel bid from Agtegra. All members present voted Aye. Motion carried.

Schatz gave the finance office report and asked for 2025 budget requests to start being turned in.

Moved by VanderVorst, Warner seconded, to approve the following building permits.

- Building Permits: Karen & Stephanie Bauer - 403 W King Ave. - New Primary Residence - Frame (SNS Construction, LLC)  
Randy Kemink - 103 N Cottage St. - Storage Addition to Existing Building - Frame (Hulio Vasquez)  
\*\*Dakota Plains Partners (JT’s Quick Stop) was not in need of a building permit for its changes.
- Moving Permit: None.
- Demolition Permit: None.

All members present voted Aye. Motion carried.

Correspondence: June Bank Reconciliations; 07/27/24 Updated Code Enforcement Violations Listing; PMA Newsletters; SDML Notice of Trustees Election Info.

Round Table: Williams reminded the community that there is a Highway 212 bridge meeting from 5:30PM-7:30PM at the Gettysburg High School gymnasium on Tuesday, August 6, 2024, and encourages

people to attend. Williams stated that this year the SD Dept. of Tourism did a “rally rush” handing out stickers, etc., and a billboard card with a motorcycle was also put up on the east end of town for pictures to be taken with if anyone was interested. Warner mentioned the newspaper article regarding a game being played in town by kids and the dangers of it by kids being on residents’ property, speeding and driving with no lights on, etc., and wants to get figured out how the community can protect both the kids and homeowners. Mayor Roseland stated he attended the Elected Officials Workshop in Pierre, and it was a very educational refresher, and he thoroughly enjoyed Rod Fortin, Legislative Auditor, who gave the presentation. Mayor Roseland informed that Amy Wager would like to organize with other friends/family to possibly get a bench put in the city park memorializing Jamie Ahlemeier. Wager and Schatz stated the finance office is looking refreshed as clean-up continues and there has been little to no OT in the past 1-2 payrolls.

Moved by Fischer, Nagel seconded, to adjourn meeting at 9:04PM. All members present voted Aye. Motion carried.

Attest:

Witness:

\_\_\_\_\_  
Sheila Schatz, Finance Officer

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Adam Roseland, Mayor